

**MAYOR AND COUNCIL  
WORK SESSION AND  
AGENDA MEETING  
July 10, 2012  
7:00 P.M.**

**CALL TO ORDER**

**MAYOR'S STATEMENT AS TO COMPLIANCE WITH P.L. 1975**

Adequate Notice of this Meeting has been provided according to the Open Public Meetings Act, Assembly Bill 1030. Notice of this Meeting was included in the Annual Meeting Notice sent to the New Jersey Herald and the Daily Record on January 3, 2012 and was placed on the Official Bulletin Board in the Municipal Building.

Furthermore, notice of the early Closed Session was forwarded to the New Jersey Herald and Daily Record on June 27, 2012 and was placed on the Official Bulletin Board in the Municipal Building.

In the event the Mayor and Council have not addressed all items on this Agenda by 11:00 PM and they are of the opinion that they cannot complete the Agenda in a reasonable time period, the Mayor and Council may exercise their option to continue this meeting at an agreed to date, time and place within ten (10) days of this meeting. Please turn off all cell phones for the duration of this Meeting.

**ROLL CALL**

Council Members:

Councilwoman Kuncken - Present

Councilman Depew - Present

Councilwoman Thistleton – Present (Arrived at 7:20PM)

Councilman Murphy – Present

Councilman Graham - Present

Councilman Benson - Present

Mayor Maio – Present

**CLOSED SESSION**

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stanhope, County of Sussex, New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter-specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is as follows:

2 Personnel  
1 Contract – Kelly Act  
1 Attorney-Client

3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately.

On motion by Councilwoman Kuncken, seconded by Councilman Graham, and unanimously carried by voice vote, the foregoing resolution was adopted.

Mayor and Council went into Closed Session at 7:01 P.M.

At the conclusion of the Closed Session, Mayor and Council reconvened the public meeting at 7:53 P.M. with all present.

## **SALUTE TO COLORS**

Mayor Maio invited all those present to stand in a salute to colors.

## **PRESENTATION** – Lee Purcell (Water System Improvement Plan)

Mayor Maio introduced Mr. Lee Purcell to begin his presentation on the Water System Improvement Plan. Mr. Purcell presented a color coded map of all the hydrants, numbering of the valves and all the water mains for the existing system. The map will be given to Bill Storms. The recommended improvements have been provided in auto-cad format. Administrator McNeilly stated that the new map is a revision of what the Council originally received. The new map includes 6 projects and the corrections that were made after the first submission was reviewed by Bill Storms and John Black. Mr. Purcell reported that he spoke with Gene Shevrock, Chairman of the NJDEP Trust and Fund, and confirmed that the cycle of funding in October of this year will be at 75% – 25 %. Mr. Purcell explained that if the project has a bond market rate of 4%, the loan rates will be at the equivalent of 1%. The bond market rate is currently at 3 ½% therefore the low interest loan will have a bonded rate of approximately .8% repaid over 20 years. The first payment will be due in 2015. The updated report contains the cleaning, painting and rehabilitation of the elevated storage tank. The elevated storage tank has a construction cost estimate of \$230,000. The cost includes painting the tank inside and outside, safety ladders with cages, a toe plate needs to be installed all the way around the tank and an intermediate rail needs to be installed in order to comply with regulations.

The storage tank is deficient in the regulations set forth by the state. The applications will be filed including the rehabilitation of the existing tank. Councilman Graham asked Mr. Purcell what deficiencies exist with the storage tank. Mr. Purcell replied that the size of the tank should be 250,000 gallons. Administrator McNeilly stated that the 250,000 gallon tank is in addition to the reservoirs. NJDEP rules and regulations requires that, based on the population and fire flows, the Borough would need a quarter of a million gallons. Administrator McNeilly stated that would require the Borough to have three quarters of a million gallons in storage. Mr. Purcell confirmed and stated that there would be 500,000 gallons on the ground and 250,000 in the tank. The proposed plan provides the Borough with 550,000 gallons in total. Mayor Maio asked Mr. Purcell if there is a possibility that the plan will be denied based on the deficiencies. Mr. Purcell stated that if that occurs he would argue the point that it is a matter of economics within the community. Administrator McNeilly stated if that project is denied it can be pulled from the plan and the \$230,000 can be funded with conventional bonding methods.

Councilman Graham asked how often the refurbishing of the tank would need to be done. Mr. Purcell responded that the tank should be painted every six or seven years. Mayor Maio stated that the cost in seven years would not amount to \$230,000. Administrator McNeilly stated that there are repairs that need to be made to the tank at this time that are covered in the \$230,000 which will not be an issue in the future. One of the repairs needed is preventing the usage of at least four feet of the tanks capacity. Mr. Purcell stated that in his opinion the worst case scenario would be that the Borough will be allowed to move forward but may be required to provide a build out schedule to get the tank capacity for the future and assistance would be provided for the financing.

Mr. Purcell stated there are six projects. In his opinion this will be a single bid project but that will be determined once the design is completed. The storage tank is a completely different discipline on contracting. Specialty contractors are required. This will require two public bids. The first section of pipeline will consist of Tower Drive, Sparta Road and Brooklyn Road where the existing 6 inch line will be replaced with 12 inch line for a total of 2,700 feet. The estimated construction costs for this improvement are \$405,000. Mr. Purcell stated the estimates are based on current bids that are being bid very close and very tight by good contractors. Councilman Murphy asked if the amount of stone that exists in Stanhope has been taken into consideration. Mr. Purcell stated when the final design is completed there will be a geo-technical study performed by a specialist to ensure that the estimate is accurate and to provide the bidders with the information in order to prepare their bids. It is not advisable to go out to bid without a geo-technical study which is used to determine an over-abundance of rock or poor soil conditions.

Mr. Purcell stated the second section will run from Brooklyn Road to Sparta Road to the end of Canfield Street.

Mr. Purcell stated the third section is called "The Point" and consists of Lloyd Avenue, Lawrence Avenue and Reeve Avenue.

Mr. Purcell stated the next section is the transmission main from wells 3 and 4 to the bridge. The report indicated that the pipe would be hung from the bridge. An inspection of the bridge revealed tension wires. Much discussion took place as to the current condition of the bridge. Mr. Purcell stated that the water main on Stanhope's side of the bridge should be within 30 feet of the bridge. The line should come down Waterloo Road and go under the river. The most difficult part of the stream crossing is to obtain the permit from the State. Councilman Graham asked Mr. Purcell if in his opinion a permit from the State would be granted. Mr. Purcell responded that it is a permissible project that would require some extraordinary work effort to obtain but the Borough would be much better off to have the new line go under the river and come back up. Administrator McNeilly asked if this method is preferred over hanging the line on a new bridge. Mr. Purcell stated there is a lot of debate over what is going to be done with the bridge. Councilman Graham stated there is an approved plan in place and Morris County is the lead agency on the bridge. The plan for the new bridge does make provision for the pipes to be carried by the bridge. Mr. Purcell is of the opinion that if the bridge is going to be replaced in the next two years it can be incorporated into their work. A replacement date for the bridge has not been scheduled. Mayor Maio asked if the cost estimate includes the option of going under the river. Administrator McNeilly stated that the description provided in the report indicates that the costs are based on hanging the pipes on the bridge. Mr. Purcell stated that it will work but once the plans are final he can provide better information. Councilman Graham asked Administrator McNeilly to check with Morris County on the status of the bridge. Councilman Murphy asked if the 8 inch line is coming from one of the Borough's wells. Mr. Purcell stated there are two wells in Mount Olive that have to be brought out to the road, hug the curb and come down onto the bridge. Administrator McNeilly asked if Mr. Purcell recommends keeping the line at 8 inches. Mr. Purcell stated that will be adequate and the other line will stay in service and both can be used. Mr. Purcell asked how old the existing line is. The Council members replied that it is old and Councilman Murphy is of the opinion that it is deep underground. Mr. Purcell is of the opinion that it is most likely cast iron. Administrator McNeilly stated that the recommendation is to run an 8 inch line down Continental Drive, come around and hook into the back of Waterloo Road by Kelly Place and continue to utilize the pipe that comes under the river at the back side. Mr. Purcell is of the opinion that hydraulically the line could still be used. Administrator McNeilly asked what will happen if that line fails. Mr. Purcell stated that with the 8 inch line installed the Borough will be in good shape. If the line is not installed there will be a problem. Administrator McNeilly asked if the line fails and the Borough abandons it, will the new 8 inch line be enough capacity. Mr. Purcell responded positively.

Mr. Purcell reported that the next section to be addressed is on Sagamore Road which is in the low pressure zone and will be changed over to the high pressure zone. This area includes High Point Condominiums. The water pressure in this area is low. This change will require 400 feet of 8 inch line to be run from the cul de sac at the end of Sagamore Road through an existing easement to Dell Road. A bulk meter will need to be installed. Administrator McNeilly stated that the importance of this project, aside from addressing the pressure issue for the higher elevation buildings, is critical for fire flow. The existing meter chamber and connection can be shut off but remain in place which would allow the low pressure side to act as a backup. Mayor Maio stated that the connection from the back of Sagamore Road to High Point Condominiums goes through private property. Mayor Maio asked Administrator McNeilly if the Borough owns the easement that runs through that area. Administrator McNeilly responded positively.

Mr. Purcell reported that construction costs, contingencies, administrative costs, engineering planning and design costs, and construction supervision have a cost estimate of \$1,800,000. By adding the tank which needs to be done, the project cost is at \$2,100,000. The report indicates the debt service computation for \$1,800,000, \$2,500,000 and \$4,500,000. The least expensive would be the \$1,800,000 at roughly \$100,000 per year in debt service payment over the next 20 years. Payments would not begin until January 2015. This would require two payments to the trust and two payments to the fund totaling approximately \$100,000 each year. Councilwoman Kuncken asked Mr. Purcell if the payments are always made in two payments each. Mr. Purcell stated that there is a formatted plan and the recipient of the loan is billed in February/March and in August for a repayment of the trust and the fund. At the loan closing a schedule will be provided that will indicate the payment dates and amounts. Councilwoman Kuncken asked

Councilman Benson if the revenue from the utilities would have to meet the repayment requirement. Councilman Benson responded to the positive. Administrator McNeilly stated that the \$1,800,000 is the draft estimate. Mr. Purcell stated that the cost will be closer to \$2,100,000 which would make the repayment amount approximately \$110,000.

Mr. Purcell stated that the Borough has 1,900 connected units. Councilman Graham stated that the actual number of connections is 1,800. Based on the draft proposal of a repayment cost of \$116,000 divided by 1,800 connections the total per connection is \$65. Administrator McNeilly stated there are other variables which affect these calculations such as usage and commercial components. Councilman Graham stated that the increase would be less than \$20 per quarter. Mr. Purcell stated that the bidding market is currently good and he does not predict that it will change in the next 14 months.

Councilman Murphy asked Mr. Purcell if the size of the project qualifies for this type of financing. Mr. Purcell stated that the infrastructure program is financing \$700,000 - \$800,000 projects. The \$2,100,000 is a very sound project with regard to funding. One of the benefits of using the trust and fund program is that the trust will bond the project. Mr. Purcell stated that the trust will get a break on the rate and the Borough does not have to be concerned with insurances. Mr. Purcell stated that the Governing Body needs to decide if the project should move forward with the \$2,100,000 plan and plan for a Phase II in the future or add more components to the current plan. Mr. Purcell stated that the current pricing is lower than it may be in the future. The contractor pricing in the future may be higher and the benefit of the funding formula will not be at 0% interest for 75%. Mr. Purcell is of the opinion that if there are other smaller components that can be added to the plan, it should be done in this phase. Administrator McNeilly stated that eliminating the AC pipes is important but it may be a whole different project. Councilman Graham is of the opinion that the biggest concern centers on the fact that whatever work is done to the system, the pressure has to be stabilized throughout. In the event that a new larger tank is installed in the future, the pipes closest to the tank need to be able to handle the increase. Councilman Murphy asked where the AC pipes are located. Mayor Maio stated that the area is located near the tree streets. Councilman Murphy stated that those pipes were installed in the 50's and the 60's and if a new larger tank is installed those pipes may not be able to handle the increase. Mr. Purcell stated that currently the AC pipes are not causing any problems. If the pipes are in good condition and if they were installed properly they should last a long time. The antiquated lines and services that are bad have been identified. Administrator McNeilly stated that the areas that are bad can be repaired at one a year with inside resources. Mayor Maio asked if the areas that will need to be replaced in the future should be priced out at this time. Mr. Purcell stated that a lot of time can be spent trying to price out all the different areas. Mr. Purcell is of the opinion that the operators of the system should be consulted to determine if there are any immediate needs. Administrator McNeilly stated that Bill Storms has provided that information. Mr. Purcell stated that the initial report has a cost estimate of \$4,500,000. Mr. Purcell suggested that the report be finalized at \$2,100,000. Mr. Purcell has already contacted the State regarding a pre-application conference to be held in August. A meeting will need to be scheduled with NJDEP to determine the priority list and outline the \$4,500,000 and state what items are going to be addressed at this time. The letter of intent will need to be filed in October. Mayor Maio asked Mr. Purcell if he is comfortable with the six step plan. Mr. Purcell stated that it is his opinion that the plan is a good center piece of the Borough's needs. Mr. Purcell would like the Borough to be able to add the tank. When the letter of intent is filed in October, if it is determined between October and March that something should be taken out of the plan or added, it can be done. Authorization will be given to advertise which should occur sometime mid-year next year. Bids will have to be received and contracts awarded before the loan closing. It is possible to obtain interim financing at 0% interest for construction activities if the Borough chooses. The funds that are advanced will be taken back at the loan closing. Councilwoman Kuncken asked if Mr. Purcell would be working closely with Richard Stein, Borough Attorney, to time out the contracts. Mr. Purcell responded positively and his office will follow through every step of the way with the construction and payment requests. Payments are reimbursed to the town once construction begins. Mayor Maio asked how the payment program is handled. Mr. Purcell stated that it can be done on an accrual basis. If the contractor wants to be paid in 30 days for the work done, Mr. Purcell's office will certify the voucher to the Borough and when the Governing Body meeting is held, approval can be made to pay the bill. The Borough will have to maintain funds to cover the bills.

Mayor Maio asked Mr. Purcell what the next step is for the Borough. Mr. Purcell stated that within the next 2 to 4 weeks the report should be finalized. The report will then be sent to the State for priority listing. A meeting needs to be scheduled with the State and the Trust which should take place early August. One of the requirements of the loan application asks if the Borough had a pre-application meeting and when was it done. Once the final report is submitted to the Administrator, the necessary meetings will be scheduled. Mayor Maio extended her thanks and that of the Council to Mr. Purcell.

### **ADMINISTRATOR'S REPORT**

*DPW Chlorination System* – Administrator McNeilly reported that the chlorination system is being installed this week. Bill Storms is working with the vendor to expedite the installation.

*Shade Tree Commission* – Administrator McNeilly reported that the large dead maple tree located at Musconetcong Park was removed. The Shade Tree Commission ordered a replacement sugar maple tree and it should be planted prior to Family Fun Day.

Administrator McNeilly reported that information was forwarded to the Shade Tree Commission asking for their comments and recommendations regarding an addition to the code book for invasive plant species. Administrator McNeilly stated the feedback that he received from the Commission was not adequate. He will speak with the Shade Tree Commission and explain that an ordinance should be drafted for approval by the Governing Body. Administrator McNeilly stated the information that is currently in the code book concerns poison ivy and it is located in Chapter 100 which is property maintenance under Land Use. Administrator McNeilly's opinion is that the invasive species ordinance should be included under the Shade Tree Commission. Approximately two thirds of the invasive species listed on the State Task Force list can be purchased from local garden centers. Councilman Murphy stated that some invasive species of plants are worse than others. The ordinance will need to be more of a recommendation for residents to follow.

*Millennium Strategies* – Administrator McNeilly reported that he has spoken with Ed Farmer to explore what grants are available. The New Jersey Historical Planning Grant has a maximum award of \$50,000 with a 25% matching requirement. This grant could be used for the conceptual planning and/or construction design for the Plaster Mill. A letter of intent would need to be submitted by Thursday, July 12<sup>th</sup>. The application due date is September for a funding cycle in 2013. Mayor Maio stated that the 25% matching funds would need to be available in 2013. Administrator McNeilly stated that the letter of intent would state that the grant would be used for the stabilization and enhancement of the Plaster Mill which is listed on the National Register of Historic Places. Administrator McNeilly asked if the Mayor and Council would like to apply for this grant. Councilman Murphy is of the opinion that the grant should be applied for. If in the future a decision is made not to move forward with the project that would still be an option. The Governing Body agreed to move forward with this grant application. Administrator McNeilly will submit the letter of intent.

Administrator McNeilly reported on another grant that is available for transportation enhancement for the acquisition of scenic easements and scenic or historic sites. Administrator McNeilly proposed the streetscape at the entrance to town located on Route 183 which would include the acquisition of the abandoned Hess gas station and to beautify the Morris Canal in the adjacent park. Millennium Strategies would compile the information needed to submit the application which is due on July 17<sup>th</sup>. Administrator McNeilly stated that this will require his time and the Engineer's as well in order to meet the deadline. Mayor Maio stated that Millennium Strategies is of the opinion that the timeframe is manageable. Councilman Graham is concerned that there is not enough time to compile all the facts necessary for the application. Mayor Maio is of the opinion that the Borough can pull together the internal resources necessary to gather the information. Councilman Graham asked if any grants are available for the police department. Administrator McNeilly stated that there was a grant available right before the Borough signed on with Millennium Strategies. That grant will be put on the calendar to prepare for next year's submission. Mayor Maio stated that there may also be a grant available for the purchase of a second ambulance. Administrator McNeilly asked if he should move forward with this application. He is of the opinion that he has the time necessary to complete the application in the timeframe required. Councilman Murphy asked if Hess has been contacted. Mayor Maio stated that the property is listed for sale. Administrator McNeilly stated that the grant allows for

the purchase of property or acquisition by donation. The Governing Body agreed to move forward with this grant. Mayor Maio asked Administrator McNeilly to submit the application.

FEMA – Administrator McNeilly reported that an electronic payment was received today from FEMA for Hurricane Irene. The Borough previously received reimbursement for the mulch that was replaced at the parks. The payment today consisted of an additional \$7,084.85 from that event. The Borough is still waiting for payment from the October snow storm which amounts to \$54,000.

Sparta Road – Administrator McNeilly reported that the Sparta Road temporary water line has been installed. The contractor is of the opinion that the job should be completed in two weeks, three weeks maximum depending on the weather. The temporary bypass was run along the storm drains instead of cutting through the road which saved a great deal of time.

CFO – Administrator McNeilly stated that due to the CFO's vacation schedule a request was made to delay the bills list until Monday.

Brush Pick Up – Administrator McNeilly reported that as a result of the October snow storm, brush pick up at the yard was suspended. Curb side pick-up has been done on Friday's and as needed. Bill Storms is of the opinion that the regular calendar schedule can be resumed for brush drop off and residents must provide identification. Administrator McNeilly will prepare a flyer to include in the water bills to inform the residents.

Councilman Murphy asked Administrator McNeilly if a watering schedule has been determined for the trees that have been planted in the past few years. Administrator McNeilly stated that the trees are watered every other day. Councilman Murphy stated that new trees should be watered well for at least two years.

## **COUNCIL DISCUSSION**

Sewer Service Area – Mayor Maio reported that last week she, Administrator McNeilly, Councilman Graham and Councilman Murphy, both on the Infrastructure Committee, met with John Eskilson and representatives from his office, along with Eric Keller concerning the status of the sewer service area, a project that dates back before 2006. Administrator McNeilly reported that there was a desire to have a bigger sewer service area in Stanhope than what DEP envisioned. The County is under a legislative mandate to have the plan completed by the 15<sup>th</sup> or the entire sewer service area for the County will be shut down. The maps for each town were restricted by slopes, wetlands or habitats, which is the issue that affects Stanhope Borough. Over the years the Borough has been able to have certain properties added back in. Three critical parcels remained that the Borough wanted to keep in the sewer service area that DEP did not want to allow. Due to the deadline that the County must adhere to they were not willing to include these areas either. As a result of the meeting, there are several areas that are going to be marked with an asterisk and labeled to indicate that the Borough reserves the right to have these areas reviewed in the future. Councilman Graham stated that these areas are habitat areas. They do not contain wetlands or steep slopes. The two larger properties, the Format property, which is located past the high school back where the old bridge twisted around, and the other, Stanhope Mountain property, located behind the Black Forest, both have their restrictions but due to the fact that there may be something that inhabits the area they were not included in the plan. Mayor Maio stated that in the event that these areas were to be developed a study to confirm that there is no habitat in the area would have to be done. They are claiming that because trees are located on the property there is the potential for a habitat to exist there. The responsibility will be on the developer to conduct the investigation to determine that no habitat exists. Councilman Graham stated that they defended these areas vigorously but there is no reason for the Borough to take on the responsibility to conduct those types of investigations. That is why the properties will be marked with an asterisk. Mayor Maio stated that in her opinion and those that attended the meeting, this is the best arrangement that could be made. Administrator McNeilly stated that on the colorized map the property labeled 901A located between the Black Forest and Cubicle Bill is one of the areas that is still split. The way it appears on the map, the back side of it is yellow and it looks like it does not connect to Route 206. Administrator McNeilly said that he mentioned to David Koontz and John Eskilson that the map contains an error. It shows the Black Forest and Cubicle Bill together. Administrator McNeilly spoke with David Koontz today who clarified that they are allowing the very bottom tip of that property to be in the sewer service

area. The owner of the 18 acre property is entitled to have a sewer service area of 30 feet long and 18 feet wide, which actually consists of the driveway.

Councilman Graham stated that John Eskilson was very professional and he is of the opinion that John has done everything possible. Eric Schneider has also done the best job possible. Mayor Maio stated that this is the best plan available and it allows the ability to let future developers know that they would be responsible for any necessary investigation. Councilman Graham asked what the Borough needs to do, as the last town that is not on the list, to be removed from the list of towns that haven't complied with the plan. Mayor Maio replied that Administrator McNeilly has to be authorized to send a letter stating that the Borough is in agreement with the plan as it was agreed to at the sub-committee meeting. The Governing Body agreed to accept the plan and authorized Administrator McNeilly to send the letter.

## **NEW BUSINESS**

### **RESOLUTIONS**

Mayor Maio offered the following resolutions which were read by title:

**Resolution 136-12**                      **RESOLUTION OF THE MAYOR AND COUNCIL OF THE  
BOROUGH OF STANHOPE AUTHORIZING THE  
ISSUANCE OF RAFFLE LICENSE RA-584**

**WHEREAS** the following Raffle Application with required fees has been submitted for Mayor and Council approval;

<b><u>Raffle #</u></b>	<b><u>Applicant</u></b>	<b><u>Date</u></b>	<b><u>Type of Game</u></b>
RA-584	American Legion Post #278 Musconetcong	8/13/2012 through 8/12/2013	Instant Raffle

and;

**WHEREAS** said Raffle Application has been provided to the Mayor, Council and Police Department for their review;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Stanhope, County of Sussex, State of New Jersey, the following:

1. The appropriate officials are hereby authorized to execute the findings and determination for the above application and shall forward same to the Legalized Games of Chance Control Commission (LGCCC) for review.
2. That the above license shall be issued pending LGCCC approval, pursuant to N.J.A.C. 13.1 et seq.

On motion by Councilman Benson, seconded by Councilman Graham, and unanimously carried by voice vote, the foregoing resolution was duly adopted.

**Resolution 137-12**                      **RESOLUTION OF THE MAYOR AND COUNCIL OF THE  
BOROUGH OF STANHOPE AUTHORIZING REFUND OF  
REDEMPTION MONIES TO OUTSIDE LIEN HOLDER**

**WHEREAS**, the Tax Collector has received payment for the redemption of Tax Title Lien No. 2009-08, representing 2008 property taxes and/or utility charges on Block 11208, Lot 1, known as 5 Main Street, assessed to John E & Karen A Mohrle, and;

**WHEREAS**, the Tax Collector certifies that reimbursement is now required to be made to the following lien holder for the required redemption amounts as shown below:

To Lienholder:                      US Bank, Cust for SASS Muni V Dtr  
2 Liberty Place  
50 South 16<sup>th</sup> Street, Suite 1950

Philadelphia, PA 19102

Redemption Amount:	Tax Title Lien #2009-08 and Interest to Date of Meeting	\$ 47,206.63
	Premium Paid by Lienholder	<u>0.00</u>
Total From Current Fund:		\$ 47,206.63
Total From Tax Premium Account		00.00

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the Borough Treasurer be authorized to prepare the necessary check as stated above and to forward same to the lien holder.

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer/Tax Collector.

On motion by Councilman Depew, seconded by Councilman Graham, and unanimously carried by voice vote, the foregoing resolution was duly adopted.

Mayor's Appointment

**Resolution 138-12**

**MAYOR'S APPOINTMENT OF ANDREW ORINICK AS SEASONAL PART-TIME LABORER TO BUILDING AND GROUNDS**

Mayor's appointment of Andrew Orinick as Part-time Seasonal Laborer to Building and Grounds with Council concurrence.

**BE IT RESOLVED** by the Council of the Borough of Stanhope that they do hereby concur with the Mayor's appointment of Andrew Orinick as Part-time Seasonal Laborer to Building and Grounds effective July 10<sup>th</sup>, 2012 for 32 hours per week at a rate of \$45.00 per hour for a period not to exceed 400 hours.

On motion by Councilwoman Kuncken, seconded by Councilman Depew, and unanimously carried by voice vote, the foregoing resolution was duly adopted.

Mayor Maio stated that this appointment is being made to facilitate the reconstruction of the police department in order to bring that department in compliance with state mandates and to make much needed improvements.

**PAYMENT OF BILLS**

**Resolution 139-12**

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF STANHOPE AUTHORIZING PAYMENT OF BILLS**

**WHEREAS**, the Chief Finance Officer has certified that funds are available in the proper account; and

**WHEREAS**, the Chief Finance Officer has approved payment upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Stanhope that the current bills list, dated July 10, 2012 and on file and available for public inspection in the Office of the Chief Finance Officer and approved by the Chief Finance Officer for payment, be paid.

On motion by Councilman Benson, seconded by Councilwoman Kuncken and carried by the following unanimous roll call vote the foregoing resolution was duly adopted.



Councilman Benson stated that one of the items on the list needs to be withheld pending a signed contract from the condo association. Councilwoman Kuncken stated that the item to be withheld is check number 14882 for Highpoint Condominiums. Mayor Maio stated that the CFO must be informed of this change first thing in the morning.

Roll Call:

Councilwoman Kuncken - yes	Councilman Murphy – yes
Councilman Depew -yes	Councilman Graham - yes
Councilwoman Thistleton – yes	Councilman Benson – yes

### **AGENDA ITEMS**

All items listed on the Agenda for July 24, 2012 were approved.

### **CITIZENS TO BE HEARD**

Mayor Maio opened the meeting to the public after advising attendees that there is a five (5) minute time limit for each speaker.

Seeing no one from the public wishing to speak, Mayor Maio closed the public portion of the meeting.

### **ADJOURNMENT**

On a motion by Councilman Benson, seconded by Councilwoman Kuncken, and unanimously carried by voice vote the meeting was adjourned at 9:25 P.M.

Approved:

Linda Chirip  
Deputy Clerk  
For Ellen Horak  
Borough Clerk