

**MAYOR AND COUNCIL  
REGULAR MEETING  
November 25, 2014  
7:00 P.M.**

**CALL TO ORDER**

**SALUTE TO COLORS**

Council President Kuncken invited all those present to stand in a salute to the colors.

**MAYOR'S STATEMENT AS TO COMPLIANCE WITH P.L. 1975**

Adequate Notice of this Meeting has been provided according to the Open Public Meetings Act, Assembly Bill 1030. Notice of this Meeting was included in the Annual Meeting Notice sent to the New Jersey Herald and the Daily Record on January 8, 2014 and was placed on the Official Bulletin Board in the Municipal Building.

In the event the Mayor and Council have not addressed all items on this Agenda by 11:00 PM and they are of the opinion that they cannot complete the Agenda in a reasonable time period, the Mayor and Council may exercise their option to continue this meeting at an agreed to date, time and place within ten (10) days of this meeting. Please turn off all cell phones for the duration of this meeting.

**ROLL CALL**

Council Members:

Councilwoman Zdichocki – present	Councilman Depew – absent
Councilman Thornton - present	Councilwoman Thistleton – present
Councilwoman Kuncken - present	Councilman Benson – present

Mayor Maio – absent

**CITIZENS TO BE HEARD**

Council President Kuncken opened the meeting to the public after advising attendees that there is a five (5) minute time limit for each speaker.

Seeing no one from the public wishing to speak, Council President Kuncken closed the public portion of the meeting.

**MINUTES FOR APPROVAL**

Council President Kuncken read aloud the list of minutes being presented for approval:

October 14, 2014	Work Session/Agenda Meeting & Closed Session
October 28 2014	Regular Business Meeting & Closed Session

On motion by Councilwoman Thistleton, seconded by Councilman Benson and unanimously carried by voice vote the above listed minutes were approved.

**CORRESPONDENCE (List Attached)**

On motion by Councilman Thornton, seconded by Councilwoman Zdichocki and unanimously carried by voice vote, the list of correspondence was accepted and ordered placed on file.

**COUNCIL COMMITTEE REPORTS**

**Public Safety – Councilwomen Kuncken/Thistleton**

(Police, Fire, Ambulance, Court & Violations Bureau, Emergency Management) Councilwoman Kuncken reported the Stanhope Police Department had a total of 335 calls of various nature. The Ambulance Squad for the month of October had 36 in town calls, 11 in Stanhope, 26 in

Netcong and 2 stand-by calls. There were five out of town calls; 1 to Byram, 2 to Roxbury and 2 to Hopatcong. The squad had a total of 44 calls, treated 16 patients and made 16 trips to the hospital for a total of 719 miles and 96 hours and 8 minutes of volunteer time. Councilwoman Kuncken stated no report was received from the Fire Department.

**Finance & Administration – Councilman Benson/Councilwoman Kuncken**

Councilman Benson reported the tax collections for this past payment cycle are not available as yet. The utility collections remain as they have been for the past year. Councilman Benson stated he will contact the CFO to obtain figures that are comparable.

**Community Development – Councilwoman Zdichocki/Councilman Thornton**

(Zoning, Construction, Code Enforcement, Economic Development, Chamber of Commerce, Downtown Revitalization) Councilwoman Zdichocki stated that she, Councilman Thornton and Mayor Maio met with a representative from Sign Art to discuss options for a new sign at the entrance to Main Street. A meeting will be scheduled with the Administrator and the DPW Superintendent.

**Municipal Infrastructure – Councilman Thornton/Councilwoman Zdichocki**

(Water Distribution, Sewer Collection System, Road Construction & Maintenance, Buildings & Grounds) Councilman Thornton stated he had no report.

**Information Technology – Councilmen Depew/Benson**

No report available.

**Boards/Commissions – Councilwoman Thistleton/Councilman Depew**

Councilwoman Thistleton stated the Recreation Commission will be sponsoring the Holiday Tree Lighting on December 7<sup>th</sup> at 5:30. Pictures with Santa and Frosty will be taken on December 7<sup>th</sup> from 2:30 – 4:30. Immediately following the tree lighting, refreshments and a Mad Science show will be held at the Presbyterian Church.

Councilwoman Thistleton stated she recently met the new Animal Control Officer, Marisa.

**ADMINISTRATOR’S REPORT**

Water Project - Administrator McNeilly stated final touch up work was done at the water tower and the work by the sub-contractor was not acceptable. A follow up meeting was held with Alpine and a second welding company was brought in to repair the issues. Everything is in order and complete. The tower now has a railing at the top of the tank, which it did not have in the past. The punch list items for the water project have been completed. Brooklyn Road has been paved and striped and is complete. The project was originally slated to be complete by Thanksgiving and we were a month ahead of schedule.

James Street Water Project – Administrator McNeilly stated the James Street Water Project moved along very well. The work is complete. The yard where the pipes were installed has been restored, the berms are in place and the temporary paving is in place. Mr. Keller, Omland Engineering, is working on the design. Focus will be on the outreach, as per the Governing Body’s direction, for the area of the upper curve. Administrator McNeilly stated he has spoken with one home owner who will be impacted. That home owner has asked for some accommodations with regard to the storm drain.

Councilman Benson asked Administrator McNeilly if Bill Storms, DPW Superintendent, has examined the current condition of the road to ensure that the road can be maintained throughout the winter. Administrator McNeilly replied that James Street, Lloyd Avenue, Lawrence Avenue and Reeve Avenue are all rough but the patches are acceptable.

Councilwoman Zdichocki asked Administrator McNeilly about the condition of the manholes on Brooklyn Road. Administrator McNeilly stated nothing could be done with the manholes due to the cost, time and the fact that the road would have to be closed again to install the extensions. The road has been restored back to the way it was done previously by the County.

Storm Preparation – Administrator McNeilly stated a winter storm is due by morning. All routes of leaves were caught up to date on Monday and today the focus was on getting the equipment ready for the storm. No pre-treat was put down due to the fact it is going to rain first. Administrator McNeilly stated the Borough has 400 tons of salt, 300 tons of grit, 5,000 gallons of brine solution and plenty of fuel. Leaf collection will continue until December 19<sup>th</sup> at which time Administrator McNeilly and/or Bill Storms will certify that all leaves have been picked up. The equipment will then be stored for the winter.

Councilman Thornton asked if a mixture of materials will be used this winter so the Borough does not run short if this is another hard winter. Administrator McNeilly replied the use of grit is a last resort because it has to be removed from the roads after the storm within a certain timeframe as per DEP and there is a manpower issue in removing the grit from the storm drains. The cost of salt has risen from \$52 a ton to \$70 a ton. Grit is \$9.00 per ton. Administrator McNeilly stated last year when salt supplies were low the Borough salted just the hills. Councilman Thornton asked if the suppliers are better prepared for this winter. Administrator McNeilly stated two vendors that were on the lists last year are not on either of the two co-op lists this year. The Borough salt bunker has two bins. As soon as one bin is empty the Borough will call for a delivery.

### **COUNCIL DISCUSSION**

Borough Property for Sale (67-69 Main Street & Kynor/Leo Avenues) – Council President Kuncken stated 67-69 Main Street and Kynor/Leo Avenue have gone up for auction but the sale has been unsuccessful. A discussion has taken place about approaching the sale differently. The property at 67-69 Main Street will not require design approval from the Governing Body. Mr. Stein, Borough Attorney, stated the property at 67-69 Main Street has gone to auction twice. The first time it was in the same auction as the property located on Route 206 which was bid on by Mr. Singh who purchased the Route 206 property for the minimum price of \$200,000. No bids were received for the Main Street property. Mr. Stein stated he casually spoke with Mr. Singh regarding the Main Street property after the auction. Mr. Stein stated Mr. Singh informed him that he did not bid on the Main Street property due to the limited number of apartments which were going to be permitted. Mr. Stein stated the Governing Body discussed the issue afterwards and agreed to hold another auction using Weichert Realtors again. The property was re-advertised with no conditions, just subject to the zoning requirements, with a minimum cost of \$75,000. The property was up for auction on the same night that the surplus vehicles and equipment auction was held. There were many people present for the surplus vehicles and equipment auction but there were no interested bidders for the Main Street property.

Council President Kuncken stated the primary concern is to return the Main Street property to the tax roll. Council President Kuncken asked the Governing Body if the price should be lowered. Councilman Thornton stated the price apparently needs to be reduced but asked how the price should be determined. Administrator McNeilly stated he spoke with Judy Tognio, Weichert Realtor, and her recommendation is to reduce the price to \$50,000. Council President Kuncken stated the Borough owns the property and there are no costs associated with the property that need to be recouped. Councilman Thornton asked how the figure of \$50,000 was determined. Administrator McNeilly stated there are no comparable lots similar to the Main Street property. Mr. Stein stated \$50,000 would be a minimum bid and if several people are interested the price will go higher. Councilman Thornton stated he would like to know this is a fair market price prior to advertising again and perhaps having no interested parties.

Mr. Stein stated several years ago Syd's Appliances, which is now the yoga studio, went to bid at a minimum of \$12,000 and was sold for approximately \$40,000. Much discussion took place regarding the past auction and the direction to take with the Main Street property. The property would have to be re-advertised and a new ordinance adopted prior to the auction taking place. The auction would not take place until March. Council President Kuncken asked the Governing Body to contemplate the issue for a future discussion.

Administrator McNeilly stated Judy Tognio has recommended the three lots located at Kynor Avenue and Leo Avenue should be priced at \$25,000 each. These properties do not have water or sewer utilities. Mr. Stein stated a contingency will have to be included for the buyer of these properties to perform soil log testing in order for anyone to bid on them. Council President

Kuncken asked the Governing Body to be ready to discuss this issue again at the December 9<sup>th</sup> meeting.

Holiday Party (December 19<sup>th</sup>) – Ellen Horak, Borough Clerk, asked the Governing Body for permission to close Borough Hall at 2:00PM on December 19<sup>th</sup> for the holiday party.

On motion by Councilwoman Thistleton, seconded by Councilman Benson and unanimously carried by voice vote, approval was granted to close Borough Hall at 2:00PM on December 19<sup>th</sup> for the holiday party.

2015 Municipal Calendar – Ellen Horak, Borough Clerk, asked if any changes need to be made to the Borough calendar for 2015. Administrator McNeilly asked if the Governing Body has an interest in holding only one meeting in December and if so he recommends holding that meeting on December 15<sup>th</sup>. This would allow time for the bills list to be prepared and the Finance Department would have the last two weeks to close out the year. Council President Kuncken stated this year only one meeting was held in November due to Veteran's Day and no problems were encountered. Council President Kuncken asked if one meeting in December is favorable to the Finance Department. Councilman Benson replied one meeting would be acceptable. The Governing Body unanimously agreed to hold one meeting on December 15, 2015.

Administrator McNeilly asked if all the boards and commissions have submitted their requests and schedules for the calendar. Ms. Horak confirmed all information has been received. The finalized calendar will be sent to the printer after the December 9<sup>th</sup> meeting.

League of Municipalities Conference – Council President Kuncken stated that she, Councilman Benson, Councilman Thornton, Councilwoman Zdichocki, Councilwoman Thistleton and Administrator McNeilly attended the League of Municipalities Conference this month. Council President Kuncken asked those who attended to share what they learned. Council President Kuncken stated she particularly enjoyed the open forum meeting with the previous Governors. The discussion centered on the direction Governor Christie should take for the next two years. What issues are facing him and what did they think about the impact on the state of New Jersey should Governor Christie run for President. The meeting was fun and informative.

Councilman Thornton stated he attended meetings which discussed the municipalities and the board of education with regard to green initiatives. The main speakers were from Cape May. Cape May has five public schools and they have qualified for grants to fund their initiatives.

Councilman Benson stated he attended meetings with the MSA regarding water quality and the permitting process.

Councilwoman Thistleton stated she attended a course regarding properties and how to market them. Councilwoman Thistleton stated that she also attended an open forum meeting where various municipalities spoke about their towns.

Councilwoman Zdichocki attended a meeting regarding websites for the Borough. The information obtained was very informative and Councilwoman Zdichocki stated she has a list of towns to compare websites. Councilwoman Zdichocki stated she spoke with many people at the conference regarding community development and safety issues.

Council President Kuncken stated one meeting she attended dealt with recovery from Hurricane Sandy. One of the issues discussed concerned generators for traffic lights. Council President Kuncken had asked if any arrangements have been made for gas stations to be equipped with generators in order to be able to pump gas. Gas stations are under federal regulations and key gas stations will be mapped out and they will receive grants to have generators installed. Administrator McNeilly stated he viewed the list and the nearest station to Stanhope is in Ledgewood.

## **OLD BUSINESS**

### **ORDINANCES**

Council President Kuncken offered the following ordinances for public hearing and final adoption which were read by title:

#### *Ordinances for Public Hearing & Final Adoption*

**Ordinance 2014-19**                    **AN ORDINANCE TO AMEND AND SUPPLEMENT  
CHAPTER 32 OF THE CODE OF THE BOROUGH OF  
STANHOPE ENTITLED “PERSONNEL POLICIES AND  
STANDARDS” BY ADOPTING REGULATIONS FOR THE  
USE AND PROTECTION OF BOROUGH PROPERTY**

**BE IT ORDAINED** by the Borough of Stanhope, Sussex County, New Jersey, as follows:

#### **SECTION I.**

Chapter 32 of the Code of the Borough of Stanhope is hereby amended by the adoption of a new Article VI “Protection and Use of Borough Property” to read as follows:

Section 32-27: Policy regarding Borough Property

This article establishes the policy of the Borough of Stanhope that Stanhope property shall only be used for the conduct of Borough business. This policy further establishes that inoperative, obsolete, broken or beyond its useful life Borough property shall only be disposed of in accordance with this policy.

Section 32-28: Definitions

“Stanhope Borough property” or “property” shall be defined to include all personal property owned, leased, or entrusted to the Borough including, but not limited to, equipment, tools, materials, uniforms, supplies, furnishings and vehicles.

“Borough employee” shall include all Borough employees, Governing Body members, members of all Boards and Commissions, volunteers and members of volunteer agencies providing essential government services to the Borough that have use of or access to Borough property.

Section 32-29: Protection and Use of Borough Property

Every Borough employee has a personal responsibility for the safeguarding of all Borough property as follows:

- A. Borough property may only be used for the conduct of Borough business and shall not be used by any employee for any other purpose.
- B. Borough property shall be used only for the conduct of Borough business and no Borough employee is authorized to use, or to allow the use of, any such Borough property for any other purpose.
- C. All Borough employees must take all necessary steps to prevent the damage to, theft of, loss or misuse of Borough property. Such steps shall include, but shall not be limited to, insuring that buildings and storage areas are properly locked before leaving employment, that parked vehicles are properly locked, that tools, supplies, equipment and the like are properly used, stored and safeguarded.

- D. No Borough employee may take, sell or give away Borough property, regardless of its condition without prior specific authorization of the Mayor and Council. Borough property that is inoperative, obsolete, broken or beyond its useful life, shall only be disposed of upon the prior specific authorization of the Mayor and Council.
- E. Any employee failing to comply with the conditions of this ordinance or to fulfill the employee's responsibility thereunder for the proper use and safeguarding of Borough property shall be subject to disciplinary action, including dismissal.

Section 32-30: Exceptions

This policy does not prohibit the loaning or exchanging for temporary use Borough property with another municipal agency in the normal course of and in furtherance of Borough business as authorized by an appropriate Borough official. This policy further does not prohibit the routine incidental use of Borough property in the normal course of business by Borough employees.

**SECTION II - WHEN EFFECTIVE.**

This ordinance shall take effect upon passage and publication as required by law.

On motion by Councilman Benson, seconded by Councilwoman Thistleton, and unanimously carried by the following roll call vote, the above ordinance was adopted.

Council President Kuncken opened this portion of the meeting for public comment on this ordinance only.

Roll Call:

Councilwoman Zdichocki – yes	Councilman Depew – absent
Councilman Thornton - yes	Councilwoman Thistleton – yes
Councilwoman Kuncken - yes	Councilman Benson – yes

On motion by Councilman Benson, seconded by Councilwoman Zdichocki and unanimously carried by voice vote, the Council President and Council instructed the Clerk to post the ordinance and authorized publication of same.

**Ordinance 2014-20**

**AN ORDINANCE OF THE BOROUGH OF STANHOPE COUNTY OF SUSSEX, NEW JERSEY, AMENDING ORDINANCE 2014-09, FIXING THE SALARY AND WAGES FOR BOROUGH EMPLOYEES AND OFFICIALS**

**BE IT ORDAINED** by the Mayor and Council of the Borough of Stanhope, New Jersey as follows:

SECTION 1. The annual salary, wage and compensation to be paid to Borough Employees and Officials as contained in Section 1 of Ordinance 2014-09 is hereby amended as follows:

Retroactive to October 15, 2014:

Utility Collector/Asst to Tax Collector	35,626.00
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Retroactive to October 31, 2014:

Accounts Payable	22,000.00
Clerical –Construction	8,000.00

SECTION 2. This Ordinance shall become effective immediately upon final adoption and publication as required by law.

On motion by Councilman Benson, seconded by Councilman Thornton, and unanimously carried by the following roll call vote, the above ordinance was adopted.

Council President Kuncken opened this portion of the meeting for public comment on this ordinance only.

Roll Call:

Councilwoman Zdichocki – yes	Councilman Depew – absent
Councilman Thornton - yes	Councilwoman Thistleton – yes
Councilwoman Kuncken - yes	Councilman Benson – yes

On motion by Councilman Benson, seconded by Councilwoman Thistleton and unanimously carried by voice vote, the Council President and Council instructed the Clerk to post the ordinance and authorized publication of same.

## **RESOLUTIONS**

Council President Kuncken offered the following resolutions which were read by title:

### **Resolution 179-14**

### **RESOLUTION TO AUTHORIZE A SHARED SERVICES AGREEMENT WITH THE BOROUGH OF NETCONG FOR AN EMERGENCY MANAGEMENT COORDINATOR**

**WHEREAS**, the Borough of Stanhope is required to have a Municipal Emergency Management Coordinator pursuant to the provisions of New Jersey Law App. A:9-40.1; and

**WHEREAS**, the Borough of Netcong currently employs an Emergency Management Coordinator pursuant to law; and

**WHEREAS**, the Borough of Netcong has offered a Shared Services Agreement to the Borough of Stanhope to share the services of Netcong's Emergency Management Coordinator; and

**WHEREAS**, shared services are both authorized and encouraged by the provisions of N.J.S.A. 40A:65-1, the Uniform Shared Services and Consolidation Act; and

**WHEREAS**, it is in the best interest of the Borough of Stanhope to enter into the Shared Services Agreement.

**NOW, THEREFORE**, be it resolved by the Mayor and Council of the Borough of Stanhope that the Shared Services Agreement for Emergency Management Coordinator between the Borough of Netcong and the Borough of Stanhope be and the same as hereby approved; and

**BE IT FURTHER RESOLVED**, the Mayor and Clerk are hereby authorized to execute said Agreement on behalf of the Borough of Stanhope.

On motion by Councilman Benson, seconded by Councilwoman Zdichocki and unanimously carried by the following roll call vote the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Zdichocki – yes	Councilman Depew – absent
Councilman Thornton - yes	Councilwoman Thistleton – yes
Councilwoman Kuncken - yes	Councilman Benson – yes

**Resolution 180-14**

**RESOLUTION APPROVING EMERGENCY TREE  
REMOVAL SERVICE**

**WHEREAS**, the Borough of Stanhope utilizes the services of a third-party vendor to perform routine tree removal services; and

**WHEREAS**, the Borough routinely utilized the services of Peterson Tree Service to perform tree removal services for the Borough; and

**WHEREAS**, during the fiscal year 2014, the Borough paid various non-emergent invoices to Peterson Tree Service for tree removal services; and

**WHEREAS**, said non-emergent invoices collectively totaled \$14,800.00, which is less than the Borough's bid threshold; and

**WHEREAS**, two emergent situations arose, including trees falling on power lines to Wells Nos. 2 and 3, which directly affected the municipal water system and the Borough's ability to provide both potable water and fire protection services to residents of the Borough; and

**WHEREAS**, Superintendent of the DPW was required to utilize Peterson Tree Service to perform emergency tree cutting services at Municipal Wells Nos. 2 and 3 in the total amount of \$5,100.00; and

**WHEREAS**, the emergent services taken together with the non-emergent services would exceed the bid threshold for a single contractor for the year 2014; and

**WHEREAS**, due to the hybrid situation of the Contractor performing both emergent and non-emergent services for the Borough, it is necessary to adopt a resolution approving the emergent portion of the contracts awarded to Peterson Tree Service as it relates to the Borough's bid threshold; and

**WHEREAS**, N.J.S.A. 40A:11-6 "Emergency Purchases and Contracts" allows the Borough in an emergent situation to proceed to award a contract irrespective of the Borough's bid threshold when the emergency affects the public's health, safety and welfare and requires the immediately delivery of goods or the performance of services; and

**WHEREAS**, the Borough has determined that such a situation presently exists;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Stanhope that Borough does hereby approve of the emergent contract services provided by Peterson Tree Service in the amount of \$5,100.00.

**BE IT FURTHER RESOLVED** that a copy of this Resolution shall be filed with the Borough Clerk and Borough CFO.

On motion by Councilwoman Zdichocki, seconded by Councilwoman Thistleton and unanimously carried by the following roll call vote the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Zdichocki – yes	Councilman Depew – absent
Councilman Thornton - yes	Councilwoman Thistleton – yes
Councilwoman Kuncken - yes	Councilman Benson – yes

**Resolution 181-14**

**RESOLUTION APPROVING EMERGENCY  
REPLACEMENT OF GRINDER UNIT AT PORT MORRIS  
PUMP STATION**

**WHEREAS**, the Borough of Stanhope operates a municipal sewage collection system for the health, safety and welfare of the general public; and

**WHEREAS**, said system includes the Port Morris Pump Station; and



**WHEREAS**, on October 31, 2014, the grinder unit in the wet well at the Port Morris Pump Station failed; and

**WHEREAS**, an inspection of the grinder unit by the Borough Engineer and by an outside contractor confirmed that the unit should be replaced rather than attempting a repair; and

**WHEREAS**, by memorandum dated November 3, 2014, the Borough Administrator notified the Governing Body of the emergent, unanticipated situation at the Port Morris Pump Station involving the grinder unit; and

**WHEREAS**, the Borough has received three quotes for the proposed emergency repairs with the quote of R & R Pump & Control Services, LLC in the amount of \$29,557.00, being the lowest quote; and

**WHEREAS**, N.J.S.A. 40A:11-6 “Emergency Purchases and Contracts” allows the Borough in an emergent situation to proceed to award a contract irrespective of the Borough’s bid threshold when the emergency affects the public’s health, safety and welfare and requires the immediately delivery of goods or the performance of services; and

**WHEREAS**, the Borough has determined that such a situation presently exists;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Stanhope that Borough shall accept the quote of R & R Pump & Control Service, LLC in the amount of \$29,557.00 for the immediate purchase and replacement of the grinder unit in the wet well at the Port Morris Pump Station without public bidding; and

**BE IT FURTHER RESOLVED**, that the award of the negotiated contract shall be subject to certification from the Chief Financial Officer of the availability of funds therefore; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution and the three quotes obtained shall be placed on file with the Borough Clerk and Borough CFO.

On motion by Councilman Benson, seconded by Councilman Thornton and unanimously carried by the following roll call vote the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Zdichocki – yes	Councilman Depew – absent
Councilman Thornton - yes	Councilwoman Thistleton – yes
Councilwoman Kuncken - yes	Councilman Benson – yes

**CONSENT AGENDA** (All items listed on the Consent Agenda are considered routine by the Borough Council and were enacted by one motion of the Borough Council with no separate discussion.)

**Resolution 182-14**

**RESOLUTION AUTHORIZING APPOINTMENT OF  
ADDITIONAL CROSSING GUARD**

**WHEREAS**, the Borough of Stanhope provides crossing guards during school days throughout the Borough under the supervision of the Chief of Police; and

**WHEREAS**, the Chief has identified a need for an alternate crossing guard, commencing with the month of December 2014; and

**WHEREAS**, the Chief has recommended Mary Bizzarro to act as the alternate crossing guard to be assigned to such duties as may be required by the Chief of Police;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Stanhope that the Chief be and is hereby authorized to employ Mary Bizzarro as an alternate crossing guard, effective December 1, 2014.

**Resolution 183-14**

**RESOLUTION AUTHORIZING REFUND OF REDEMPTION MONIES TO OUTSIDE LIEN HOLDER**

**WHEREAS**, the Tax Collector has received payment for the redemption of Tax Title Lien No. 2013-012, representing 2012 property taxes and/or utility charges on Block 11006, Lot 2, known as 20 Ridge Road, assessed to Theodore Herles, and;

**WHEREAS**, the Tax Collector certifies that reimbursement is now required to be made to the following lien holder for the required redemption amounts as shown below:

To Lienholder:	US Bank Cust for BV001 Trust 50 S. 16 <sup>th</sup> Street, Suite 1950 Philadelphia, PA 19102-2513		
Redemption Amount:	Tax Title Lien #2013-012 and		
	Interest to Date of Meeting	\$	2,001.55
	Premium Paid by Lienholder		<u>1,000.00</u>
Total From Current Fund:		\$	2,001.55
Total From Tax Premium Account			1,000.00

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the Borough Treasurer be authorized to prepare the necessary check as stated above and to forward same to the lien holder.

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer/Tax Collector.

**Resolution 184-14**

**RESOLUTION AUTHORIZING REFUND OF REDEMPTION MONIES TO OUTSIDE LIEN HOLDER**

**WHEREAS**, the Tax Collector has received payment for the redemption of Tax Title Lien No. 2014-037, representing 2013 property taxes and/or utility charges on Block 11701, Lot 13.18, C0604, known as 604 Stonegate Lane, assessed to Invanovich Maklakov, M & Tkachenko, and;

**WHEREAS**, the Tax Collector certifies that reimbursement is now required to be made to the following lien holder for the required redemption amounts as shown below:

To Lienholder:	Isaac Moradi 520 Elm Street Kearny, New Jersey 07032		
Redemption Amount:	Tax Title Lien #2014-037 and		
	Interest to Date of Meeting	\$	1,612.24
	Premium Paid by Lienholder		<u>2,000.00</u>
Total From Current Fund:		\$	1,612.24
Total From Tax Premium Account			2,000.00

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the Borough Treasurer be authorized to prepare the necessary check as stated above and to forward same to the lien holder.

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer/Tax Collector.

**Resolution 185-14**

**RESOLUTION AUTHORIZING REFUND OF REDEMPTION MONIES TO OUTSIDE LIEN HOLDER**

**WHEREAS**, the Tax Collector has received payment for the redemption of Tax Title Lien No. 2014-020, representing 2013 property taxes and/or utility charges on Block 11402, Lot 47, known as 12 McKinley Street, assessed to Mary A Wilcock, and;

**WHEREAS**, the Tax Collector certifies that reimbursement is now required to be made to the following lien holder for the required redemption amounts as shown below:

To Lienholder:	US Bank Cust for BV001 Trust 50 S. 16 <sup>th</sup> Street, Suite 1950 Philadelphia, PA 19102-2513		
Redemption Amount:	Tax Title Lien #2014-020 and		
	Interest to Date of Meeting	\$	1,179.96
	Premium Paid by Lienholder		<u>1,800.00</u>
Total From Current Fund:		\$	1,179.96
Total From Tax Premium Account			1,800.00

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the Borough Treasurer be authorized to prepare the necessary check as stated above and to forward same to the lien holder.

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer/Tax Collector.

**Resolution 186-14**

**RESOLUTION AUTHORIZING REFUND OF REDEMPTION MONIES TO OUTSIDE LIEN HOLDER**

**WHEREAS**, the Tax Collector has received payment for the redemption of Tax Title Lien No. 2014-023, representing 2013 property taxes and/or utility charges on Block 11501, Lot 2 C0091, known as 691 Audubon Court, assessed to Timmy W Horeis, and;

**WHEREAS**, the Tax Collector certifies that reimbursement is now required to be made to the following lien holder for the required redemption amounts as shown below:

To Lienholder:	Stuart Lasher P.O. Box 83 Milltown, New Jersey 08850		
Redemption Amount:	Tax Title Lien #2014-023 and		
	Interest to Date of Meeting	\$	810.27
	Premium Paid by Lienholder		<u>1,000.00</u>
Total From Current Fund:		\$	810.27
Total From Tax Premium Account			1,000.00

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the Borough Treasurer be authorized to prepare the necessary check as stated above and to forward same to the lien holder.

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer/Tax Collector.

On motion by Councilwoman Thistleton, seconded by Councilman Thornton and unanimously carried by the following roll call vote the foregoing resolutions were duly adopted.

Roll Call:

Councilwoman Zdichocki – yes	Councilman Depew – absent
Councilman Thornton - yes	Councilwoman Thistleton – yes
Councilwoman Kuncken - yes	Councilman Benson – yes

## **PAYMENT OF BILLS**

### **Resolution 187-14**

### **RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF STANHOPE AUTHORIZING PAYMENT OF BILLS**

**WHEREAS**, the Chief Finance Officer has certified that funds are available in the proper account; and

**WHEREAS**, the Chief Finance Officer has approved payment upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Stanhope that the current bills list, dated November 25, 2014 and on file and available for public inspection in the Office of the Chief Finance Officer and approved by the Chief Finance Officer for payment, be paid.

On motion by Councilman Benson, seconded by Councilman Thornton and unanimously carried by the following roll call vote the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Zdichocki – yes	Councilman Depew – absent
Councilman Thornton - yes	Councilwoman Thistleton – yes
Councilwoman Kuncken - yes	Councilman Benson – yes

## **ATTORNEY REPORT**

Mr. Stein stated he had no report.

## **CITIZENS TO BE HEARD**

Council President Kuncken opened the meeting to the public after advising attendees that there is a five (5) minute time limit for each speaker.

Seeing no one from the public wishing to speak, Council President Kuncken closed the public portion of the meeting.

## **CLOSED SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Stanhope, County of Sussex, New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter-specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is as follows:
  - 1 – Potential Litigation
  - 1 – Attorney-Client

3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately.

On motion by Councilwoman Thistleton, seconded by Councilman Thornton, and unanimously carried by voice vote, the foregoing resolution was adopted.

Council President and Council went into Closed Session at 7:43 P.M.

At the conclusion of the Closed Session, Council President and Council reconvened the public meeting at 7:50 P.M. with all present.

**ADJOURNMENT**

On a motion by Councilwoman Thistleton, seconded by Councilwoman Zdichocki, and unanimously carried by voice vote the meeting was adjourned at 7:50 P.M.

Approved:

Linda Chirip  
Deputy Clerk for  
Ellen Horak, RMC  
Borough Clerk