

**MAYOR AND COUNCIL
WORK SESSION AND
AGENDA MEETING
April 8, 2014
7:00 P.M.**

CALL TO ORDER

SALUTE TO COLORS

Mayor Maio invited all those present to stand in a salute to the colors.

MAYOR'S STATEMENT AS TO COMPLIANCE WITH P.L. 1975

Adequate Notice of this Meeting has been provided according to the Open Public Meetings Act, Assembly Bill 1030. Notice of this Meeting was included in the Annual Meeting Notice sent to the New Jersey Herald and the Daily Record on January 8, 2014 and was placed on the Official Bulletin Board in the Municipal Building.

In the event the Mayor and Council have not addressed all items on this Agenda by 11:00 PM and they are of the opinion that they cannot complete the Agenda in a reasonable time period, the Mayor and Council may exercise their option to continue this meeting at an agreed to date, time and place within ten (10) days of this meeting. Please turn off all cell phones for the duration of this meeting.

ROLL CALL

Council Members:

Councilwoman Zdichocki – absent	Councilman Depew – present
Councilman Thornton - present	Councilwoman Thistleton – present
Councilwoman Kuncken - present	Councilman Benson – present

Mayor Maio – present

WORK SESSION

Musconetcong Watershed Association – Stormwater Education Program – Mayor Maio stated that the Borough participated in the Stormwater Education Program last year. The cost is \$250 which is included in the budget and the program does benefit the Borough. NJDEP requires the Borough to obtain ten points in educational training throughout the year and this program does quality.

On motion by Councilman Benson, seconded by Councilman Depew, and unanimously carried by the following roll call vote, approval was granted to participate in the Stormwater Education Program offered by the Musconetcong Watershed Association.

Roll Call:

Councilwoman Zdichocki – absent	Councilman Depew – yes
Councilman Thornton - yes	Councilwoman Thistleton – yes
Councilwoman Kuncken - yes	Councilman Benson – yes

NJDOT – Route 183 “No Passing Zone” - Mayor Maio stated that correspondence has been received from the NJDOT stating that a resolution must be adopted by the Borough in order to have Route 183 remain a no passing zone. The resolution will be on the agenda for the next scheduled meeting.

ADMINISTRATOR’S REPORT

Water Project – Administrator McNeilly reported that he and Bill Storms, DPW Superintendent, met with PACT Construction to review the logistics for temporary material storage and locations to place office/storage trailers. Space will be utilized at wells #3 and #4 and at the DPW yard in front of the salt shed. PACT is in the process of obtaining road opening permits from Mt. Olive

Township. PACT anticipates mobilization of equipment by the end of this month and will begin construction in early May. Administrator McNeilly stated that Netcong Borough shares half of Waterloo Road with Mt. Olive. Administrator McNeilly stated that he has contacted Netcong Borough to inform them that work will only be done on the Mt. Olive side of the road.

Mayor Maio asked Administrator McNeilly if New York Box has been contacted. Administrator McNeilly replied that he spoke with the attorney and the letter to New York Box will be sent this week. Mayor Maio stated that the Governing Body spoke about this subject two weeks ago and asked why there was a delay. Administrator McNeilly replied that the attorney was on vacation last week. Administrator McNeilly stated that New York Box will be given a long period of time and the water will not be shut off. Mayor Maio stated that she is not concerned with shutting off the water. Her concern is that the Borough is asking New York Box to spend a considerable amount of money as a result of a project that the Borough is undertaking. Administrator McNeilly responded that New York Box will have the option of choosing what section of the road they would like to hook into for the best access to the their facility. There will be a master meter located in the road. Councilwoman Kuncken asked if this is the first notification that New York Box will receive. Administrator McNeilly confirmed this and stated that a notification was sent out to all of the water customers. Councilwoman Kuncken stated that the notification did not provide information as to the impact of the project. Mayor Maio stated that the notification did not let New York Box know that they would be responsible for re-hooking and re-piping. Administrator McNeilly stated that until he attended the pre-construction meeting he was unaware of this issue. Mayor Maio and the Council stated that they became aware of the fact that New York Box would have to re-pipe during the discussion which took place two weeks ago.

Reeve Avenue - Administrator McNeilly stated that a discussion needs to take place regarding the house on Reeve Avenue.

Water Project Signage – Administrator McNeilly provided maps of the water tower site to the Governing Body, along with his recommendation to place the required State project signage at the entrance on both sides of the driveway. The signage will measure 4' x 8', there are no site distance issues in this area and the property is owned by the Borough. Much discussion took place regarding the signage.

Water Tower Rehabilitation – Administrator McNeilly stated that the water tower project is scheduled to begin on May 1st. The scaffolding and encapsulation will be done first. The DPW has done a large amount of clearing to allow unobstructed access for the equipment. Administrator McNeilly stated he has asked John Black, from Lee Purcell's office, to obtain paint samples from the contractor for the water tower. The samples will be provided to the Governing Body for approval.

At this time, Mayor Maio asked Administrator McNeilly to defer the rest of the Administrator's Report until later in the meeting in order to allow Ray Sarinelli, Borough Auditor, to present the municipal budget. Mayor Maio stated that upon resuming the Administrator's Report, the first topic for discussion will be the next public information meeting.

PUBLIC HEARING ON THE 2014 MUNICIPAL BUDGET

Mayor Maio stated that Ray Sarinelli, Borough Auditor, is present and has another meeting to attend this evening. In order to accommodate Mr. Sarinelli, the order of the agenda is being amended.

Mayor Maio offered the following resolutions which were read by title.

Resolution 084-14

RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF STANHOPE AUTHORIZING READING OF THE MUNICIPAL BUDGET BY TITLE

WHEREAS, N.J.S.40A:4-8 provides that the budget may be ready by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full Governing Body, provided that at least one (1) week prior to the date of public hearing a

complete copy of the approved budget, as advertised, has been posted in the Municipal Building, the local public library and copies have been made available by the Clerk to persons requesting them; and

WHEREAS, these conditions have been met;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the 2014 Municipal Budget shall be read by title at this public hearing for same.

On motion by Councilwoman Kuncken, seconded by Councilman Thornton and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Zdichocki – absent	Councilman Depew – yes
Councilman Thornton - yes	Councilwoman Thistleton – yes
Councilwoman Kuncken - yes	Councilman Benson – yes

Resolution 085-14

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF STANHOPE ADOPTING THE 2014
MUNICIPAL BUDGET**

BE IT RESOLVED by the Governing Body of the Borough of Stanhope, County of Sussex, that the budget herein before set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$4,571,718.29 for municipal purposes.

On motion by Councilwoman Kuncken, seconded by Councilman Depew and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Mayor Maio opened this portion of the meeting for public comment on this resolution only.

Seeing no one from the public wishing to speak, Mayor Maio closed the public portion of the meeting.

Mayor Maio asked Mr. Sarinelli if he had any comments to make with regard to the budget. Mr. Sarinelli stated this is a good budget and the quality of the people working on the budget is reflected in the budget. Many of the members of the Governing Body have worked on budgets in the past and the internal staff is very experienced and monitors every dollar and cent. The Borough was fortunate in that the contract for solid waste collection came in less than expected. Mr. Sarinelli stated that the Borough monitors the capital and takes care of debt service as needed. There is a plan in place for the water and sewer projects so that the users are not being affected. The tax levy increase was approximately \$30,000 which is extraordinary. Mr. Sarinelli stated that the budget is good and advised the Governing Body to adopt the budget.

Mayor Maio and the Council thanked Mr. Sarinelli for his advice and for attending the meeting this evening.

Roll Call:

Councilwoman Zdichocki – absent	Councilman Depew – yes
Councilman Thornton - yes	Councilwoman Thistleton – yes
Councilwoman Kuncken - yes	Councilman Benson – yes

ADMINISTRATOR'S REPORT (continued)

Public Information Session – Mayor Maio stated that the second Public Information Session needs to be scheduled prior to the May 1st start date. Administrator McNeilly stated that the major portion of the project will not begin on May 1st. Mayor Maio stated that she is of the opinion that the information session should be held at the first Mayor and Council Meeting in May. PACT Construction is scheduled to begin work on May 15th. Mayor Maio stated that the Borough agreed to hold a second meeting prior to the start of the project. After discussing when

the information session should be held, it was determined that the work session meeting, scheduled for May 13th, will begin at 7:00PM with the public information portion and that section of the meeting will be closed at 8:00PM.

Plane Street Bridge / Morris Canal Trail – Administrator McNeilly stated that he met with Sean Canning, Administrator for Mt. Olive, to discuss the status of the rehabilitation of the Plane Street Bridge as part of the Morris Canal Trail. Administrator McNeilly stated that Mr. Canning informed him that the bridge is to be restored to its original condition. The trail is essentially complete. All that remains is the installation of the interpretive signage. Administrator McNeilly stated that our DPW has removed the old chain fence at the entrance which is located on Stanhope Borough's side. The ribbon cutting ceremony will be held on April 28th at 2:30PM. Mayor Maio stated that Historic Preservation became involved due to some NJDEP issues. Historic Preservation made the determination that the bridge must be restored to its original condition. This project was a combined grant between Stanhope's Environmental Commission and the Mt. Olive Environmental Commission. The original plan was to use the limited funding to install decking on the Plane Street Bridge and to do some work on the Houdaille Bridge. Funding is not available to restore the bridge. When the Borough entered into this agreement, it was made clear that we did not have the funding and we would only be responsible for providing volunteer labor. Administrator McNeilly stated that the bridge is not a function of the canal. The bridge is located within 150 feet of the center line which is why there is an issue. The bridge is secure and it does not have any vehicle traffic. Mayor Maio stated once the bridge is restored it will get a considerable amount of pedestrian use.

Houdaille Bridge – Administrator McNeilly provided a copy of an email from the Mt. Olive Engineer regarding the costs to repair/rebuild the Houdaille Bridge. Much discussion took place regarding the condition of the trail and the State requirements. The opening is only 12 to 15 feet in length but the costs to meet the State requirements exceed those envisioned in the grant application.

Safe Routes To Schools Program – Administrator McNeilly stated that the deadline for 2014 funding is May 15, 2014. There are two types of funding programs available. The Infrastructure program provides direct grants for items such as sidewalks and crosswalk improvements. The Non-Infrastructure program is handled through TransOptions and covers educational programs and targeted enforcement. Administrator McNeilly reported that School Board President, Gina Thomas, contacted him and Councilman Thornton to discuss a possible submission for grant funding. Councilman Thornton stated that he and Administrator McNeilly informed Ms. Thomas that the majority of the work would have to be done by the School Board. The Borough does not have the available resources. Mayor Maio stated that the Borough has many projects already scheduled. Councilwoman Kuncken stated that more information is needed and responsibilities will have to be clearly defined. Administrator McNeilly stated that Millennium Strategies may be able to assist with the application.

Mayor Maio asked what the financial obligation would be for the projects. Administrator McNeilly replied that he is of the opinion that the TransOptions would not require any funds. Administrator McNeilly stated that during the meeting they asked Ms. Thomas what type of projects she envisioned. Councilman Thornton stated that Ms. Thomas mentioned sidewalks for Brooklyn Road. Administrator McNeilly stated that he explained to Ms. Thomas that sidewalks are not an option for Brooklyn Road. Administrator McNeilly suggested that the crosswalks on Brooklyn Road could be equipped with flashing signs. The traffic flow during the morning drop off and afternoon pick up time could be reviewed both on and off the school property to improve that situation. Having off road access for the students to walk to and from school was discussed. Administrator McNeilly stated that he provided all the website links to Ms. Thomas for the Safe Routes to School Program.

Mayor Maio stated that her concern is regarding the manpower and the financial obligation that the Borough would have if the grants are applied for. Councilman Depew asked who owns the property near the elementary school. Much discussion took place regarding the paths near the school, where additional paths could be placed and safety concerns. The drop off and pick up procedure was also discussed. Administrator McNeilly asked the Governing Body how they wished to proceed with the request. Mayor Maio stated in order to make a decision; the school board needs to put in writing exactly what they are requesting of the Borough. Mayor Maio

stated that the Borough's budget is set and there are no additional funds available. Administrator McNeilly asked if Millennium Strategies could be contacted to help with the school with the application process. Mayor Maio and the Council stated they are of the opinion that there is not enough time to approve an application for submission. Mayor Maio stated that additional information regarding the Safe Routes to School Program is needed for the Governing Body.

DEP Visit (Fenimore Landfill) – Administrator McNeilly reported that on Wednesday, April 2nd, Mark Pedersen, DEP Acting Assistant Commissioner and Cindy Randazzo, Director of Local Government Assistance, along with in-house DEP professionals and the engineering firm met with him and Mayor Maio regarding the Fenimore Landfill in Roxbury. Mayor Maio stated there are two options available regarding the landfill. The first choice is to cap the landfill, which is what the State wants to do. The second choice is to remove all the debris from the landfill, which is what the residents of Roxbury Township want. The costs, timeframe and potential for noxious odors were discussed during that meeting. A map was provided which shows the areas that would be impacted by odors if the debris is dug up and removed. The State was charged with the task of getting rid of the odor which required removing the construction debris. Administrator McNeilly stated that 60% of the construction debris was in the landfill prior to Hurricane Sandy and 40% was put into the landfill afterward. The debris was not covered properly, the sheetrock broke down and when the gypsum got wet and was exposed to the oxygen, the odor was created. Disturbing the site will cause widespread odor problems. The plan is to cap the area.

Councilwoman Kuncken stated this is a very complex issue which could impact the Borough. Administrator McNeilly stated that DEP met with us to make the Borough aware of the situation. This problem was not the result of an illegal dump and it was not done intentionally, it was simply the result of the breakdown of the sheetrock. By capping the landfill, the air will be removed and the landfill will dry out which will correct this unusual situation.

DEP (Furnace Pond) - Mayor Maio stated that the representatives from DEP asked if they could assist us with any issues within the Borough. Mayor Maio stated that she informed them about the DEP violation that the Borough received. Mayor Maio explained to them that the Borough took an existing natural resource, cleaned it up, through the efforts of our Environmental Commission, in order for people to be able to access the area. Now the Borough cannot do any work in that area and it will get overgrown once again and no one will be able to use it. Mayor Maio stated that coincidentally, while the DEP representatives were waiting to meet with us, they stopped at Deli Delicious and went out back where they observed the river and the plaster mill. Mayor Maio stated that Ms. Randazzo and Mr. Pedersen agreed with the Borough that the area should be maintained and that the fence around the plaster mill is unattractive and should be made safe and accessible for use by the residents. Mayor Maio stated that Ms. Randazzo has asked the Borough to provide a map of what we would like to do with the area and she assured us that she will assist in making that happen. Mayor Maio stated that the Borough would like to connect the path from the canal all the way to the turnaround at the pond and clear the area. Mayor Maio stated that Ms. Randazzo stated she will work with us and she will bring representatives here to explain what we are permitted to do by rule. Administrator McNeilly stated that DEP will keep that information on file and in the event that someone should call, they will be able to say that they are aware of what the Borough is doing and that it is permitted.

Mayor Maio stated that the Borough will provide the DEP with survey maps once Omland Engineering completes them. The maps will show the path that the Borough wants to create along the river and then a meeting will be scheduled with Ms. Randazzo again. Councilwoman Kuncken stated that the Borough worked with Ms. Randazzo years ago and she was very helpful. Administrator McNeilly stated that the DEP will help with the plaster mill too. Mayor Maio stated she is hopeful that we have made progress. Administrator McNeilly stated that he explained to Ms. Randazzo and Mr. Pedersen that Stanhope Borough has elements of the Morris Canal that no other town has but as it is now the residents cannot appreciate it.

Councilwoman Kuncken stated that Andrea Proctor, an onsite representative at Waterloo Village, recently presented a slide show which contained pictures that Councilwoman Kuncken had never seen before. The slide show highlighted unique things on the Stanhope Borough side of the Morris Canal that no one else has along the canal. Councilwoman Kuncken suggested borrowing some of those slides if they are available. Councilman Thornton asked what the

Borough can do to ensure that we can continue to move forward. Mayor Maio replied that the site maps will be provided by Mr. Keller as soon as possible and a meeting will be scheduled to discuss the plans. Administrator McNeilly stated that he sent the letter to the Environmental Commission regarding the Furnace Pond area and he met with John Rogalo, Environmental Commission Chairman.

Sidewalk Project - Administrator McNeilly stated that he walked with Frank, Omland Engineering, from Dell Road to Acorn Street. The plan is to install the sidewalk behind the existing telephone poles. There will be some areas with a four foot high wall. Administrator McNeilly stated that Frank had some ideas on providing a more defined driveway for Grafe Small Engine Repair. Administrator McNeilly suggested that the speed limit should be reduced in that area in the future. Byram Township was able to get the speed limit reduced to 35MPH.

NJEIT Funding - Administrator McNeilly stated that the Borough received notification that Stanhope was part of the group that closed on their escrow for the trust fund and loan portion with NJEIT.

Electronic Recycling - Administrator McNeilly reported the vendor for the electronic recycling picked up 10-12 box pallet platforms. Administrator McNeilly stated that he took pictures of the recycling to post on the Borough's Facebook page to continue to encourage residents to recycle.

OLD BUSINESS

Ordinances for Public Hearing and Final Adoption

Mayor Maio offered the following ordinances for public hearing and final adoption which were read by title.

Ordinance 2014-07

BOND ORDINANCE PROVIDING FOR THE IMPROVEMENT OF THE WATER SUPPLY AND DISTRIBUTION SYSTEM (MAPLE TERRACE/MOUNTAIN TERRACE) IN AND BY THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY, APPROPRIATING \$104,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$104,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING SUCH APPROPRIATION.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY (not less than two thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The improvement described in Section 3 of this bond ordinance is hereby authorized as a general improvement to be made or acquired by The Borough of Stanhope, New Jersey. For the said improvement or purpose stated in said Section 3, there is hereby appropriated the sum of \$104,000, said sum being inclusive of all appropriations heretofore made therefor.

Section 2. For the financing of said improvement or purpose and to meet said \$104,000 appropriation negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$104,000 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the Borough in a principal amount not exceeding \$104,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. (a) The improvement hereby authorized and purpose for the financing of which said obligations are to be issued is the improvement of the water supply and distribution system in and by the Borough, including the rehabilitation of water mains in and along Maple Terrace and Mountain Terrace, together with all structures, equipment, site work, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the

plans and specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved.

(b) The estimated maximum amount of bonds or notes to be issued for said purpose is \$104,000.

(c) The estimated cost of said purpose is \$104,000.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purpose described in Section 3 of this bond ordinance is not a current expense and is a property or improvement which the Borough may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of said purpose within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is forty (40) years.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that, while the net debt of the Borough determined as provided in said Local Bond Law is not increased by this bond ordinance, the gross debt of the Borough as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$104,000, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$15,000 for interest on said obligations, costs of issuing said obligations and other items of expense listed in and permitted under section 40A:2-20 of said Local Bond Law may be included as part of the cost of said improvement and is included in the foregoing estimate thereof.

(e) This bond ordinance authorizes obligations of the Borough solely for purposes described in paragraph (h) of section 40A:2-7 of said Local Bond Law, and the said obligations authorized by this bond ordinance are to issue for a purpose which is self liquidating within the meaning and limitations of section 40A:2-45 of said Local Bond Law and are deductible, pursuant to paragraph (c) of section 40A:2-44 of said Local Bond Law, from the gross debt of the Borough.

Section 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Borough at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 6. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Borough, and, unless

paid from revenues of the water supply and distribution system of the Borough, the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 7. The capital budget or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Borough Clerk and are available for public inspection.

Section 8. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

On motion by Councilman Benson, seconded by Councilwoman Thistleton, and unanimously carried by the following roll call vote, the above ordinance was adopted.

Mayor Maio opened this portion of the meeting for public comment on this ordinance only.

Seeing no one from the public wishing to speak, Mayor Maio closed the public portion of the meeting.

Roll Call:

Councilwoman Zdichocki – absent	Councilman Depew – yes
Councilman Thornton - yes	Councilwoman Thistleton – yes
Councilwoman Kuncken - yes	Councilman Benson – yes

On motion by Councilman Benson, seconded by Councilman Thornton and unanimously carried by voice vote, the Mayor and Council instructed the Borough Clerk to post the ordinance and authorized publication of same.

Ordinance 2014-08

BOND ORDINANCE PROVIDING FOR THE IMPROVEMENT OF MAPLE TERRACE AND MOUNTAIN TERRACE IN AND BY THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY, APPROPRIATING \$245,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$233,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING SUCH APPROPRIATION.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY (not less than two thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The improvement described in Section 3 of this bond ordinance is hereby authorized as a general improvement to be made or acquired by The Borough of Stanhope, New Jersey. For the said improvement or purpose stated in said Section 3, there is hereby appropriated the sum of \$245,000, said sum being inclusive of all appropriations heretofore made therefor and including the sum of \$12,000 as the down payment for said improvement or purpose required by law and now available therefor by virtue of provision in a previously adopted budget or budgets of the Borough for down payment or capital improvement purposes.

Section 2. For the financing of said improvement or purpose and to meet said \$245,000 appropriation not provided for by application hereunder of said down payment, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$233,000 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the Borough in a principal amount not exceeding \$233,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. (a) The improvement hereby authorized and purpose for the financing of which said obligations are to be issued is the improvement of Maple Terrace and Mountain Terrace in and by the Borough, by the construction or reconstruction therein of new roadway pavements at least equal in useful life or durability to a roadway pavement of Class B reconstruction (as such term is used or referred to in section 40A:2-22 of said Local Bond Law), together with all milling, sidewalks, curbing, drainage facilities, equipment, site work, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved.

(b) The estimated maximum amount of bonds or notes to be issued for said purpose is \$233,000.

(c) The estimated cost of said purpose is \$245,000, the excess thereof over said estimated maximum amount of bonds or notes to be issued therefor being the amount of the said \$12,000 down payment for said purpose.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purpose described in Section 3 of this bond ordinance is not a current expense and is a property or improvement which the Borough may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of said purpose within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is ten (10) years.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Borough as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$233,000, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$30,000 for interest on said obligations, costs of issuing said obligations and other items of expense listed in and permitted under section 40A:2-20 of said Local Bond Law may be included as part of the cost of said improvement and is included in the foregoing estimate thereof.

Section 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Borough at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 6. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 7. The capital budget or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Borough Clerk and are available for public inspection.

This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

On motion by Councilman Benson, seconded by Councilwoman Kuncken, and unanimously carried by the following roll call vote, the above ordinance was adopted.

Mayor Maio opened this portion of the meeting for public comment on this ordinance only.

Seeing no one from the public wishing to speak, Mayor Maio closed the public portion of the meeting.

Roll Call:

Councilwoman Zdichocki – absent	Councilman Depew – yes
Councilman Thornton - yes	Councilwoman Thistleton – yes
Councilwoman Kuncken - yes	Councilman Benson – yes

On motion by Councilman Benson, seconded by Councilwoman Thistleton and unanimously carried by voice vote, the Mayor and Council instructed the Borough Clerk to post the ordinance and authorized publication of same.

Ordinance 2014-09 **AN ORDINANCE OF THE BOROUGH OF STANHOPE COUNTY OF SUSSEX, NEW JERSEY FIXING THE SALARY AND WAGES FOR BOROUGH EMPLOYEES AND OFFICIALS**

BE IT ORDAINED by the Mayor and Council of the Borough of Stanhope, New Jersey as follows:

SECTION 1. That the Annual salary, wage and compensation to be paid to Borough employees and officials in 2014 be as follows:

Mayor	\$ 3,013.00
Borough Council Member	2,739.00
Administrator	95,724.00
Borough Clerk	57,129.00
Deputy Borough Clerk	33,963.00
Registrar	3,460.00
Deputy Registrar	1,669.00
Chief Financial Officer/ Tax Collector	93,911.00
Utility Collector/ Asst to Tax Collector	41,412.00
Accounts Payable	22,679.00
Tax Assessor	25,046.00
Custodian	7,351.00

POLICE DEPARTMENT

Chief of Police	As per contract
Sergeant	As per contract
Sergeant’s Stipend	As per contract
Detective’s Stipend	As per contract
Patrolman	As per contract
Clerk Typist - Police Dept.	32,401.00
Police Matron	\$20.92 per hour
Police Matron – Call-out	\$50.00 per call-out
Special Officer	\$20.26 per hour
Crossing Guard	\$14.19 per hour

DEPARTMENT OF PUBLIC WORKS

Superintendent	\$ 80,669.00
Water Operator	6,183.00
Sewer Operator	6,183.00
Water T-1 License Stipend	3,500.00
Public Works Repairer	As per contract
Laborer	As per contract
Part-time Laborer	\$12.00 to \$12.83 per hour
Seasonal Help	\$14.00 per hour

CONSTRUCTION DEPARTMENT

Construction Official	21,778.00
Fire Subcode Official	3,174.00
Plumbing Subcode Official	3,649.00
Electrical Inspector	9,186.00
Zoning Officer	10,260.00
Code Enforcement Officer	10,680.00
Municipal Housing Stipend	2,016.00
Clerical –Construction	8,247.00

BOARDS AND COMMISSIONS:

Land Use Secretary	\$ 8,872.00
Board of Health Secretary	4,190.00
Secretary to:	
Shade Tree	\$25.00 per month*
Environmental Commission	\$25.00 per month*
Recreation Commission	\$25.00 per month*

*submission of monthly minutes required.

SECTION 2. Salaries and wages for all Borough employees and officials shall be paid in bi-weekly installments as nearly equal as possible.

SECTION 3. Unless otherwise provided herein, remuneration for all employees shall be retroactive to January 1st of each year.

SECTION 4. The salaries and wages herein established shall be in lieu of any and all fees to which the respective incumbents of said offices might otherwise be entitled by statute or ordinance; which fees shall immediately upon collection thereof be paid over to the Treasurer for use of the Borough except as otherwise provided herein.

SECTION 5. The Borough shall pay medical insurance premiums in accordance with State law, collective bargaining agreements and the Borough’s elected participation in any State health benefit program for all eligible employees and their eligible dependents.

SECTION 6. The terms and conditions of all collective bargaining agreements negotiated between the Borough and any bargaining unit representing Borough employees are hereby incorporated into this Ordinance.

SECTION 7. All Ordinances and Resolutions, or parts thereof, inconsistent herewith are hereby repealed.

SECTION 8. This Ordinance shall become effective immediately upon final adoption and publication as required by law.

On motion by Councilwoman Kuncken, seconded by Councilman Benson, and unanimously carried by the following roll call vote, the above ordinance was adopted.

Mayor Maio opened this portion of the meeting for public comment on this ordinance only.

Seeing no one from the public wishing to speak, Mayor Maio closed the public portion of the meeting.

Roll Call:

Councilwoman Zdichocki – absent	Councilman Depew – yes
Councilman Thornton - yes	Councilwoman Thistleton – yes
Councilwoman Kuncken - yes	Councilman Benson – yes

On motion by Councilman Benson, seconded by Councilwoman Kuncken and unanimously carried by voice vote, the Mayor and Council instructed the Borough Clerk to post the ordinance and authorized publication of same.

NEW BUSINESS

RESOLUTIONS

Mayor Maio offered the following resolutions which were read by title:

Resolution 086-14

Resolution

Fixing the 2014 Salaries of Borough Employees

WHEREAS, the Borough Council adopted Ordinance # 2014-09 on April 8 2014; and

WHEREAS, the Borough Council of the Borough of Stanhope desires to set the specific salaries for full-time and part-time non-contract Borough employees for the year 2014,

NOW, THEREFORE, BE IT RESOLVED that the following salaries are retroactive to January 1, 2014:

Rosemarie Maio	Mayor	\$ 3,013.00
James Benson	Council Member	2,739.00
Michael Depew	Council Member	2,739.00
Diana Kuncken	Council Member	2,739.00
Doreen Thistleton	Council Member	2,739.00
Bill Thornton	Council Member	2,739.00
Patricia Zdichocki	Council Member	2,739.00
Brian McNeilly	Administrator	95,724.00
Ellen Horak	Borough Clerk	57,129.00
Linda Chirip	Deputy Borough Clerk	33,963.00
Ellen Horak	Registrar	3,460.00
Linda Chirip	Deputy Registrar	1,669.00
Dana Mooney	Chief Financial Officer/ Tax Collector	93,911.00
Toni Grisaffi	Utility Collector/ Asst. to Tax Collector	41,412.00
Maria Mascuch	Accounts Payable	22,679.00
Maureen Kaman	Tax Assessor	25,046.00
Ward Sherrer	Custodian	7,351.00

POLICE DEPARTMENT

Steven Pittigher	Chief of Police	As per contract
	Sergeant	As per contract
	Sergeant's Stipend	As per contract
	Detective's Stipend	As per contract
	Patrolman	As per contract
Virginia Citarella	Clerk Typist - Police Dept	32,401.00
Rebecca Duenskie	Police Matron	\$20.92 per hour
Rebecca Duenskie	Police Matron – Call-out	\$50.00 per call-out
Various	Special Officer	20.26 per hour
Various	Crossing Guard	14.19 per hour

DEPARTMENT OF PUBLIC WORKS

William Storms, Jr.	Superintendent	80,669.00
William Storms, Jr.	Water Operator	6,183.00
William Storms, Jr.	Sewer Operator	6,183.00
William Storms, Jr.	Water T-1 License Stipend	3,500.00
	Public Works Repairer	As per contract
	Laborer	As per contract
Various	Part-time Laborer	\$12.00 to \$12.83 per hour
Various	Seasonal Part Time	\$14.00 per hour

CONSTRUCTION DEPARTMENT

Thomas Pershouse	Construction Official	21,778.00
Joseph Olivo	Fire Subcode Official	3,174.00
Joseph Olivo	Plumbing Subcode Official	3,649.00
Robert Moentenich	Electrical Inspector	9,186.00
Arlene Fisher	Zoning Officer	10,260.00
Arlene Fisher	Code Enforcement Officer	10,680.00
Arlene Fisher	Municipal Housing Stipend	2,016.00
Maria Mascuch	Clerical - Construction	8,247.00

BOARDS AND COMMISSIONS:

Ellen Horak	Land Use Secretary	8,872.00
Monique McNeilly	Board of Health Secretary	4,190.00
Secretary to:		
Shade Tree		25.00 per month*
Environmental Commission		25.00 per month*
Recreation Commission		25.00 per month*

*submission of monthly minutes required.

BE IT FURTHER RESOLVED that the Borough Administrator is authorized to set the salary level according to the salary amounts in Ordinance #2014-09 for the temporary part-time positions of police matron, crossing guards, general part-time, DPW part-time and seasonal employees.

On motion by Councilman Benson, seconded by Councilman Depew and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Zdichocki – absent	Councilman Depew – yes
Councilman Thornton - yes	Councilwoman Thistleton – yes
Councilwoman Kuncken - yes	Councilman Benson – yes

Resolution 087-14

RESOLUTION AUTHORIZING REFUND OF REDEMPTION MONIES TO OUTSIDE LIEN HOLDER

WHEREAS, the Tax Collector has received payment for the redemption of Tax Title Lien No. 2011-06, representing 2010 property taxes and/or utility charges on Block 11301, Lot 1, known as 100 State Route 183, assessed to Billiams, c/o J Billiams, and;

WHEREAS, the Tax Collector certifies that reimbursement is now required to be made to the following lien holder for the required redemption amounts as shown below:

To Lienholder:	US Bank Cust for Emp IV/Cap One 2 Liberty Place, 50 S 16 th Street Philadelphia, PA 19102-2513
Redemption Amount:	Tax Title Lien #2011-06 and Interest to Date of Meeting \$ 29,825.55 Premium Paid by Lienholder <u>0.00</u>
Total From Current Fund:	\$ 29,825.55
Total From Tax Premium Account	0.00

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the Borough Treasurer be authorized to prepare the necessary check as stated above and to forward same to the lien holder.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer/Tax Collector.

On motion by Councilman Benson, seconded by Councilwoman Kuncken and unanimously carried by voice vote, the foregoing resolution was duly adopted.

Resolution 088-14 **Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July 2014 - June 2019**

WHEREAS, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, non-profit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages: and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Sussex;

NOW, THEREFORE, BE IT RESOLVED that the Borough Council of the Borough of Stanhope does hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Lenape Valley Municipal Alliance grant for fiscal year 2014 in the amount of:

DEDR	\$11,420.00
Cash Match	\$ 2,855.00
In-Kind	\$ 8,565.00

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administration compliance and audit requirements.

On motion by Councilman Benson, seconded by Councilwoman Kuncken and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Zdichocki – absent	Councilman Depew – yes
Councilman Thornton - yes	Councilwoman Thistleton – yes
Councilwoman Kuncken - yes	Councilman Benson – yes

Resolution 089-14

JOINT RESOLUTION OF THE TOWNSHIP OF MOUNT OLIVE, IN THE COUNTY OF MORRIS AND STATE OF NEW JERSEY, AND THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX AND STATE OF NEW JERSEY, IN SUPPORT OF THE RESTORATION OF THE PLANE STREET BRIDGE AS PART OF THE MORRIS CANAL/GIVAUDAN BRAILLE TRAIL PROJECT

WHEREAS, the Township of Mount Olive, along with the Givaudan fragrance company and the New Jersey Department of Environmental Protection, together are constructing a “Braille trail”; and

WHEREAS, the Braille Trail will benefit the residents of Mount Olive Township, Stanhope Borough and the residents of other neighboring municipalities; and

WHEREAS, as part of the “Braille trail”, the Plane Street Bridge which traverses the Musconetcong River is situated at the north end of the trail traversing the property of Mount Olive Township, Stanhope Borough and the New Jersey Department of Environmental Protection; and

WHEREAS, in order to complete the “Braille trail” it is necessary to restore the Plane Street Bridge; and

WHEREAS, the New Jersey Department of Environmental Protection will permit the restoration of the Plane Street bridge but is requesting that Mount Olive Township and Stanhope Borough pass a joint resolution endorsing and supporting the restoration and improvement of the bridge in accordance with direction from the State Historic Preservation Office within the New Jersey Department of Environmental Protection as part of the Morris Canal/Givaudan Braille Trail project.

NOW, THEREFORE, BE IT JOINTLY RESOLVED by the Township Council of the Township of Mount Olive, in the County of Morris and State of New Jersey, and the Borough Council of the Borough of Stanhope, in the County of Sussex and State of New Jersey, that both the Township of Mount Olive and the Borough of Stanhope endorse and support the restoration and improvement of the Plane Street bridge in accordance with direction from the State Historic Preservation Office within the New Jersey Department of Environmental Protection as part of the Morris Canal/Givaudan Braille Trail project.

On motion by Councilman Depew, seconded by Councilman Thornton and unanimously carried by voice vote, the foregoing resolution was duly adopted.

PAYMENT OF BILLS

Resolution 090-14

RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF STANHOPE AUTHORIZING PAYMENT OF BILLS

WHEREAS, the Chief Finance Officer has certified that funds are available in the proper account; and

WHEREAS, the Chief Finance Officer has approved payment upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stanhope that the current bills list, dated April 8, 2014 and on file and available for public inspection in the Office of the Chief Finance Officer and approved by the Chief Finance Officer for payment, be paid.

On motion by Councilman Benson, seconded by Councilwoman Kuncken and unanimously carried by the following roll call vote the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Zdichocki – absent	Councilman Depew – yes
Councilman Thornton - yes	Councilwoman Thistleton – yes
Councilwoman Kuncken - yes	Councilman Benson – yes

AGENDA ITEMS

All items listed on the Agenda for April 22, 2014 were approved.

Mayor Maio stated that she recently spoke with Mayor Petillo, Hopatcong Borough, regarding the shared services for animal control. Mayor Maio reported that she mentioned to Mayor Petillo Stanhope Borough's concerns with the service and advised Mayor Petillo of some changes which are being requested for the renewal of the contract. Stanhope Borough is requesting the renewal for only one year. Mayor Maio stated that Mayor Petillo asked to schedule a meeting to discuss the issue. Mayor Petillo does not want to lose this shared service. The meeting will be scheduled with the Mayors and Administrators from both Boroughs. Administrator McNeilly asked Councilwoman Thistleton to work with the Stanhope Board of Health to compile a list of concerns. Councilwoman Thistleton will contact Janett Gibbons, Board of Health Chairperson, and request that a list be prepared at the meeting tomorrow night.

CITIZENS TO BE HEARD

Mayor Maio opened the meeting to the public after advising attendees that there is a five (5) minute time limit for each speaker.

Seeing no one from the public wishing to speak, Mayor Maio closed the public portion of the meeting.

DISCUSSION

Roads - Councilman Depew stated there is a large pot hole on Route 183 north where the turn is made onto Main Street. Administrator McNeilly replied that the hole has been filled but there is an issue with the roadway. Administrator McNeilly will contact the State regarding this and other issues that need to be addressed. The sidewalk near Acorn Street, which was installed less than a year ago on the Stanhope side, is cracked.

JIF Training - Councilwoman Kuncken asked if the JIF training meeting is still scheduled for this Thursday. Mayor Maio confirmed the meeting will be held at Hopatcong Borough Hall at 6:00PM.

Barney's Way Sign - Mayor Maio stated that the Lake Board would like to install a street sign at the driveway where the launch for the harvester is located in memory of Barney Hunts who passed away recently. Barney operated and kept the harvester working and he personally did a great deal to clean up Lake Musconetcong. The sign would say "Barney's Way". Mayor Maio asked if there were any objections. Councilwoman Kuncken stated she likes the Barney's Way phrase. Mayor Maio replied that when it came to the harvester, as far as Barney was concerned there was only one way to do it and it was Barney's Way. Mayor Maio stated there is going to be a memorial service on May 10th and she would like to have the sign ready by then. The Governing Body approved the Barney's Way sign. Administrator McNeilly stated he will order the sign.

Energy Outreach - Councilman Thornton asked for the status on the energy outreach program. Mayor Maio replied that information is due to be provided to the Borough this week for the newsletter and the website. Administrator McNeilly stated that he does not believe that the

auction is going to take place. Mayor Maio stated the information will be available before the auction. Councilman Thornton stated that the agreement was to have the information available for the residents prior to the rate determination. Mayor Maio stated that John Fish should be contacted to confirm.

Councilman Benson stated that the MSA is renegotiating their participation in the cooperative for electricity. Discussion took place regarding the rising costs of electricity.

Sanitary Sewer Investigation - Mayor Maio asked Administrator McNeilly for an update on the Sanitary Sewer Investigation project. Administrator McNeilly replied no information is available at this time. A separate pre-construction meeting will be held. The right of way has been cleared and the Borough is ready to proceed.

ADJOURNMENT

On a motion by Councilwoman Kuncken, seconded by Councilwoman Thistleton, and unanimously carried by voice vote the meeting was adjourned at 8:20 P.M.

Approved:

Linda Chirip
Deputy Clerk for
Ellen Horak
Borough Clerk