



Borough of Stanhope
Recreation Commission

77 Main Street, Stanhope, NJ 07874 ■ 973-347-0159, ext. 39

Bringing Family and Community Together

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**STANHOPE RECREATION COMMISSION
AGENDA
September 6, 2017**

CALL TO ORDER:

The regular meeting of the Recreation Commission was called to order at 6:31 p.m., followed by the Pledge of Allegiance.

ADEQUATE NOTICE:

Adequate notice for this meeting has been provided according to the Open Public Meetings Act, Assembly Bill 1030. Adequate notice of this meeting was sent to the New Jersey Herald and the Daily Record on December 22, 2016 and was placed on the bulletin board in the municipal building.

ROLL CALL:

Present: Christine Aemisego
Avery Badolato
Marybeth DiBernard
Absent: Doreen Thistleton

APPROVAL OF MINUTES:

Minutes from the meeting held on August 2nd, 2017 were approved.

1st Approval - Christine Aemisego
2nd Approved - Marybeth DiBernard

CITIZENS TO BE HEARD:

None

CORRESPONDENCE:

Oriental Trading Magazines

OLD BUSINESS:

Water Bill - Done for the third quarter. Avery and Christine printed and separated the inserts on a Saturday. Avery to contact Maria C. to order more paper in advance of next quarter's insert.

Tri-Town Dance - On hold. Netcong and Byram's Recreation Commissions haven't approached Stanhope about holding it this year.

Halfway to St. Patty's Dinner - Marybeth printed out the tickets and gave most of them to Patty and Maria.

Recruiting - No news. Christine is going to contact the mayor to ask about the two potential candidates.

Family Fun Day Thank You Letters - Avery completed the letters and dropped them off at town hall to be mailed out.

Sand Bus Trip - Avery put together the flyer and sent it over to Brian to be placed on the town website.

NEW BUSINESS:

2018 Municipal Calendar - Christine will submit the following 2018 dates for the municipal calendar.

Recreation Commission meetings: January 3, February 7, March 7, April 4, May 2, June 6, July 11, August 1, November 5, October 3, November 7 and December 5.

Events: Easter Egg Hunt (March 25), Family Fun Day (July 15), Halloween Spooktacular (October 27), Photos with Santa / Holiday Tree Lighting (December 1), Condo/House Decorating (week of December 10)

2018 Budget - Avery will try to put the budget together. She'll reach out to Dana asking for a line item account of this year's expenses.

Halloween Spooktacular

Roads: Christine will reach out to Brian to find out how to arrange for the roads to be closed for the parade.

Candy: Avery will ask the fire department if they'd be willing to donate candy again this year.

Food: Apple cider and cookies need to be purchased. That will be done closer to the event.

Prizes: Prizes will be given out for the following categories: Newborn-Age 2, 3-4 years, 5-6 years, 7-8 years, 9-10 years. Two prizes for each category.

Goodie bags: The bags cost \$225 last year. Plan for 125 bags. Avery will contact town hall about ordering bags and fillers.

FD Hall and Set-up: Avery will contact the fire department to confirm the hall. Set up will take place the night before on 10/27.

Miscellaneous: The parade will start at 11. Avery needs to put together the flyer and the Nixle for the parade. Avery will also send the flyer to the school for inclusion in the 10/19 email. Marybeth will take care of the signs for the parade. We'll add a pet category to the parade this year - but stress that they are not allowed in the firehouse. We need to check with the fire department if they have traffic cones that can be used for lining up the groups for the parade. We need to make sure that we wait to start the games until after the awards have been handed out; possibly suggest that people get drinks/snacks while everyone is funneling into the firehouse.

BILLS:

None

ADJOURNMENT:

With no further business, a motion to adjourn was made at 7:59 p.m. by Marybeth DiBernard and 2nd by Avery Badolato. Our next meeting will be held on October 4th, 2017.