

## Stanhope Board of Health

April 14, 2021

**President J. Gibbons called the meeting of the Board of Health to order at 7:00 p.m. Open Public Meeting Act 1030 statement was read as required by law.**

### **Pledge of Allegiance**

**Members present** J. Savino, T. Romano, J Gibbons, and M. McNeilly

**Arrived late:** P. Zelif-Murphy

**Also present:** Zackary Faiola, REHS, Councilwoman Dianna Kuncken, and Councilman Anthony Riccardi

Board Secretary, M. McNeilly, administered Oath Of Office to Rosemarie Maio.

J. Gibbons welcomed R. Maio to the Board.

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### **Citizens to be Heard**

Seeing no one from the public wishing to speak, President J. Gibbons closed the public portion of the meeting.

Minutes of March March 10, 2021 meeting were accepted on a motion by T. Romano, seconded by J. Savino.

Motion carried by majority vote.

### Reports

#### **Sanitarian:**

Activity report received. Copies of reports placed on file. Additional comments were:

33 Linden Ave: received complaint about garbage attracting animals. Went out to property and garbage was uncovered. Looked like she didn't have enough cans for amount of garbage and she admitted that raccoon had gotten into it. She was told that she needs to have sufficient garbage cans with lids for her garbage. When reinspected Zack didn't see garbage bags and garbage cans had lids. When followed up it was still good. No burrows were observed at time but there was some snow.

#### **Animal Control Officer:**

No reports received. Contacted Hopatcong requesting report, waiting to hear back.

#### **Secretary:**

Nothing to report other than calls regarding rabies clinic.

Motion by T. Romano, seconded by R. Maio to accept reports. Motion carried by unanimous vote of those present.

### Correspondence

3-26-21	SCDEPHS	re: Certificate of Compliance Sewage disposal system 59 Sparta Rd
4-14-21	Ellen Horak	re: Resolution Appointing Rosemarie Maio to the Board of Health
4-14-21	NJDEP	re: Suspected Hazardous Substance Discharge Notification- 10 James St

Motion by T. Romano and seconded by J. Savino to accept correspondence. Motion carried by unanimous vote of those present.

### Old Business

Rabies Clinic- T. Romano reported on the meeting with M. McNeilly, the Administrator, and the head of DPW. We plotted out what we believe will happen Friday night. The DPW will provide us with two DPW employees, a pop-up carpark tent, and two pop-up tents. The electric sign will be placed on the road by the school Thursday to let neighbors know about the Clinic. It will be moved to the school Friday reminding people to wear masks and that they need to bring a pen. We will have two lines of cars. Someone will be with the DPW worker at entrance of parking lot to instruct drivers. M. McNeilly described how the traffic will flow and how the shots will be administered. Meeting with DPW to put up tents at 5:00. The larger tent will be set up by the school's electronic sign where the vaccine will be administered and the two other tents will be placed in middle of the rows of cars. One row of cars will be by the school and other row in the middle section of the parking lot. As the cars come in a clipboard with blank certificate will be handed out at the first tent and pens will be available for them to keep if they forgot their's. We'll have a person to clean clipboards between uses. If not raining the top sheet of the certificate will be placed on the windshield of the car. Check to make sure certificate is properly filled out. After cars have split into two lanes we'll have someone there to tell them when they are to step out of their car and when to proceed to vaccination tent. Plan is to do three to four cars at a time alternating sides so that traffic keeps moving. Since it is our first time doing this adjustments will have to be made as we go. Masks have to be worn properly when at vaccination tent. We'll have extra masks on site. Discussed who will work where. Meet at school at 5:30. Restrooms are not available. If we have a long line we will have to make a determination as to where to stop the line. Plan is to prep

syringes ahead of time. Nixle will go out on Thursday. There are two certificates types. A three year one for previously vaccinated animals and a one year one for under a year old and first time.

**New Business**

No new business

**Bills**

No bills to be paid.

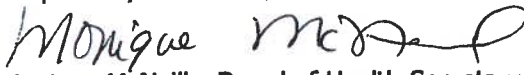
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Board and Council members filled out vaccine certificates with Veterinarian and vaccine information.

Since there was no further business to transact, the members voted to adjourn 8:30 p.m.  
Motion by T. Romano seconded by R. Maio. Motion carried by unanimous vote of those present.

Respectfully submitted,

  
Monique McNeilly, Board of Health Secretary