

**MAYOR AND COUNCIL
WORK SESSION AND
AGENDA MEETING
August 14, 2012
8:00 P.M.**

CALL TO ORDER

MAYOR'S STATEMENT AS TO COMPLIANCE WITH P.L. 1975

Adequate Notice of this Meeting has been provided according to the Open Public Meetings Act, Assembly Bill 1030. Notice of this Meeting was included in the Annual Meeting Notice sent to the New Jersey Herald and the Daily Record on January 3, 2012 and was placed on the Official Bulletin Board in the Municipal Building.

Furthermore, notice of the meeting location change was forwarded to the New Jersey Herald and Daily Record on July 25, 2012 and was placed on the Official Bulletin Board in the Municipal Building.

In the event the Mayor and Council have not addressed all items on this Agenda by 11:00 PM and they are of the opinion that they cannot complete the Agenda in a reasonable time period, the Mayor and Council may exercise their option to continue this meeting at an agreed to date, time and place within ten (10) days of this meeting. Please turn off all cell phones for the duration of this Meeting.

ROLL CALL

Council Members:

Councilwoman Kuncken - Absent
Councilman Depew - Present
Councilwoman Thistleton - Present

Councilman Murphy – Present
Councilman Graham - Present
Councilman Benson - Absent

Mayor Maio – Present

SALUTE TO COLORS

Mayor Maio invited all those present to stand in a salute to colors.

ADMINISTRATOR'S REPORT

Administrator McNeilly noted his report as presented.

Hopatcong Court – Administrator McNeilly reported that Hopatcong Court has decided to accept credit card payments for court fines. There will be a resolution on the next meeting agenda supporting this action. There will be no additional fees charged to the Borough of Stanhope. Mayor Maio questioned why Hopatcong is not passing the credit card fee onto the person receiving the fine and she asked for confirmation that none of the fees will be passed onto the Borough of Stanhope in the future. Administrator McNeilly will contact Hopatcong and clarify that there will be no additional money charged to Stanhope for credit card payments.

Crack Sealing – Councilman Murphy stated when a contractor for Sussex County was crack sealing County Road 606, they put down coal slag which keeps the sealer from becoming slippery when wet. Cars can travel over the road soon after and do not pick up the tar. Councilman Murphy noted this is not done when the DPW crack seal Borough roads. Administrator McNeilly stated that, when crack sealing, the DPW follows the State's procedure. The DPW has compressed air set up on the front of the truck. One worker blows the crack out, another worker then fills the crack and then they take measures to prevent it from being taken up by vehicles traveling over the road. He will speak to Bill Storms about the County's contractor's procedure.

COUNCIL DISCUSSION

Lakeview Estates Block Party Request – Mayor Maio noted the Borough received a request from Lakeview Estates to close off the street to hold their annual block party. Council agreed to grant the request.

Water System Improvements – Mayor Maio stated that the intention was to have a Finance Committee meeting this morning to discuss this matter and to have Ray Sarinelli attend this meeting. Ray Sarinelli is on vacation this week and Councilman Benson and Councilwoman Kuncken were unable to attend the meeting. Therefore, this subject will be discussed at the August 28, 2012 meeting, at which Ray Sarinelli will be present.

NEW BUSINESS

Ordinance for Introduction [Public Hearing on August 28, 2012]

Mayor Maio offered the following ordinance for introduction:

Ordinance 2012-17

AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER 82 OF THE CODE OF THE BOROUGH OF STANHOPE ENTITLED “FEES” BY PROVIDING FOR A NEW SECTION TO ALLOW DEBIT PAYMENTS FOR TAXES AND UTILITY CHARGES

BE IT ORDAINED by the Mayor and Council of the Borough of Stanhope, Sussex County, New Jersey, as follows:

SECTION 1. Chapter 82 of the Code of the Borough of Stanhope is hereby amended to add a new subsection to read as follows:

Section 82-7 “ACH Debiting of Property Taxes and Utility Charges”

Any person wishing to pay municipal taxes and/or utility charges by debiting a bank checking or savings account shall provide the necessary information to the Tax Collector to establish the direct debit payment of property taxes and/or water and sewer payments on such form as shall be provided by the Tax Collector and shall pay an annual fee of \$5.00 for direct debit payment of property taxes and/or an annual fee of \$5.00 for direct debit payment of water and sewer charges.

SECTION 2. When effective. This ordinance shall take effect upon passage and publication, as required by law.

On motion by Councilman Graham, seconded by Councilman Depew, and carried by the following unanimous roll call vote, the above ordinance was introduced.

Roll Call:

Councilwoman Kuncken - absent	Councilman Murphy – yes
Councilman Depew -yes	Councilman Graham - yes
Councilwoman Thistleton – yes	Councilman Benson – absent

On motion by Councilman Graham, seconded by Councilman Depew and unanimously carried by voice vote, the Mayor and Council instructed the Borough Clerk to post the ordinance, and authorized publication of same.

RESOLUTIONS

Mayor Maio offered the following resolutions which were read by title:

Resolution 148-12

RESOLUTION AUTHORIZING TREASURER TO REALIZE ADDITIONAL GRANT FUNDS AS A REVENUE NOT ANTICIPATED

WHEREAS, N.J.S. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Borough of Stanhope has received a total of \$4,000.00 from the Division of Highway Traffic Safety for the 2012 Click It or Ticket Grant, and

WHEREAS, the Borough of Stanhope now wishes to amend its 2012 budget to include the additional grant funds approved of \$4,000.00 as a revenue.

NOW THEREFORE, BE IT RESOLVED that the Council of the Borough of Stanhope does hereby request the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2012 in the sum of \$4,000.00, which will be available as a revenue from:

Miscellaneous Revenues

Special Items of General Revenue Anticipated with Prior Written

Consent of the Director of Local Government Services – Public

And Private Revenues Offset with Appropriations: 2012 Click It or Ticket Grants, and

BE IT FURTHER RESOLVED that a like sum of.....\$4,000.00 be and the same is hereby appropriated under the caption of:

General Appropriations

(A) Public and Private Programs Offset by Revenues:

2012 Click it or Ticket Grant, and

BE IT FURTHER RESOLVED that the Chief Financial Officer submit one copy of the Chapter 159 certification form to the Director of Local Government Services.

On motion by Councilwoman Thistleton, seconded by Councilman Graham, and carried by the following unanimous roll call vote, the foregoing resolution was adopted.

Roll Call:

Councilwoman Kuncken - absent

Councilman Murphy – yes

Councilman Depew -yes

Councilman Graham - yes

Councilwoman Thistleton – yes

Councilman Benson – absent

Resolution 149-12

RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF STANHOPE GRANTING APPROVAL FOR A BLOCK PARTY

WHEREAS, the Borough of Stanhope received a request from the residents of Lakeview Estates to conduct their twelfth annual block party; and

WHEREAS, said block party is scheduled for Saturday, September 22, 2012 (with a rain date of Sunday, September 23, 2012) from the hours of 11:00 a.m. to 8:00 p.m. on Towpath Lane between house numbers 21 and 23.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stanhope, County of Sussex, State of New Jersey, does hereby grant approval to Lakeview Estates to hold a block party on Saturday, September 22, 2012 (with a rain date of Sunday, September 23, 2012) from the hours of 11:00 a.m. to 8:00 p.m. on Towpath Lane between house numbers 21 and 23.

On motion by Councilman Graham, seconded by Councilman Depew, and unanimously carried by voice vote, the foregoing resolution was duly adopted.

PAYMENT OF BILLS

Resolution 150-12

RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF STANHOPE AUTHORIZING PAYMENT OF BILLS

WHEREAS, the Chief Finance Officer has certified that funds are available in the proper account; and

WHEREAS, the Chief Finance Officer has approved payment upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stanhope that the current bills list, dated August 14, 2012 and on file and available for public inspection in the Office of the Chief Finance Officer and approved by the Chief Finance Officer for payment, be paid.

On motion by Councilman Graham, seconded by Councilwoman Thistleton and carried by the following unanimous roll call vote the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Kuncken - absent	Councilman Murphy – yes
Councilman Depew -yes	Councilman Graham - yes
Councilwoman Thistleton – yes	Councilman Benson – absent

AGENDA ITEMS

All items listed on the Agenda for August 28, 2012 were approved.

CITIZENS TO BE HEARD

Mayor Maio opened the meeting to the public after advising attendees that there is a five (5) minute time limit for each speaker.

Seeing no one from the public wishing to speak, Mayor Maio closed the public portion of the meeting.

DISCUSSION

Councilman Graham advised that space is limited for the September Sussex County League of Municipalities dinner meeting. Councilman Graham suggested members of the Governing Body wishing to attend should respond as soon as possible. Mayor Maio, Councilwoman Kuncken, Councilwoman Thistleton, Councilman Graham, Councilman Depew and the Administrator will attend. The Clerk will inquire if Councilman Benson wishes to attend.

ADJOURNMENT

On a motion by Councilman Graham, seconded by Councilwoman Thistleton, and unanimously carried by voice vote the meeting was adjourned at 8:10 P.M.

Approved:

Ellen Horak
Borough Clerk