

**MAYOR AND COUNCIL
WORK SESSION AND
AGENDA MEETING
June 14, 2016
7:00 P.M.**

CALL TO ORDER

SALUTE TO COLORS

Mayor Maio invited all those present to stand in a salute to the colors.

MAYOR'S STATEMENT AS TO COMPLIANCE WITH P.L. 1975

Adequate Notice of this Meeting has been provided according to the Open Public Meetings Act, Assembly Bill 1030. Notice of this Meeting was included in the Annual Meeting Notice sent to the New Jersey Herald and the Daily Record on January 6, 2016 and was placed on the Official Bulletin Board in the Municipal Building.

In the event the Mayor and Council have not addressed all items on this Agenda by 11:00 PM and they are of the opinion that they cannot complete the Agenda in a reasonable time period, the Mayor and Council may exercise their option to continue this meeting at an agreed to date, time and place within ten (10) days of this meeting. Please turn off all cell phones for the duration of this meeting.

ROLL CALL

Council Members:

Councilman Depew – present	Councilwoman Thistleton – present
Councilwoman Kuncken - present	Councilman Thornton – present
Councilman Romano – present	Councilwoman Zdichocki – present

Mayor Maio – present

ENGINEER'S REPORT

Mayor Maio asked Eric Keller, Borough Engineer, to come forward and begin his report starting with Sagamore Road.

Sagamore Road – Mr. Keller stated he attended the Mayor and Council meeting at the end of April to discuss the Sagamore Road issue. After inspecting the site several times a determination was made to devise a plan for the DPW to repair the areas where the asphalt bleeds through by applying stone dust. The garbage trucks and the sun cause the problem to keep reoccurring in different locations. Mr. Keller stated he examined the area again this evening but the problem is persisting. Mr. Keller recommended the area be milled and paved. The last cost estimate was approximately \$36,000. Mr. Keller will obtain a more accurate estimate. Mayor Maio asked if the paving could be done in conjunction with other areas in the Borough. Mr. Keller stated this project will have to be done separately and it would be done through the co-op. Mr. Keller stated once the order is placed the job must be completed within a specified amount of time.

Administrator McNeilly asked the Governing Body if the work can be scheduled once Mr. Keller provides the figures to his office, provided the funds are available or will Mr. Keller have to attend another Mayor and Council Meeting to discuss the project. Mayor Maio stated at this time the funds must be found to remedy the situation. The Governing Body agreed with Mayor Maio. Administrator McNeilly stated there are funds available in Capital Improvement. Mayor Maio stated once the project is scheduled, Blue Diamond and Waste Management must be notified that their trucks cannot drive on the cul-de-sac until the pavement is settled. A Borough pickup truck may have to be used to pick up the garbage for those few homes in the interim. Mr. Keller stated the weather will also have to be taken into consideration. Councilwoman Kuncken asked if a conversation can be held with the garbage and recycling haulers to ask that they drive a certain way in that area. Administrator McNeilly stated the drivers are not always the same.

Mayor Maio opened to the public for discussion of Sagamore Road only.

Jim Gibney, 28 Sagamore Road, asked Mr. Keller if the term resurfacing refers to asphalt. Mr. Keller confirmed the resurfacing will be done with asphalt. Mr. Keller stated last year work was done on Maple Terrace and Sagamore Road will be done in the same manor. Mr. Gibney thanked the Governing Body for the attention given to this situation. It has been an issue for three years and Mr. Gibney asked that the work be done as soon as possible. It is impossible to keep their home clean, there is tar all over the stairs and it is a problem for the dog as well. Mr. Gibney stated whatever can be done to expedite the situation would be greatly appreciated.

Seeing no one further from the public wishing to speak on this issue, Mayor Maio closed the public portion of the meeting.

Mayor Maio asked for a motion to move forward with the milling and paving with the understanding that Mr. Keller will provide the cost to Administrator McNeilly who will verify funds are available. The work will be for the section of Sagamore Road from the corner of Spencer Street through the cul-de-sac on Sagamore Road. On motion by Councilwoman Zdichocki, seconded by Councilwoman Kuncken and unanimously carried by the following roll call vote, approval was granted for the milling and paving of Sagamore Road from the corner of Spencer Street through the cul-de-sac on Sagamore Road.

Roll Call:

Councilman Depew – yes	Councilwoman Thistleton - yes
Councilwoman Kuncken - yes	Councilman Thornton – yes
Councilman Romano - yes	Councilwoman Zdichocki – yes

Main Street Lighting - Mr. Keller stated the plan is to extend the lighting on Main Street. There will be seven new lights installed beginning where the last project stopped at New Street opposite Church Street. The spacing of the lights is generally 80 feet. The same pattern of alternating sides will be continued. Administrator McNeilly stated the lights will be installed in front of the church, the church house, the funeral home, between 106 Main Street and the Whistling Swan, by Jazowski's just north of the utility pole, between Henry's and Sorbera's and the last by Rose's house. The sidewalk begins to narrow in this area. Mr. Keller stated the same cap, lunar optics, house side shields and 70 watt bulbs will be installed. Mayor Maio stated once the lights are installed the COBRA lights will be shut off. Mr. Keller stated the same outlets and banner posts will be included. Mr. Keller stated the plans and specifications will be completed by the end of June. Mr. Keller stated he is hesitant to advertise right before the July 4th holiday. Advertising could be done on July 6th, bid opening on July 28th and awarding of the bid would be scheduled for the meeting of August 9th.

Councilwoman Zdichocki asked Mr. Keller if the wire size has been checked and is it in order. Mr. Keller stated Tiffany Electric has examined the box and he is waiting to hear back from them. A determination must be made with regard to continuing from the junction box or if new line has to be run. The system was designed for 175 watt lamps.

Main Street Crosswalks and Pavement Reclamation Project – Mr. Keller stated the Main Street Crosswalks and Pavement Reclamation Project are in the final review process and bid documents are being prepared. Advertising is scheduled for June 23rd with the bid opening scheduled for July 19th. Mr. Keller stated the bid openings are usually held in the morning but he requested the openings be held in the afternoon, due to a prior conflict. The reclamation bid opening will be held at 1:00PM and the crosswalk bid opening at 2:00PM. The awarding of the bids would then be scheduled for the July 26th meeting.

Route 183/206 Sidewalk Project – Mr. Keller stated the extension request was filed for the Route 183/206 Sidewalk Project. A resolution is required from the Governing Body stating their support. Mr. Keller stated Mr. Stein has been corresponding with public service. Mr. Keller stated the request to the DOT included the refusal from public service at this time. Mr. Keller stated he received a call from Jill Winston, Stanhope Mountain Associates, in response to the certified mail which was sent regarding the classification change. The call was disconnected and Mr. Keller has not been able to speak with her as yet. There is a three hour time difference. Mr. Keller will contact Ms. Winston to discuss the easement and the reclassification. Mr. Keller stated he is scheduled to see Ms. Winston's brother on Thursday night. Administrator McNeilly stated he will email the copy to the party that will be responsible for signing the approval. Administrator McNeilly stated he will also contact Mr. Grafe for his approval.

Stormwater Tier A Annual Report – Mr. Keller stated the Stormwater Tier A Annual Report has been completed. Mr. Keller stated he was disconnected from the system while filing the report and it took the DEP two weeks to rectify the situation.

SAGE – Administrator McNeilly asked Mr. Keller what SAGE had requested. Mr. Keller stated they are requesting close out documents. The documents were submitted but they are stating the documents were not received. Mr. Keller stated he will take care of the issue.

Mayor Maio thanked Mr. Keller and stated the Governing Body is looking forward to moving the projects along.

Route 206 - Administrator McNeilly asked Mr. Keller what information is contained in the letter which was received from the State regarding the Route 206 project. Mr. Keller stated they are asking for better clarification of what was done. The map was not appropriately scaled. The segment for the requested change is not a mile long but Mr. Keller stated if they read the request this is an extension of an area which is over a mile long. It does not make sense to extend it beyond Route 183 because the whole character of the road changes. It is a limited access road. The section for the request matches what exists in Byram Township.

Mayor Maio asked if the North bound side is also being included. Mr. Keller confirmed this and stated the North bound side begins at Route 183 to Acorn Street and the South bound side runs from Acorn Street to Belton Road.

ADMINISTRATOR’S REPORT

DPW – Administrator McNeilly stated the Infrastructure Committee met with him, Bill Storms, DPW Superintendent, and Jason Titsworth, DPW Supervisor, on June 3rd to review the summer 2016 projects. Mayor Maio stated the Lakeview Park Project was supposed to be added to the list. Administrator McNeilly stated the project list presented was an earlier version. The Lakeview Park Project and the Water Connection Project for Dennis Walker on Sparta Road have been added to the list. If a two inch line is requested, this will not be a quick project and it will require the purchase of a two inch line meter. A one inch line will not take as long. The project list can be updated as necessary.

Website/Email – Administrator McNeilly stated work is ongoing with the new website. The Technology Committee has met with the team to review the design at the 30% completion point. At this point, Linda Chirip, Website Content Manager, is working closely with Nicole Heymer and preparing the content. Memos have been sent to all the departments requesting updates or changes to the content. The anticipated “go live” date for the website is the first or second week in July.

Route 206/Route 183 Highway Access – Administrator McNeilly stated he and Mayor Maio attended a meeting with Senator Oroho, Assemblyman Space and Assemblywoman Phoebus on June 1st to support Mr. Singh in his efforts to gain highway access to his property located on Route 206. Discussion also took place regarding the Borough’s efforts to reclassify that section of Route 206. The Legislative team is very supportive of the Borough’s efforts. They have requested a cover letter from the Borough and Mr. Singh’s attorney which will be sent to the Commissioner of the DOT.

Mayor Maio stated this is a matter of economic development for the Borough and this point was stressed at the meeting. This area of Route 206 and Route 183 is the last potential area the Borough has to increase ratables. Mayor Maio is hoping this plea to help reduce the property taxes will be heard.

Morris County Co-op – Administrator McNeilly reported he attended the Morris County Co-op’s annual meeting today. There are now 229 members. Administrator McNeilly stated there was much discussion regarding salt and delivery issues. Administrator McNeilly stated the Borough’s storage capacity is 600 tons which will get the Borough through a mild winter but when there is a great deal of ice we can use between 1200 and 1500 tons. There has been a discussion regarding the use of a hoop enclosure which would enable the Borough to store between 1200 and 1500 tons on site. This would allow the salt to be purchased from August to August. The Borough needs to renew the 5 year agreement by the end of September.

Administrator McNeilly stated the agreement and resolution will be prepared for the June 28th meeting.

Safe Routes to School – Administrator McNeilly stated the Safe Routes to School grant paperwork is complete. The last remaining items are the resolution which is on the agenda this evening and the resolution to be adopted by Sussex County on June 22nd. Administrator McNeilly stated he is impressed with the amount of work and coordination of efforts from Mr. Keller's office, the Superintendent, the teachers and staff, the governing body and the county engineering group.

Borough Policy and Procedures – Administrator McNeilly stated he has begun the process to review and amend the Borough's Policy and Procedures Manual. Labor Counsel is also reviewing and will comment on the updates. Mayor Maio stated the changes must be submitted to the Finance and Administration Committee prior to being submitted to the full governing body. Administrator McNeilly stated there are some training requirements which need to be met.

Borough Hall Air Sampling – Administrator McNeilly stated the air sampling of Borough Hall was conducted last week. The entire building is being tested. When the lab results are complete a report will be sent to Administrator McNeilly with recommendations for any necessary improvements.

White Bridge/Orange Bridge (which leads to the cemetery) – Administrator McNeilly stated a few meetings have been held in Netcong regarding the replacement of the bridge. This is a Morris County bridge but Stanhope Borough will be impacted more than the other towns. The Open House will be held at Stanhope Borough Hall on Tuesday, June 21st, from 4:00PM to 8:00PM. Most of the Borough's requests have been addressed.

Construction Department Hours – Administrator McNeilly stated the new Construction Department Secretary hours begin tomorrow.

Dam Repair – Mayor Maio asked if any feedback has been received regarding the repair of the dam. Administrator McNeilly stated he has referred the issue to Mr. Keller for engineering review. Mr. Keller stated a response was received and he will pass the information back to Administrator McNeilly.

Route 206 Bungalow – Councilman Depew stated he is aware a meeting was held with the owner of the property, the Construction Official and Administrator McNeilly. Councilman Depew asked what the timeline is. Administrator McNeilly stated an application and plan was to be submitted to the Zoning Officer. The application was received but nothing else was done. The time limit had passed and the matter was turned over to the Construction Department to declare a motion for demolition.

CITIZENS TO BE HEARD

Mayor Maio opened the meeting to the public after advising attendees that there is a five (5) minute time limit for each speaker.

Shelby Loftis, 10 James Street, asked for the Borough's blessing to represent Stanhope Borough as Miss Stanhope at the 2016 Queen of the Fair Pageant. Ms. Loftis stated she has spoken with Lois Kinney who is in charge of the Queen of the Fair Pageant and Ms. Kinney told her they would be pleased to have a representative from Stanhope. There would be no cost to the Borough. The requirements are that the representative of the Borough must be at least 17 years old, a resident for over two years. With no other candidates to compete against, all that is required is the blessing from the Borough in the form of a letter or email to Ms. Kinney. A sash will be required for the pageant but Ms. Loftis stated she can purchase the sash on her own. Ms. Loftis stated it is her wish to represent the Borough of Stanhope this year and hopefully in the process she will encourage other girls to become involved. Ms. Loftis provided a copy of her resume. Ms. Loftis stated she had applied to participate in the Miss Byram contest but was denied because she is not a resident of Byram Township.

Councilwoman Kuncken stated Ms. Loftis's mother attended a previous council meeting and explained the situation that had occurred with Byram Township. Mayor Maio stated in the past there has been no one interested in participating in this pageant. The Governing Body will allow Ms. Loftis to represent the Borough as Miss Stanhope and if any questions arise from other

residents perhaps it will result in a pageant being held next year. Ms. Loftis stated the deadline is July 15th and she provided the Governing Body with the contact information. Mayor Maio stated a resolution will be placed on the agenda for the next scheduled meeting.

The Governing Body congratulated Ms. Loftis and applauded her perseverance and they will all be cheering for her. Mayor Maio stated they are aware of the struggle Ms. Loftis went through to make this happen and they are glad it has worked out and wished her luck.

Ms. Loftis thanked the Governing Body.

Seeing no one further from the public wishing to speak, Mayor Maio closed the public portion of the meeting.

WORK SESSION

Sagamore Road – Mayor Maio stated Sagamore Road was discussed earlier in the meeting and no further discussion is required.

Background Check – Mayor Maio stated the Governing Body had agreed to move forward with full background checks as opposed to the Red Light Green Light Program. The Police Chief has informed the Governing Body that the background checks can only be done for New Jersey residents. The Red Light Green Light program, which is being used quite successfully in Roxbury Township and was recommended by our Risk Manager, is a nationwide program. Mayor Maio stated she is of the opinion the Governing Body is in agreement that the Borough should utilize the Red Light Green Light Program. The program has more flexibility and the feedback will be received much faster. Councilwoman Zdichocki asked if the names of all volunteers will have to be obtained prior to an event. Mayor Maio confirmed all volunteers will need to be checked through the program.

Mayor Maio asked to have the ordinance placed on the next agenda for introduction. Councilman Romano suggested the members of the Governing Body also be included in the background check process. Councilman Thornton asked if the Borough is relying on the individual to go into the program to enter the code and is the program set up to keep people from running checks on other people. Administrator McNeilly stated he is of the opinion the code provided is a one-time code and background checks cannot be run on random individuals. This program will not be used for anyone under the age of 18.

Councilwoman Zdichocki asked if the volunteers will have to be checked for the Tri-town dances. Administrator McNeilly stated if Stanhope Borough is the lead agency for the dance the background checks will be required.

Master Plan – Mayor Maio stated the Master Plan has been re-examined. The report suggests the business district should be expanded to include all of Main Street. This may not be important at this time but in the future homes may be sold and businesses may want to establish themselves on Main Street. Mayor Maio asked if the Governing Body had any comments. Administrator McNeilly stated the Zoning Map will have to be updated with this information as well as the changes made to the Compaq area and at Kynor Avenue. This issue will be placed on the next agenda for discussion with Mr. Stein and the ordinance will be included on the agenda for introduction.

Clean Communities Program Oversight – Mayor Maio stated several months ago a decision was made to have the Finance Committee review all expenditures for the Clean Communities Program. In addition to that, Mayor Maio stated she would like the Community Development Committee to have some oversight with regard to the programs that are being instituted. Up to this time the Governing Body has not had any knowledge or involvement in what programs are being undertaken or how those programs are working.

Mayor Maio stated once a quarter, the Clean Communities Coordinator and the Community Development Committee should meet to discuss the programs. The Community Development Committee will then report back to the full Governing Body on the programs for that quarter. Mayor Maio asked for any comments. Mayor Maio stated the Finance Committee does not need to have scheduled meetings. The Finance Committee is responsible for approving the expenditures. Mayor Maio stated it is her hope that some of the Clean Communities Programs

can be expanded and this will provide a second look at some of the current activities. The addition of the shredding program, which came from this group, was a good one.

NEW BUSINESS

ORDINANCES

Mayor Maio offered the following ordinance for Introduction and First Reading which was read by title:

Ordinance for Introduction and First Reading [Public Hearing June 28, 2016]

Ordinance 2016-05

AN ORDINANCE OF THE BOROUGH OF STANHOPE, SUSSEX COUNTY, NEW JERSEY AMENDING CODE SECTION 57-7 REGARDING AFFORDABLE HOUSING DEVELOPMENT FEES

BE IT ORDAINED by the Mayor and Council of the Borough of Stanhope, Sussex County, New Jersey, as follows:

SECTION 1.

Section 57-7 “Eligible Extraction, Ineligible Extraction and Exemptions” is hereby amended by the addition of a new subsection D to read as follows:

- D. Owner occupied residential structures demolished and replaced as a result of a fire, flood or natural disaster shall be exempt from paying a development fee.

SECTION 2. This Ordinance shall take effect upon passage and publication as required by law.

On motion by Councilwoman Kuncken, seconded by Councilman Romano, and unanimously carried by the following roll call vote, the foregoing ordinance was introduced.

Mayor Maio stated this is a mandated change brought to the attention of the Governing Body by the Borough Attorney.

Roll Call:

Councilman Depew – yes	Councilwoman Thistleton - yes
Councilwoman Kuncken - yes	Councilman Thornton – yes
Councilman Romano - yes	Councilwoman Zdichocki – yes

On motion by Councilman Romano, seconded by Councilwoman Thistleton, and unanimously carried by voice vote, the Mayor and Council instructed the Borough Clerk to post the ordinance and authorized publication of same.

RESOLUTIONS

Mayor Maio offered the following resolutions which were read by title:

Resolution 102-16

RESOLUTION TO AMEND BUDGET TO INCLUDE 2016 CLEAN COMMUNITIES GRANT

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Borough of Stanhope has received a total of \$8,973.89 from the NJ Solid Waste Administration for the 2016 Clean Communities Grant, and

WHEREAS, the Borough of Stanhope now wishes to amend its 2016 budget to include the additional grant funds approved of \$8,973.89 as a revenue.

NOW THEREFORE, BE IT RESOLVED that the Council of the Borough of Stanhope does hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2016 in the sum of \$8,973.89, which will be available as a revenue from:

- Miscellaneous Revenues
 - Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services – Public
 - And Private Revenues Offset with Appropriations: 2016 Clean Communities Grants, and

BE IT FURTHER RESOLVED that a like sum of.....\$8,973.89 be and the same is hereby appropriated under the caption of:

- General Appropriations
 - (A) Public and Private Programs Offset by Revenues:
 - 2016 Clean Communities Grant, and

BE IT FURTHER RESOLVED that the Chief Financial Officer shall submit one copy of the Chapter 159 certification form to the Director of Local Government Services.

On motion by Councilman Thornton, seconded by Councilwoman Zdichocki and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

- | | |
|----------------------------|-------------------------------|
| Councilman Depew – yes | Councilwoman Thistleton – yes |
| Councilwoman Kuncken – yes | Councilman Thornton – yes |
| Councilman Romano - yes | Councilwoman Zdichocki – yes |

Mayor Maio stated this is an addition of approximately \$8,900 to the budget. Administrator McNeilly stated last year the amount received was approximately \$6,700.

Resolution 103-16 RESOLUTION AWARDING 5 YEAR AGREEMENT TO FAIL SAFE TESTING FOR ANNUAL TESTING OF VARIOUS FIRE DEPARTMENT EQUIPMENT

WHEREAS, the Stanhope Borough Fire Department utilizes various equipment that requires annual safety testing; and

WHEREAS, the Borough has received a quotation from Fail Safe Testing of Manalapan, New Jersey for a five (5) year Service Agreement to test fire hoses, fire pumps, aerial ladders and ground ladders; and

WHEREAS, the provisions of N.J.S.A. 40A:11-15(c)(7) provides that contracts for the servicing of equipment of every nature and kind may be awarded for a period not to exceed 5 years provided such contracts are awarded in accordance with the rules and regulations promulgated by the Department of Community Affairs; and

WHEREAS, N.J.A.C. 5:34-3.1 et seq. provides that multiple year agreements shall only be awarded subject to the availability and appropriation annually of sufficient funds or shall contain an annual cancellation clause; and

WHEREAS, Fail Safe Testing has proposed to perform the testing at a fixed rate of \$4,531.50 per year for the 5 year Service Agreement;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Stanhope that the Borough does hereby award a 5 year Service Agreement to Fail Safe Testing to perform the specified testing on the Fire Department equipment in accordance with its proposal in an amount not to exceed \$4,531.50;

BE IT FURTHER RESOLVED that the award of this 5 year Service Agreement is subject to an annual appropriation by the Borough of Stanhope of sufficient funds for the Service Agreement.

BE IT FURTHER RESOLVED that the award of this 5 year Service Agreement is further subject to annual cancellation by the Borough of Stanhope.

On motion by Councilman Depew, seconded by Councilwoman Zdichocki and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilman Depew – yes	Councilwoman Thistleton – yes
Councilwoman Kuncken – yes	Councilman Thornton – yes
Councilman Romano - yes	Councilwoman Zdichocki – yes

Resolution 104-16

RESOLUTION REQUESTING EXTENSION OF TIME TO AWARD ROUTE 183/206 PEDESTRIAN WALKWAY PROJECT (OEA FILE NO. STB014.02)

WHEREAS, the Borough of Stanhope heretofore applied to the New Jersey Department of Transportation - Bureau of Local Aid for the Route 183/206 Pedestrian Walkway Project (OEA File No. STB014.02) to construct a sidewalk to improve pedestrian and vehicular safety; and

WHEREAS, the scope of the work will require the project to be publically advertised and bid pursuant to the Local Public Contracts Law; and

WHEREAS, while all sidewalk and associated improvements will be constructed within the public right-of-way, temporary construction easements will be required from adjoining property owners to allow proper room for the contractor to work within to construct the proposed retaining walls; and

WHEREAS, unanticipated delays have occurred, preventing the Borough from being able to bid for a contract to construct the Route 183/206 Pedestrian Walkway Project pursuant to the Local Public Contracts Law; and

WHEREAS, the delays in able to proceed with the project were outlined in a letter from the Borough Engineer, Eric Keller, to NJDOT - Bureau of Local Aid dated June 2, 2016; and

WHEREAS, the Borough Engineer anticipates that an extension through April 2017 will be required in order to publically bid and award the project; and

WHEREAS, the Governing Body of the Borough of Stanhope wishes to formally endorse the request for the extension as heretofore made by the Borough Engineer to the New Jersey Department of Transportation;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Stanhope on this 14th day of June 2016 that it does hereby petition NJDOT - Bureau of Local Aid for an extension of time for the Route 183/206 Pedestrian Walkway Project (OEA File No. STB014.02) through April 2017.

On motion by Councilwoman Zdichocki, seconded by Councilwoman Thistleton and carried by a majority of the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilman Depew – no	Councilwoman Thistleton – yes
Councilwoman Kuncken – yes	Councilman Thornton – yes
Councilman Romano - yes	Councilwoman Zdichocki – yes

Resolution 105-16

A RESOLUTION APPROVING THE SUBMISSION OF A GRANT APPLICATION AND THE EXECUTION OF A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR FUNDING THE SAFE ROUTES TO SCHOOL PROGRAM.

WHEREAS, the Borough of Stanhope is applying for funding to conduct crosswalk improvements along the school route for Valley Road Elementary within the Borough of Stanhope; and

WHEREAS, the project will help to continue and improve the promotion and encouragement of pedestrian and bicycle access and safety for school children; and

WHEREAS, maintenance of the facility, once constructed, will be assumed by the Borough of Stanhope; and

WHEREAS, Borough Administrator Brian McNeilly will be designated the Responsible Charge for the duration of this project;

NOW, THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Stanhope that it hereby supports the submission of a grant application for the Safe Routes to School Program within the State of New Jersey Department of Transportation for the above stated project.

BE IT FURTHER RESOLVED, that the Mayor, Administrator and the Municipal Clerk are hereby authorized to submit an electronic grant application identified as ***SRS-2016-Stanhope Safe Routes to School - Val-00044*** to the New Jersey Department of Transportation on behalf of the Borough of Stanhope.

BE IT FURTHER RESOLVED, that the Mayor, Administrator and the Municipal Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Stanhope and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

On motion by Councilwoman Kuncken, seconded by Councilman Thornton and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilman Depew – yes	Councilwoman Thistleton – yes
Councilwoman Kuncken – yes	Councilman Thornton – yes
Councilman Romano - yes	Councilwoman Zdichocki – yes

Resolution 106-16

RESOLUTION CONCURRING WITH ADMINISTRATOR’S RE-EMPLOYMENT OF MARIA MASCUCH

WHEREAS, Maria Mascuch was previously employed by the Borough of Stanhope; and

WHEREAS, Ms. Mascuch tendered her resignation in good standing from Borough Employment; and

WHEREAS, Ms. Mascuch did briefly terminate her employment with the Borough of Stanhope; and

WHEREAS, Ms. Mascuch has requested to be re-employed by the Borough of Stanhope at her former position; and

WHEREAS, the Borough Administrator as the hiring authority is of the opinion that it is in the best interest of the Borough of Stanhope to rehire Ms. Mascuch to her previous employment; and

WHEREAS, said re-employment would be at the rate set by ordinance for her position for the year 2016; and

WHEREAS, the period of time when Ms. Mascuch was not in the employment of the Borough shall be treated as an unpaid leave of absence; and

WHEREAS, her re-employment shall be without prejudice to her seniority and other employment benefits provided by the Borough of Stanhope;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Stanhope that the Governing Body does hereby concur in the Administrator’s re-employment of Maria Mascuch as of a date to be determined by the Borough Administrator.

On motion by Councilman Romano, seconded by Councilwoman Kuncken and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilman Depew – yes	Councilwoman Thistleton – yes
Councilwoman Kuncken – yes	Councilman Thornton – yes
Councilman Romano - yes	Councilwoman Zdichocki – yes

CONSENT AGENDA (All items listed on the Consent Agenda are considered routine by the Borough Council and were enacted by one motion of the Borough Council with no separate discussion.)

Resolution 107-16 **RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF STANHOPE AUTHORIZING THE ISSUANCE OF RAFFLE LICENSE RA-618**

WHEREAS the following Raffle Application, with required fees, has been submitted for Mayor and Council approval;

<u>Raffle #</u>	<u>Applicant</u>	<u>Date</u>	<u>Type of Game</u>
RA-618	New Jersey Outdoor Alliance Environmental Projects	March 13, 2016	On-Premise Raffle 50/50

and;

WHEREAS said Raffle Application has been provided to the Mayor, Council and Police Department for their review;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stanhope, County of Sussex, State of New Jersey, the following:

1. The appropriate officials are hereby authorized to execute the findings and determination for the above application and shall forward same to the Legalized Games of Chance Control Commission (LGCCC) for review.
2. That the above license shall be issued pending LGCCC approval, pursuant to N.J.A.C. 13.1 et seq.

Resolution 108-16 **RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF STANHOPE AMENDING THE OFFICE HOURS FOR THE CONSTRUCTION DEPARTMENT**

BE IT RESOLVED by the Mayor and Council of the Borough of Stanhope that they do hereby amend the office hours for the Construction Department of the Borough of Stanhope, to be effective June 15, 2016, as follows:

Monday	8:30 a.m. to 10:30 a.m.
Tuesday	8:30 a.m. to 10:30 a.m.
Wednesday	4:00 p.m. to 6:00 p.m.
Thursday	8:30 a.m. to 10:30 a.m.
Friday	8:30 a.m. to 10:30 a.m.

Resolution 109-16 **RESOLUTION AUTHORIZING REFUND OF REDEMPTION MONIES TO OUTSIDE LIEN HOLDER**

WHEREAS, the Tax Collector has received payment for the redemption of Tax Title Lien No. 2015-019, representing 2014 property taxes and/or utility charges on Block 11501, Lot 2, C0059, known as 459 Audubon Ct, assessed to Traore, A c/o Chase Presale, and;

WHEREAS, the Tax Collector certifies that reimbursement is now required to be made to the following lien holder for the required redemption amounts as shown below:

To Lienholder:	US Bank Cust for Pro Cap 4 & CRDTRS 50 South 16 th St, Suite 2050
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Redemption Amount:	Tax Title Lien #2015-019 and	
	Interest to Date of Meeting	\$ 3,080.48
	Premium Paid by Lienholder	<u>1,200.00</u>
Total From Current Fund:		\$ 3,080.48
Total From Tax Premium Account		1,200.00

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the Borough Treasurer be authorized to prepare the necessary check as stated above and to forward same to the lien holder.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer/Tax Collector.

On motion by Councilman Thornton, seconded by Councilwoman Kuncken and unanimously carried by the following roll call vote, the foregoing resolutions were duly adopted.

Roll Call:

Councilman Depew – yes	Councilwoman Thistleton – yes
Councilwoman Kuncken – yes	Councilman Thornton – yes
Councilman Romano - yes	Councilwoman Zdichocki – yes

PAYMENT OF BILLS

Resolution 110-16

RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF STANHOPE AUTHORIZING PAYMENT OF BILLS

WHEREAS, the Chief Finance Officer has certified that funds are available in the proper account; and

WHEREAS, the Chief Finance Officer has approved payment upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stanhope that the current bills list, dated June 14, 2016 and on file and available for public inspection in the Office of the Chief Finance Officer and approved by the Chief Finance Officer for payment, be paid.

On motion by Councilman Romano, seconded by Councilwoman Kuncken and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilman Depew – yes	Councilwoman Thistleton – yes
Councilwoman Kuncken – yes	Councilman Thornton – yes
Councilman Romano - yes	Councilwoman Zdichocki – yes

AGENDA ITEMS

All items listed on the Agenda for June 28, 2016 were approved with the addition of the Red Light Green Light ordinance and the resolution for Miss Stanhope.

CITIZEN’S TO BE HEARD

Mayor Maio opened the meeting to the public after advising attendees that there is a five (5) minute time limit for each speaker.

Seeing no one from the public wishing to speak, Mayor Maio closed the public portion of the meeting.

ADJOURNMENT

On a motion by Councilwoman Kuncken, seconded by Councilman Thornton, and unanimously carried by voice vote the meeting was adjourned at 8:00 P.M.

Approved:

Linda Chirip,
Deputy Clerk for
Ellen Horak, RMC
Borough Clerk