

Stanhope Board of Health

September 9, 2020

President J. Gibbons called the meeting of the Board of Health to order at 7:00 p.m. Open Public Meeting Act 1030 statement was read as required by law.

Pledge of Allegiance

Members present: P. Zelif-Murphy, J. Savino, T. Romano, J. Gibbons, and M. McNeilly

Absent: D. Thistleton

Citizens to be Heard

Seeing no one from the public wishing to speak, President J. Gibbons closed the public portion of the meeting.

Minutes of March 11, 2020 meeting were accepted on a motion by T. Romano seconded by J. Savino.

Motion carried by unanimous vote of those present.

Reports

Sanitarian:

Activity report received. Copies of reports placed on file.

Not included was inspection report for the Black Forest Inn but they did receive a Satisfactory.

Animal Control Officer:

Hopatcong's Finance Officer realized she never sent the third quarter 2019 bill and reports for ACO services. Secretary did inquire at the time about the 3rd quarter but only received the 4th quarter at the last meeting.

2020 reports received are up to date.

During the 3rd quarter the Hopatcong pound was still not operational which is why we have boarding charges from the Hodes Veterinary Group.

Looking at Veterinary bill one can see that the other towns using Hopatcong had same charges.

Now that the pound is completed we will not be charged for boarding after seven days. The animal will have been adopted, euthanized, or Hopatcong will have assumed responsible for animal.

It was explained to the Secretary that the cost for animal controls comes from our budget alone even the veterinary fee because we budget for it. The Animal Trust Fund is not used to help off set the cost. When the Animal Trust Fund exceeds the amount allowed the excess is moved to general funds.

The 2019 bill will not come out of this years budget and since we budgeted \$7000 in 2019 we are still within that budget.

In the 2020 report there was a kitten with a broken leg and no vet bill. Spoke to ACO and she held a fund raiser to have kitten treated.

T. Romano stated that it is hard to have an issue with Hopatcong since we have been working with them without a contract, they don't seem inclined to negotiate a new one and we're very happy with the one we have. They also allowed us to advertise their rabies clinic to our residents since we did not have one.

When we made some inquirers about ACO services and the cost was much higher.

Secretary:

I'm no longer receive any emails from the County. I'm thinking its because Covid information is easily accessed online.

All food establishments have been licensed except Bell's Mansion.

Working on OPRA requests.

Motion by J. Savino seconded by P. Zelif-Murphy to accept reports. Motion carried by unanimous vote of those present.

Correspondence

| | | |
|---------|-------|--|
| 7-27-20 | NJDEP | re:No Further action Letter: 6 Kelly Place |
| 6-8-20 | NJDEP | re: No Further action Letter: 9 Young Drive |
| 5-20-20 | NJDEP | re: Suspected Hazardous Substance Discharge: 34 Dell Rd |
| 5-11-20 | NJDEP | re: Suspected Hazardous Substance Discharge: 6 Kelly Place |
| 4-27-20 | NJDEP | re:No Further action Letter: 28 Dell Road |

Motion by T. Romano and seconded by J. Savino to accept correspondence. Motion carried by unanimous vote of those present.

Old Business

No old business.

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New Business

Budget: Reviewed budget. Discussed the cost of tapes and player. Should cassette tapes be a separate line item. Change line to Office Supplies for \$25 taking \$25 from Rabies Clinic. Discussed future need for licensing book and the possibly of creating a computer certificate.

Motion by T. Romano and seconded by J. Savino to submit budget to Council with amendments.

Roll call vote taken: P. Zelif-Murphy: yes, J. Savino: yes, T. Romano: yes, J. Gibbons: yes and M. McNeilly: yes

All in favor, none abstained. Motion carried by unanimous vote of those present.

Calendar: no changes in meeting schedule. Meet second Wednesday of the month except July and August. Check with Dr Carlos about April 16, 2021 for the Rabies Clinic.

Motion by T. Romano to approve dates for the calendar. Seconded by P. Zelif-Murphy. All in Favor, none abstained. Motion carried by unanimous vote of those present.

Bills

| | | |
|------------------|-----------------------|-----------|
| Hopatcong | 3rd Quarter 2019 ACO | \$5022.05 |
| Hopatcong | 2020 up to 8-6-20 ACO | \$839.20 |
| Monique McNeilly | cassette tapes | \$23.50 |
| | cassette recorder | \$26.35 |
| RaData | 5 Radon kits | \$72.25 |

Resident requested 3 radon kits and they were purchased at the beginning of pandemic.

Motion by T. Romano and seconded by J. Savino to pay the bills.

Roll call vote taken: P. Zelif-Murphy: yes, J. Savino: yes, T. Romano: yes, J. Gibbons: yes and M. McNeilly: yes

All in favor, none abstained. Motion carried by unanimous vote of those present.

Citizens to be Heard

Seeing no one from the public wishing to speak, President J. Gibbons closed the public portion of the meeting.

Since there was no further business to transact, the members voted to adjourn 7:35 p.m.

Motion by T. Romano seconded by J. Savino. Motion carried by unanimous vote of those present.

Respectfully submitted,



Monique McNeilly, Board of Health Secretary