

Stanhope Board of Health

April 13, 2016

President J. Gibbons called the meeting of the Board of Health to order at 7:00 p.m. Open Public Meeting Act 1030 statement was read as required by law.

Pledge of Allegiance

Members present: J. Savino, T. Romano, and J. Gibbons, and M. McNeilly
P. Zeliff-Murphy arrived at 7:16

Absent: R. Bruno, and D. Thistleton

Also present: Denise Webb, Registered Environmental Health Specialist

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STANHOPE
BOROUGH

Citizens to be Heard

Seeing no one from the public wishing to speak, President J. Gibbons closed the public portion of the meeting.

Minutes of March 9, 2016 meeting were accepted on a motion by T. Romano seconded by J. Savino.
Motion carried by unanimous vote of those present.

Reports

Sanitarian:

Activity report received. Copies of reports placed on file. Additional comments were as follows:

Deli Delicious - Hand sink installed and working properly.

Bell's Mansion - Inspected twice. Dishwashing sanitizing agent was not present first time. Instructed to use three compartment sink until sanitizing agent was purchased. Hand washing sink was not being used properly. It was filled with bottles and could not be used as a hand sink which is a major violation. Only issue remaining during second inspection was cracked tiles on the floor.

American Legion and Fire Department Hall were good.

Stanhope House - Kitchen was not operational at time of inspection. Confusion about dishwashing procedure Denise will check with inspector.

Speedymart - Procedure dealing with leaving items on the counter like butter rolls needs to be approved by the health dept. Items must be labelled and throw away at a specific time.

Crunch - they have expired NJ Health Department tanning license. They need a trained operator. Inspector emailed State to see if licensing information was accurate.

Expressmart - still waiting for them to submit applications. Contacted owner to remind them.

Animal Control Officer:

January and February report received, reviewed and placed on file.

Placed a rope down chimney and squirrel used it to climb out.

Secretary:

Nothing to report

Motion by J. Savino and seconded by P. Zeliff-Murphy to accept reports. Motion carried by unanimous vote of those present.

Correspondence

3-21-16 NJDEP re: No Further Action: 99 Main St BL 11304 L 14

3-14-16 NJDEP re: No Further Action: 100 Main St BI 11303 L 2

Financial Disclosure Statements

Motion by T. Romano and seconded by J. Savino to accept correspondence. Motion carried by unanimous vote of those present.

Business

Neuter/Spay Sponsorship Program: nothing to report.

Rabies Clinic: Stanhope- 64 dogs and 28 cats. Out of town-12 dogs and 10 cats.

New Business

Stanhope Day: June 12th. Food vendors register directly with County same as last year. Discussed how it worked last year. First they were planning to charge all the food vendor but decided that if a vendor was already licensed in town they didn't have to pay fee.

Bills

Byram Animal Hospital 200 Syringes \$14.55

Motion made by P. Zelif-Murphy and seconded by J. Savino to pay the bill.

Roll call vote taken: Yes: P. Zelif-Murphy, J. Savino, T. Romano, and J. Gibbons and M. McNeilly

Motion carried by unanimous vote of those present.

Citizens to be Heard

Seeing no one from the public wishing to speak, President Gibbons closed the public portion of the meeting.

Since there was no further business to transact, the members voted to adjourn 7:38 p.m. Motion by T. Romano seconded by J. Savino. Motion carried by unanimous vote of those present.

Respectfully submitted,



Monique McNeilly, Board of Health Secretary