

**Stanhope Board of Health**  
**February 9, 2022**

Vice President T. Romano called the meeting of the Board of Health to order at 7:00 p.m.  
**Open Public Meeting Act 1030 statement was read as required by law.**

**Pledge of Allegiance**

**Members present:** P. Zelif-Murphy, R. Maio, J. Savino, T. Romano, and M. McNeilly

**Citizens to be Heard**

Seeing no one from the public wishing to speak, Vice President T. Romano closed the public portion of the meeting.

Minutes of January 12, 2022 meeting were accepted on a motion by P. Zelif-Murphy and seconded by R. Maio.  
Motion carried by unanimous vote of those present.

**Reports**

**Sanitarian:**

Activity report received. Reviewed the reports. Copies of reports placed on file. Additional comments:  
7<sup>th</sup> Heaven Market and Deli: received a Conditionally Satisfactory on December 14, 2021. Not compliant with preventing contamination from hands and cleaning food contact surfaces. Observed availability of open food when they have approval only for prepackaged food. Reinspection in 1 week.

**Animal Control Officer:**

No report

**Secretary:**

2 Summit Rd: Received OPRA request, nothing to report.

89 Brooklyn Rd: Inquiry about if Brooklyn Rd had septic systems before sewer line: yes.

Do we post info on town site for outside health sources? T. Romano stated only it comes from the County.

Rabies Clinic: Received notification from County about limited number of vaccines and certificate books available this year. State has confirmed that they received our request for vaccines. We have enough syringes and certificate forms for our April 22nd clinic. Will confirm with Dr Carlos and Fire House two weeks prior to clinic.

Motion by J. Savino and seconded by P. Zelif-Murphy to accept both reports and correspondence. Motion carried by unanimous vote of those present.

**Old Business**

Hopatcong Agreement: T. Romano reported that he had conversations with B. McNeilly, Administrator, and D. Mooney, CFO, and that we are well budgeted for the Agreement. Any unusual expense such as boarding or veterinarian expenses can be charged to the Animal Trust. Funds can be used as long as it's dealing with animal licensing and control. We can only have a capped amount in the fund so the Animal Trust has been giving money back to the General Fund every year. We can't have more than \$9000 in Trust. Some communities use it to pay for Animal Control but we do not. Our concerns about what happens when we have a stray are covered. Also, if there is an owner, they are responsible for expenses. It's our understanding that the animal is not released to the owner unless expense is paid.

Motion made by T. Romano and seconded by R. Maio to accept the contract with Hopatcong as submitted.

Roll Call Taken: P. Zelif-Murphy: yes, J. Savino: yes, R. Maio: yes, T. Romano: yes, M. McNeilly: yes.

Motion carried by unanimous vote of those present.

**New Business**

**RECEIVED**

APR 18 2022

**STANHOPE  
BOROUGH**

## **Stanhope Board of Health**

Stanhope Day: P. Zelif-Murphy reported that Stanhope Day is scheduled for June 12, 2022. She contacts the County and they come down and inspect along with the Fire Marshall. Any food vendor for any event in Sussex County has to be register with Sussex County at a cost \$50 for the year.

Family Fun Day- R. Maio reported that since it's held by the Borough, not an outside vendor, and we're not selling anything the County doesn't inspect. T. Romano questioned if Fire Department would have to be inspected if they wanted to give food away. Their kitchen is already inspected and they have a food license. Bake sales can be held as long as there is a sign displayed stating that the food is prepared in an uninspected kitchen.

### **Bills**

|              |                                     |         |
|--------------|-------------------------------------|---------|
| NJ Herald    | Meeting advertisement and affidavit | \$17.40 |
| Daily Record | Meeting advertisement and affidavit | \$45.14 |

Motion by P. Zelif-Murphy and seconded by J. Savino to pay the bills.

Roll Call Taken: P. Zelif-Murphy: yes, J. Savino: yes, R. Maio: yes, T. Romano: yes, M. McNeilly: yes.

Motion carried by unanimous vote of those present.

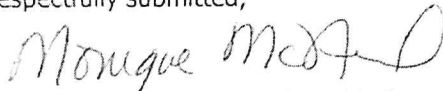
### **Citizens to be Heard**

Seeing no one from the public wishing to speak, Vice President T. Romano closed the public portion of the meeting.

Since there was no further business to transact, the members voted to adjourn 7:25 p.m.

Motion by R. Maio and seconded by P. Zelif-Murphy. Motion carried by unanimous vote of those present.

Respectfully submitted,



Monique McNeilly, Board of Health Secretary