

**MAYOR AND COUNCIL
WORK SESSION AND
AGENDA MEETING
January 12, 2016
7:00 P.M.**

CALL TO ORDER

SALUTE TO COLORS

Mayor Maio invited all those present to stand in a salute to the colors.

MAYOR'S STATEMENT AS TO COMPLIANCE WITH P.L. 1975

Adequate Notice of this Meeting has been provided according to the Open Public Meetings Act, Assembly Bill 1030. Notice of this Meeting was included in the Annual Meeting Notice sent to the New Jersey Herald and the Daily Record on January 6, 2016 and was placed on the Official Bulletin Board in the Municipal Building.

In the event the Mayor and Council have not addressed all items on this Agenda by 11:00 PM and they are of the opinion that they cannot complete the Agenda in a reasonable time period, the Mayor and Council may exercise their option to continue this meeting at an agreed to date, time and place within ten (10) days of this meeting. Please turn off all cell phones for the duration of this meeting.

ROLL CALL

Council Members:

Councilman Romano – present	Councilwoman Kuncken – present
Councilwoman Zdichocki - present	Councilman Depew – present
Councilman Thornton – present	Councilwoman Thistleton – present

Mayor Maio – present

ENGINEER'S REPORT

Mayor Maio invited Eric Keller, Borough Engineer, forward to begin his presentation. Mr. Keller stated he spoke with Administrator McNeilly last week regarding Mr. Singh's property located on Route 206. Mr. Keller stated the conversation led to a discussion regarding what the Borough could do to improve the situation. Mayor Maio asked Mr. Keller to explain the problem Mr. Singh is dealing with. Mr. Keller stated from Acorn Street to Belton Street on the South bound side and to Route 183 on the North bound side, is developed with commercial businesses, homes and many driveways. However, the State has classified the road as an Access Level II. Mr. Keller stated to put this into context, Access Level I is an Interstate Highway and an example of an Access Level VI is Route 28 in the middle of Somerville, which allows the greatest level of access. Access Level I does not allow anything and Access Level II does not allow much. Mr. Singh's property has frontage on Belton Street and therefore no access is allowed from Route 206. Administrator McNeilly stated there is a legal interpretation regarding the existing curb cuts and an engineering interpretation. Administrator McNeilly stated Mr. Stein is of the opinion the existing curb cuts and the approval granted for two entrances which were obtained in 1998 is a double layer of protection for the access.

Mr. Keller stated the Access Management Code was first adopted in March of 1997. The fact that approval was granted in 1998 would indicate there were existing conditions. Mr. Keller stated this may be a case where because nothing was ever built and the rules changed, the new rules would need to be followed now. Mr. Keller stated the Access Level II law in place today does not permit access to the highway when there is an alternate access available. Every lot that fronts on Route 206 from Acorn Street to the municipal boundary is a non-conforming lot. This means there are limitations on the amount of traffic that can come from each of those sites. Mr. Keller explained how the limitations are calculated and used examples for existing properties.

Administrator McNeilly stated Mr. Singh and his engineer have the right to request a change for the designation type for the property. Administrator McNeilly stated, in speaking with Mr. Keller, it was realized that not only did this affect Mr. Singh but any potential re-development for this area that may be proposed in the future. The Governing Body must look at the entire

situation and take into consideration the access, speed limit and the fact that the area will soon have a designated pedestrian walkway. Mr. Keller stated the laws in place at this time would only allow for two fast food restaurants to be built if all five properties along the south bound side of Route 206 were combined.

Councilwoman Kuncken asked what can be done to benefit the Borough and is the current speed limit making the situation worse. Mr. Keller stated the speed limit is making this worse. There is a process within the Access Code to request a change in the access level of a highway. The code states the request should be made for at least one mile. This is not possible in Stanhope due to the fact that at Acorn Street the access level is at Access Level III. The Borough would have to request the change based on the fact the access level change which was placed at Acorn Street was a mistake. The dividing line should have been placed at Belton Street south bound and at Route 183 north bound. This would be one level of putting together the request to modify the access. The second part is the speed limit. Statutorily, under Title 39 Speed Limits, a suburban, business or residential district has a statutory speed limit of 35MPH. The districts are defined by a quarter mile section which contains more than half of the land use in that section being comprised of business or residential use. This section of Route 206 does meet that definition. In addition, the ramp from Route 80 North merges onto Route 206 where there is a curve and a crest with limited sight distance, the merging traffic from Route 183 can cause traffic flow to suddenly stop. Title 39 also determines set speed limits for sidewalk areas. The Borough is going to be installing sidewalks to this area. Encouraging people to walk along the sidewalks where the traffic is moving at 50MPH is inconsistent. The final safety factor is the high density of driveways located in this stretch of road. Mr. Keller stated in his opinion all these factors support the continuation of the 35MPH limit which exists in Byram Township. Mr. Keller stated the 35MPH speed limit or the slow down should begin where Route 183 begins to merge. Administrator McNeilly asked Mr. Keller what the access code is for Route 183. Mr. Keller stated the access through Stanhope is Access Level V. Access Level V is driveways with provisions for left turn access. Access Level III only allows left hand turns via a jug handle.

Councilwoman Kuncken asked Mr. Keller if he is of the opinion the Borough will be able to change the access code. Mr. Keller replied in his opinion there are compelling reasons for the access level to be changed. Administrator McNeilly is of the opinion, from a political standpoint, the Senator's office would be in agreement and the NJDOT is providing funds to improve the area and as such they cannot be in conflict with their own regulations. Administrator McNeilly stated our neighbors to the north have a speed limit that is artificially underrated which defies all of NJDOT's guidelines. Their access is better than Stanhope Borough's. Administrator McNeilly is of the opinion, with all of these issues and the strong case to be presented by engineering, the access code should be changed. Mayor Maio stated the Borough could make a case stating the State is constraining economic development.

Councilman Thornton asked how long the process could take to change the access code. Mr. Keller stated the access code change which was done in Roxbury took six to seven months. Administrator McNeilly stated the Governing Body has already passed a resolution to support Mr. Singh's effort. It is not economically viable for Mr. Singh to use the side street. Mr. Singh is at a standstill, but there are other issues with water and sewer. Much discussion took place regarding this issue and the situation in Byram Township.

Mr. Keller stated the next step is to compile a report that outlines all the different facets associated with the access code. Mr. Keller provided the Governing Body with paperwork which outlines the procedure required. The current stretch of Access Level III runs from Acorn Street to Johnson Road near Cranberry Lake. It then switches back to Access Level II. Mr. Keller stated it will take him a couple weeks to complete the report. Mayor Maio asked the Governing Body if there were any objections with proceeding to change the access code. Councilman Thornton asked Mr. Keller when the sidewalk project will begin and asked if it would be more beneficial to submit the request after the project is in place. Mr. Keller stated the permit office has already reviewed the plans. Much discussion took place regarding the sidewalk project.

Administrator McNeilly stated it will take Mr. Keller a few weeks to prepare the report. It will then be submitted to NJDOT for review and there is no way of knowing how long that process will take. Mayor Maio stated a copy should be submitted to the Senator's Office and Cindy Randazzo, NJDEP, who is also speaking about development. Councilwoman Kuncken suggested Mr. Keller review the information regarding the zone in question with regard to development zone and the tax abatement. Mr. Keller stated this information can also be used as part of the Master Plan Re-examination which the Land Use Board is currently working on.

Administrator McNeilly stated if the speed limit is lowered and businesses are built in this area the cars passing into town would be encouraged to stop. The consensus of the Governing Body is to move forward with the request to change the access code.

Sidewalk Project – Administrator McNeilly stated Mr. Stein has prepared the temporary construction easements. PSE&G owns the property from Stonegate to where the billboard used to be. Stanhope Mountain owns from where the billboard was to Grafe's property. Mr. Grafe's property has 120 square feet of construction disturbance. Mr. Keller stated when the surveyors were putting together the easement descriptions the ownership of the "jog" in the road by the Stanhope Mountain property was unclear. Mr. Stein provided documentation and after reviewing the information it was determined that Mr. Grafe owns more property than he was aware of.

Administrator McNeilly stated once the temporary construction easements are received, Mr. Stein will file them, and they remain valid for 18 months. Mr. Keller stated paperwork has been resubmitted to NJDOT and they need to inform the Borough how the issues can be resolved. Mr. Keller stated meetings need to be held with some of the property owners. Administrator McNeilly stated the meetings need to be held once NJDOT approves the plan. Mr. Keller stated the State project last year which was sprung on the Borough, installed new curbing and handicap ramps at Stonegate which are not on the plans his office. More surveying may be needed.

Lawrence Avenue Drainage – Administrator McNeilly stated there is an existing drainage issue midpoint on Lawrence Avenue. The problem existed prior to the repaving of the road. Administrator McNeilly stated Mr. Gonzalez, resident of Lawrence Avenue, has reported after a heavy rain there is a large ponding of water in front of his home and the Park's home. The water does disappear relatively fast but it does exist nonetheless. The road has no provision for the water to run off to the other side. A few options were determined after reviewing the situation. One option would be to install a catch basin to capture the water and run it down to an existing inlet. The pipe is shallow and therefore the pipe would be ductile iron to keep it from coming up out of the ground. Mr. Keller stated the iron pipe will not collapse should someone drive over it. The work would be done in the grass of the right of way. No pavement would be disturbed in the roadway. Two driveways will be cut across and replaced. This would be similar to the work done by Mr. Milanovic on Maple Terrace for his neighbor's driveway.

Mayor Maio asked if the estimated cost of \$13,875 is based on hiring a contractor. Mr. Keller confirmed this. Councilwoman Kuncken asked what the estimate would be to do the work in-house. Mr. Keller stated the estimated cost of doing the work in house would be cut in half. Mayor Maio stated she is of the opinion the work should be done by a contractor. The problem already exists and if there is a misstep the issue remains as a problem for the Borough. If the work is performed by a contractor, and a misstep occurs, there would be a bond in place. Administrator McNeilly stated the funding would have to go into capital for this year. Initially the operating fund could be used and then the money would be put back into capital. Mr. Keller stated the work will only take a couple of days.

Councilwoman Kuncken stated if the Governing Body agrees to move forward with the project, a decision will have to be made whether the work should be contracted or done in-house. Councilman Thornton asked if the project has been discussed with Bill Storms, DPW Superintendent, and if so what is his opinion on doing the work in-house. Administrator McNeilly stated this has been discussed with Mr. Storms. There is no water line and it is not very deep. The project would be similar to the work which was done in the past on Dell Road. This line is only 120 feet. Mr. Keller estimated the cost of the inlet with the grate at \$700 - \$800. The connection will require manpower and putting a hole through the existing pipe. If the work is done in-house, the Borough will not have to have the survey and plan generation done which was estimated to be \$1,500. Mayor Maio stated she is not comfortable with an estimated time of only a few days. Mr. Keller stated the project would use 13 lengths of pipe. There are contractors who would take longer than a week to complete the job but our DPW is better than that. There are no concerns with rock due to the fact the pipe is only two feet down. The sewer and water laterals are down at least three feet and as such will not be a concern. Administrator McNeilly stated the estimate for hiring a contractor is approximately \$14,000. The estimate for doing the work in-house is \$7,000. If the decision is made to do the work in-house, it must be done with the understanding that delays may occur if other situations arise. Administrator McNeilly is of the opinion it would be better to have a contractor for the project in order for it to be completed without interruption. Much discussion took place regarding the financial aspects of this project.

Mayor Maio asked the Governing Body if they are in favor of having the project done in-house. The results of the straw poll are as follows:

Councilman Depew – yes	Councilwoman Kuncken – yes
Councilwoman Zdichocki – yes	Councilwoman Thistleton – yes
Councilman Thornton - yes	Councilman Romano – yes

The decision was unanimous that the Lawrence Avenue drainage project should be done in-house.

Mayor Maio stated a date needs to be selected and then the homeowners need to be informed. Administrator McNeilly stated he is concerned that regardless of setting a date other emergencies may occur to delay the work. Administrator McNeilly stated the homeowner's will be contacted. Mr. Keller stated none of the materials to be ordered are specialty items. Administrator McNeilly stated the supplies will be ordered if the temporary budget can provide the funds. The funds can be added back into the capital budget.

"The Good Stuff" Main Street Lighting – Mr. Keller stated the price for the Main Street lighting is approximately a quarter of a million dollars. Starting at Route 183, by Enrite, two lights would be placed at the entrance to Main Street and one part way down. Mr. Keller stated lights were not going to be installed by Bell's Mansion because they have lights. Mr. Keller stated this evening he noticed Bell's Mansion is not using their lights. The last light which was planned on but not installed is across from Red Dot. To place lights near Bell's Mansion, another three lights would have to be installed. Mr. Keller stated the estimate is for a total of 19 lights. There are existing lights all the way to Church Street. An additional 16 lights would be installed beginning at Church Street and following the current pattern of alternating sides every 85 feet and ending with a pair of lights near Knolmayer's. Mr. Keller stated there is a section where the sidewalk is abutting the curb. Discussion took place regarding the placement of lights.

Mr. Keller stated in 2009 the cost of the lights at that time were approximately \$4,500 apiece. The current estimate is \$5,500 apiece. The cost for 19 lights would be approximately \$105,500, adding an additional 4 lights would raise the cost by \$22,000, for a total of \$127,000. The cost includes installation, foundation and materials. Administrator McNeilly asked if the transformer has the ability to handle the addition of these lights. Mr. Keller replied he did not have the answer at this time. Mr. Keller stated assuming there are two systems each running from Church Street to Route 183 in opposite directions, the costs will be as follows: \$60,000 conduit, \$45,000 wiring, \$12,000 for another load center, junction boxes, restoration of sidewalks, pavement trench, landscape restoration, plus a 20% contingency totals \$236,000. Adding the additional 4 lights would increase the total by the cost of the lights and the cost for an additional junction box or two.

Mayor Maio asked Mr. Keller to breakdown the estimate for the area that includes Church Street toward Bell's Mansion and from Church Street to the area before the sidewalk and curbing meet. Administrator McNeilly asked if the conduit was already run to the location of the light that was not installed across from Red Dot. Mr. Keller replied the conduit was not run to that location. It will require additional sidewalk restoration to run the conduit and there are issues with the trees in that area. Administrator McNeilly stated the estimate for the two sections mentioned above would be approximately \$125,000 for 12 lights. Mayor Maio stated the non-landscape trees would have to be removed and that becomes a different project. Mayor Maio asked if the project should only be to install lights at the other end of Main Street. Administrator McNeilly stated a determination will have to be made as to what the transformer can handle. Mayor Maio asked what the cost would be to install the 7 lights from Church Street down and what the cost would be to install the lights at the Bell's Mansion end of Main Street which would include replacing trees. Administrator McNeilly stated if there is a limitation with the box, an additional box will have to be added. Discussion took place regarding placement of the various lights and the box and wiring.

Mayor Maio asked the Governing Body if they were in agreement to break the project down into sections and to proceed first with the area from Church Street down past the Whistling Swan. The Governing Body had no objections. Mayor Maio asked Mr. Keller to provide information regarding what the box can handle and the actual cost. Councilman Thornton stated the homes past the Skibicki residence are located right near the street and placing a lamp post in front of

those homes is not advisable. Discussion took place regarding lighting and redevelopment of Kelly Place for the future should the need arise.

Rehabilitation of the Lake Musconetcong Dam – Administrator McNeilly stated paperwork has been sent to Mr. Keller and Mr. Stein regarding the rehabilitation of the Lake Musconetcong Dam. Mayor Maio stated this item will be included for discussion at the next scheduled meeting.

Mayor Maio thanked Mr. Keller for attending this evenings meeting.

ADMINISTRATOR’S REPORT

Jason Titsworth – Administrator McNeilly stated he is happy to report that Jason Titsworth has passed the T1 Water Treatment License test. The next course will be Water Distribution and Sanitary Collection. The goal is to continue on to become a Certified Public Works Manager.

Borough Sign – Administrator McNeilly stated the “wings” for the Borough sign have been ordered and are scheduled for delivery later this week. The DPW will install the sign if weather permits.

Business Plaques – Administrator McNeilly stated Paula Zeff-Murphy has been hard at work contacting the downtown businesses regarding the purchasing of plaques for the new sign. To date nine (9) signs are committed to. Six (6) double signs and three (3) single signs have been purchased. There are 24 available spots, 9 are already spoken for.

Mayor Maio stated she has noticed that the individual business signs are slowly disappearing with the exception of the Stanhope House. Administrator McNeilly stated he has confirmed with Paula Zeff-Murphy that the Stanhope House has received the paperwork along with the other business. Administrator McNeilly stated he will contact the owner of the Stanhope House tomorrow to inform him that the signs have to be removed permanently and not relocated.

Passaic County Energy Aggregation – Administrator McNeilly stated an auction was held on December 31, 2015 for the Passaic County Energy Aggregation program. There will be a savings of 16% set to begin in April 2016. Community outreach will be scheduled. The commitment is for eight months.

Rehabilitation of the Lake Musconetcong Dam – Administrator McNeilly stated documentation, including a map, has been distributed. This topic will be held for the next scheduled meeting.

Budget 2016 – Administrator McNeilly stated there outstanding issues regarding budget for the Fire Department and the Police Department. Councilwoman Kuncken asked if a memo has been sent in writing to the Police Department. Administrator McNeilly replied he has not sent a written memo but he has spoken with the Police Chief. Councilwoman Kuncken asked Administrator McNeilly to send a written memo. Councilwoman Kuncken stated she and Mayor Maio have spoken with the incoming Fire Department Officers and a meeting will be scheduled soon. Administrator McNeilly stated he will send a written memo to Chief Pittigher.

DPW Dump Truck – Administrator McNeilly provided a picture of the DPW dump truck which has been overhauled by the DPW employees. The truck was taken off the road and they removed the back and completely cleaned, refinished and painted the frame and back of the truck. The dump truck has also been rewired. The truck went back into service today. The next vehicle to be restored will be the mini red mason dump. The Governing Body was pleased with the transformation.

New DPW Hire - Mayor Maio asked Administrator McNeilly when advertising will begin for the new DPW hire. Administrator McNeilly stated he will meet with Bill Storms, DPW Superintendent, to discuss the issue.

WORK SESSION

2016 Budget – Administrator McNeilly stated Dana Mooney, CFO, has asked to have the budget books returned in order to update the information.

10 Recreation Commission – Mayor Maio stated there is no change in the budget. Administrator McNeilly will check the budget amount for the Porta John. The length of time the Porta John is at the park varies depending on when the Easter Egg Hunt is held. Requests have been made to have it in place longer, especially when the weather conditions stay nice. Councilwoman Zdichocki stated she is of the opinion the Porta John should be placed under Parks & Maintenance and not Recreation. Mayor Maio stated eventually it should be moved. Much discussion took place regarding the cost and timeframe. The Easter Egg Hunt is scheduled for March 19th and as such the Porta John will have to be in place prior to that day. Administrator McNeilly stated he will obtain a price for an eight month rental based on delivery for March 1st with a removal date of October 31st. Discussion took place regarding the placement of this line item and it was agreed to move the Porta John line item to Buildings & Grounds with the understanding that this does not add money to the Recreation Commission budget.

Mayor Maio asked Councilwoman Zdichocki where the expenses for Half Way to St. Patrick's Day are accounted for in the budget. Councilwoman Zdichocki stated there are no expenses incurred by the Recreation Commission for the Half Way to St. Patrick's Day Event and no money passes through the Borough. The event is now run by the Fire Department and the Recreation Commission are volunteers.

5-5 Lake Musconetcong Regional Planning Board – Mayor Maio stated a letter has been received from the Lake Musconetcong Regional Planning Board asking for \$1,000. Mayor Maio asked Administrator McNeilly if the funds have been added to the budget. Administrator McNeilly stated the LMRPB budget was discussed at the December 15th meeting and there is an estimated increase of 2%, not including the extra request of \$1,000. At that time the decision was made to move the annual herbicide treatment costs to the Buildings & Grounds budget.

Administrator McNeilly stated the LMRPB has requested each entity, including both counties, to contribute \$1,000 each. Administrator McNeilly asked what will happen if all the entities do not agree to contribute the extra \$1,000. Mayor Maio stated the needed funds will then come from the LMRPB operating budget by reducing the amount which would be used for the water chestnut treatment. The board feels strongly about running this test. Mayor Maio stated this needs to be a separate line item.

10-4 Environmental Commission – Mayor Maio stated there is no change to this budget. Councilman Thornton asked why there is a \$200 increase for Open Space Stewardship. Councilman Romano stated the \$200 was moved from Outdoor Supplies.

11-1 Electricity & Telephone – Mayor Maio stated electricity charges have been reduced. There were no issues with the Telephone budget.

11-2 Petroleum Products – Administrator McNeilly stated these budget sheets need to be updated to include the 4th quarter. Once the final numbers are available a determination can be made as to whether or not the budget amount can be reduced.

12-1 Condo Services – No issues were found with this budget.

12-1 PERS & PFRS – PERS costs are increasing. Administrator McNeilly stated the Borough is losing some historical costs but Ms. Mooney will explain when she attends the budget meeting.

12-4 Stormwater Management – Mayor Maio stated there is an error in the letter received regarding the Borough's points for stormwater management. The letter states the training took place at Byram School. Mayor Maio asked Administrator McNeilly to clear up this error to make sure the Borough does not come up short on points for the year. Administrator McNeilly stated all the mailings have been done and there should not be a shortage of points but he will follow up on the issue. The Stormwater Management budget has no issues.

12-6 Municipal Court – There were no issues with the Municipal Court budget. Mayor Maio stated this is the last year for the agreement with the court. Administrator McNeilly stated if the Borough is content with the arrangement the contract will roll over. Mayor Maio stated the costs would need to be discussed. A meeting has not been held with the court in quite some time.

13-1 Capital Improvement Fund – The Governing Body questioned why this line item was increased. Administrator McNeilly stated Ms. Mooney will have to explain the reason for the increase.

14-4 Additional information is needed regarding the Increase Reserve for Uncollected Taxes and the Debt Service.

Mayor Maio stated the budget has been reviewed. The Police Department, Fire Department, Water & Sewer and Revenue still need to be reviewed further. Mayor Maio stated the budget books will be left in the office to be updated. Mayor Maio asked that the new pages be added but not to remove any pages from the books.

Mayor Maio stated meetings need to be scheduled with the Police Department and Fire Department prior to the next scheduled budget meeting. Councilwoman Kuncken stated she will contact the Fire Chief. Mayor Maio stated the budget discussion will be added to the agenda for the next scheduled meeting. A decision will be made, with enough notice, prior to the meeting if an early start time will be necessary. Administrator McNeilly asked if the Governing Body would like to add the capital budget discussion to the agenda for February 9th. Mayor Maio stated the capital budget cannot be scheduled until a meeting has been held with the Chief.

NEW BUSINESS

RESOLUTIONS

Mayor Maio offered the following resolutions which were read by title:

Resolution 033-16

RESOLUTION AUTHORIZING AN APPROPRIATION RESERVE TRANSFER FOR THE YEAR 2015

WHEREAS, various 2015 bills have been presented for payment this year, which bills were not covered by order number and/or recorded at the time of transfers between the 2015 Budget Appropriations in the last two months of 2015; and

WHEREAS, N.J.S. 40A:4-59 provides that all unexpended balances carried forward after the close of the year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allows transfers to be made from unexpended balances which are expected to be insufficient during the first three months of the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stanhope that transfers be made in the amount of \$3,570.00 in Current Fund between the 2015 Budget Appropriation Reserves as follows:

CURRENT FUND	From:	To:
Tax Assessor – O/E	\$ 3,570.00	
Legal - O/E		\$ 3,570.00
	\$ 3,570.00	\$ 3,570.00

On motion by Councilwoman Kuncken, seconded by Councilman Romano and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilman Romano – yes	Councilwoman Kuncken – yes
Councilwoman Zdichocki – yes	Councilman Depew – yes
Councilman Thornton - yes	Councilwoman Thistleton – yes

CONSENT AGENDA (All items listed on the Consent Agenda are considered routine by the Borough Council and were enacted by one motion of the Borough Council with no separate discussion.)

Resolution 034-16

**RESOLUTION AUTHORIZING REFUND OF
REDEMPTION MONIES TO OUTSIDE LIEN HOLDER**

WHEREAS, the Tax Collector has received payment for the redemption of Tax Title Lien No. 2015-001, representing 2014 property taxes and/or utility charges on Block 10301, Lot 6.02, known as 164 Brooklyn Road, assessed to Richard J Stanley Jr., and;

WHEREAS, the Tax Collector certifies that reimbursement is now required to be made to the following lien holder for the required redemption amounts as shown below:

To Lienholder:	Stuart Lasher P.O. Box 83 Milltown, NJ 08850
Redemption Amount:	Tax Title Lien #2015-001 and Interest to Date of Meeting \$ 1,198.11 Premium Paid by Lienholder <u>900.00</u>
Total From Current Fund:	\$ 1,198.11
Total From Tax Premium Account	900.00

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the Borough Treasurer be authorized to prepare the necessary check as stated above and to forward same to the lien holder.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer/Tax Collector.

Resolution 035-16

**RESOLUTION AUTHORIZING REFUND OF
REDEMPTION MONIES TO OUTSIDE LIEN HOLDER**

WHEREAS, the Tax Collector has received payment for the redemption of Tax Title Lien No. 2013-017, representing 2012 property taxes and/or utility charges on Block 11204, Lot 1, known as 10 Plane View Street, assessed to Richard E & Colleen T Fahey, and;

WHEREAS, the Tax Collector certifies that reimbursement is now required to be made to the following lien holder for the required redemption amounts as shown below:

To Lienholder:	US Bank Cust for BV001 Trust 50 S. 16 th Street, Suite 1950 Philadelphia, PA 19102-2513
Redemption Amount:	Tax Title Lien #2013-017 and Interest to Date of Meeting \$ 4,265.03 Premium Paid by Lienholder <u>2,600.00</u>
Total From Current Fund:	\$ 4,265.03
Total From Tax Premium Account	2,600.00

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the Borough Treasurer be authorized to prepare the necessary check as stated above and to forward same to the lien holder.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer/Tax Collector.

Resolution 036-16

**RESOLUTION AUTHORIZING REFUND OF
REDEMPTION MONIES TO OUTSIDE LIEN HOLDER**

WHEREAS, the Tax Collector has received payment for the redemption of Tax Title Lien No. 2014-011, representing 2013 property taxes and/or utility charges on Block 11004, Lot 2, known as 5 Ridge Road, assessed to Ruth Townsend, and;

WHEREAS, the Tax Collector certifies that reimbursement is now required to be made to the following lien holder for the required redemption amounts as shown below:

To Lienholder:	US Bank Cust for BV001 Trust 50 S. 16 th Street, Suite 1950 Philadelphia, PA 19102-2513
Redemption Amount:	Tax Title Lien #2014-011 and Interest to Date of Meeting \$ 9,592.99 Premium Paid by Lienholder <u>600.00</u>
Total From Current Fund:	\$ 9,592.99
Total From Tax Premium Account	600.00

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the Borough Treasurer be authorized to prepare the necessary check as stated above and to forward same to the lien holder.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer/Tax Collector.

Resolution 037-16 **RESOLUTION AUTHORIZING REFUND OF
REDEMPTION MONIES TO OUTSIDE LIEN HOLDER**

WHEREAS, the Tax Collector has received payment for the redemption of Tax Title Lien No. 2014-015, representing 2013 property taxes and/or utility charges on Block 11102, Lot 13, known as 33 Linden Avenue, assessed to Jonathan Kumetz & Allison Zotynia, and;

WHEREAS, the Tax Collector certifies that reimbursement is now required to be made to the following lien holder for the required redemption amounts as shown below:

To Lienholder:	US Bank Cust for BV001 Trust 50 S. 16 th Street, Suite 1950 Philadelphia, PA 19102-2513
Redemption Amount:	Tax Title Lien #2014-015 and Interest to Date of Meeting \$ 2,189.14 Premium Paid by Lienholder <u>600.00</u>
Total From Current Fund:	\$ 2,189.14
Total From Tax Premium Account	600.00

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the Borough Treasurer be authorized to prepare the necessary check as stated above and to forward same to the lien holder.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer/Tax Collector.

Resolution 038-16 **RESOLUTION OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF STANHOPE AUTHORIZING THE
ISSUANCE OF RAFFLE LICENSES RA-612 and RA-613**

WHEREAS the following Raffle Applications, with required fees, have been submitted for Mayor and Council approval;

<u>Raffle #</u>	<u>Applicant</u>	<u>Date</u>	<u>Type of Game</u>
RA-612	Stanhope Hose Co.#1	April 23, 2016	50/50 Raffle On Premise
RA-613	Stanhope Hose Co. #1	April 23, 2016	Tricky Tray

and;

WHEREAS said Raffle Applications have been provided to the Mayor, Council and Police Department for their review;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stanhope, County of Sussex, State of New Jersey, the following:

1. The appropriate officials are hereby authorized to execute the findings and determination for the above applications and shall forward same to the Legalized Games of Chance Control Commission (LGCCC) for review.
2. That the above licenses shall be issued pending LGCCC approval, pursuant to N.J.A.C. 13.1 et seq.

On motion by Councilman Depew, seconded by Councilman Thornton and unanimously carried by the following roll call vote, the foregoing resolutions were duly adopted.

Roll Call:

Councilman Romano – yes	Councilwoman Kuncken – yes
Councilwoman Zdichocki – yes	Councilman Depew – yes
Councilman Thornton - yes	Councilwoman Thistleton – yes

Mayor's Appointment

Resolution 039-16

RESOLUTION APPROVING THE MAYOR'S APPOINTMENT OF NICHOLAS HAND, AS A MEMBER OF THE STANHOPE FIRE DEPARTMENT

Mayor's appointment of Nicholas Hand, as a member to the Stanhope Fire Department.

BE IT RESOLVED by the Council of the Borough of Stanhope that they do hereby concur with the Mayor's appointment of Nicholas Hand, as a Member of the Stanhope Fire Department effective immediately.

On motion by Councilwoman Kuncken, seconded by Councilman Thornton and unanimously carried by voice vote, the foregoing resolution was duly adopted.

Mayor Maio asked Administrator McNeilly to obtain a list of members from the Fire Department in order to ensure the numbers are within the 50 they are authorized to have.

PAYMENT OF BILLS

Resolution 040-16

RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF STANHOPE AUTHORIZING PAYMENT OF BILLS

WHEREAS, the Chief Finance Officer has certified that funds are available in the proper account; and

WHEREAS, the Chief Finance Officer has approved payment upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stanhope that the current bills list, dated January 12, 2016 and on file and available for public inspection in the Office of the Chief Finance Officer and approved by the Chief Finance Officer for payment, be paid.

On motion by Councilman Romano, seconded by Councilwoman Kuncken and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilman Romano – yes	Councilwoman Kuncken – yes
Councilwoman Zdichocki – yes	Councilman Depew – yes
Councilman Thornton - yes	Councilwoman Thistleton – yes

AGENDA ITEMS

All items listed on the Agenda for January 26, 2016 were approved.

CITIZENS TO BE HEARD

Mayor Maio opened the meeting to the public after advising attendees that there is a five (5) minute time limit for each speaker.

Seeing no one from the public wishing to speak, Mayor Maio closed the public portion of the meeting.

ADJOURNMENT

On a motion by Councilwoman Kuncken, seconded by Councilman Depew, and unanimously carried by voice vote the meeting was adjourned at 8:50 P.M.

Approved:

Linda Chirip,
Deputy Clerk for
Ellen Horak, RMC
Borough Clerk