

**MAYOR AND COUNCIL
REGULAR MEETING
March 25, 2014
7:00 P.M.**

CALL TO ORDER

SALUTE TO COLORS

Mayor Maio invited all those present to stand in a salute to the colors.

MAYOR'S STATEMENT AS TO COMPLIANCE WITH P.L. 1975

Adequate Notice of this Meeting has been provided according to the Open Public Meetings Act, Assembly Bill 1030. Notice of this Meeting was included in the Annual Meeting Notice sent to the New Jersey Herald and the Daily Record on January 8, 2014 and was placed on the Official Bulletin Board in the Municipal Building.

In the event the Mayor and Council have not addressed all items on this Agenda by 11:00 PM and they are of the opinion that they cannot complete the Agenda in a reasonable time period, the Mayor and Council may exercise their option to continue this meeting at an agreed to date, time and place within ten (10) days of this meeting. Please turn off all cell phones for the duration of this meeting.

ROLL CALL

Council Members:

Councilwoman Zdichocki – present	Councilman Depew – present
Councilman Thornton - present	Councilwoman Thistleton – present
Councilwoman Kuncken - present	Councilman Benson – present

Mayor Maio – present

PUBLIC AUCTION

Mayor Maio stated this evening a public auction is being held for the sale of two Borough owned properties. Mr. Stein, Borough Attorney, will conduct the auction. Mr. Stein stated that the first property to be auctioned is Block 11703, Lot 1 and Block 11703.01, Lot 1 located at 246 US Highway Route 206. Mr. Stein read the following statement for the conditions of the sale prior to taking bids. The said property shall be sold subject to the following terms and conditions. The property shall be sold not less than the amount set forth in Schedule A which is \$200,000. The sale shall be made at public auction after legal advertisement, which has occurred, of the ordinance and the public notice of the sale, which has also occurred, and shall be to the highest bidder. The Borough does not warrant or certify title to the property. In no event shall the Borough of Stanhope be liable for any damages to the purchaser/successful bidder. If title is found unmarketable for any reason and the purchaser/successful bidder waives any and all rights in damages or by way of claims in liens against the Borough. The sole remedy being a right to receive a refund prior to closing of the deposit paid in the event title is found unmarketable. It shall be the obligation of the successful purchaser to examine title of said premises prior to the closing. In the event of closing and a later finding of defect of title, the Borough shall not be responsible for same, and shall not be required to refund money or correct any defect in title or be held liable for damages. Acceptance of the highest bid shall constitute a binding agreement of sale and the purchaser shall be deemed to agree to comply with the terms and conditions of the sale herein contained. The purchaser shall be required to pay, no later than the conclusion of the public sale, 10% of the bid in cash or checks and payment shall be returned to the purchaser without interest if title to said property is legally determined to be unmarketable providing claim is made therefore within 60 days after the sale. A bargain and sale deed without covenants will be delivered at the office of the Borough Clerk on or before 60 days after the date of the sale, at which time and place the balance of the purchase price shall be required to be paid in cash or bank check. The Mayor and Clerk are hereby authorized to execute said deed. The deed of conveyance will be subject to all matters of record which may affect title herein. When an accurate survey may reveal, the ordinances of the Borough of Stanhope in reserving an easement

for all natural or constructed drainage systems, waterways, water and sewer easements on the premises and the continued right of maintenance and flow of the road. The purchaser shall also pay to the Borough of Stanhope the cost of preparation of the ordinance, the deed of conveyance, plus all charges of sale, including the cost of advertisement, the notice of public sale and all other instruments necessary required by law at the time of sale. The purchaser, in addition to the purchase price and the Borough's costs at sale set forth in Sub Paragraph H, shall also be required to pay directly to the Borough's real estate agent a buyer's premium equal to 5% of the purchase price. The property will be sold subject to 2014 taxes prorated from the date of sale. The Governing Body has hereby reserved the right to withdraw this offer to sell or upon completion of the bidding to accept or reject any and all bids for said property or to waive any informality in relation thereto. The property is Block 11703, Lot 1 and Block 11703.01, Lot 1 located at 246 US Highway Route 206 to be sold as a single parcel. The minimum bid is \$200,000.

At this point, Mr. Stein opened to the public for public bidding and stated that the minimum bid is \$200,000. Mr. Manjit Singh Bajwa bid \$200,000 for the property. Mr. Stein asked if there were any other bids two times. Seeing no other hands and no other voices, Mr. Stein stated to Mayor Maio that there is a bid for \$200,000 and asked for a motion to close the bidding.

On motion by Councilwoman Zdichocki, seconded by Councilwoman Kuncken, and unanimously carried by voice vote, the bidding was closed.

On motion by Councilwoman Zdichocki, seconded by Councilman Benson, and unanimously carried by voice vote, the bid of \$200,000 was accepted.

Mayor Maio called for a five minute recess to complete the paperwork.

Mr. Stein stated the second property up for public auction is 67-69 Main Street, Block 11207, Lot 11. Mr. Stein read the following statement for the conditions of the sale prior to taking bids. The said property shall be sold subject to the following terms and conditions. The property shall be sold not less than the amount set forth in Schedule A which is \$75,000. The sale shall be made at public auction after legal advertisement, which has occurred, of the ordinance and the public notice of the sale, which has also occurred, and shall be to the highest bidder. The Borough does not warrant or certify title to the property. In no event shall the Borough of Stanhope be liable for any damages to the purchaser/successful bidder. If title is found unmarketable for any reason and the purchaser/successful bidder waives any and all rights in damages or by way of claims in liens against the Borough. The sole remedy being a right to receive a refund prior to closing of the deposit paid in the event title is found unmarketable. It shall be the obligation of the successful purchaser to examine title of said premises prior to the closing. In the event of closing and a later finding of defect of title, the Borough shall not be responsible for same, and shall not be required to refund money or correct any defect in title or be held liable for damages. Acceptance of the highest bid shall constitute a binding agreement of sale and the purchaser shall be deemed to agree to comply with the terms and conditions of the sale herein contained. The purchaser shall be required to pay, no later than the conclusion of the public sale, 10% of the bid in cash or checks and payment shall be returned to the purchaser without interest if title to said property is legally determined to be unmarketable providing claim is made therefore within 60 days after the sale. A bargain and sale deed without covenants will be delivered at the office of the Borough Clerk on or before 60 days after the date of the sale, at which time and place the balance of the purchase price shall be required to be paid in cash or bank check. The Mayor and Clerk are hereby authorized to execute said deed. The deed of conveyance will be subject to all matters of record which may affect title herein. When an accurate survey may reveal, the ordinances of the Borough of Stanhope in reserving an easement for all natural or constructed drainage systems, waterways, water and sewer easements on the premises and the continued right of maintenance and flow of the road. The purchaser shall also pay to the Borough of Stanhope the cost of preparation of the ordinance, the deed of conveyance, plus all charges of sale, including the cost of advertisement, the notice of public sale and all other instruments necessary required by law at the time of sale. The purchaser, in addition to the purchase price and the Borough's costs at sale set forth in Sub Paragraph H, shall also be required to pay directly to the Borough's real estate agent a buyer's premium equal to 5% of the purchase price. The property will be sold subject to 2014 taxes prorated from the date of sale. The Governing Body has hereby reserved the right to withdraw this offer to sell or upon

completion of the bidding to accept or reject any and all bids for said property or to waive any informality in relation thereto. The successful bidder shall be required to construct a new building on the property site, consistent with two stories with a retail business, office or professional use on the first floor and residential apartments on the second floor. The street façade of the proposed building shall be subject to the prior review and approval of the Borough Council. The successful bidder shall have a period of 180 days, from the date of closing, to apply to the Stanhope Borough Land Use Board for site plan approval for the development of the property in accordance with the above specifications. The successful bidder shall diligently pursue said site plan approval before the Borough's Land Use Board. The successful bidder shall then have 180 days from the date of preliminary or final site plan approval to commence construction of the approved building and shall diligently pursue construction through an issuance of a Certificate of Occupancy. In the event that the successful bidder shall fail to comply with any of the conditions or timelines set forth above, the Borough reserves the right to assess a \$100 per day penalty for each and every day that the successful bidder is not in compliance with the conditions of sale.

At this time, Mr. Stein stated the property for public auction is Block 11207, Lot 11, located at 67-69 Main Street and the minimum bid is \$75,000 and opened to the public for public bidding. Mr. Stein asked again for any bidders, seeing none, Mr. Stein asked Mayor Maio for a motion to close the bidding.

On motion by Councilwoman Kuncken, seconded by Councilman Benson and unanimously carried by voice vote, the bidding was closed.

Mayor Maio thanked Mr. Stein and Judy Togno from Weichert Realtors. The Mayor and Council also thanked Mr. Singh and wished him well.

CITIZENS TO BE HEARD

Mayor Maio opened the meeting to the public after advising attendees that there is a five (5) minute time limit for each speaker.

Seeing no one from the public wishing to speak, Mayor Maio closed the public portion of the meeting.

MINUTES FOR APPROVAL

Mayor Maio read aloud the list of minutes being presented for approval:

October 22, 2013	Regular Business Meeting
October 22, 2013	Special Meeting
November 12, 2013	Work Session/Agenda Meeting
November 26, 2013	Regular Business Meeting
February 11, 2014	Closed Session
February 25, 2014	Closed Session

On motion by Councilman Benson, seconded by Councilwoman Kuncken and unanimously carried by voice vote the above listed minutes were approved. Councilwoman Zdichocki abstained from the closed session minutes of February 11, 2014 and February 25, 2014.

CORRESPONDENCE (List Attached)

On motion by Councilman Thornton, seconded by Councilman Benson and unanimously carried by voice vote, the list of correspondence was accepted and ordered placed on file.

COUNCIL COMMITTEE REPORTS

Public Safety – Councilwomen Kuncken/Thistleton

Police, Fire, Ambulance, Court & Violations Bureau, Emergency Management – Councilwoman Kuncken stated that a report from the Fire Department was not received.

Councilwoman Kuncken reported that the Sussex County Fire Marshal performed 11 inspections for non-life hazard businesses, 1 fire safety permit, 6 certificates of inspection were issued and there were 6 violations issued for the month of February 2014.

Councilwoman Kuncken reported that the Police Department had 51 traffic citations for moving violations for the month of February.

Councilwoman Kuncken stated that the Ambulance Squad for the month of February had 50 calls, 18 in Stanhope, 30 in Netcong, 2 standbys, 0 out of town calls. They transported 29 patients for a total of 29 trips to the hospital totaling 864 miles. The total number of hours volunteered were 233 hours and 53 minutes.

Finance & Administration – Councilman Benson/Councilwoman Kuncken

Councilman Benson reported that the tax collection reports for the year show that the Borough is slightly behind monetarily as compared to last year. The utility rents are beginning to show a modest difference since changing the fees. The sewer rents have decreased approximately \$8,000 and the water rents have increased by approximately \$1,000. Councilman Benson stated that the \$20 shift in the rates may have to be re-examined. Mayor Maio asked the Deputy Clerk to make a note to review this in the future.

Community Development – Councilwoman Zdichocki/Councilman Thornton

Zoning, Construction, Code Enforcement, Economic Development, Chamber of

Commerce, Downtown Revitalization – Councilwoman Zdichocki stated that she met with the Stanhope Chamber of Commerce last night. The pig roast is scheduled for June 6th, the townwide garage sale will be held on June 7th and the Stanhope Spring Festival and silent auction will be held on June 8th. Councilwoman Kuncken stated that tickets are still available for the pig roast.

Municipal Infrastructure – Councilman Thornton/Councilwoman Zdichocki

Water Distribution, Sewer Collection System, Road Construction & Maintenance, Buildings & Grounds – Councilman Thornton stated that two pre-construction meetings were held yesterday. The first meeting was held with Pact Construction who will be working on the water line replacement. They stated that they would like to begin May 1st on the lines that will run from Wells #3 and #4. Representatives from the State were there to review the requirements and paperwork that must be filed with the State. The Office of Equal Opportunity was also present to ensure that portions of the contract are filled by women owned businesses and/or minority owned businesses.

Councilman Thornton stated that the second meeting was held with Alpine Painting and Sand Blasting. This company will be working on the water tower rehabilitation. They will begin work on May 1st and their goal is to be finished prior to Pact Construction beginning work on Brooklyn Road. There will be a separate meeting with the Pact Construction and the Fire Department, Police Department and Ambulance to discuss safety issues. Mayor Maio asked Administrator McNeilly if that meeting has been scheduled. Administrator McNeilly replied that the meeting is not scheduled. The Public Safety Commission will be in attendance at the meeting as well. Administrator McNeilly stated that a separate meeting will also be held with the County.

Mayor Maio stated that she was impressed with Pact Construction at the pre-construction meeting. Councilwoman Zdichocki stated that she was impressed with Alpine Painting and Sand Blasting. The contractor was very knowledgeable, has the Borough's best interests in mind and was very positive. Administrator McNeilly stated that they visited the site and made the recommendation that if they could get better access to the area it would allow them to bring in more workers and equipment which will allow them to get the job done sooner. The DPW is working on clearing the area. Administrator McNeilly stated that locations for the signs will have to be determined.

Information Technology – Councilmen Depew/Benson

Councilman Depew stated that the Borough is waiting for additional quotes to be received to rebuild the website. Administrator McNeilly stated that there are some ongoing difficulties with the current vendor but he has not had an opportunity to follow up on the issue. Mayor Maio

stated that the vendor needs to be contacted and he needs to come to the Borough to address the problems. Councilwoman Kuncken stated that once the company is contacted and if they refuse to cooperate then that opens up a whole new discussion about changing vendors.

Boards/Commissions – Councilwoman Thistleton/Councilman Depew

Councilwoman Thistleton stated that the Easter Bunny Drive Around will take place on March 29th at 11:00AM. The Easter Egg Hunt will be held on April 5th at Musconetcong Park. The Board of Health will sponsor the free rabies clinic on April 11th from 6PM to 8PM at the Fire House. The Recreation Commission will be sponsoring the 6th, 7th and 8th grade dance on at the American Legion on May 2nd. Councilwoman Zdichocki stated that the Fire Department will be holding a breakfast with the Easter Bunny.

ADMINISTRATOR’S REPORT

VFD Controllers – Administrator McNeilly reported that the contractor has installed the VFD’s on wells 2 and 3.

Well #3 – Administrator McNeilly reported that the generator should be installed within the next two weeks. Mayor Maio asked if the site is secure. Administrator McNeilly confirmed that the site is secure.

Fire Hydrant – Administrator McNeilly stated that the fire hydrant flushing will be done in May this year instead of April. Mayor Maio asked Administrator McNeilly if there are too many projects scheduled for May. Administrator McNeilly stated that he is comfortable with the schedule.

Animal Control – Administrator McNeilly stated the 2014-2015 contract for animal control with Hopatcong has been provided to the Board of Health for their review. The wording is going to be revised to ensure that coverage is available when the animal control officer is not available. Mayor Maio asked if the increase is within the 2%. Administrator McNeilly stated it is more than 2%. Mayor Maio stated that this needs to be reviewed. Much discussion took place regarding how the surrounding towns handle the animal control issues. Mayor Maio stated that she is of the opinion that a change cannot be made for this year. Mayor Maio polled the Council for their input on how the contract should be handled. Should the contract be renewed for one or two years and should the Borough look for other options. The results are as follows: Councilman Depew- one year; Councilman Benson - two years; Councilman Thornton – one year; Councilwoman Zdichocki – one year; Councilwoman Thistleton – two years; Councilwoman Kuncken – two years. These results ended in a tie. Mayor Maio stated that her vote was for one year. Mayor Maio stated that the Borough will look for other options and let Hopatcong know that there is a concern regarding the increasing price and the quality of service.

Clean Up Day – Administrator McNeilly stated the Clean Up Day is scheduled for April 26th. Administrator McNeilly asked the Governing Body if he should send a letter to the Environmental Commission reminding them what areas are restricted. Mayor Maio stated that the Chairman of the Environmental Commission should be contacted to confirm that the Clean Up Day is still scheduled.

JIF Training – Administrator McNeilly stated that the JIF training will take place on April 20th at 6PM at the Hopatcong Borough Municipal Building. Mayor Maio stated that the Borough receives a \$250 credit on the JIF premium for attending the training. All members of the Governing Body, with the exception of Councilwoman Zdichocki, will be attending. Administrator McNeilly will be attending. Mayor Maio asked the Deputy Clerk to RSVP for those planning to attend.

Easter Egg Hunt – Administrator McNeilly asked if there was a rent-a-john at Musconetcong Park for the Easter Egg Hunt last year. Councilwoman Zdichocki stated that the rent-a-john was there for the Easter Egg Hunt. Administrator McNeilly will contact Lovenberg’s. Mayor Maio stated that DPW is not needed for the Easter Egg Hunt and no power usage is required. Administrator McNeilly stated that the road closure has already been approved. The Police Department needs to be contacted with the information regarding the Easter Egg Hunt.

COUNCIL DISCUSSION

American Legion Memorial Day Parade – Mayor Maio stated that the American Legion has requested permission to hold a Memorial Day Parade on May 26th. Mayor Maio asked if there were any objections. There were no objections.

OLD BUSINESS

Ordinances for Public Hearing and Final Adoption

Mayor Maio offered the following ordinances for public hearing and final adoption which were read by title:

Ordinance 2014-04 **AN ORDINANCE TO AMEND CHAPTER 82 OF THE CODE OF THE BOROUGH OF STANHOPE ENTITLED “FEES” BY AMENDING SECTION 82-6 “GOVERNMENT RECORDS” FOR MOTOR VEHICLE ACCIDENT REPORTS**

BE IT ORDAINED by the Mayor and Council of the Borough of Stanhope, Sussex County, New Jersey, as follows:

SECTION I.

Section 82-6 of the Code of the Borough of Stanhope entitled “Government Records” is hereby amended by revising Subsection “H” to read as follows:

- H. For a copy of a police accident report, pursuant to N.J.S.A. 39:4-131, the cost shall be as provided for in Subsection A above. However, if the request for the report is made other than in person, an administrative fee of \$5 shall also be charged. If the request for the report is made in person, the report shall be provided free of charge.

SECTION II.

All other Subsections of Section 82-6 not affected by this ordinance shall remain in full force and effect.

SECTION III - WHEN EFFECTIVE.

This ordinance shall take effect upon passage and publication as required by law.

On motion by Councilwoman Kuncken, seconded by Councilwoman Zdichocki, and unanimously carried by the following roll call vote, the above ordinance was adopted.

Mayor Maio opened this portion of the meeting for public comment on this ordinance only.

Seeing no one from the public wishing to speak, Mayor Maio closed the public portion of the meeting.

Roll Call:

- Councilwoman Zdichocki – yes Councilman Depew – yes
- Councilman Thornton - yes Councilwoman Thistleton – yes
- Councilwoman Kuncken - yes Councilman Benson – yes

On motion by Councilman Benson, seconded by Councilman Thornton and unanimously carried by voice vote, the Mayor and Council instructed the Deputy Clerk to post the ordinance and authorized publication of same.

Ordinance 2014-05

AN ORDINANCE TO AMEND CHAPTER 75 OF THE CODE OF THE BOROUGH OF STANHOPE ENTITLED "CURFEW" BY REVISING SECTION 75-2 ESTABLISHING THE CURFEW FOR JUVENILES

BE IT ORDAINED by the Mayor and Council of the Borough of Stanhope, Sussex County, New Jersey, that Section 75-2 of the Code of the Borough of Stanhope entitled "Curfew Established for Juveniles" be amended to read as follows:

SECTION I

When required for the protection of the public's health, safety and welfare, the Mayor and Council of the Borough of Stanhope, by resolution duly adopted, shall have the power to declare that it shall be unlawful for any person under the age of eighteen (18) years to be or remain on any public place in the Borough of Stanhope between the hours of 10:00pm and 6:00am of the following day, prevailing time, unless such juvenile is accompanied by his or her parent or guardian. Any such resolution adopted by the Mayor and Council of the Borough of Stanhope shall set a specific date or dates when such curfew shall be in effect, which curfew shall automatically expire on the date and time established by the Mayor and Council.

SECTION II - WHEN EFFECTIVE.

This ordinance shall take effect upon passage and publication as required by law.

On motion by Councilman Benson, seconded by Councilman Depew, and unanimously carried by the following roll call vote, the above ordinance was adopted.

Mayor Maio opened this portion of the meeting for public comment on this ordinance only.

Seeing no one from the public wishing to speak, Mayor Maio closed the public portion of the meeting.

Roll Call:

Councilwoman Zdichocki – yes	Councilman Depew – yes
Councilman Thornton - yes	Councilwoman Thistleton – yes
Councilwoman Kuncken - yes	Councilman Benson – yes

On motion by Councilwoman Thistleton, seconded by Councilman Benson and unanimously carried by voice vote, the Mayor and Council instructed the Deputy Clerk to post the ordinance and authorized publication of same.

Ordinance 2014-06

AN ORDINANCE TO SUPPLEMENT CHAPTER 37 OF THE CODE OF THE BOROUGH OF STANHOPE ENTITLED "POLICE DEPARTMENT" REGARDING BACKGROUND INVESTIGATIONS CONDUCTED BY THE POLICE DEPARTMENT

BE IT ORDAINED by the Mayor and Council of the Borough of Stanhope, Sussex County, New Jersey, as follows:

SECTION I.

Chapter 37 of the Code of the Borough of Stanhope is hereby supplemented by amending Section 37-15 entitled "Background Investigations" to read as follows:

§37-15. Background Investigations.

The Chief of Police, or his designee, shall conduct all background investigations required by law. All applicants to the Fire Department, First Aid Squad and all persons applying for a commercial license of any nature from the Borough of

Stanhope shall be required to submit to a background investigation by the Police Department. All initial background investigations shall include the applicant providing fingerprints to the Police Department. Any renewal application may be conducted by name and other verifying information only. The applicant shall pay to the Borough such cost as may be charged to the Borough by the New Jersey State Police for providing any background investigation to the Stanhope Borough Police Department. Otherwise, any service fee or charge shall be in accordance with the provisions of this Code.

The Chief of Police, or his designee, shall transmit the results of all required background investigations to the Borough Clerk to be utilized in accordance with the provisions of law and the Borough Code. The results of the background investigation on any applicant to the First Aid Squad shall be transmitted by the Borough Clerk to the Captain of the First Aid Squad.

SECTION II - WHEN EFFECTIVE.

This ordinance shall take effect upon passage and publication as required by law.

On motion by Councilman Depew, seconded by Councilwoman Kuncken, and unanimously carried by the following roll call vote, the above ordinance was adopted.

Mayor Maio opened this portion of the meeting for public comment on this ordinance only.

Seeing no one from the public wishing to speak, Mayor Maio closed the public portion of the meeting.

Roll Call:

Councilwoman Zdichocki – yes	Councilman Depew – yes
Councilman Thornton - yes	Councilwoman Thistleton – yes
Councilwoman Kuncken - yes	Councilman Benson – yes

On motion by Councilman Benson, seconded by Councilwoman Kuncken and unanimously carried by voice vote, the Mayor and Council instructed the Deputy Clerk to post the ordinance and authorized publication of same.

NEW BUSINESS

Ordinance for Introduction [Public Hearing on April 8, 2014]

Mayor Maio offered the following ordinance for introduction which was read by title.

Ordinance 2014-09

AN ORDINANCE OF THE BOROUGH OF STANHOPE COUNTY OF SUSSEX, NEW JERSEY FIXING THE SALARY AND WAGES FOR BOROUGH EMPLOYEES AND OFFICIALS

BE IT ORDAINED by the Mayor and Council of the Borough of Stanhope, New Jersey as follows:

SECTION 1. That the Annual salary, wage and compensation to be paid to Borough employees and officials in 2014 be as follows:

Mayor	\$ 3,013.00
Borough Council Member	2,739.00
Administrator	95,724.00
Borough Clerk	57,129.00
Deputy Borough Clerk	33,963.00
Registrar	3,460.00

Deputy Registrar	1,669.00
Chief Financial Officer/ Tax Collector	93,911.00
Utility Collector/ Asst to Tax Collector	41,412.00
Accounts Payable	22,679.00
Tax Assessor	25,046.00
Custodian	7,351.00

POLICE DEPARTMENT

Chief of Police	As per contract
Sergeant	As per contract
Sergeant's Stipend	As per contract
Detective's Stipend	As per contract
Patrolman	As per contract
Clerk Typist - Police Dept.	32,401.00
Police Matron	\$20.92 per hour
Police Matron – Call-out	\$50.00 per call-out
Special Officer	\$20.26 per hour
Crossing Guard	\$14.19 per hour

DEPARTMENT OF PUBLIC WORKS

Superintendent	\$ 80,669.00
Water Operator	6,183.00
Sewer Operator	6,183.00
Water T-1 License Stipend	3,500.00
Public Works Repairer	As per contract
Laborer	As per contract
Part-time Laborer	\$12.00 to \$12.83 per hour
Seasonal Help	\$14.00 per hour

CONSTRUCTION DEPARTMENT

Construction Official	21,778.00
Fire Subcode Official	3,174.00
Plumbing Subcode Official	3,649.00
Electrical Inspector	9,186.00
Zoning Officer	10,260.00
Code Enforcement Officer	10,680.00
Municipal Housing Stipend	2,016.00
Clerical –Construction	8,247.00

BOARDS AND COMMISSIONS:

Land Use Secretary	\$ 8,872.00
Board of Health Secretary	4,190.00
Secretary to:	
Shade Tree	\$25.00 per month*
Environmental Commission	\$25.00 per month*
Recreation Commission	\$25.00 per month*

*submission of monthly minutes required.

SECTION 2. Salaries and wages for all Borough employees and officials shall be paid in bi-weekly installments as nearly equal as possible.

SECTION 3. Unless otherwise provided herein, remuneration for all employees shall be retroactive to January 1st of each year.

SECTION 4. The salaries and wages herein established shall be in lieu of any and all fees to which the respective incumbents of said offices might otherwise be entitled by statute or ordinance; which fees shall immediately upon collection thereof be paid over to the Treasurer for use of the Borough except as otherwise provided herein.

SECTION 5. The Borough shall pay medical insurance premiums in accordance with State law, collective bargaining agreements and the Borough's elected participation in any State health benefit program for all eligible employees and their eligible dependents.

SECTION 6. The terms and conditions of all collective bargaining agreements negotiated between the Borough and any bargaining unit representing Borough employees are hereby incorporated into this Ordinance.

SECTION 7. All Ordinances and Resolutions, or parts thereof, inconsistent herewith are hereby repealed.

SECTION 8. This Ordinance shall become effective immediately upon final adoption and publication as required by law.

On motion by Councilman Benson, seconded by Councilwoman Kuncken, and unanimously carried by the following roll call vote, the above ordinance was adopted.

Roll Call:

Councilwoman Zdichocki – yes	Councilman Depew – yes
Councilman Thornton - yes	Councilwoman Thistleton – yes
Councilwoman Kuncken - yes	Councilman Benson – yes

On motion by Councilman Benson, seconded by Councilwoman Thistleton and unanimously carried by voice vote, the Mayor and Council instructed the Deputy Clerk to post the ordinance and authorized publication of same.

Resolutions

Mayor Maio offered the following resolutions which were read by title:

**Resolution 075-14 RESOLUTION AWARDING CONTRACT FOR
ROADWAY RECONSTRUCTION FOR MAPLE
TERRACE AND MOUNTAIN TERRACE**

WHEREAS, the Borough of Stanhope heretofore advertised for the receipt of sealed competitive bids for the roadway reconstruction for Maple Terrace and Mountain Terrace; and

WHEREAS, the Borough accepted sealed competitive bids on March 18, 2014 for the roadway reconstruction for Maple Terrace and Mountain Terrace; and

WHEREAS, the Borough received eight (8) sealed competitive bids; and

WHEREAS, the three lowest bids received by the Borough of Stanhope were: John Garcia Construction Co. Inc. - \$348,055.30; Haskell Paving Inc. - \$349,822.45 and Cifelli & Son General Contracting, Inc. - \$354,415.00; and

WHEREAS, The Borough Engineer has reviewed the bids received and has recommended that the bid be awarded to John Garcia Construction Co. Inc.; and

WHEREAS, the Borough Attorney has reviewed the bids for compliance with the Local Public Contracts Law and the Borough's bidding requirements; and

WHEREAS, John Garcia Construction Co. Inc. is the lowest responsive, responsible bidder for the Borough's request for bids on March 18, 2014.

NOW, THEREFORE, be it resolved by the Mayor and Council of the Borough of Stanhope that the Borough does hereby award a bid to John Garcia Construction Co. Inc. in an amount not to exceed \$348,055.30; and

BE IT FURTHER RESOLVED, that the award of this bid is subject to certification of the availability of funds by the Chief Financial Officer; and

BE IT FURTHER RESOLVED, that the Borough Clerk shall notify all bidders on March 18, 2014 of the award of the bid to John Garcia Construction Co. Inc.; and

BE IT FURTHER RESOLVED, that the bid bond of all other bidders be returned to said bidder.

On motion by Councilman Benson, seconded by Councilwoman Kuncken and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Zdichocki – yes	Councilman Depew – yes
Councilman Thornton - yes	Councilwoman Thistleton – yes
Councilwoman Kuncken - yes	Councilman Benson – yes

Resolution 076-14

**RESOLUTION AWARDING CONTRACT FOR
SANITARY SEWER SYSTEM INVESTIGATION**

WHEREAS, the Borough of Stanhope heretofore advertised for the receipt of sealed competitive bids for the sanitary sewer system investigation; and

WHEREAS, the Borough accepted sealed competitive bids on March 18, 2014 for the sanitary sewer system investigation; and

WHEREAS, the four (4) bids received by the Borough of Stanhope were: Russell Reid - \$29,603.00; National Water Main Cleaning Co. - \$49,997.00; Fred A. Cook Jr., Inc. - \$26,530.00 and North American Pipeline Services, Inc. - \$46,353.00; and

WHEREAS, The Borough Engineer has reviewed the bids received and has recommended that the bid be awarded to Fred A. Cook Jr., Inc.; and

WHEREAS, the Borough Attorney has reviewed the bids for compliance with the Local Public Contracts Law and the Borough's bidding requirements; and

WHEREAS, Fred A. Cook Jr., Inc. is the lowest responsive, responsible bidder for the Borough's request for bids on March 18, 2014.

NOW, THEREFORE, be it resolved by the Mayor and Council of the Borough of Stanhope that the Borough does hereby award a bid to Fred A. Cook Jr., Inc. in an amount not to exceed \$26,530.00; and

BE IT FURTHER RESOLVED, that the award of this bid is subject to certification of the availability of funds by the Chief Financial Officer; and

BE IT FURTHER RESOLVED, that the Borough Clerk shall notify all bidders on March 18, 2014 of the award of the bid to Fred A. Cook Jr., Inc.; and

BE IT FURTHER RESOLVED, that the bid bond of all other bidders be returned to said bidder.

On motion by Councilman Benson, seconded by Councilman Thornton and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Zdichocki – yes	Councilman Depew – yes
Councilman Thornton - yes	Councilwoman Thistleton – yes
Councilwoman Kuncken - yes	Councilman Benson – yes

CONSENT AGENDA (All items listed on the Consent Agenda are considered routine by the Borough Council and were enacted by one motion of the Borough Council with no separate discussion.)

Resolution 077-14

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF STANHOPE AUTHORIZING THE
STANHOPE CHAMBER OF COMMERCE TO PLACE A
BANNER ACROSS ROUTE 183**

WHEREAS, the Borough of Stanhope received a request from the Chamber of Commerce to hang a banner across Route 183 between the traffic light at Linden Avenue and the traffic light at Brooklyn Road to promote the annual Stanhope Spring Festival; and

WHEREAS, said banner will be hung from May 16, 2014 through June 16, 2014; and

WHEREAS, prior to the placement of the banner, the Chamber of Commerce will secure the necessary permit from the New Jersey Department of Transportation;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that they hereby grant approval to the Stanhope Chamber of Commerce to hang a banner across Route 183 between the traffic light at Linden Avenue and the traffic light at Brooklyn Road from May 16, 2014 through June 16, 2014, subject to receipt of a permit by the New Jersey Department of Transportation.

Resolution 078-14

**SAFE AND SECURE COMMUNITIES PROGRAM
RESOLUTION APPROVING PARTICIPATION WITH
THE STATE OF NEW JERSEY FEDERAL GRANT
PROGRAM ADMINISTERED BY THE DIVISION OF
CRIMINAL JUSTICE, DEPARTMENT OF LAW AND
PUBLIC SAFETY**

WHEREAS, the Mayor and Council of the Borough of Stanhope wishes to apply for funding of approximately \$30,000 with a match of \$98,167 for an approximate project total cost of \$128,167 for a project under the State of New Jersey Safe and Secure Communities Program; and

WHEREAS, the Mayor and Council of the Borough of Stanhope have reviewed the accompanying application and have approved said request; and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety and the Borough of Stanhope for the purpose described in the application;

NOW, THEREFORE, BE IT RESOLVED the Mayor and Council of the Borough of Stanhope that:

- 1) As a matter of public policy the Mayor and Council of the Borough of Stanhope wishes to participate to the fullest extent possible with the Department of Law and Public Safety.
- 2) The Attorney General of New Jersey will receive funds on behalf of the applicant.
- 3) The Division of Criminal Justice shall be responsible for the receipt and review of the applications for said funds.
- 4) The Division of Criminal Justice shall initiate allocations to each applicant as authorized by law.

Resolution 079-14

**RESOLUTION SUPPORTING THE CLICK IT OR
TICKET SAFETY BELT MOBILIZATION FOR
MAY 19 THROUGH JUNE 1, 2014**

WHEREAS, a large percentage of the motor vehicle occupants killed in traffic crashes were not wearing a safety belt; and

WHEREAS, use of a safety belt remains the most effective way to avoid death or serious injury in a motor vehicle crash; and

WHEREAS, the National Highway Traffic Safety Administration estimates that 135,000 lives were saved by safety belt usage nationally between 1975 and 2000; and

WHEREAS, the State of New Jersey will participate in the nationwide Click It or Ticket seat belt mobilization from May 19 through June 1, 2014 in an effort to raise awareness and increase seat belt usage through a combination of enforcement and education; and

WHEREAS, the Division of Highway Traffic Safety has set a goal of increasing the seat belt usage rate in the state from the current level of 94.51% to 100%; and

WHEREAS, a further increase in seat belt usage in New Jersey will save lives on our roadways;

THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Stanhope declares its support for the Click It or Ticket seat belt mobilization both locally and nationally from May 19 through June 1, 2014 and pledges to increase awareness of the mobilization and the benefits of seat belt use.

Resolution 080-14

RESOLUTION AUTHORIZING EXECUTION OF SERVICE AGREEMENT WITH VINTAGE TECH, LLC FOR ELECTRONIC WASTE

WHEREAS, covered electronic devices (E-waste), including such items as computers, monitors and televisions may no longer be disposed of in a sanitary landfill; and

WHEREAS, said E-waste must be source separated and recycled pursuant to state statute and NJDEP regulations; and

WHEREAS, Vintage Tech, LLC has provided a written proposal to the Borough of Stanhope dated March 11, 2014 to recycle the Borough's E-waste, which proposal is attached hereto and made a part hereof; and

WHEREAS, said recycling program will be a convenience to the residents of the Borough of Stanhope and will comply with state statute and NJDEP regulations to source separate E-waste from solid waste;

NOW, THEREFORE, be it resolved by the Mayor and Council of the Borough of Stanhope that the Borough is hereby authorized to enter into a service agreement with Vintage Tech, LLC for a one year period for the recycling of E-waste pursuant to the proposal of Vintage Tech, LLC.

Resolution 081-14

RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF STANHOPE GRANTING APPROVAL TO THE AMERICAN LEGION, MUSCONETCONG POST 278 TO CONDUCT A PARADE ON MEMORIAL DAY, MONDAY, MAY 26, 2014

WHEREAS, the Borough of Stanhope received a request from the American Legion, Musconetcong Post 278 to conduct their annual Memorial Day Parade through the Borough of Stanhope; and

WHEREAS, said parade is scheduled for Monday, May 26, 2014 to begin at 1:00 p.m. at the College Road School in Netcong and end at the American Legion, Musconetcong Post 278 on Route 183 in Stanhope.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stanhope, County of Sussex, State of New Jersey, hereby grants approval to the American Legion, Musconetcong Post 278 to hold a parade on Memorial Day, Monday, May 26, 2014 to begin at 1:00 p.m. at the College Road School in Netcong and end at the American Legion, Musconetcong Post 278 on Route 183 in Stanhope.

Resolution 082-14

RESOLUTION AUTHORIZING REFUND OF REDEMPTION MONIES TO OUTSIDE LIEN HOLDER

WHEREAS, the Tax Collector has received payment for the redemption of Tax Title Lien No. 2013-035, representing 2012 property taxes and/or utility charges on Block 11701, Lot 13.18, C923B, known as 1923B Stonegate Lane, assessed to Christine A Dalessio, and;

WHEREAS, the Tax Collector certifies that reimbursement is now required to be made to the following lien holder for the required redemption amounts as shown below:

To Lienholder:	John Lami 307 West Shore Trail Sparta, New Jersey 07871
Redemption Amount:	Tax Title Lien #2013-035 and Interest to Date of Meeting \$ 1,670.27 Premium Paid by Lienholder <u>1,400.00</u>
Total From Current Fund:	\$ 1,670.27
Total From Tax Premium Account	1,400.00

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the Borough Treasurer be authorized to prepare the necessary check as stated above and to forward same to the lien holder.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer/Tax Collector.

On motion by Councilwoman Kuncken, seconded by Councilman Depew and unanimously carried by the following roll call vote, the foregoing resolutions were duly adopted.

Roll Call:

Councilwoman Zdichocki – yes	Councilman Depew – yes
Councilman Thornton - yes	Councilwoman Thistleton – yes
Councilwoman Kuncken - yes	Councilman Benson – yes

PAYMENT OF BILLS

Resolution 083-14

RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF STANHOPE AUTHORIZING PAYMENT OF BILLS

WHEREAS, the Chief Finance Officer has certified that funds are available in the proper account; and

WHEREAS, the Chief Finance Officer has approved payment upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stanhope that the current bills list, dated March 25, 2014 and on file and available for public inspection in the Office of the Chief Finance Officer and approved by the Chief Finance Officer for payment, be paid.

On motion by Councilman Benson, seconded by Councilwoman Kuncken and unanimously carried by the following roll call vote the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Zdichocki – yes
Councilman Thornton - yes
Councilwoman Kuncken - yes

Councilman Depew – yes
Councilwoman Thistleton – yes
Councilman Benson – yes

ATTORNEY REPORT

Mr. Stein stated he had no report this evening.

CITIZENS TO BE HEARD

Mayor Maio opened the meeting to the public after advising attendees that there is a five (5) minute time limit for each speaker.

Seeing no one from the public wishing to speak, Mayor Maio closed the public portion of the meeting.

Mayor Maio thanked Mr. Eric Keller, Omland Engineering, for attending tonight’s meeting in the event that his input may have been needed regarding the Maple Terrace and Mountain Terrace Project.

CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stanhope, County of Sussex, New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter-specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is as follows:

1 – Potential Litigation
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately.

On motion by Councilman Benson, seconded by Councilwoman Kuncken, and unanimously carried by voice vote, the foregoing resolution was adopted.

Mayor and Council went into Closed Session at 7:55 P.M.

At the conclusion of the Closed Session, Mayor and Council reconvened the public meeting at 8:00 P.M. with all present.

ADJOURNMENT

On a motion by Councilman Benson, seconded by Councilman Depew, and unanimously carried by voice vote the meeting was adjourned at 8:00 P.M.

Approved:

Linda Chirip
Deputy Clerk