

**MAYOR AND COUNCIL
WORK SESSION AND
AGENDA MEETING
January 8, 2013
8:00 P.M.**

CALL TO ORDER

SALUTE TO COLORS

Mayor Maio invited all those present to stand in a salute to colors.

MAYOR'S STATEMENT AS TO COMPLIANCE WITH P.L. 1975

Adequate Notice of this Meeting has been provided according to the Open Public Meetings Act, Assembly Bill 1030. Notice of this Meeting was included in the Annual Meeting Notice sent to the New Jersey Herald and the Daily Record on January 2, 2013 and was placed on the Official Bulletin Board in the Municipal Building.

In the event the Mayor and Council have not addressed all items on this Agenda by 11:00 PM and they are of the opinion that they cannot complete the Agenda in a reasonable time period, the Mayor and Council may exercise their option to continue this meeting at an agreed to date, time and place within ten (10) days of this meeting. Please turn off all cell phones for the duration of this Meeting.

ROLL CALL

Council Members:

Councilman Thornton - Present
Councilwoman Kuncken - Present
Councilman Depew - Present

Councilwoman Thistleton - Present
Councilman Graham - Present
Councilman Benson - Present

Mayor Maio – Present

DISCUSSION

Police Department Accreditation Program - Mayor Maio invited Chief Pittigher to come forward. Chief Pittigher explained that the Police Department would like to participate in an accreditation program and would like to know if the Governing Body has an interest in pursuing this project. At this time Chief Pittigher is not asking the Borough to commit to the program but he asking for approval to be put on the Joint Insurance Fund list for consideration. Chief Pittigher stated that at the current time accreditation is run by the NJ State Association of Chiefs of Police. In the past it was run by CALEA which was a national organization. The accreditation is a two years process whereby the policies, training, rules and regulations will ensure that the department meets the Attorney General's guidelines and that they meet the best standards and ensures that case laws are met. There are 125 different points that are reviewed. If necessary, the policies are rewritten and are then submitted to an organization that double checks them. They also ensure that the officers are trained and then the department moves on to next model. At the end of the two year period there is an inspection. A series of police chiefs visit the Police Department along with the insurance company and conduct a proof. At this time the department must prove that the policies are current and training has been completed. Once completed the Police Department receives accreditation.

Chief Pittigher stated there is a software program called Our DMS for writing, monitoring and changing policies. This is an offsite location which allows the person designated to maintain the policies for the department and to enter the information into the software. The officers log in and review whatever changes or additions have been made and the computer electronically tracks and confirms that the officer has reviewed the policy. The program also keeps an electronic history of any changes made. The current procedure requires manual changes to be made and logging the information into several different books. The old policies have to be kept and stored onsite for reference. Chief Pittigher stated with the accreditation program the Our DMS software

would be provided for two years at a cost \$2,500 per year. In the future this cost would have to be included in the Police Department budget.

Chief Pittigher stated the Rogers Group is a company based in NJ that assists with the accreditation. Frank Rogers is a retiree from the Attorney General's office. The head of the accreditation team is a retiree from the State Police Regional Operations Intelligence Center and the rest of the team are attorneys from the Attorney General's office, who were responsible for writing the policies. The Rogers Group is expensive but the accreditation process can be completed in 18 months. Chief Pittigher stated that the Morris County Joint Insurance Fund wants every Police Department to become accredited. To that end they are offering \$50,000 to various municipalities who are members of the MCJIF in order to obtain the accreditation. The majority of the funding is paid to the Rogers Group. Two years of the Our DMS software is included and two years are paid to the State Association. The State Association fee for Stanhope will be \$3,000 for the accreditation. Most of the expenses would be covered. Chief Pittigher is not aware of any other hidden fees.

Chief Pittigher stated that he is not asking to accept the \$50,000 grant at this time, nor is he asking for approval to move forward with the accreditation process. The MCJIF provides these grants in blocks of \$250,000 at a time. Once the MCJIF receives five towns that are interested they will vote to approve the funding and then contracts are sent out to the municipalities. At that time the Governing Body would need to vote on whether or not to move forward. The contract would essentially state that the Police Department would be accredited within the two years or the funds would have to be returned to the MCJIF. Chief Pittigher asked the Governing Body if there is an interest in the Police Department receiving the accreditation.

Councilwoman Kuncken asked what the obligation to the Borough would be if the Police Department is accredited. Chief Pittigher replied there is a cost associated with maintaining the accreditation. Administrator McNeilly stated the cost is \$1,000 per year but the re-accreditation takes place every 3 years. Councilwoman Kuncken asked if \$1,000 would have to be added to the Police Department budget every year. Chief Pittigher stated that MCJIF will be providing the Borough with a \$1,000 credit for the accreditation. Councilwoman Kuncken asked if there is a discount available for training. Chief Pittigher replied that there are 15 mandatory training sessions throughout the course of the year. Some are done in house, others are done through the Prosecutor's office and some are conducted online through NJ Learn. The Rogers Group takes all those courses and will customize them for Stanhope. For example at this time when domestic violence training has to be done it requires the officers to go to the Prosecutor's office and then overtime costs are incurred. The overtime costs for this one training are equal to the costs for all of the training programs combined. Recently the Attorney General's Office made that training available on NJ Learn. Mayor Maio asked if the individual training programs would be charged by the Rogers Group to the Borough. Chief Pittigher confirmed there would be a charge for the service. Mayor Maio asked what the Our DMS program would cost. Chief Pittigher stated the cost is \$2,500 per year. The grant will cover the cost for the first two years. Councilwoman Kuncken asked if this is in addition to the \$1,000 per year for the accreditation. Administrator McNeilly stated that the MCJIF would reimburse the \$1,000 back to the Borough each year which means that the additional cost per year would only be \$2,500. Mayor Maio asked if this program is an outright grant or does the Borough have to provide funding and then be reimbursed. Chief Pittigher stated that the MCJIF provides the funds directly to the Rogers Group and the State Association. Councilman Graham stated that he is of the opinion that this is a good program and he asked Chief Pittigher to provide a full cost analysis for short term and long term. Councilman Graham asked if the training will require more hours for the Police Department and will there be extra hours needed to obtain the accreditation. Chief Pittigher stated that he will be responsible for the accreditation program.

Administrator McNeilly stated that there are two different issues being discussed. The accreditation will standardize the policies and procedures which is why the insurance company is anxious to have this done. The training issue is separate. Councilman Benson asked how the Risk Manager is involved. Administrator McNeilly stated that this program came about as a result of the quarterly safety meetings. Administrator McNeilly stated that Chief Pittigher has consistently asked D&H to provide him with as much training information as possible and equipment. Councilman Benson asked what the County Prosecutors Office contributes to this outside of training and does this tie into the accreditation. Chief Pittigher stated they are not involved. The Rogers Group would like to do the training after the accreditation. It is a service

that they provide for a charge. Mayor Maio stated that it is not required for the Borough to participate in that training program.

Mayor Maio asked Chief Pittigher if at this time he is asking the Governing Body for approval to include the Borough of Stanhope on the waiting list of potential participants for the accreditation program. Chief Pittigher confirmed this. Mayor Maio stated that approval tonight does not require anything other than waiting for the next step at which time a decision would need to be made as to whether or not the Borough would agree to move forward. Chief Pittigher confirmed this. Mayor Maio asked if there are any additional benefits provided by the MCJIF other than being reimbursed the \$1,000. Administrator McNeilly replied that he is not aware of any other benefits but he has not done research on this. Councilman Graham stated that the benefit of the accreditation will assist in future lawsuits. Administrator McNeilly confirm this and stated that the physical structure of the Police Department has been completed and this would be the next level to update the department. Councilman Thornton asked if there is a penalty that would be incurred by the Borough if once the contract is received a decision is made not to move forward. Chief Pittigher stated there would not be a penalty. Councilwoman Kuncken asked what will happen if after a year or two the Borough cannot afford to continue with the \$2,500 expense for the software. Chief Pittigher stated the Police Department would have to return to the old system and at this time he does not know what that would involve. Councilman Graham asked when the award for the next program cycle will be available. Chief Pittigher replied that once the MCJIF has five towns interested the Borough would be contacted. Administrator McNeilly stated the estimated timeframe for the awarding of the grants is the end of 2013. Councilman Benson asked if Chief Pittigher could obtain a sample copy of the contract. Chief Pittigher stated that Mount Olive and Denville are the most recent recipients of the grant. Chief Pittigher will contact them and ask for a copy of their contract.

Mayor Maio polled the Council and asked for their approval to place the Borough on the MCJIF waiting list for accreditation for the Police Department. The following is the result of the poll:

Councilman Thornton - yes	Councilwoman Thistleton - yes
Councilwoman Kuncken –yes	Councilman Graham - yes
Councilman Depew - yes	Councilman Benson – yes

The Governing Body granted approval for Chief Pittigher to place the Borough of Stanhope on the MCJIF waiting list for the accreditation program.

ADMINISTRATOR’S REPORT

Fire Department/High Band Radio – Administrator McNeilly reported that the representative from Spectrum Communications has indicated that the use of the requested frequency has been approved by the FCC. The dedicated phone lines have been ordered and some of the equipment has been received. This will be a Century Link line. Mayor Maio asked when the new system would be up and running and when would the old siren be disconnected. Administrator McNeilly replied that completion should take place within the next two months barring any unforeseen delays. Mayor Maio asked if Sparta Dispatch has been consulted and if they have any problems with this plan. Administrator McNeilly replied that Sparta has been contacted and there are no issues.

Councilwoman Kuncken stated that Administrator McNeilly had discussed the FEMA reimbursement for the Fire Department’s donated volunteer time at a previous meeting. Councilwoman Kuncken stated at that time it was determined by the Governing Body that Mr. Stein should be consulted. Councilwoman Kuncken stated that Administrator McNeilly has provided a copy of Mr. Stein’s response along with the Fire Department resource breakdown. Mr. Stein’s letter states “There is nothing in the Federal regulations that either contemplates or allows any funding from FEMA received for donated labor, equipment or materials to be paid to the donee as a pass-through. Rather, the Policy contemplates that the value of the donated labor, equipment or materials becomes the property of the municipal government and any reimbursement therefore stays with the municipal government.”

There was a lengthy discussion regarding how the funds should be handled. Mayor Maio stated that the Governing Body must be cautious of setting a precedent. Councilman Graham stated that the Borough is not going to pay individual members but could supplement the department

with a piece of equipment. Mayor Maio stated that during the budget process and capital planning the funds could be allocated. Councilman Benson stated that most of the equipment and supplies are provided by the Borough and these funds provide the ability to replenish those items. Councilwoman Kuncken stated during the budget process perhaps a piece of equipment that the Governing Body wanted to include but did not have enough funds for could now be budgeted that would also benefit the Fire Department, such as a generator.

Mayor Maio asked Administrator McNeilly to inform the Fire Department that according to FEMA the funds have to stay with the municipality and cannot be passed through to the Fire Department.

FEMA Hurricane Sandy – Administrator McNeilly stated that he met with Art Schettini from FEMA to complete Stanhope's project worksheet. The estimate, which does not include volunteer hours, is \$76,734.83 which includes the qualified generator run time of \$52,632.00. Councilman Graham asked what the balance of the funds includes. These are projected costs which include funds for force labor accounts for the Police and DPW overtime, battery failures and two tires which were damaged. This amount qualifies Stanhope as a large project which will allow for the release of funds in a timely manner. The process of finalizing the numbers and presenting the final report will begin now. The Donated Resource Volunteers Worksheet still needs to be completed. Administrator McNeilly explained how FEMA arrives at the costs and the calculations used to determine the reimbursement figures. After the storm issues with FEMA are completed there is a mitigation process to go through.

Administrator McNeilly stated that all of the funds from Hurricane Irene have been received. The total submitted was approximately \$54,000. The Borough received approximately \$34,000 - \$37,000 in actual funds from FEMA. FEMA reimburses at 75% and expects the State to reimburse for the remaining 25%. The State chose not to reimburse for Hurricane Irene due to the fact that the storm did not affect many municipalities in New Jersey. Administrator McNeilly is of the opinion that because Hurricane Sandy impacted many municipalities the State may reimburse the 25%.

Engineers Letter to State Office for Planning Advocacy – Administrator McNeilly distributed a letter drafted by Eric Keller, Borough Engineer, which will be sent to the Department of State Office for Planning Advocacy. The letter states the Borough's concerns with regard to the proposed map amendment change from PA-5 to PA-2 in the Township of Mount Olive which will impact the Borough's municipal wells. Administrator McNeilly stated that the letter needs to be sent by Thursday. Mayor Maio asked the Governing Body to review the letter and if there are any concerns they need to contact Administrator McNeilly.

Borough Hall Renovations – Administrator McNeilly reported that the funds expended to date for labor, materials, tools, furniture and fixtures is approximately \$85,000.00. The municipal building account has approximately \$152,500.00 remaining. Administrator McNeilly stated that the remaining purchases include the furniture and carpet for the Council Chambers and the electrical and building materials for the completion of the Police Station. Councilman Graham asked Administrator McNeilly to provide the total number of labor hours that have been used to date. Administrator McNeilly replied that he will obtain that information for the next meeting.

Furniture for Council Chambers - Administrator McNeilly asked for a final determination on the wood color for the tables and chairs. The Governing Body chose the lighter color wood. Administrator McNeilly stated the chairs will have no arms and the wood will match the table and other chairs. Administrator McNeilly presented fabric samples and the burgundy sample was chosen for the chairs. Administrator McNeilly asked the Governing Body for approval to order 8 high back black chairs, 2 low back black chairs, 32 stackable audience chairs (2 will be kept on the dais for use by the Planning Board) for a total of \$11,400. The Governing Body gave Administrator McNeilly approval to order the chairs.

COUNCIL DISCUSSION

Cablevision Franchise Agreement - Mayor Maio asked the Governing Body to reference the letter from Mr. Stein regarding the Cablevision Franchise agreement. Mayor Maio stated that the letter addresses changes to the agreement, two of which are significant. The amount of liability is less than what the Borough requires and the method in which Cablevision intends to pay the

\$12,000 grant that is due is unacceptable. Cablevision is requesting to make a \$2,760 payment this year and then make an annual payment of \$660 but only if the Borough sends a written request each year requesting the payment. These issues were never discussed at any of the meetings. Mr. Stein's letter states that this is unacceptable. Councilwoman Kuncken asked what happens if Cablevision does not agree to the Borough's terms. Mayor Maio stated the Borough does not have to grant the franchise. Administrator McNeilly stated that the length of time granted could be changed to five years. Mayor Maio stated that Mr. Stein will be at the Council's next meeting and may have an answer by then and she asked that the Governing Body review Mr. Stein's letter in preparation for the meeting.

Millennium Strategies – Mayor Maio stated that the Governing Body needs to make a decision immediately as to whether or not to contract with Millennium Strategies for 2013. Approving the contract now will provide the Borough with a full year of service. The cost can be included into the temporary budget. The fee will remain at \$1,000 per month. Councilwoman Kuncken stated at the end of the year the Governing Body needs to determine if contracting with Millennium Strategies benefits the Borough. Administrator McNeilly stated there are three grants that were submitted last year but the awarding of the grants has not been determined to date. One of the grants is due to be announced at the end of this month for beautification. Councilman Graham asked who is making the determination as to which grants are applied for. Mayor Maio stated there were a limited number of grants available at the time the Borough contracted with Millennium Strategies. Both the beautification grant and the Maple Street grant were approved by the Governing Body. Administrator McNeilly stated that he receives a newsletter from Millennium Strategies which lists the available grants and this information will be passed on to the Governing Body. Mayor Maio asked Administrator McNeilly to have a resolution prepared for adoption at the next meeting.

Nixle – Mayor Maio stated that a decision needs to be made soon to contract with Nixle. The cost is \$1,800 per year. Notices can then be included in the water and tax bills to inform the residents and explain how they can sign up for this notification service. Administrator McNeilly stated that a resolution will be prepared for the next meeting.

Sewer Service Area Map (Water Quality Management Plan) – Mayor Maio stated that DEP has made their decision regarding the sewer service area map and the Borough's requests are not included. Councilman Graham stated that he spoke to John Eskilson and asked if everything the Borough asked for was not approved. Councilman Benson stated that any further development requiring changes to the mapping will become the responsibility of the owner. Mayor Maio and Councilman Graham stated that they plan on attending the February 13th meeting. Mayor Maio asked Administrator McNeilly to ask Eric Keller, Borough Engineer, to review the map and advise the Borough of any concerns from his perspective. Mayor Maio would also like Mr. Keller to attend the meeting on February 13th in case something new is presented. The map is available online. Administrator McNeilly will contact Mr. Keller.

NEW BUSINESS

RESOLUTIONS

Mayor Maio offered the following resolutions which were read by title:

Resolution 037-13

RESOLUTION AUTHORIZING THE RELEASE OF THE PERFORMANCE BOND FOR PENN-BOWER, INC. FOR THE SPARTA ROAD WATER MAIN REPLACEMENT PROJECT – PHASE II

WHEREAS, the Mayor and Council had deemed it necessary for Penn-Bower, Inc. to submit a performance bond prior to the commencement of the Sparta Road Water Main Replacement Project – Phase II; and

WHEREAS, Penn-Bower, Inc. did produce and the Borough did accept a performance bond guaranteeing the quality and completeness of the work; and

WHEREAS, the Borough Engineer has inspected the project site and has deemed the project has been completed in general compliance with the contract; and

WHEREAS, the Borough Engineer has advised that a maintenance bond be required in the amount of \$107,083.76 to be effective for one year from the date of issuance to ensure the quality of the work.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stanhope, County of Sussex, State of New Jersey, at the concurrence of the Borough Engineer, do hereby authorize the Clerk to release the performance bond to Penn-Bower, Inc. for the Sparta Road Water Main Replacement Project – Phase II.

On motion by Councilwoman Kuncken, seconded by Councilman Graham, and carried by the following unanimous roll call vote, the foregoing resolution was adopted.

Roll Call:

Councilman Thornton - yes	Councilwoman Thistleton - yes
Councilwoman Kuncken –yes	Councilman Graham - yes
Councilman Depew - yes	Councilman Benson – yes

Resolution 038-13

RESOLUTION AUTHORIZING THE ACCEPTANCE OF MAINTENANCE BOND IN THE AMOUNT OF \$107,083.76 OFFERED BY PENN-BOWER, INC. FOR THE SPARTA ROAD WATER MAIN REPLACEMENT PROJECT – PHASE II

WHEREAS, the Mayor and Council heretofore authorized the release of a performance bond offered by Penn-Bower, Inc.; and

WHEREAS, Penn-Bower, Inc. has substantially completed the Sparta Road Water Main Replacement Project – Phase II; and

WHEREAS, Penn-Bower, Inc. has offered to the Borough a Maintenance Bond in the amount of \$107,083.76, which amount has been specified by the Borough Engineer; and

WHEREAS, the Borough Attorney has reviewed and approved of the form of said Maintenance Bond.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the Borough does hereby accept the Maintenance Bond issued by Penn-Bower, Inc. in the amount of \$107,083.76 for the Sparta Road Water Main Replacement Project – Phase II.

On motion by Councilman Graham, seconded by Councilman Benson, and carried by the following unanimous roll call vote, the foregoing resolution was adopted.

Roll Call:

Councilman Thornton - yes	Councilwoman Thistleton - yes
Councilwoman Kuncken –yes	Councilman Graham - yes
Councilman Depew - yes	Councilman Benson – yes

Resolution 039-13

RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF STANHOPE AUTHORIZING THE ISSUANCE OF A TAXICAB LICENSE TO NELSON ZUNIGA AND DENISE PADILLA

WHEREAS, Chapter 126 of the Stanhope Code of Ordinances requires that anyone operating a taxicab service within the Borough must obtain a license for same; and

WHEREAS, Nelson Zuniga and Denise Padilla, operating at 122 Route 183, Stanhope have applied to the Borough Clerk for a taxicab license and have complied with all the provisions of Chapter 126; and

WHEREAS, the following vehicle is to be operated by Nelson Zuniga and Denise Padilla within the Borough of Stanhope:

Vehicle #1 – 2004 Dodge Caravan, VIN # 1D4GP24R84B507238; and

WHEREAS, the Municipal Clerk and the Zoning Officer have reviewed said application and recommend approval; and

WHEREAS, said approval is contingent upon receipt by the Borough Clerk of proof of required insurance and payment of all fees;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the Borough Clerk is hereby authorized to issue, for the year 2013, said taxicab license to operate expiring at midnight December 31, 2013.

On motion by Councilwoman Thistleton, seconded by Councilwoman Kuncken, and unanimously carried by voice vote, the foregoing resolution was adopted.

Resolution 040-13 **RESOLUTION AUTHORIZING REFUND OF REDEMPTION MONIES TO OUTSIDE LIEN HOLDER**

WHEREAS, the Tax Collector has received payment for the redemption of Tax Title Lien No. 2010-14, representing 2009 property taxes and/or utility charges on Block 11501, Lot 2, C0171, known as 10171 Dell Place, assessed to Mitchell Kriegsfeld, and;

WHEREAS, the Tax Collector certifies that reimbursement is now required to be made to the following lien holder for the required redemption amounts as shown below:

To Lienholder:	Elliot Loeb-Keogh Plan 1605 U.S. Highway 1, Apt. C101 Jupiter, Florida 33477		
Redemption Amount:	Tax Title Lien #2010-14 and Interest to Date of Meeting	\$	32,233.37
	Premium Paid by Lienholder		<u>0.00</u>
Total From Current Fund:		\$	32,233.37
Total From Tax Premium Account			0.00

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the Borough Treasurer be authorized to prepare the necessary check as stated above and to forward same to the lien holder.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer/Tax Collector.

On motion by Councilman Benson, seconded by Councilman Depew, and unanimously carried by voice vote, the foregoing resolution was adopted.

PAYMENT OF BILLS

Resolution 041-13 **RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF STANHOPE AUTHORIZING PAYMENT OF BILLS**

WHEREAS, the Chief Finance Officer has certified that funds are available in the proper account; and

WHEREAS, the Chief Finance Officer has approved payment upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stanhope that the current bills list, dated January 8, 2013 and on file and available for public inspection in the Office of the Chief Finance Officer and approved by the Chief Finance Officer for payment, be paid.

On motion by Councilman Benson, seconded by Councilwoman Kuncken and carried by the following unanimous roll call vote the foregoing resolution was duly adopted.

Roll Call:

Councilman Thornton - yes	Councilwoman Thistleton– yes
Councilwoman Kuncken –yes	Councilman Graham - yes
Councilman Depew – yes	Councilman Benson – yes

AGENDA ITEMS

All items listed on the Agenda for January 22, 2013 were approved.

CITIZENS TO BE HEARD

Mayor Maio opened the meeting to the public after advising attendees that there is a five (5) minute time limit for each speaker.

Paula Zelif-Murphy, 2 Plane Street, spoke as the representative for the Stanhope Chamber of Commerce and requested permission to hang a banner advertising the Stanhope Spring Festival across Route 183. Councilwoman Kuncken asked if a permit from the State is required again as well. Ms. Murphy stated that she is starting the process earlier this year due to the fact that last year the permit from the State was received a week after the event. The same banner as last year will be used. The banner was designed so that only the date has to be changed. Mayor Maio asked that a resolution be prepared for the next meeting.

Peggy Findley, 88 Main Street, stated her tenant had a problem on Christmas Day with the presence of chlorine in the water. Mrs. Findley stated there was a water main break the next day and asked if the two incidents could be connected. The tenant has an allergy to chlorine and while showering could smell the chlorine in the water. She had an allergic reaction and had to use an epi pen and went to the emergency room. Mrs. Findley stated that her tenant called the police and they said they would check into the matter and get back to her but never did. Administrator McNeilly stated that the amount of chlorine that is used in the system and the large quantity of water makes the traces of chlorine miniscule. In addition, the distance from where the chlorine is added to the system to the location of the homes is quite vast. Mayor Maio stated that perhaps something had been left on shower head after someone cleaned it that caused the reaction. Administrator McNeilly asked Mrs. Findley to let him know if there is an issue again in the future.

Seeing no one from the public wishing to speak, Mayor Maio closed the public portion of the meeting.

CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stanhope, County of Sussex, New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter-specified subject matter(s).

2. The general nature of the subject matter(s) to be discussed is as follows:

1 Contract - PBA

3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.

4. This resolution shall take effect immediately.

On motion by Councilwoman Kuncken, seconded by Councilman Graham, and unanimously carried by voice vote, the foregoing resolution was adopted.

Mayor and Council went into Closed Session at 9:22 P.M.

At the conclusion of the Closed Session, Mayor and Council reconvened the public meeting at 9:34 P.M. with all present.

ADJOURNMENT

On a motion by Councilman Depew, seconded by Councilman Graham, and unanimously carried by voice vote the meeting was adjourned at 9:34 P.M.

Approved:

Linda Chirip
Deputy Clerk
For Ellen Horak
Borough Clerk