

Stanhope Board of Health

January 10, 2018

Secretary M. McNeilly called the meeting of the Board of Health to order at 7:00 p.m. Open Public Meeting at 1030 statement was read as required by law.

Pledge of Allegiance

Members present: P. Zelif-Murphy, J. Savino, D. Thistleton, T. Romano, J. Gibbons, and M. McNeilly

Also present: Jim McDonald and Zee MacDonald from Sussex County Department of Health and Human Services Division of Health

Motion by T. Romano and seconded by P. Zelif-Murphy to nominate Janett Gibbons for President. Roll call vote taken-all in favor, none abstained. Motion carried.

Motion by D. Thistleton and seconded by M. McNeilly to nominate Thomas Romano for Vice President. Roll call vote taken-all in favor, none abstained. Motion carried.

Motion by T. Romano and seconded by D. Thistleton to nominate Monique McNeilly for Secretary. Roll call vote taken-all in favor, none abstained. Motion carried.

Officers for 2018:

Janett Gibbons – **President**

Thomas Romano – **Vice President**

Monique McNeilly – **Secretary**

Motion by J. Savino and seconded by P. Zelif-Murphy to use The New Jersey Herald and The Daily Record. Roll call vote taken - P. Zelif-Murphy: yes, J. Savino: yes, D. Thistleton: yes, T. Romano: yes, J. Gibbons: yes, and M. McNeilly: yes. Motion carried by unanimous vote of those present.

Janett Gibbons and Paula Zelif-Murphy were appointed to the Board for a term of three years to expire 12-31-20

Board of Health will continue to meet the second Wednesday of the month at 7pm

Citizens to be Heard

Seeing no one from the public wishing to speak, President J. Gibbons closed the public portion of the meeting.

Introduction of Jim McDonald, Health Officer and Division Head to the Sussex County Division of Health and Zerlina MacDonald, R.E.H.S.

Jim McDonald went over the changes within the County and Staff.

Anita DeMatteo was promoted to Principle Inspector and oversees the County Environmental Health Act. The CEHA deals with air and noise pollution, solid and hazardous waste, County's Hazmat team, clean counties, and waste flows.

They are trying a pilot program which divides the county into a northern and southern region with twelve municipalities each.

Joe Farinella is a Chief Inspector who deals with wells and septic. He supervises eight staff member which are divided into the two regions.

Melissa McGill and Zee MacDonald were hired and are assigned to us in the southern region along with Maureen Theese and Christine Whitehead. They work as a team reviewing and divided up the work load.

Christine Davey is a Chief Inspector who oversees the day to day in the office and DOH, which consist of all things animal related, bathing, tanning, tattoos, food and the Smoke Free Air Act. She has a staff that works with her.

Right now the focus with the Free Air Act is in the High Schools but they hope to bring it to the other schools.

They are working to have subject matter experts.

Health Educator Terry Storm was moved to public nursing.

Information is not on the website yet as they are still trying it out.

Department of Health and Department of Human Services merged. It's now called Department of Health and Human Services.



We would like to have same inspector at our meetings. A concern is since the person who comes to our meeting might not be the one who did the inspection how do we get our questions answered. Jim said he has seen that at other meetings and since the inspector has time before the meetings he wants them to look over material and get answers to questions we might have.

Zee stated that we would contact Team lead Maureen with our questions. Jim stated that Zee and Maureen would sit down and discuss question. We were reminded that this is a pilot program. If Maureen was getting questions from all the municipalities it would be overwhelming so it would be better to go to Zee and if she doesn't know she will get the answer.

If the town gets a complaint how do we handle it. Everything has to go into the data base and get assigned so it's whichever is easiest. Anonymous emails are treated the same. Send email to Zee or call the office and it will be written up and assigned to who would best cover it. An example would be if complaint dealt with lead there are two people in the office who deal with lead risk assessment.

Minutes of December 13, 2017 meeting were accepted on a motion by J. Savino seconded by D. Thistleton
Motion carried.

Reports

Sanitarian:

Activity report received. Copies of reports placed on file.

Reviewed reports

Deli Delicious - inspection took place because of new owners. Restaurants provide information on where they're supplies come from. They must come from an approved establishment.

Septic inspection was not in our town.

Question about acronyms on the activity codes report. DWR stands for division of water resources and they are changing it to SDS for sewage disposal system. FOODA1 would be plan review, FOODA2 plan review revision, D is for correspondence, and B1 actual inspection and B2 is a reinspection. C deals with complaints.

Animal Control Officer:

No reports received.

Secretary:

OPRA request for 24 Young drive - paperwork was provided.

Complaint 451 Audubon Ct - owner of condo reported water damage, mold issues and illness in the home.

Copy of complaint provided to Zee.

Motion by T. Romano and seconded by J. Savino to accept reports. Motion carried by unanimous vote of those present.

Correspondence

1-10-18 Respiratory Virus Surveillance Report Week Ending January 6, 2018 (MMWR Week 1)

1-10-18 Radon information provided during conference call.

1-2-18 Ellen Horak re: Reorganization Ordinance

Motion by P. Zelif-Murphy and seconded by J. Savino to accept correspondence. Motion carried by unanimous vote of those present.

New Business

Advertise meeting- advertise same dates that are posted in the calendar plus the January 9th reorganization meeting

Roll call vote taken - P. Zelif-Murphy: yes, J. Savino: yes, D. Thistleton: yes, T. Romano: yes, J. Gibbons: yes, and M. McNeilly: yes. Motion passed.

Bills

No bills

Citizens to be Heard

Seeing no one from the public wishing to speak, President Gibbons closed the public portion of the meeting.

Since there was no further business to transact, the members voted to adjourn 7:40 p.m.

Motion by T. Romano seconded by D. Thistleton. Motion carried by unanimous vote of those present.

Respectfully submitted,

Monique McNeilly

Monique McNeilly, Board of Health Secretary