

**MAYOR AND COUNCIL
WORK SESSION AND
AGENDA MEETING
February 9, 2016
6:00 P.M.**

CALL TO ORDER

SALUTE TO COLORS

Mayor Maio invited all those present to stand in a salute to the colors.

MAYOR'S STATEMENT AS TO COMPLIANCE WITH P.L. 1975

Adequate Notice of this Meeting has been provided according to the Open Public Meetings Act, Assembly Bill 1030. Notice of this Meeting was included in the Annual Meeting Notice sent to the New Jersey Herald and the Daily Record on January 6, 2016 and was placed on the Official Bulletin Board in the Municipal Building.

Furthermore, notice of the meeting time change was sent to the New Jersey Herald and Daily Record on February 1, 2016 and was placed on the Official Bulletin Board in the Municipal Building.

In the event the Mayor and Council have not addressed all items on this Agenda by 11:00 PM and they are of the opinion that they cannot complete the Agenda in a reasonable time period, the Mayor and Council may exercise their option to continue this meeting at an agreed to date, time and place within ten (10) days of this meeting. Please turn off all cell phones for the duration of this meeting.

ROLL CALL

Council Members:

Councilman Depew – present

Councilwoman Thistleton – present

Councilwoman Kuncken - present

Councilman Thornton – present

Councilman Romano – present

Councilwoman Zdichocki – present

Mayor Maio – present

ADMINISTRATOR'S REPORT

Annual Fire Inspection – Administrator McNeilly stated the annual fire inspection was conducted today and passed.

JIF Loss Control Inspection – Administrator McNeilly stated the JIF Loss Control Inspection was conducted by a new inspector this year. The Borough passed the inspection with a few minor items being noted at the garage which will be taken care of by Bill Storms, DPW Superintendent.

Orange Bridge Meeting in Netcong – Administrator McNeilly stated a meeting was held recently in Netcong regarding the Orange Bridge. The Orange Bridge has been listed for replacement for several years. This is a Morris County Bridge which straddles the border of both counties. The initial scoping was done 8-9 years ago. The next phase will deal with the design. The Engineer and funding have been secured. The meeting was attended by several representatives from Netcong Borough, Stanhope Borough, Mount Olive, Morris County and a representative from Sussex County. The conceptual view was laid out. The timeframe to replace the bridge is estimated to be nine months but may actually take longer. During that time the bridge will be completely out of service. The detour plan was reviewed and the plan as presented was woefully inadequate. They agreed to work closely with Stanhope Borough and Netcong Borough to ensure that people do not get stuck trying to get into the Trade Zone.

Administrator McNeilly stated the existing trusses of the bridge will be removed, sandblasted, and repainted. Once the new concrete decking is installed, the trusses will sit on the outside of the guardrail as a decorative historic element. The new bridge will be considerably wider. Two full size trucks will be able to pass each other. The initial design load back in 1897 was 15 tons.

At this time the bridge is barely holding at 4 tons. The new bridge will be unrated, which means it has to be built to hold 45 tons. The bridge will not have a tonnage sign on it. The sidewalk will move from the north side of the bridge to the south side of the bridge. The right of way on the Morris County side is 50 feet wide. The right of way on the Stanhope Borough side is 30 feet wide. There is a section of land belonging to NJDEP which comes from the foot through the marsh and touches where the bridge is. This impacts the NJDPE Green Acres with the walkway. Administrator McNeilly stated the representatives from Stanhope voiced concern and stated moving the sidewalk to the other side is not where people would normally walk.

Administrator McNeilly stated Netcong Borough has asked for a draft point off the far side. Morris County has offered to put in a stand pipe on this side. Although we have hydrants in the area it would not be a bad draft point for us to have. The Fire Department had been looking for a draft point at the foot and now that will not be necessary.

Administrator McNeilly stated he asked to have service channels put in place to accommodate gas lines just in case that becomes an option. Administrator McNeilly is of the opinion the Borough should pay to install 12" ductile iron piping in the channel which would cost approximately \$500. The Borough has brand new creative piping running through the riverbed. We do not know how serviceable that piping is if it should fail or break in the future. Future generations may look to the pipe running in the road as the replacement. If the line is already in existence that will be time and money well spent.

Administrator McNeilly stated the final design plans are being worked on with the possibility of beginning this project in 2017. There will be a public information forum in the future. Councilwoman Kuncken stated there was a meeting held in Stanhope several years ago regarding the bridge. Councilwoman Kuncken stated she was pleased to see the recommendations brought up at that public meeting have been included in the plan. Some of the suggestions made at that time dealt with keeping the trusses and having an open sidewalk in order to see the water underneath. The open design was not acceptable. The concrete sidewalk surface will be rough in order for it to be safe for walking in wet weather.

Administrator McNeilly stated there was a great deal of discussion regarding the drainage and out flows. The Borough's water line is located right near there which is also a concern.

WORK SESSION

The Good Stuff (Main Street Lighting and Route 183 Park) – Mayor Maio stated the discussion regarding the Main Street Lighting will take place during the capital budget discussion.

Clean-up Day - Mayor Maio stated she and Councilwoman Zdichocki will be attending the Environmental Commission meeting to request the clean-up day location be changed from the traditional Salmon Park location to Veteran's Park on Route 183. Councilwoman Zdichocki asked Mayor Maio if she should meet with Administrator McNeilly to discuss the issues at Veteran's Park. Mayor Maio suggested Administrator McNeilly and Councilwoman Zdichocki meet at the park to determine the current condition and take pictures. Mayor Maio stated she has spoken to Paula Zelif-Murphy, Shade Tree Commission, to ask that the trees at the park be included in the Foresters inspection. Administrator McNeilly, Mayor Maio and Councilwoman Zdichocki will meet at 10:30A.M. on Thursday to inspect the park.

2016 Budget:

Fire Department - Administrator McNeilly stated the Public Safety Committee received a request from the Fire Department for mobile racks, ventilation fans, a full-house standby generator and 6 class II safety harnesses. The capital requests which were agreed to by the Public Safety Committee include one of the two racks for the mobile gear, all three ventilation fans and the next set of safety harnesses. The requested items total \$13,675. The generator was not approved. Dana Mooney, CFO, explained how the items can be funded. Ordinance 2014-13 has funds available which can be utilized to fund the racks and the harnesses. There are also funds remaining from Ordinance 2015-10. Administrator McNeilly stated the funds exist for these items and therefore this is not new debt.

Police Department – Administrator McNeilly stated a few meetings were held with Chief Pittigher and the Public Safety Committee. Chief Pittigher has requested the replacement of the mobile data computers and the video recording systems for each of the police vehicles. A

detailed quote was provided including costs for the necessary software. Administrator McNeilly stated the current computers are running XP which is no longer supported. The total request is approximately \$54,000. In order for the CFO to bond this item the cost will be rounded up to \$56,000. The cost for the support of the equipment and installation is \$6,636.18. The bonding costs rounds this item out to \$7,000.

Administrator McNeilly stated the Police Department has also requested a stand-alone camera system for monitoring the prisoners at all times. There are times when the officer is alone and needs to step out of the room but needs to be able to view the prisoners on the monitor. The cost for this item is \$700.

Administrator McNeilly stated the total amount requested by the Police Department is \$63,700. Ms. Mooney stated in 2010 there was an ordinance for the mobile digital video camera and the crack sealer. There is still \$8,500 available that can be used for this request. The amount of \$45,000 would have to be bonded. The down payment amount would be \$2,470. Ms. Mooney stated she rounded the pricing up but not by much because the costs are through the State co-op. The antennas and the new camera could be paid in full through the capital improvement fund.

Engineering/Roads – Administrator McNeilly stated Area A, as described in Infrastructure, includes reclamation for the balance of Spring Street, Port Morris Avenue and Coursen Street. This project will add reclamation for Roberts Place, Lakeview Terrace, Central Avenue and Walton Place. The Engineer's estimate is \$177,250. The DA&O from the engineering perspective is \$16,700. The CFO has rounded the amount for reclamation of all these roads to total \$199,000. Mayor Maio stated this figure does not include any work to be done to the water system. Ms. Mooney explained the figure is not rounded off but has 5% added to it for the Section 20 bonding costs.

Administrator McNeilly stated pavement reclamation for Area B includes Spring Lane and Lake Street. The Engineer's estimate is \$50,000. The DA&O is \$1,500. The cost for this project totals \$54,000. Mayor Maio asked for an explanation of the difference between mill and pave and reclamation. Administrator McNeilly stated mill and pave has an existing base to work with when the surface is brought down by two inches. Reclamation will remove 6-8 inches and puts a base in place to provide a good surface for paving.

Main Street Crosswalks – Administrator McNeilly stated the Infrastructure Committee has had several meetings with engineering. The Borough Engineer has discussed the Main Street crosswalks during previous Mayor and Council meetings. The crosswalk project is estimated to total \$45,000. The DA&O costs are \$14,500. Mayor Maio asked why there are design costs for this project. The Borough is removing the existing material in the crosswalks and replacing it. Administrator McNeilly stated prints have to be prepared, the bid packet prepared, the bid opening must be held, the award must be administered and the observation of each crosswalk must be done. Mayor Maio asked where the costs are shown within the budget to repave the areas once the crosswalks are installed. Administrator McNeilly is of the opinion the repaving costs are included in the \$45,000. Mayor Maio asked Administrator McNeilly to clarify the costs with the Engineer.

Main Street Lighting Phase II – Administrator McNeilly stated the Main Street Lighting Phase II project is estimated at \$75,000 for 5-6 lights. The DA&O is \$21,500. The total cost is \$101,000. This project will provide lighting on Main Street to the Whistling Swan. Councilwoman Kuncken asked if the box will be adequate for the addition of the new lights. Mayor Maio stated she is of the opinion 7 lights were supposed to be installed. Administrator McNeilly will confirm the information with Mr. Keller.

Lawrence Avenue Drainage – Councilman Depew stated he is of the opinion the Governing Body voted to have the work for Lawrence Avenue done in-house for a cost of \$7,000, not \$13,500. The Governing Body agreed a straw poll vote was taken at a previous meeting and the project is to be done in-house. Ms. Mooney was asked to change the cost of the project to \$7,000.

Road Surfacing – Administrator McNeilly stated the cost for road surfacing is \$61,050. Ms. Mooney stated Area A has \$119,870 remaining. Ms. Mooney will confirm the figures with Mr. Keller. Administrator McNeilly stated Area A for 2015 included; Spring Street, Coursen Street, Port Morris Avenue and Hill Road. Area A for 2016 will include those streets plus Roberts Place, Lakeview Terrace, Central Avenue and Walton Street. The total is \$177,250. Ms.

Mooney stated she will clarify the engineering and design costs with Mr. Keller. The funds from last year can be used and \$75,000 would be bonded with a down payment of \$4,129.

Ms. Mooney stated Area B is all new and would have to be bonded in full for a total of \$54,000.

Main Street Lighting - Ms. Mooney stated some funds are still available from a 2008 ordinance for Main Street and Grove Road. Ms. Mooney stated Mr. Sarinelli will be pleased to see some of the older items cleaned up. Some of the funds have been used to pay down bond anticipation notes over the years. There are also funds still available from a 2010 ordinance for High Street and Plane Street. Ms. Mooney stated the 2009 ordinance for the Main Street Lighting Rehabilitation still has \$5,362 available.

Crosswalks - Ms. Mooney stated there is a reserve for sidewalk improvements which has \$16,655 remaining in the reserve. Ms. Mooney asked the Governing Body if they would like to use this reserve for the work to be done on the crosswalks. The Governing Body agreed to use the reserve. Ms. Mooney stated the use of this reserve amount will decrease the amount to be bonded for the crosswalks.

Lawrence Avenue - Ms. Mooney stated the amount for Lawrence Avenue is already available. Administrator McNeilly stated the secondary bond that was taken out last year for Lloyd Avenue, Lawrence Avenue and Reeve Avenue still has approximately \$13,000 available.

Road Resurfacing - Ms. Mooney stated road resurfacing is funded through the taxes in the current fund. Traditionally \$25,000 is put into this fund each year. There is approximately \$8,659 remaining from 2014 and \$25,000 from 2015. If \$25,000 is added for 2016, the fund would be just short of the total amount required for the road resurfacing. Mayor Maio suggested the balance be pulled from the excess funds for Lawrence Avenue.

Road Department Capital - Councilwoman Kuncken asked what the impact will be to the Road Department capital with the information that has been provided by the CFO. The capital budget for the Road Department currently lists an amount of \$491,050. Ms. Mooney stated the new figure will be \$271,000 plus the bonding costs and the down payment bringing the cost to approximately \$286,000.

Building Renovations – Mayor Maio stated she has asked Administrator McNeilly to place building renovations back on the capital list. The municipal building has to be completed and there are funds set aside. Mayor Maio stated new plans need to be designed by an architect. Lockers and showers are needed for the Police Department and the rest of the building needs to be addressed. Ms. Mooney stated there is \$86,000 left for building renovations. Administrator McNeilly stated the ordinance dates back to 2007. The funds have been utilized very well for the work done to the Council Chambers, the Police Department and Public Works. Mayor Maio stated the architectural design needs to be done this year so work can begin next year. Administrator McNeilly stated he has reviewed the prior plans and he is of the opinion \$10,000 should be used as a place holder at this time.

Budget Overview - Ms. Mooney stated \$316,000 would be bonded. Ms. Mooney stated she has spoken with Ray Sarinelli, Borough Auditor, and he has no objections. Mayor Maio stated this amount would fund all of the work discussed except for the water improvements in Area A.

Water Department Budget – Administrator McNeilly stated the water project would include Roberts Place, Lakeview Road and Central Avenue, tying into the work which was done last year at Hill Road and then continuing to Walton Street. The estimate for this work is \$285,250. The design and engineering is \$31,650. The total including the bond costs is \$332,000. There are some funds available in the amount of \$17,400. Ms. Mooney confirmed the amount is remaining from water mains for Area A from last year. Ms. Mooney stated there are some projects to be cancelled from water. The information will be gathered and presented at the next budget meeting. The debt will be reduced.

Mayor Maio stated she has asked Administrator McNeilly to contact Millennium Strategies regarding federal bond money that may be available to upgrade aged water systems. Administrator McNeilly stated the water project and the reclamation for Area A are tied together and in his opinion if both projects are not done together then neither should be done. Mayor Maio stated there is a possibility that the Old Morris Canal is going to be renovated. The Borough should not do road work in this area if there is a possibility that the area will have to be

dug up. Administrator McNeilly stated another analysis of water and sewer may need to be done to determine if the scales are level yet. Ms. Mooney stated she has spoken with Mr. Sarinelli and he is concerned with the water capital due to the fact the water operating fund balance is declining so it would just hasten an increase at some point if it must be done. Ms. Mooney stated at this time water is just making it and sewer is continuing to generate surplus.

Mayor Maio asked Administrator McNeilly to contact Bill Storms, DPW Superintendent, for an update on the water meter replacements. Ms. Mooney asked what the status is for the manhole covers. There is approximately \$56,000 remaining between two ordinances for manhole covers.

Administrator McNeilly stated due to the concerns from finance, the auditor and the governing body he is of the opinion the water project should be put on hold pending other financing options. The pipe is not failing in that area. Mayor Maio asked if work can be done for Area B, which includes Spring Lane and Lake Street. Administrator McNeilly stated funding is not available at this time for Area B. Mayor Maio asked what the available \$119,000 will cover. Ms. Mooney replied those funds will cover the original Area A streets. Mayor Maio asked Ms. Mooney to designate the budget to indicate "Area A Old" and "Area A New" and separate the names of the streets and the funds. Administrator McNeilly confirmed the 2015 sheet Area A is defined as Spring Street, Coursen Street, Hillside Avenue and Port Morris Avenue with a proposed estimate of \$113,000. These streets can undergo reclamation due to the fact there are no water issues. Area B, Spring Lane and Lake Street, should be combined with 2015 Area A. Councilman Thornton asked for clarification that 2016 Area A should be eliminated due to the fact there are water issues. Administrator McNeilly confirmed this. Administrator McNeilly stated he will speak with Mr. Keller to have the two areas combined before the next meeting. Administrator McNeilly will also obtain clarification on the costs for the crosswalks and the lighting.

Mayor Maio asked the Governing Body if they were in agreement to pull the water project from capital. The Governing Body agreed. Ms. Mooney stated if a grant is obtained the capital budget could be amended. The Borough is required to have a three year plan and this project can be listed on that plan for the future.

Ms. Mooney stated the tax collection rate was 97.69% which is an increase. The surplus has also increased as a result of the FEMA Grant received for the Fire Department. The Borough's surplus is \$1,679,352.92. Ms. Mooney stated she reviewed the 2015 budget to find items that were definitively one time increases. The items totaled \$22,880 which included the website (\$5,380), Master Plan (\$10,000) and the police accreditation (\$7,500). Mayor Maio stated there was also a \$4,000 increase in legal. Ms. Mooney stated for the 2016 budget there are one time increases for COAH (\$2,000), Planner in Engineering for COAH (\$4,000) and the Master Plan (\$3,500).

Website - Mayor Maio stated the website funds from last year have been encumbered. Ms. Mooney stated the total amount for the website in current fund is \$3,000 but the overall total is \$10,000. It is budgeted under internet/website in section 4. Much discussion took place regarding the costs for the website. Ms. Mooney stated there is \$10,000 from last year and \$11,000 set aside for this year. Mayor Maio stated moving the email will cost \$1,000 for the year and there will be approximately \$7,500 in one-time costs this year.

Budget Overview - Ms. Mooney stated the budget at this time is \$4,684,845.69. The payment of note principle is \$305,000. The surplus amount is \$790,000 this year as compared to \$715,000 last year. The reserve for the sale of municipal assets is \$10,500. There is still \$889,000 remaining in surplus. The average municipal increase is \$23.35 at this time. The municipal levy increase is 1.10%. Ms. Mooney stated the Borough is well within the cap increases and we do not need any exceptions. Mayor Maio asked the Governing Body if they have any issues with the budget. The Governing Body had no issues. Ms. Mooney stated she has a few items to address but they will not affect the budget, they will be an offset. Mr. Sarinelli has some old things that are in the trial balance from years ago. The Police Department received \$500 for a donation for a specific purpose and this is in unappropriated reserves. It would be better to have the funds in appropriated reserves so they can be utilized. There is another donation for the Shade Tree Commission for \$165.00. The recycling tonnage grant has to be added.

Mayor Maio stated the discussion on salary remains and Administrator McNeilly will receive a RICE notice for a performance review. The next meeting will begin at 6:00 PM with a closed

session. Ms. Horak, Clerk, stated she will advertise for a meeting time change in order for the meeting to begin as soon as the closed session portion is completed.

Mayor Maio and the Council thanked Ms. Mooney for the good job she has done with the budget and for attending this evenings meeting.

Recycling - Mayor Maio stated a letter has been received from someone claiming she can improve the Borough's recycling. Administrator McNeilly stated SCMUA is currently handling the paperwork for the Borough's recycling. The new DPW Supervisor will be trained and will take over this task at no additional cost to the Borough. Mayor Maio stated there has been a significant drop in the recycling. Administrator McNeilly stated having the task performed in-house to monitor the recycling will be more efficient.

Fire Department Bucket Drop – Mayor Maio stated the Fire Department Bucket Drop has requested two locations. Over the past two years the request for two locations was denied. The request is for Brooklyn Road and Linden Avenue and Route 183. The issue in the past has been the possibility for a traffic backup on Linden Avenue and that is why this location was denied previously. Councilman Thornton stated his reservations were with the members being out on Route 183. Councilman Thornton stated he does not have an issue with the location if the members restrict the location to Linden Avenue and are not out in the road on Route 183. Councilman Depew stated he is of the opinion the members will be out on Route 183. Mayor Maio stated the concern in the past was having traffic backup on McKinley and at Brooklyn Road and Route 183. Councilman Thornton stated last year it was suggested to the Fire Department to submit a drawing outlining exactly where they plan to set up. They did not submit a drawing but based on the description provided it appears the members would not be on Route 183. Mayor Maio asked the Governing Body for their input. Councilman Depew suggested the Fire Department submit a drawing. Mayor Maio stated last year members were also sitting at the corner of High Street. Mayor Maio asked Administrator McNeilly to contact the Fire Department to request a drawing for the Governing Body to review at the next scheduled meeting.

NEW BUSINESS

RESOLUTIONS

Mayor Maio offered the following resolutions which were read by title:

Resolution 045-16

RESOLUTION AUTHORIZING AN APPROPRIATION RESERVE TRANSFER FOR THE YEAR 2015

WHEREAS, various 2015 bills have been presented for payment this year, which bills were not covered by order number and/or recorded at the time of transfers between the 2015 Budget Appropriations in the last two months of 2015; and

WHEREAS, N.J.S. 40A:4-59 provides that all unexpended balances carried forward after the close of the year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allows transfers to be made from unexpended balances which are expected to be insufficient during the first three months of the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stanhope that transfers be made in the amount of \$1,105.00 in Current Fund between the 2015 Budget Appropriation Reserves as follows:

CURRENT FUND	From:	To:
Tax Assessor – O/E	\$ 1,105.00	
Legal - O/E		\$ 1,105.00
	\$ 1,105.00	\$ 1,105.00

On motion by Councilwoman Thistleton, seconded by Councilwoman Kuncken and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilman Depew – yes	Councilwoman Thistleton – yes
Councilwoman Kuncken – yes	Councilman Thornton – yes
Councilman Romano - yes	Councilwoman Zdichocki – yes

Resolution 046-16

RESOLUTION AUTHORIZING REFUND OF REDEMPTION MONIES TO OUTSIDE LIEN HOLDER

WHEREAS, the Tax Collector has received payment for the redemption of Tax Title Lien No. 2015-011, representing 2014 property taxes and/or utility charges on Block 11103, Lot 22, known as 25A + 25B State Route 183, assessed to Carmine J Todaro, and;

WHEREAS, the Tax Collector certifies that reimbursement is now required to be made to the following lien holder for the required redemption amounts as shown below:

To Lienholder:	US Bank Cust for BV001 Trust & Creditors 50 S. 16 th Street, Suite 1950 Philadelphia, PA 19102-2513
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Redemption Amount:	Tax Title Lien #2015-011 and	
	Interest to Date of Meeting	\$ 6,717.96
	Premium Paid by Lienholder	<u>2,200.00</u>
		\$ 3,535.07

Total From Current Fund:	\$ 6,717.96
Total From Tax Premium Account	2,200.00

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the Borough Treasurer be authorized to prepare the necessary check as stated above and to forward same to the lien holder.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer/Tax Collector.

On motion by Councilman Depew, seconded by Councilman Thornton and unanimously carried by voice vote, the foregoing resolution was duly adopted.

PAYMENT OF BILLS

Resolution 047-16

RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF STANHOPE AUTHORIZING PAYMENT OF BILLS

WHEREAS, the Chief Finance Officer has certified that funds are available in the proper account; and

WHEREAS, the Chief Finance Officer has approved payment upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stanhope that the current bills list, dated February 9, 2016 and on file and available for public inspection in the Office of the Chief Finance Officer and approved by the Chief Finance Officer for payment, be paid.

On motion by Councilman Romano, seconded by Councilwoman Kuncken and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilman Depew – yes	Councilwoman Thistleton – yes
Councilwoman Kuncken – yes	Councilman Thornton – yes
Councilman Romano - yes	Councilwoman Zdichocki – yes

AGENDA ITEMS

All items listed on the Agenda for February 23, 2016 were approved.

CITIZENS TO BE HEARD

Mayor Maio opened the meeting to the public after advising attendees that there is a five (5) minute time limit for each speaker.

John Rogalo, 4003 Waterloo Road, stated he is assisting the NJ Outdoor Alliance with a fund raiser which will be held at the Black Forest Restaurant on March 13th. Mr. Rogalo stated the organization does have a gaming license. Mr. Rogalo asked if there is enough time to submit the application and obtain approval for the March 13th event. The application is for an on premise raffle. Ms. Horak, Borough Clerk, explained the procedure for filing the application and the timeframe. Mr. Rogalo reviewed the paperwork necessary to submit the application. Ms. Horak suggested Mr. Rogalo bring the paperwork into the office tomorrow. Mr. Rogalo stated the NJ Outdoor Alliance is a very active statewide committee with a portion of the group being a 501c3 for their environmental projects. They are very active in South Jersey with a program called Quail in the Classroom and habitat improvement projects. The tickets for the fund raiser are \$100 each.

Seeing no one further from the public wishing to speak, Mayor Maio closed the public portion of the meeting.

ADJOURNMENT

On a motion by Councilman Romano, seconded by Councilwoman Kuncken, and unanimously carried by voice vote the meeting was adjourned at 7:40 P.M.

Approved:

Linda Chirip,
Deputy Clerk for
Ellen Horak, RMC
Borough Clerk