

Stanhope Board of Health

January 13, 2016

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Pledge of Allegiance

Reorganization:

Motion by T. Romano and seconded by D. Thistleton to nominate Janett Gibbons for President. Roll call vote taken-all in favor, none abstained. Motion carried.

Motion by P. Zeliff-Murphy and seconded by J. Gibbons to nominate Thomas Romano for Vice President. Roll call vote taken-all in favor, none abstained. Motion carried.

Motion by D. Thistleton and seconded by P. Zeliff-Murphy to nominate Monique McNeilly for Secretary. Roll call vote taken-all in favor, none abstained. Motion carried.

Officers for 2016:

Janett Gibbons – **President**

Thomas Romano – **Vice President**

Monique McNeilly – **Secretary**

Motion by P. Zeliff-Murphy and seconded by J. Savino to use The New Jersey Herald and The Daily Record. Roll call vote taken - all in favor, none abstained. Motion carried by unanimous vote of those present.

Thomas Romano and Monique McNeilly were appointed to the Board for a term of three years to expire 12-31-18

John Savino was appointed to the Board to fill unexpired term. Term to expire on December 31, 2016

Board of Health will continue to meet the second Wednesday of the month at 7pm

Adequate notice of this Meeting has been provided according to the Open Public Meeting Act, Assembly Bill 1030. Notice of this Meeting was included in the Annual Meeting Notice sent to the New Jersey Herald and Daily Record on January 15, 2016 and was placed on the Bulletin board in the Municipal Building.

Members present: P. Zeliff-Murphy, J. Savino, D. Thistleton, T. Romano, and J. Gibbons, and M. McNeilly

Absent: R. Bruno

Also present: Denise Webb, Registered Environmental Health Specialist

Citizens to be Heard

Seeing no one from the public wishing to speak, President J. Gibbons closed the public portion of the meeting.

Minutes of December 9, 2015 meeting were accepted on a motion by P. Zeliff-Murphy seconded by T. Romano
Abstain: J. Savino. Motion carried.

Reports

Sanitarian:

December activity report received. Copies of reports placed on file. Additional comments were as follows:

Ed's Deli - hand sink is going to be installed next week. Questioned if Tom Pershouse was aware of plans. plumbing permit needs to be applied for. Denise hoped Tom was going to be in the office during meeting but she will call him.

Deli Delicious - was given a January 4th deadline to install hand sink. Owner asked for and received a two week extension.

Express Mart - stopped to see if new owner submitted online forms to show change in ownership to the County. Since they hadn't she supplied them with paperwork. While she was there she noticed that the deli part had been removed including the hand sink. Informed owner that they are suppose to submit plans before any changes to the property can be done. Owner might put deli back. Told he has to submit plans. County should have copies of original plans. Owner claims when he took ownership sink was gone.

Animal Control Officer:

December reports received and reviewed.

Secretary:

OPRA Request - 159 State Route 206 Metro self storage

9 Delaware - no evidence that there are dogs licensed at address. Police were called for dog at large and no one would come to the door.

Question about email updates.

Motion by T. Romano and seconded by P. Zelif-Murphy to accept reports.

Correspondence

Invitation to Mayor & Council Reorganization Meeting

1/7/16 NJDEP re: No Further Action Block 10606 Lot 11 5 Lakeview Terrance

1/6/16 Ellen Horak re: Reorganization Meeting

12/28/15 Linda Chirip re: 2015 Dog and Cat Licenses

Motion by T. Romano and seconded by D. Thistleton to accept correspondence.

Old Business

Neuter/Spay Sponsorship Program: nothing to report.

New Business

Advertise meeting: Motion by D. Thistleton and seconded by J. Savino to advertise meeting dates in the paper.

Yes: P. Zelif-Murphy, J. Savino, D. Thistleton, T. Romano, and J. Gibbons and M. McNeilly

Motion carried by unanimous vote of those present.

Bills

ACO 4th Quarter \$1652.40

Hopatcong Veterinary expenses \$1175.75

Reviewed bills. The animals picked up in Stanhope receive the some care they would receive if they were Hopatcong animals.

Motion by T. Romano and seconded by P. Zelif-Murphy to pay bill.

Yes: P. Zelif-Murphy, J. Savino, D. Thistleton, T. Romano, and J. Gibbons and M. McNeilly

Motion carried by unanimous vote of those present.

Citizens to be Heard

Seeing no one from the public wishing to speak, President Gibbons closed the public portion of the meeting.

Since there was no further business to transact, the members voted to adjourn 7:40p.m.

Respectfully submitted,



Monique McNeilly, Board of Health Secretary