

**MAYOR AND COUNCIL
WORK SESSION AND
AGENDA MEETING
February 11, 2014
7:00 P.M.**

CALL TO ORDER

SALUTE TO COLORS

Mayor Maio invited all those present to stand in a salute to the colors.

MAYOR'S STATEMENT AS TO COMPLIANCE WITH P.L. 1975

Adequate Notice of this Meeting has been provided according to the Open Public Meetings Act, Assembly Bill 1030. Notice of this Meeting was included in the Annual Meeting Notice sent to the New Jersey Herald and the Daily Record on January 8, 2014 and was placed on the Official Bulletin Board in the Municipal Building.

In the event the Mayor and Council have not addressed all items on this Agenda by 11:00 PM and they are of the opinion that they cannot complete the Agenda in a reasonable time period, the Mayor and Council may exercise their option to continue this meeting at an agreed to date, time and place within ten (10) days of this meeting. Please turn off all cell phones for the duration of this meeting.

ROLL CALL

Council Members:

Councilwoman Zdichocki – absent	Councilman Depew – present
Councilman Thornton - present	Councilwoman Thistleton – present
Councilwoman Kuncken - present	Councilman Benson – present

Mayor Maio – present

ENGINEER'S REPORT

Mayor Maio invited Eric Keller, Omland Engineering, to come forward to give his report. Mr. Keller provided Administrator McNeilly with a copy of the survey for the water tower property. Mr. Keller stated that the corners of the lot have not been set due to the weather. Information needed to complete the survey for Furnace Pond is still being gathered. Discussion took place regarding the monuments at the tower property. Mayor Maio asked Administrator McNeilly to make a reminder note that funds need to be set aside for fencing at the well site. Mr. Keller stated the line between the Borough property and the State will be clearly marked at Furnace Pond.

Mr. Keller stated that he has provided bid documents this evening to the Clerk for the Sanitary Sewer Investigation and the Reconstruction of Maple Terrace and Mountain Terrace, including the Replacement of the Water Main. The advertisements will run in the newspaper on Friday. The bid opening is scheduled for March 18th. The Sanitary Sewer Investigation bid will be held at 10:00 A.M. and the Reconstruction Project is scheduled for 11:00 A.M. The resolution to award the contracts will be on the agenda for the March 25th meeting. Mr. Keller stated the estimate for the Reconstruction project is \$335,000. The water portion of the project is approximately \$100,000 which will include the main, new services and two hydrants, one of which will be located by the day care center.

Mr. Keller stated that the Sussex County Soil Conservation District will have to be contacted for soil erosion permits, due to the amount of disturbance. The County will also be contacted because work has to be done on Brooklyn Road for the tie in and installation of a new valve which will require one lane of traffic to be closed during construction. Much discussion took place regarding the project. Administrator McNeilly requested to have Frank as the inspector for the start of the job and for the days that Brooklyn Road is under construction.

Mr. Keller stated the estimate for the video inspection of the sewer line is approximately \$30,000 - \$35,000. The scope of the project was expanded during a review of the maps. Originally the project was for the area from Port Morris to the pump station. The inspection will take place from Walton Street to the pump station. The estimate was obtained from the National Water Main Company, who recently completed a similar investigation for the MSA.

Administrator McNeilly asked Mr. Keller to recap the design for Maple Terrace. Mr. Keller stated that Maple Terrace will remain a 24 foot wide road with mountable Belgian block curbing on each side. Mr. Keller stated storm inlets will be installed up to #12 Maple Terrace, the paved parking area located at #10 Maple Terrace will remain and manhole castings will be reset with wrap material which will seal the casting to the concrete base. This will eliminate the infiltration issue. All the inlets will have subsurface drains for any ground water. The ground water will be picked up at intervals down the road. There will be a new water line, new services, 2 new hydrants and redone crosswalks with curb ramps on either side with a detectable warning. Service connections will be through the curb box to the existing line. Councilwoman Kuncken asked if the fence or wall need to be moved. Mr. Keller replied that those items will not be an issue. The road will be milled, any failures underneath will be repaired and it will be paved. The existing water main will be abandoned in place.

Mr. Keller stated the Mountain Terrace work will begin at the North side of the road starting at the inlet at the intersection near Maple Terrace and across to Mr. Orinick's house. A slotted drain, which will be located across Mr. Orinick's driveway and the neighboring driveway, will be run to the inlet. The 125 feet of slotted pipe will pick up the water. Mayor Maio asked if the two projects are being combined into one bid. Mr. Keller confirmed that both projects will be on one bid. Councilman Benson asked which of the two projects will be done first. Mr. Keller stated that will be up to the contractor.

Mayor Maio and the Council thanked Mr. Keller for attending this evenings meeting.

WORK SESSION

James McNeilly Scholarship – Mayor Maio stated that a letter has been received from Stanhope School regarding the James McNeilly Scholarship. Stanhope School has requested a donation for this year's scholarship. Mayor Maio stated that the Governing Body has made a donation in the past for this scholarship and asked if they would like to do so this year.

On motion by Councilman Benson, seconded by Councilwoman Kuncken and unanimously carried by the following roll call vote, approval was granted to donate \$100.00 for the James McNeilly Scholarship.

Roll Call:

Councilwoman Zdichocki – absent	Councilman Depew – yes
Councilman Thornton - yes	Councilwoman Thistleton – yes
Councilwoman Kuncken - yes	Councilman Benson – yes

2014 Budget – Mayor Maio stated that the operating budget was completed during the last budget meeting on Thursday. Tonight the water and sewer budget is being reviewed along with the capitol budget. Ms. Mooney has included a recap on the operating budget. One change has been made due to an item on the capitol budget. Mayor Maio asked the Finance Chair and Administrator to begin the review. Councilman Benson stated that the change was made in the fees for water and sewer in anticipation for additional costs needed for the rehab of the water system. The water system has a healthy surplus which should continue to increase during the coming year. The funds realized in 2013 rents were \$586,000. It is anticipated that the Borough will receive rents in excess of \$585,000 in 2014. State law requires that the Borough must provide proof if funds in excess of \$586,000 will be received. Therefore the anticipated figure is being understated for this reason. The revenues for the water utility are \$673,000 which is a comfortable figure that will continue to contribute to the ongoing surplus. The anticipated surplus is \$77,000 which is less than anticipated in the past. The original estimate was \$72,000 but due to an item that we will discuss later we have added \$5,000. The water operating surplus at the beginning of 2014 was \$301,000 as compared to \$233,000 in 2013.

Mayor Maio stated the Borough moved a portion of the fixed costs from the sewer utility to the water utility in order to build the fund for the repayment of the \$2.3 million bond for the water project that will begin in March. The CFO is comfortable that this transfer will be sufficient. Administrator McNeilly stated the Borough is anticipating a \$20,000 expenditure for the hiring of two part time workers for the Public Works Department. The road side budget will fund \$10,000, the water utility will fund \$5,000 and \$5,000 will come from the sewer utility. Administrator McNeilly stated the operating budget will remain relatively the same.

Administrator McNeilly referred to budget page 15-6 which lists the payment amounts for the notes. The amounts are as follows: 2011 - \$57,000; 2012 - 70,000 and 2013 - 80,000. Administrator McNeilly stated that the CFO is proposing an increase of \$53,500 for a total of \$133,500 for 2014. That represents approximately a third of what is completely owed in notes for the water project of \$2.3 million and anything else going forward. This will allow for the notes to be paid down rather aggressively. The large note will be due in 2015. The interest on bonds for water has a \$25,000 place holder. The Borough has to pay six months of interest in 2014 on that money. The Borough will not know the exact amount due until the bonds are sold in October.

Administrator McNeilly stated the sewer utility is starting to show the effects of the switch. Its regeneration is softer because it does not have the benefit for the drop out of the MSA bonds. Councilwoman Kuncken asked if the Borough is anticipating anything from MSA this year. Councilman Benson replied that the Borough is expected to receive approximately \$100,000 back. This is the last fall off of the debt portion for the MSA.

Mayor Maio stated that the adjustments to the budget must be finalized in order to introduce the budget at that first meeting in March. The capital budget spending plan includes a new server under Administration for an estimated cost of \$4,600. A new software program is needed for the Construction Department. The current program has been outdated for several years. Administrator McNeilly stated the hardware is backwards compatible at this point. Mayor Maio stated that the new software will be more efficient. Administrator McNeilly stated that the software will be able to generate revenue reports for the State and it contains a searchable data option. The software will be installed on the server which will allow the secretary to have access from her other office. Mayor Maio stated the dot matrix printer can then be retired. The cost for the software is \$6,700. Mayor Maio stated in her opinion that this upgrade is long overdue. Councilman Thornton asked if the quote from MSI for the software is still valid. Mayor Maio confirmed the estimate is valid. Mayor Maio stated that shortly after Hurricane Sandy a discussion took place regarding the purchase of a three line electronic matrix sign trailer which would provide information to residents regarding emergency situations or announcements. Administrator McNeilly stated that the estimate for the sign is \$18,000 which includes the cost of the sign, bonding costs, trailer and solar power equipment. There is an additional k-ban radar option available for an additional \$1,000. Discussion took place regarding the added radar feature. Administrator McNeilly is of the opinion that the radar feature is not necessary. This piece of equipment would be for administrative use. Mayor Maio stated the Police Department has indicated they are not interested in utilizing the radar feature.

Fire Department – Mayor Maio stated that the Fire Department has been repairing the supply hose for a several years. The Fire Department has submitted a request to purchase 1,000 feet of new hose. Administrator McNeilly stated that he spoke with Chief Card and he can attend the meeting on February 25th to address any issues. Mayor Maio asked Administrator McNeilly to please ask Chief Card to attend the next meeting.

Police Department – Mayor Maio stated that the Police Department server is in need of replacement due to its age. This server installation has a higher cost for Police Department because it is a different type of setup. Mayor Maio stated that a request has been made to retire the old administrative vehicle and purchase a new Ford Taurus. Councilwoman Kuncken asked Administrator McNeilly to explain how the vehicle would be utilized. Administrator McNeilly replied that the new car would be used by the office staff for trips to the bank, post office, training classes, association meetings and seminars. The Borough would no longer reimburse for mileage. Inspectors should be utilizing a car marked that it is a Borough vehicle. Mayor Maio stated that it would be a requirement to use the Borough vehicle. In the event that an employee

uses their own vehicle, they will not be reimbursed for mileage. Administrator McNeilly stated the car will accommodate five people comfortably.

Mayor Maio stated that a grant for James Street has been applied for but no costs have been allocated for James Street at this time. An additional grant has been applied for to fund the installation of sidewalks from Dell Road to Acorn Street. Administrator McNeilly stated that Mr. Keller has provided the cost for the water line installation on James Street in the event that the grant is received. Mayor Maio stated the CFO can use those figures to add to the budget at this time. Councilman Benson stated that the balance of the capital improvement fund is \$29,000 and this budget adds \$20,000. The proposed projects will use approximately \$21,000. Councilwoman Kuncken stated this is a good capital year. Councilman Benson asked if the DPW Department has any requirements for this year. Administrator McNeilly stated that he is of the opinion that any requirements would be included in next year's budget.

Mayor Maio thanked everyone for their work on the budget this year.

ADMINISTRATOR'S REPORT

Property Sale – Administrator McNeilly reported the two properties up for auction have continued to receive strong interest.

Water Improvement Project – Administrator McNeilly reported that both the water line project and the water tank rehabilitation project bids have been approved by DEP.

Energy Aggregation Outreach – Administrator McNeilly stated the Infrastructure Committee met to discuss the Energy Aggregation Outreach. Councilman Thornton stated that the committee met with John who made the initial presentation to discuss how the outreach program will be conducted to inform the residents about the upcoming bid process for the third party supplier of electric service. There will be an opportunity for the residents to ask questions or voice their concerns. Mayor Maio stated they will prepare the press releases and pay for postage for the newsletter that will go out in March and they will write the newsletter. Administrator McNeilly stated that they have to go to JCP&L by the end of February to obtain usage data for all of the municipalities involved. The live reversal auction will be held at the end of March and by mid-April the names and addresses of all the Borough residents will be compiled and the first contact will be made during the third week of April. Mayor Maio stated that it was agreed that the outreach will begin by mid-March. Councilwoman Kuncken asked when the rate will be available. Administrator McNeilly replied the rate will be available after the live auction is held. Councilman Benson asked what the population base will be and the number of municipalities involved. Administrator McNeilly replied there are at least 6 towns in Sussex County along with Passaic and Hudson Counties. The first meter reading would be done on June 1st. Councilman Thornton stated that it was agreed to hold the outreach meetings prior to the price being settled in order to allow the residents to have their questions answered. The rate will not be available at that time but the switch will not be agreed to if the rate is unacceptable.

Pre-Treat System – Administrator McNeilly reported the pre-treat system is up and running. The tank was installed inside and the tank was filled Friday with 4,000 gallons of brine. This will provide brine for approximately eight storms. All the roads were treated this past Saturday. Approximately 400 gallons of brine was used. The roads Borough-wide will receive the pre-treatment tomorrow. There is a considerable cost savings. 400 gallons of brine at .85 cents per gallon is less than \$400 as compared to \$2,500 to spread salt throughout the Borough. All the equipment is in good repair. There is a regional shortage of salt which is affecting the Borough as well. Three hundred tons of road grit was brought in last Friday and salt is being restricted for use on areas of emergency services and steep hills. Caution must be used and drivers must learn again how to drive on snowy roads. The police, fire and ambulance have been alerted to use caution in responding to calls. The schools have also been notified. Currently cinders, not salt, will be used to treat the parking lots. If there is a need for an office closure Administrator McNeilly will contact everyone. Mayor Maio suggested that a Nixle message be sent out notifying the residents about the salt shortage. Administrator McNeilly will prepare and send a message regarding the shortage.

Mountain Terrace – Administrator McNeilly stated that Kent Pipes has notified him that he has a qualified buyer for the home at 14 Mountain Terrace at the \$175,000 price. This price will not affect the assessed value of \$218,000.

Fire Department Radio Request – Administrator McNeilly stated that a letter was received from the Fire Department on December 10, 2013 requesting funds to purchase a low band and a high band radio for the replacement command vehicle. The request was held in order to obtain further information. The quote received for the radios is \$1,343.00. Mayor Maio stated that the old command vehicle had radios and asked why they were not reinstalled into the new vehicle. Don Drake, a member of the Fire Department present in the audience, stated that the request is for two additional radios. This would allow the chief to have a set of radios for keeping in contact with dispatch on one band while allowing contact at the scene on another band. Mayor Maio stated this item should be funded as a capital purchase. Administrator McNeilly stated that the Fire Department requested that the FEMA funds that were received from Hurricane Irene be utilized for this purchase. Mayor Maio asked Administrator McNeilly where the FEMA funds have been placed in the budget. Administrator McNeilly replied that he will have to ask the CFO. Much discussion took place regarding the purchase of the radios and how they should be funded. Mayor Maio stated that all the other radios were purchased through capital. Mayor Maio took a straw poll of the Council asking for approval to purchase a low band and high band radio for the Fire Department. The results are as follows: Councilman Depew – yes, Councilman Benson – yes, Councilman Thornton – yes, Councilwoman Kuncken – yes, Councilwoman Thistleton – yes, Councilwoman Zdichocki – absent. The Council voted unanimously to approve the purchase. Administrator McNeilly will contact Chief Card.

COUNCIL DISCUSSION

Councilwoman Thistleton expressed her thanks to everyone for their condolences. Her family, most of who are from large towns, could not get over the small town connection that was shown for the two days. The kindness and continued support is most appreciated.

NEW BUSINESS

Ordinance for Introduction [Public Hearing on February 25, 2014]

Mayor Maio offered the following ordinance for introduction which was read by title:

Ordinance 2014-03 **CALENDAR YEAR 2014 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to .5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Borough of Stanhope in the County of Sussex finds it advisable and necessary to increase its CY 2014 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and Council hereby determines that a 3.0 % increase in the budget for said year, amounting to \$104,040.80 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Mayor and Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Council of the Borough of Stanhope, in the County of Sussex, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2014 budget year, the final appropriations of the Borough of Stanhope shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased BY 3.5 %, amounting to \$121,308.93, and that the CY 2014 municipal budget for the Borough of Stanhope be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

On motion by Councilman Benson, seconded by Councilwoman Kuncken, and unanimously carried by the following roll call vote, the above ordinance was introduced.

Councilman Benson clarified the purpose of this ordinance.

Roll Call:

Councilwoman Zdichocki – absent	Councilman Depew – yes
Councilman Thornton - yes	Councilwoman Thistleton – yes
Councilwoman Kuncken - yes	Councilman Benson – yes

On motion by Councilman Benson, seconded by Councilman Depew and unanimously carried by voice vote, the Mayor and Council instructed the Clerk to post the ordinance and authorized publication of same.

RESOLUTIONS

Mayor Maio offered the following resolutions which were read by title:

Resolution 061-14

RESOLUTION TO REFUND OVERPAYMENT DUE TO SUCCESSFUL STATE TAX APPEAL

WHEREAS, the following property owner has had a successful State Tax Appeal for the year 2012; and

WHEREAS, the 2012 property value was reduced by \$50,000, resulting in a refund of \$1,562.50 at the 2012 tax rate of 3.125%.

NOW THEREFORE BE IT RESOLVED by the Mayor and Council of the Borough of Stanhope that the sum of \$1,562.50 be refunded to the attorney representing the owner, per the judgment order, representing a credit due to a successful New Jersey State Tax Court judgment as follows:

Refund to: Daniel G. Keough, Esq., Trustee
Ventura, Miesowitc, Keough & Warner, PC
783 Springfield Avenue
Summit, New Jersey 07901

Property Owner

<u>Block</u>	<u>Lot</u>	<u>Name & Address</u>	<u>Tax Year</u>	<u>Amount</u>
11701	9	Heinrich & Elke Aichem, TIC (Black Forest Inn) 5 Ridge Road Hackettstown, New Jersey 07840	20112	\$1,562.50

On motion by Councilwoman Kuncken, seconded by Councilwoman Thistleton and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Zdichocki – absent	Councilman Depew – yes
Councilman Thornton - yes	Councilwoman Thistleton – yes
Councilwoman Kuncken - yes	Councilman Benson – yes

Resolution 062-14

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF STANHOPE AUTHORIZING THE
ISSUANCE OF RAFFLE LICENSE RA-595**

WHEREAS the following Raffle Application with required fees has been submitted for Mayor and Council approval;

<u>Raffle #</u>	<u>Applicant</u>	<u>Date</u>	<u>Type of Game</u>
RA-595	Patriot Wrestling Booster Club	March 28, 2014	Off Premise Raffle

and;

WHEREAS said Raffle Application has been provided to the Mayor, Council and Police Department for their review;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stanhope, County of Sussex, State of New Jersey, the following:

1. The appropriate officials are hereby authorized to execute the findings and determination for the above application and shall forward same to the Legalized Games of Chance Control Commission (LGCCC) for review.
2. That the above license shall be issued pending LGCCC approval, pursuant to N.J.A.C. 13.1 et seq.

On motion by Councilman Depew, seconded by Councilwoman Kuncken and unanimously carried by voice vote, the foregoing resolution was duly adopted.

Resolution 063-14

**RESOLUTION AUTHORIZING AN APPROPRIATION
TRANSFER FOR THE YEAR 2013**

WHEREAS, various 2013 bills have been presented for payment this year, which bills were not covered by order number and/or recorded at the time of transfers between the 2013 Budget Appropriations in the last two months of 2013; and

WHEREAS, N.J.S. 40A:4-59 provides that all unexpended balances carried forward after the close of the year are available, until lapsed at the close of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allows transfers to be made from unexpended balances which are expected to be insufficient during the first three months of the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stanhope that transfers be made in the amount of \$278.00 in Current Fund between the 2013 Budget Appropriation Reserves as follows:

CURRENT FUND	From:	To:
Mayor & Council	\$ 278.00	
Road Maintenance - O/E		\$ 278.00
	\$ 278.00	\$ 278.00

On motion by Councilwoman Kuncken, seconded by Councilman Benson and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Zdichocki – absent	Councilman Depew – yes
Councilman Thornton - yes	Councilwoman Thistleton – yes
Councilwoman Kuncken - yes	Councilman Benson – yes

Resolution 064-14

**RESOLUTION AUTHORIZING BOROUGH TO
ADVERTISE FOR BIDS FOR MAPLE TERRACE
ROADWAY RECONSTRUCTION AND WATER MAIN
REPLACEMENT**

WHEREAS, the Borough of Stanhope heretofore authorized the Borough Engineer to design the reconstruction of Maple Terrace roadway and the replacement of the water main located therein; and

WHEREAS, the Borough Engineer has completed the design and has prepared Bid Specifications to publically bid for a contract for the work; and

WHEREAS, the Borough Engineer has recommended a bid opening for March 18, 2014 at 11:00am;

NOW, THEREFORE, be it resolved by the Mayor and Council of the Borough of Stanhope that the Borough shall advertise for sealed competitive bids for the reconstruction of Maple Terrace including the replacement of the water main to be received on March 18, 2014 at 11:00am.

On motion by Councilman Thornton, seconded by Councilman Benson and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Zdichocki – absent	Councilman Depew – yes
Councilman Thornton - yes	Councilwoman Thistleton – yes
Councilwoman Kuncken - yes	Councilman Benson – yes

Resolution 065-14

**RESOLUTION AUTHORIZING BOROUGH TO
ADVERTISE FOR BIDS FOR SEWER PIPE INSPECTION
AND CLEANING FROM LLOYD TO PORT MORRIS AND
FROM WALTON TO PORT MORRIS**

WHEREAS, the Borough of Stanhope heretofore authorized the Borough Engineer to prepare Bid Specifications for the inspection and cleaning of the sewer main from Lloyd to Port Morris and from Walton to Port Morris; and

WHEREAS, the Borough Engineer has completed the Bid Specifications for the sewer inspection and cleaning to publically bid for a contract for the work; and

WHEREAS, the Borough Engineer has recommended a bid opening for March 18, 2014 at 10:00am;

NOW, THEREFORE, be it resolved by the Mayor and Council of the Borough of Stanhope that the Borough shall advertise for sealed competitive bids for the inspection and

cleaning of the sewer main from Lloyd to Port Morris and from Walton to Port Morris to be received on March 18, 2014 at 10:00am.

On motion by Councilwoman Kuncken, seconded by Councilman Thornton and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Zdichocki – absent	Councilman Depew – yes
Councilman Thornton - yes	Councilwoman Thistleton – yes
Councilwoman Kuncken - yes	Councilman Benson – yes

PAYMENT OF BILLS

Resolution 066-14

RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF STANHOPE AUTHORIZING PAYMENT OF BILLS

WHEREAS, the Chief Finance Officer has certified that funds are available in the proper account; and

WHEREAS, the Chief Finance Officer has approved payment upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stanhope that the current bills list, dated February 11, 2014 and on file and available for public inspection in the Office of the Chief Finance Officer and approved by the Chief Finance Officer for payment, be paid.

On motion by Councilman Benson, seconded by Councilwoman Kuncken and unanimously carried by the following roll call vote the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Zdichocki – absent	Councilman Depew – yes
Councilman Thornton - yes	Councilwoman Thistleton – yes
Councilwoman Kuncken - yes	Councilman Benson – yes

AGENDA ITEMS

All items listed on the Agenda for February 25, 2014 were approved.

CITIZENS TO BE HEARD

Mayor Maio opened the meeting to the public after advising attendees that there is a five (5) minute time limit for each speaker.

Steve Fetics, 614 Stonegate Lane, spoke on behalf of the residents of Stonegate Village. Mr. Fetics stated that recently there was a water main break and he wishes to thank Bill Storms and the DPW Department for their assistance. The leak was detected early in the morning by one of the residents and Bill Storms and his crew arrived with their detection equipment and determined where the break was located. This saved the association a great deal of time, as they would have had to dig in a large area to find the break. It was determined that only a portion of the complex had to have the water shut off. Salmon Brothers was hired to make the repair and the DPW Department showed Salmon Brothers where the shut offs needed to be made. Later on in the day Salmon Brothers ran into a problem and Bill Storms was again able to assist them. Mr. Fetics stated that he greatly appreciated the assistance given by Bill Storms and the DPW Department. The water issue was repaired by 8:00PM that night because of their help. Mayor Maio thanked Mr. Fetics for taking the time to attend tonight's meeting to express his appreciation and stated that his message will be extended to the Bill Storms and the DPW Department.

Seeing no one further from the public wishing to speak, Mayor Maio closed the public portion of the meeting.

CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stanhope, County of Sussex, New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter-specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is as follows:
 - 1 – Personnel
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately.

On motion by Councilwoman Kuncken, seconded by Councilman Benson, and unanimously carried by voice vote, the foregoing resolution was adopted.

Mayor and Council went into Closed Session at 8:20 P.M.

At the conclusion of the Closed Session, Mayor and Council reconvened the public meeting at 8:22 P.M. with all present.

ADJOURNMENT

On a motion by Councilman Benson, seconded by Councilman Thornton, and unanimously carried by voice vote the meeting was adjourned at 8:22 P.M.

Approved:

Linda Chirip
Deputy Clerk for
Ellen Horak
Borough Clerk