

**Stanhope Board of Health**  
**January 11, 2023**

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BOROUGH

**Secretary M. McNeilly called the meeting of the Board of Health to order at 7:00 p.m. Open Public Meeting Act 1030 statement was read as required by law.**

**Pledge of Allegiance**

**Members present:** P. Zelif-Murphy, R. Maio, D. Kuncken, T. Romano, and M. McNeilly

**Also Present:** Gary Bielen.

**Reorganization:**

Request nominations for President. Motion by D. Kuncken and seconded by R. Maio to nominate Thomas Romano for President. No other nominations made. Roll call vote taken. P. Zelif-Murphy: yes, D. Kuncken: yes, R. Maio: yes, T. Romano: yes, and M. McNeilly: yes. All in favor, none abstained. Motion carried.

President T. Romano took over running the meeting.

Request nominations for Vice President. Motion by R. Maio and seconded by D. Kuncken to nominate Paula Zelif-Murphy for Vice President. No other nominations made. Roll Call vote taken. P. Zelif-Murphy: yes, D. Kuncken: yes, R. Maio: yes, T. Romano: yes, and M. McNeilly: yes. All in favor, none abstained. Motion carried.

Request nominations for Secretary. Motion by P. Zelif-Murphy and seconded by R. Maio to nominate Monique McNeilly for Secretary. No other nominations made. Roll call vote taken. P. Zelif-Murphy: yes, D. Kuncken: yes, R. Maio: yes, T. Romano: yes, and M. McNeilly: yes. All in Favor, none abstained. Motion carried.

**Officers for 2023:**

Thomas Romano- **President**

Paula Zelif-Murphy- **Vice President**

Monique McNeilly- **Secretary**

Motion by D. Kuncken and seconded by P. Zelif-Murphy to use The New Jersey Herald and The Daily Record. Roll call vote taken. P. Zelif-Murphy: yes, D. Kuncken: yes, R. Maio: yes, T. Romano: yes, and M. McNeilly: yes. All in Favor, none abstained. Motion carried.

R. Maio and D. Kuncken were appointed to the Board for a term of three years to expire 12-31-25

Board of Health will continue to meet the second Wednesday of the month at 7pm. No meeting scheduled for July and August.

**Citizens to be Heard**

Seeing no one from the public wishing to speak, President T. Romano closed the public portion of the meeting.

Minutes of the December 12, 2022 meeting were accepted on a motion by R. Maio and seconded by D. Kuncken. Abstain: Paula Zelif- Murphy. Motion carried by unanimous vote of those present.

**Reports**

**Sanitarian:**

Activity report received. Reviewed the reports. Copies of reports placed on file.

Question about Septic Home Inspection not having address listed. G. Bielen explained that the reports are sent to the County by private home inspection agencies and that the County would follow up if needed.

**Animal Control Officer:** Received and reviewed report of the year's activities.

Discussed that the Borough has an Ordinance requiring 5 acres of land to have chickens. If a complaint is received the County will go out and investigate.

**Secretary:** Reviewed procedures for quarantine release forms. The Board reviewed a copy of a form provided by the ACO. Secretary to report number of quarantine notification received and maintain a file.

Motion by P. Zelif-Murphy and seconded by D. Kuncken to accept the reports. Motion carried by unanimous vote of those present.

## **Stanhope Board of Health**

### **Correspondence**

12-9-22 John Savino's Family re: Thank you note  
12-20-22 Kleinfelder re: Ground Water remedial Action- Former Exxon 1 Rt 206  
1-4-23 RAdata re: Radon Test Kit Price Quote

We sold three Radon kits in 2022 and still have two kits.

Motion by R. Maio and seconded by P. Zeliff-Murphy to accept both reports and correspondence. Motion carried by unanimous vote of those present.

### **Old Business**

Rabies Clinic- The State is no longer supplying rabies certificate forms for the rabies clinics. We do not have enough for this year. Castle Printing Co. quoted a cost of 150 at \$45 - \$.30 each pre rabies certificate. The certificate can be printed with our rabies clinic information. Gary Bielen stated he believes the County still has some books and he will drop them off at the office. There are new restrictions about refrigerating of the vaccine.

### **New Business**

Advertise meeting- Motion made by D. Kuncken and seconded by P. Zeliff-Murphy to advertise dates for the Board of Health meetings in the paper including the reorganization meeting January 10, 2024. Roll call taken. P. Zeliff-Murphy: yes, D. Kuncken: yes, R. Maio: yes, T. Romano: yes, and M. McNeilly: yes. All in favor, none abstained. Motion carried.

### **Bills**

Hopatcong ACO Contract \$1840.00 (1<sup>ST</sup> Annual fee and cat neuter & boarding)

Motion made by R. Maio and seconded by D. Kuncken to pay the bill. Roll call taken. P. Zeliff-Murphy: yes, D. Kuncken: yes, R. Maio: yes, T. Romano: yes, and M. McNeilly: yes. All in favor, none abstained. Motion carried.

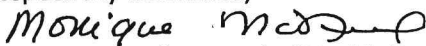
### **Citizens to be Heard**

Seeing no one from the public wishing to speak, President T. Romano closed the public portion of the meeting.

Since there was no further business to transact, the members voted to adjourn 8:00 p.m.

Motioned by D. Kuncken and seconded by P. Zeliff-Murphy. Motion carried by unanimous vote of those present.

Respectfully submitted,

  
Monique McNeilly, Board of Health Secretary