

**MAYOR AND COUNCIL
WORK SESSION AND
AGENDA MEETING
APRIL 14, 2015
7:00 P.M.**

MAYOR'S PROCLAMATIONS

Mayor Maio announced there are two proclamations for the month of April. They are the Arbor Day Proclamation and the Child Abuse Prevention Month Proclamation.

CALL TO ORDER

SALUTE TO COLORS

Mayor Maio invited all those present to stand in a salute to the colors.

MAYOR'S STATEMENT AS TO COMPLIANCE WITH P.L. 1975

Adequate Notice of this Meeting has been provided according to the Open Public Meetings Act, Assembly Bill 1030. Notice of this Meeting was included in the Annual Meeting Notice sent to the New Jersey Herald and the Daily Record on January 7, 2015 and was placed on the Official Bulletin Board in the Municipal Building.

In the event the Mayor and Council have not addressed all items on this Agenda by 11:00 PM and they are of the opinion that they cannot complete the Agenda in a reasonable time period, the Mayor and Council may exercise their option to continue this meeting at an agreed to date, time and place within ten (10) days of this meeting. Please turn off all cell phones for the duration of this meeting.

ROLL CALL

Council Members:

Councilman Romano – present
Councilwoman Zdichocki - present
Councilman Thornton – present

Councilwoman Kuncken – present
Councilman Depew – present
Councilwoman Thistleton – present

Mayor Maio – present

PRESENTATION

Mayor Maio stated she is pleased to announce there is a presentation this evening from the New Jersey State Association of Chiefs of Police. Stanhope Borough Police Chief Steven Pittigher introduced Mr. Delgado from the New Jersey State Association of Chiefs of Police (NJSACOP). Chief Pittigher stated Mr. Delgado is in charge of the Accreditation Commission. Mr. Delgado stated it is a pleasure to be here tonight to recognize the Stanhope Police Department, which in his opinion is not only best in the State but in the nation. In today's world policing has been challenged by events being captured on video etc. Police Departments that have achieved accreditation and follow best practices are, in many instances, better able to defend themselves against litigation. In law enforcement litigation cases, the first question asked is whether or not the department is accredited. It is understood that having accreditation means that the department does try to follow the best practices in the industry. Mr. Delgado shared some of the achievements of the Police Department for which they are being recognized tonight.

Achieving accreditation is a way to show the public that the agency meets the highest standards for professionalism, training and discipline. Accreditation is a progressive and time proven way of helping law enforcement agencies calculate and improve their overall performances. The foundation of accreditation lies in the adoption of standards, which in the State of New Jersey, includes one hundred standards containing clear statements of professional objectives. Participating agencies conduct a thorough self-analysis, which in many cases takes up to two years. The Stanhope Borough Police Department has achieved accreditation in less than two years. This is a certification by an independent agency, in this case by the New Jersey State Association of Chiefs of Police.

The agency was carefully measured against an established set of state and national standards and Stanhope has exceeded in the field of law enforcement. Research shows there are advantages, some of which are financial, through JIF and workmen's compensation for example. There are 11 fewer liability claims, 18% fewer worker compensation claims and 31% fewer auto liability claims. Mr. Delgado explained the importance and the advantages that are associated with accreditation which benefit the Police Department and the community.

The final phase of the accreditation process, before one is considered to sit in front of the commission, involves outside assessors who come in and conduct a thorough analysis of the commitment to the standards. The accreditation manager leads the process which is very vigorous. Because of this only 135 agencies in the State of NJ are accredited. There are over 500 agencies that are able to apply. The Chief of Police, Steve Pittigher, deserves a great deal of credit for taking on this responsibility. Many Chief's delegate the responsibility. The assessors noted that they clearly saw how the Police Officers embraced the process of accreditation and they believe in best practices. They also noted that community policing is at the very top of the priorities in Stanhope relative to the Police Department and the citizens that they serve. The calls that were received were all about the positive work of the Police Department.

Mr. Delgado congratulated Chief Stephen Pittigher, the staff of the Stanhope Police Department, the Mayor and Council, and the citizens that they so proudly serve for achieving accreditation and for joining a very exclusive group of law enforcement agencies who have made this important commitment to excellence in policing. Mr. Delgado presented Chief Pittigher with the Certificate of Accreditation. The certification is for a three year period.

Chief Pittigher stated the accreditation would not have been possible without the cooperation of the Police Department and Mr. Delgado. During the onsite and inspection, mention was made regarding how impressed they were with the actions of the members of the Police Department and the support that Chief Pittigher received from the Police Officers. They actually embraced it and understood what this was about and how this benefits the community and how this will make this a better Police Department. Chief Pittigher extended his thanks for the support he received from the department and from the Mayor and Council. Chief Pittigher stated the council was involved in changes that had to be made, as well as the Administrator and the department heads. Chief Pittigher stated it seemed like the DPW was working for the Police Department for over a year. Many changes had to be made to the building and it all got done. The Fire Department and the First Aid Squad also worked with the Police Department to ensure that classes and certifications were in place in order to meet the standards. Everyone worked together as a community to get this done. Chief Pittigher stated he is confident that the accreditation will be maintained in the future due to the cooperation he has received.

Mayor Maio congratulated Chief Pittigher and his staff on behalf of the Governing Body and the residents of Stanhope. Mayor Maio stated that Chief Pittigher and the staff worked diligently and the Governing Body is proud of what they have accomplished. Mayor Maio extended her thanks to the other departments within the Borough, the DPW, the Administrator, the office staff and the entire Police Department staff.

PUBLIC HEARING ON THE 2015 MUNICIPAL BUDGET

Mayor Maio invited Mr. Raymond Sarinelli, Borough Auditor, to come forward. Mr. Sarinelli stated the budget has already been introduced. The Division of Local Government Services reviews the budget every three years. This is not a review year and therefore this is a self-examination year which means the Borough is automatically approved to hold the hearing this evening and then adopt the budget as introduced. Mr. Sarinelli stated for the record that the details have been reviewed and in his opinion a good compromise has been reached. The budget total is \$4,610,000 which is approximately \$137,000 less than last year's budget. The main reason for the decrease is an approximate reduction in grants of \$175,000. Last year's budget contained a one-time FEMA grant. This means the operating expenses have increased approximately \$38,000, which is just about eight tenths of one percent. This is a very little percentage. Mr. Sarinelli stated the two largest reasons for the increase were caused by an increase in the health insurance of \$23,000 and the Police Department increase of \$28,000. The Borough is below the levy cap and the appropriations cap. The Borough strives to tax the least amount possible while still maintaining reasonable service. The tax levy this year is

\$3,273,000, which is approximately \$30,000 more than last year and it is a little less than one percent. The tax rate for this year is one dollar and 11 and a half cents which is 1.2 cents higher than last year. A review of the revenue used and the debt service was done at the last moment and a good final conclusion was achieved. The sale of asset money, \$40,000, was used, which was in reserve on the balance sheet. Mr. Sarinelli stated the Borough should be careful going forward and in his opinion this is a good solid budget. There are minimal increases and minimal impact to the taxpayers.

Mayor Maio thanked Mr. Sarinelli for his assistance and guidance.

Mayor Maio offered the following resolutions which were read by title.

Resolution 095-15 **RESOLUTION OF THE MAYOR AND COUNCIL OF
THE BOROUGH OF STANHOPE AUTHORIZING
READING OF THE MUNICIPAL BUDGET BY TITLE**

WHEREAS, N.J.S.40A:4-8 provides that the budget may be ready by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full Governing Body, provided that at least one (1) week prior to the date of public hearing a complete copy of the approved budget, as advertised, has been posted in the Municipal Building, the local public library and copies have been made available by the Clerk to persons requesting them; and

WHEREAS, these conditions have been met;

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the 2015 Municipal Budget shall be read by title at this public hearing for same.

On motion by Councilman Romano, seconded by Councilwoman Kuncken and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilman Romano – yes	Councilwoman Kuncken – yes
Councilwoman Zdichocki – yes	Councilman Depew – yes
Councilman Thornton - yes	Councilwoman Thistleton – yes

Resolution 096-15 **RESOLUTION OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF STANHOPE ADOPTING THE 2015
MUNICIPAL BUDGET**

BE IT RESOLVED by the Governing Body of the Borough of Stanhope, County of Sussex, that the budget herein before set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$4,610,013.31 for municipal purposes.

On motion by Councilwoman Thistleton, seconded by Councilwoman Zdichocki and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilman Romano – yes	Councilwoman Kuncken – yes
Councilwoman Zdichocki – yes	Councilman Depew – yes
Councilman Thornton - yes	Councilwoman Thistleton – yes

Mayor Maio opened this portion of the meeting for public comment on this resolution only.

Seeing no one from the public wishing to speak, Mayor Maio closed the public portion of the meeting.

ENGINEER'S REPORT

Mayor Maio invited Mr. Eric Keller, Borough Engineer, to come forward.

James Street Project - Mr. Keller stated the James Street project has received DOT approval. There were some minor comments made on the plans and the Borough can go to bid on this project. Mayor Maio asked if the James Street project will be bid separately from the sidewalk project. Mr. Keller confirmed the two projects will be bid separately. Mr. Keller never received a reply regarding the request to combine the two projects. Mr. Keller stated typically all projects run through SAGE. The sidewalk project is funded with discretionary aid and is not in SAGE. Mr. Keller is of the opinion that perhaps they did not want to combine a SAGE project and a non-SAGE project.

Mr. Keller stated there are easement issues being worked on. Mr. Keller has forwarded information to Mr. Stein, Borough Attorney. There is a title issue with regard to ownership of the property along Route 183. Mr. Keller stated in order to complete the work on James Street the Governing Body will need to provide approval to go to bid. A public information meeting is scheduled to take place prior to the next council meeting on April 28th. Mr. Keller stated if the approval is granted this evening that would allow advertising to be done next week with a May 14th bid opening. The awarding of the contract could then be done at the May 26th meeting with a preconstruction meeting to be held at the end of June. Construction could begin in mid to late July. The construction will take approximately two months. Mayor Maio asked what happens if the resolution is not adopted this evening. Mr. Keller stated it will push the timeframe back two weeks. Mr. Keller stated he will provide the Clerk with a notice to bidders to be submitted immediately following the adoption of the resolution.

Route 183/Route 206 Project - Mr. Keller stated the Route 183/Route 206 project has been submitted for review. Mr. Keller stated Mr. Stein is assisting in obtaining two or three temporary construction easements for the retaining wall along that portion of Route 206. Once review comments are received from Local Aid, the actual highway occupancy and drainage permits with Permits Region North will be filed.

Administrator McNeilly stated he and Mr. Keller have discussed the milling and paving that is scheduled to be done by the state and they do not foresee any issues. Discussion took place regarding the work to be done regarding curbing, catch basins and crosswalks. The paving project will be completed before the Borough begins construction. Mr. Keller estimates the Borough's project will begin in the spring of next year. The grant will not be affected. The project is approaching the one year mark this June and has to be awarded prior to the two year mark.

Mr. Keller stated originally a public information meeting was planned for May 12th. The Governing Body stated the information session should not be held until all the pertinent information is available. Mayor Maio asked if the issues with the Plumbing Store property and the driveways have been resolved. Mr. Keller stated the plans submitted to the State show the properties as they exist today. We are awaiting feedback from the State.

Gate Controllers and Fence Project – Mr. Keller stated a preconstruction meeting is scheduled with National Fence for this Thursday. A determination will be made regarding the placement of the electric lines. Then the electric from the individual well houses to the gates can be run. A decision will be made as to what type of gate controller is necessary for the DPW yard.

Main Street Crosswalks – Mr. Keller stated the product which was used for the crosswalks is an asphalt product and it has not been proven durable enough for the weather conditions in the Northeast. There are now epoxy products available. The product is available in different colors and patterns. Mayor Maio stated that the Town of Wharton used the same product and they do not have the same issues. Mr. Keller stated the Town of Newton had installed the same crosswalks and they did not hold up. Mayor Maio asked Mr. Keller to provide the costs for the crosswalks, per problem area. The Governing Body wants to maintain the look of the crosswalks. Administrator McNeilly stated the actual look of the new product may look different than the existing. If two crosswalks are located near each other and only one is in need of repair, the look will not be consistent.

Water Main Replacement Extension in the Port Morris Area – Mr. Keller stated he met with Administrator McNeilly and Bill Storms, DPW Superintendent, to discuss the water main replacement extension in the Port Morris area. Mr. Storms has compiled a price list. The job will require 620 feet of water main. This job will take twenty to thirty days for the DPW to complete depending on the weather. Administrator McNeilly stated this project will include Port Morris, Hillside Avenue and Central Avenue. The projected start date is the beginning of July with a completion date of mid to late August, weather permitting. The paving and reclamation of the streets would be done afterward.

Mr. Keller stated he has spoken with Bill Storms regarding the substandard water mains on Roberts and Lakeview. The homes on Walton Street need to be provided with a water main. The valving and “T’s” will be installed in preparation for this. Central Avenue will be patched, not paved at this time. Administrator McNeilly stated the plan is based on moving 50 feet of pipe a day which is a conservative plan. This will allow work to be done with a smaller crew if necessary and weather permitting. Mayor Maio stated she is concerned that this project may be too large for the DPW. It sounds as though it will be an all summer job. Councilwoman Kuncken stated the plan as presented does not appear to account for the other work that needs to be done during the summer such as Maple Terrace, grass cutting and the other roads. Administrator McNeilly stated the other issues such as the grass being cut and the crack sealing of the roads will also get done. Mr. Keller stated that Bill Storms did take into account the other jobs which will need to be completed when he prepared the schedule. Administrator McNeilly stated there will be a new hire and the DPW will have the ability to be split into two crews. Mr. Keller stated the Port Morris project is a two phase process. One phase is to install the water main and the second phase is pavement reclamation.

Maple Terrace Project – Mr. Keller stated the Maple Terrace project will be done by the co-op. DPW will not be involved. At this time the Borough is waiting for Mr. Milanovich to install drainage for his home. Mayor Maio asked what the timeframe is for the work to be done. Administrator McNeilly stated the resolution did not specify a time requirement for the drainage. A temporary certificate of occupancy can be held until the offsite improvements are complete. Mr. Keller stated the offsite improvements are a pre-requisite for all the drainage to be installed on the property. The residents cannot move back into the house until Mr. Keller signs off on the completion of the offsite work. Mr. Keller stated to date he has not been contacted to inspect any off the offsite improvements. Mayor Maio asked if Mr. Milanovich’s engineer has been contacted. Mr. Keller stated he will call the engineer. Once the drainage issue is completed the request will be submitted to Tilcon for paving. Mayor Maio stated she will speak with Mr. Stein regarding the timeframe for the drainage work to be done. Administrator McNeilly asked Mr. Keller to send an email with the current status for the Maple Terrace drainage.

Administrator McNeilly asked if the manhole located near Mountain Terrace will be repaired. Mr. Keller confirmed the manhole will be repaired.

Port Morris Reclamation - Mr. Keller stated the Port Morris area reclamation project will go out to bid. This cannot be done through the co-op because they do not have reclamation as a bid item. The bid specs will be prepared using the tax maps and other available mapping and will state quantities and limits. Mr. Keller stated he will provide the Borough with a proposal. It is anticipated that the information will be provided to the Governing Body in order to receive authorization at the May 26th meeting to go to bid. The bid opening would then be held at the end of June or early July. The award of contract would be scheduled for the July 14th meeting. The pre-construction meeting would be scheduled for mid-August and the work would start at the beginning of September with a 30 day time frame for completion. Mr. Keller described the current condition of the existing road surfaces.

Wastewater Management Plan - Mr. Keller stated work was done approximately five years ago with regard to the Sussex County Wastewater Management Plan and the Highlands. The County is in the process of completing the report that supports the map for the Wastewater Management Plan. The maps were reviewed and a discussion was held regarding the process that a developer will have to follow in the event the land is to be developed. Mr. Keller stated the Highlands Council still has Stanhope Borough listed as “in the process”. The Borough completed Module 4, the Environmental Resource Inventory, and then stopped. Mr. Keller stated regardless of the Borough’s decision regarding the Highlands, the Wastewater Management Map is not going to change. Mr. Keller stated he met recently with the Highlands Council on a different matter. Mr. Keller stated in his opinion the Highlands

Council will not benefit Stanhope Borough. Councilwoman Kuncken asked if the Borough has to officially opt in or opt out of the Highlands. Mr. Keller stated there is a Municipal Wastewater Management Chapter for Stanhope Borough which needs to be completed. In January 2009 a review was done of every property and it was all outlined. Section one of the Chapter is a statement of the community and a build out analysis. Much discussion took place regarding the land available for development. The build out of septic areas has been done by the County. The Borough's current zoning would permit 87 new septic areas, but due to the nitrate dilution, the Borough would only be allowed 45. Administrator McNeilly stated the County needs to have the municipal piece of plan completed by Mr. Keller.

Route 183/206 Project - Councilman Thornton stated there are two bus stops along Routes 183 and 206, one for Sussex County Vo-Tech and one for the choice school program in Byram Township. Councilman Thornton suggested they be notified with regard to the Sidewalk Project. Mr. Keller stated the project should not affect the bus stop at Dell Road. The work will be taking place north of the storage facility.

ADMINISTRATOR'S REPORT

Sussex County Hazard Mitigation Plan – Administrator McNeilly stated the update to the Sussex County Hazard Mitigation Plan is a much bigger project than first envisioned. The plan which was submitted in 2010 had three items in the Hazard Mitigation Plan. When there is a declared state of emergency anywhere in the state of New Jersey, it allows access to the money in the Hazard Mitigation Funds. Access to the funds is only permitted if the municipality is included in the submitted plan and the items are listed in the plan. The 2010 plan included the generator for Lenape Valley and Stanhope School, some flood switch gear at the Compaq property. Information for this plan will be obtained from the Fire Department, Ambulance Squad, both schools and the MSA. Administrator McNeilly stated any item that could be run with a generator should be included in the plan in the event that funding ever becomes available.

There will be a workshop meeting on April 23rd at 10:00AM to review the Borough's submission. They would like the following people to attend: the National Flood Plan Manager - Tom Pershouse, Fire Chief, Police Chief, Planner, Clerk, Construction Official, Engineer and Administrator. Administrator McNeilly stated he will attend along with the Police Chief and Bill Storms, DPW Superintendent. Additional meetings will be planned over the next few months and will require input from multiple departments within the Borough.

Mayor Maio stated in the past there was a discussion about equipping the American Legion. The building is ground level, has a kitchen and is large in size. Administrator McNeilly stated the Legion could be used as a warming station.

Lakeland Little League Carnival Request – Administrator McNeilly stated a completed packet of information has been received from the Lakeland Little League regarding the proposed carnival. A parking approval is needed from the school. The Zoning Officer has issued a temporary zoning permit which needs Mayor and Council approval. The Zoning Officer indicated that a voice vote from the Mayor and Council will be sufficient for approval of the carnival. Mayor Maio stated that it appears the information is in order and asked for a voice vote.

On motion by Councilwoman Kuncken, seconded by Councilman Depew and carried unanimously by the following roll call vote, approval was granted for the Lakeland Little League to hold a carnival.

Roll Call:

Councilman Romano – yes	Councilwoman Kuncken – yes
Councilwoman Zdichocki – yes	Councilman Depew – yes
Councilman Thornton - yes	Councilwoman Thistleton – yes

Mayor Maio asked that the Lakeland Little League be notified that approval has been granted to hold the carnival. Mr. Novack from the Lakeland Little League, present in the audience, thanked the Mayor and Council for the approval.

FEMA Fire Prevention and Safety Grant Program – Administrator McNeilly stated he has worked with the grant writer to prepare a grant application for a Senior Citizen Fire Safety Awareness Program. The grant would provide 250 smoke/carbon monoxide detectors along with a small budget for marketing and educational materials. The detectors would have a 10 year sealed Lithium-ion battery. The total amount requested is \$11,000. There is a 5% in-kind match which will be in the form of out-reach at Stanhope Day, website announcements and outreach at the Senior Citizens Meetings.

Environmental Commission & Shade Tree Commission Clean-Up Day – Administrator McNeilly stated this year's Clean-Up Day is scheduled for Sunday, April 26th at 1PM. They will be meeting at the Valley Road School and the Fire House. This event is for removal of trash only. Administrator McNeilly stated he will send a letter to the Environmental Commission and the Shade Tree Commission as a reminder that only trash can be removed during the clean-up

Mayor Maio stated a discussion was held previously regarding fencing for the area along the pathway off the canal by the basketball court. A letter was supposed to be sent to the neighboring property owner. Administrator McNeilly stated he will speak with Mr. Stein regarding the matter.

WORK SESSION

Stanhope Chamber of Commerce Silent Auction Donation – Mayor Maio stated the Stanhope Chamber of Commerce has sent a letter requesting a donation for the silent auction which will be held on Stanhope Day. In the past, the Governing Body members have donated \$20 each and Ellen Horak, Borough Clerk, has graciously prepared a basket for the event. Ms. Horak asked if the theme will be the same as last year. The Governing Body confirmed this.

Elected Official Training – Mayor Maio stated the Governing Body has been invited to attend the Elected Officials Training which will be held on May 6th at the Hopatcong Municipal Building at 6:00PM. For every member in attendance there is a \$250 credit applied toward the insurance.

Arbor Day Program at Stanhope School – Mayor Maio stated the Arbor Day Program will be held at Stanhope School on Thursday, April 23rd at 1:15PM.

Lakeland Little League Carnival – This discussion was held during the Administrator's Report.

COAH – Councilman Depew stated at the Land Use Board meeting there was a discussion regarding COAH and the Master Plan. Mayor Maio stated she spoke with Mr. Stein, Borough Attorney, today regarding COAH. Mayor Maio stated Mr. Stein informed her that COAH is a municipal issue and not one that should be handled by the Land Use Board. The attorneys at Laddey, Clark & Ryan are going to meet this week to devise a plan for all the municipalities they serve. Mayor Maio asked Ms. Horak to inform the Land Use Board that the Governing Body will be handling the COAH issue.

NEW BUSINESS

Mayor Maio offered the following ordinances for introduction which were read by title:

Ordinances for Introduction [Public Hearing on April 28, 2015]

ORDINANCES

Ordinance 2015-05

AN ORDINANCE TO AMEND CHAPTER 82 OF THE CODE OF THE BOROUGH OF STANHOPE ENTITLED "FEES" BY AMENDING THE BASE BILLING RATE FOR MUNICIPAL WATER AND SEWER SERVICE

BE IT ORDAINED, by the Mayor and Council of the Borough of Stanhope, Sussex County, New Jersey, as follows:

SECTION I.

Subsection 82-2J(a) of the Code of the Borough of Stanhope is hereby amended to read as follows:

- (a) For each single-family residence, each unit of multifamily residence, and each commercial building in which the sewer is measured by a water meter, unless otherwise exempt, quarterly \$122

SECTION II.

All other provisions of Section 82-2J Sewers, Chapter 116, not amended by this Ordinance, shall remain in full force and effect.

SECTION III.

Subsection 82-2P(1)(a) of the Code of the Borough of Stanhope is hereby amended to read as follows:

- (a) Each single-family residence, each unit of a multifamily residence and all other buildings unless otherwise exempt, per quarter \$83 plus cost for actual use

SECTION IV.

All other provisions of Section 82-2P Water, Chapter 136, not amended by this Ordinance, shall remain in full force and effect.

SECTION V. Billing Cycle

The revised sewer and water base rates shall go into effect for billing purposes for the third quarter 2015 billing cycle.

SECTION VI. When Effective

This ordinance shall become effective upon passage and publication as required by law.

On motion by Councilman Romano, seconded by Councilman Depew, and unanimously carried by the following roll call vote, the foregoing ordinance was introduced.

Roll Call:

- | | |
|------------------------------|-------------------------------|
| Councilman Romano – yes | Councilwoman Kuncken – yes |
| Councilwoman Zdichocki - yes | Councilman Depew – yes |
| Councilman Thornton - yes | Councilwoman Thistleton – yes |

On motion by Councilwoman Thistleton, seconded by Councilwoman Zdichocki, and unanimously carried by voice vote, the Mayor and Council instructed the Borough Clerk to post the ordinance and authorized publication of same.

Ordinance 2015-06

CAPITAL ORDINANCE APPROPRIATING \$12,438 FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY

BE IT ORDAINED by the Borough Council of the Borough of Stanhope, in the County of Sussex, New Jersey, AS FOLLOWS;

Section 1. The several improvements described in Section 3 of this capital ordinance are hereby respectively authorized as general improvements to be made or acquired by the Borough of Stanhope, New Jersey. For the said several improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sums being inclusive of all appropriations heretofore made therefore and amounting in the aggregate to \$12,438, which has heretofore been set aside for the improvement or purpose stated in Section 3 and now available therefore by virtue of provision in a previously adopted budget or budgets of the Borough for capital improvement purposes.

Section 2. For the financing of said improvements or purposes and to meet the part of said \$12,438 appropriations, the Borough will use \$6,000 from the General Capital Improvement Fund, and \$6,438 from General Capital Surplus, as described in Section 3.

Section 3. The improvements hereby authorized and the several purposes for the allocation of which said obligations are to be spent, the appropriation made for an estimated cost of each such purpose, and the estimated maximum amount of funds to be spent for each such purpose, are respectively as follows:

Landscaping of DPW Yard, including purchase of trees and related materials for planting	\$ 6,000.00	Gen'l Cap'l Improve Fund
Replacement of Radar Units, including all related costs including installation	\$ 6,438.00	General Capital Surplus

All the aforesated improvements or purposes where applicable, are in accordance with specifications on file in the office of the Borough Clerk, which specifications are hereby approved.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

- (a) The said purposes described in Section 3 of this capital ordinance are capital expenses and are each a property or improvement which the Borough may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specifically assessed on property specially benefited thereby.
- (b) The average period of usefulness of said purposes within the limitations of said Local bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed by this capital ordinance, is five (5) years.

Section 5. This capital ordinance shall take effect ten (10) days after the publication thereof after final adoption.

On motion by Councilman Depew, seconded by Councilwoman Kuncken, and unanimously carried by the following roll call vote, the foregoing ordinance was introduced.

Roll Call:

Councilman Romano – yes	Councilwoman Kuncken – yes
Councilwoman Zdichocki - yes	Councilman Depew – yes
Councilman Thornton - yes	Councilwoman Thistleton – yes

On motion by Councilman Depew, seconded by Councilman Thornton, and unanimously carried by voice vote, the Mayor and Council instructed the Borough Clerk to post the ordinance and authorized publication of same.

Ordinance 2015-07

AN ORDINANCE OF THE BOROUGH OF STANHOPE COUNTY OF SUSSEX, NEW JERSEY FIXING THE SALARY AND WAGES FOR BOROUGH EMPLOYEES AND OFFICIALS

BE IT ORDAINED by the Mayor and Council of the Borough of Stanhope, New Jersey as follows:

SECTION 1. That the annual salary, wage and compensation to be paid to Borough employees and officials in 2015 be as follows:

Mayor	\$ 3,013.00
Borough Council Member	2,739.00
Administrator	97,399.00
Borough Clerk	58,129.00
Deputy Borough Clerk	34,557.00
Registrar	3,521.00

Deputy Registrar	1,698.00
Website Content Manager	3,500.00
Chief Financial Officer/ Tax Collector	95,554.00
Utility Collector/ Asst to Tax Collector	36,167.00
Accounts Payable	22,000.00
Tax Assessor	19,000.00
Custodian	7,480.00

POLICE DEPARTMENT

Chief of Police	As per contract
Sergeant	As per contract
Sergeant's Stipend	As per contract
Detective's Stipend	As per contract
Patrolman	As per contract
Clerk Typist - Police Dept.	32,968.00
Police Matron	\$21.29 per hour
Police Matron – Call-out	\$50.00 per call-out
Special Officer	\$20.61 per hour
Crossing Guard	\$14.44 per hour

DEPARTMENT OF PUBLIC WORKS

Superintendent	\$ 82,081.00
Water Operator	6,291.00
Sewer Operator	6,291.00
Water T-1 License Stipend	3,500.00
Public Works Repairer	As per contract
Laborer	As per contract
Part-time Laborer	\$12.00 to \$12.83 per hour
Seasonal Help	\$14.00 per hour

CONSTRUCTION DEPARTMENT

Construction Official	22,159.00
Fire Subcode Official	3,174.00
Plumbing Subcode Official	3,649.00
Electrical Inspector	9,186.00
Zoning Officer	10,440.00
Code Enforcement Officer	10,867.00
Municipal Housing Stipend	2,016.00
Clerical –Construction	8,000.00

BOARDS AND COMMISSIONS:

Land Use Secretary	\$ 9,027.00
Board of Health Secretary	4,263.00
Secretary to:	
Shade Tree	\$25.00 per month*
Environmental Commission	\$25.00 per month*
Recreation Commission	\$25.00 per month*

*submission of monthly minutes required.

SECTION 2. Salaries and wages for all Borough employees and officials shall be paid in bi-weekly installments as nearly equal as possible.

SECTION 3. Unless otherwise provided herein, remuneration for all employees shall be retroactive to January 1st of each year.

SECTION 4. The salaries and wages herein established shall be in lieu of any and all fees to which the respective incumbents of said offices might otherwise be entitled by statute or ordinance; which fees shall immediately upon collection thereof be paid over to the Treasurer for use of the Borough except as otherwise provided herein.

SECTION 5. The Borough shall pay medical insurance premiums in accordance with State law, collective bargaining agreements and the Borough's elected participation in any State health benefit program for all eligible employees and their eligible dependents.

SECTION 6. The terms and conditions of all collective bargaining agreements negotiated between the Borough and any bargaining unit representing Borough employees are hereby incorporated into this Ordinance.

SECTION 7. All Ordinances and Resolutions, or parts thereof, inconsistent herewith are hereby repealed.

SECTION 8. This Ordinance shall become effective immediately upon final adoption and publication as required by law.

On motion by Councilman Romano, seconded by Councilman Thornton, and unanimously carried by the following roll call vote, the foregoing ordinance was introduced.

Roll Call:

Councilman Romano – yes

Councilwoman Kuncken – yes

Councilwoman Zdichocki - yes

Councilman Depew – yes

Councilman Thornton - yes

Councilwoman Thistleton – yes

On motion by Councilwoman Kuncken, seconded by Councilwoman Zdichocki, and unanimously carried by voice vote, the Mayor and Council instructed the Borough Clerk to post the ordinance and authorized publication of same.

Ordinance 2015-08

BOND ORDINANCE APPROPRIATING \$128,000, AND AUTHORIZING THE ISSUANCE OF \$128,000 BONDS OR NOTES OF THE BOROUGH, FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY, FOR THE WATER SUPPLY AND DISTRIBUTION SYSTEM OF THE BOROUGH

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized as general improvements to be made or acquired by The Borough of Stanhope, New Jersey. For the said several improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sums being inclusive of all appropriations heretofore made therefor and amounting in the aggregate to \$128,000.

Section 2. For the financing of said improvements or purposes and to meet the said \$128,000 appropriations, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$128,000 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Borough in a principal amount not exceeding \$128,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. The improvements hereby authorized and the several purposes for the financing of which said obligations are to be issued, the appropriation made for and estimated cost of each such purpose, and the estimated maximum amount of bonds or notes to be issued for each such purpose, are respectively as follows:

<u>IMPROVEMENT OR PURPOSE</u>	<u>APPROPRIATION AND ESTIMATED COST</u>	<u>ESTIMATED MAXIMUM AMOUNT OF BONDS AND NOTES</u>
(a) Acquisition by purchase of new and additional vehicular equipment for use by the water utility of the Borough, including one (1) backhoe, together with all equipment, appurtenances and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved, the \$68,000 hereby appropriated therefor being exclusive of the sum of \$68,000 appropriated therefor on the date hereof by a sewer utility bond ordinance of the Borough	\$68,000	\$68,000
(b) Improvement of the water supply and distribution system in and by the Borough, including the rehabilitation of water mains in and along various roads including Spring Street, Coursen Street, Hillside Avenue and Port Morris Avenue, together with all structures, equipment, site work, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved	<u>60,000</u>	<u>60,000</u>
Totals	\$128,000	\$128,000

Section 4. The following additional matters are hereby determined, declared, recited and stated:

- (a) The said purposes described in Section 3 of this bond ordinance are not current expenses and each is a property or improvement which the Borough may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.
- (b) The average period of usefulness of said purposes within the limitations of said Local Bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 21.41 years.
- (c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that, while the net debt of the Borough determined as provided in said Local Bond Law is not increased by this bond ordinance, the gross debt of the Borough as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$128,000, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.
- (d) Amounts not exceeding \$15,000 in the aggregate for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed in and permitted under Section 40A:2-20 of said Local Bond Law may be included as part of the costs of said improvements and are included in the foregoing estimate thereof.
- (e) This bond ordinance authorizes obligations of the Borough solely for purposes described in paragraph (h) of section 40A:2-7 of said Local Bond Law, and the said obligations authorized by this bond ordinance are to issued for a purpose which is self-liquidating within the meaning and limitations of section 40A:2-45 of said Local Bond Law and are deductible, pursuant to paragraph of (c) of section 40A:2-44 of said Local Bond Law, from the gross debt of the Borough.

Section 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Borough at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 6. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Borough, and, unless paid from revenues of the water supply and distribution system of the Borough, the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 7. The capital budget or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Borough Clerk and are available for public inspection.

Section 8. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

On motion by Councilwoman Kuncken, seconded by Councilman Romano, and unanimously carried by the following roll call vote, the foregoing ordinance was introduced.

Roll Call:

Councilman Romano – yes	Councilwoman Kuncken – yes
Councilwoman Zdichocki - yes	Councilman Depew – yes
Councilman Thornton - yes	Councilwoman Thistleton – yes

On motion by Councilman Romano, seconded by Councilman Depew, and unanimously carried by voice vote, the Mayor and Council instructed the Borough Clerk to post the ordinance and authorized publication of same.

Ordinance 2015-09

BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF NEW AND ADDITIONAL VEHICULAR EQUIPMENT FOR USE BY THE SEWER UTILITY OF THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY, APPROPRIATING \$68,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$68,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING SUCH APPROPRIATION

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY (not less than two thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The improvement described in Section 3 of this bond ordinance is hereby authorized as a general improvement to be made or acquired by The Borough of Stanhope, New Jersey. For the said improvement or purpose stated in said Section 3, there is

hereby appropriated the sum of \$68,000, said sum being inclusive of all appropriations heretofore made therefor.

Section 2. For the financing of said improvement or purpose and to meet said \$68,000 appropriation, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$68,000 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the Borough in a principal amount not exceeding \$68,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. (a) The improvement hereby authorized and purpose for the financing of which said obligations are to be issued is the acquisition by purchase of new and additional vehicular equipment for use by the sewer utility of the Borough, including one (1) backhoe, together with all equipment, appurtenances and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved.

(b) The estimated maximum amount of bonds or notes to be issued for said purpose pursuant to this bond ordinance is \$68,000.

(c) The estimated cost of said purpose is \$136,000, the excess thereof over the appropriation hereby made therefor being the amount of \$68,000 appropriated on the date hereof by virtue of a water utility bond ordinance of the Borough.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purpose described in Section 3 of this bond ordinance is not a current expense and is a property or improvement which the Borough may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of said purpose within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is five (5) years.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that, while the net debt of the Borough determined as provided in said Local Bond Law is not increased by this bond ordinance, the gross debt of the Borough as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$68,000, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$5,000 for interest on said obligations, costs of issuing said obligations and other items of expense listed in and permitted under section 40A:2-20 of said Local Bond Law may be included as part of the cost of said improvement and is included in the foregoing estimate thereof.

(e) This bond ordinance authorizes obligations of the Borough solely for purposes described in paragraph (h) of section 40A:2-7 of said Local Bond Law, and the said obligations authorized by this bond ordinance are to be issued for a purpose which is self-liquidating within the meaning and limitations of section 40A:2-45 of said Local Bond Law and are deductible, pursuant to paragraph (c) of section 40A:2-44 of said Local Bond Law, from the gross debt of the Borough.

Section 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Borough at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 6. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Borough, and, unless paid from revenues of the sanitary sewerage system of the Borough, the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 7. The capital budget or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Borough Clerk and are available for public inspection.

Section 8. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

On motion by Councilman Depew, seconded by Councilwoman Kuncken, and unanimously carried by the following roll call vote, the foregoing ordinance was introduced.

Roll Call:

Councilman Romano – yes	Councilwoman Kuncken – yes
Councilwoman Zdichocki - yes	Councilman Depew – yes
Councilman Thornton - yes	Councilwoman Thistleton – yes

On motion by Councilman Romano, seconded by Councilwoman Kuncken, and unanimously carried by voice vote, the Mayor and Council instructed the Borough Clerk to post the ordinance and authorized publication of same.

Ordinance 2015-10

BOND ORDINANCE APPROPRIATING \$271,750, AND AUTHORIZING THE ISSUANCE OF \$258,150 BONDS OR NOTES OF THE BOROUGH, FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized as general improvements to be made or acquired by The Borough of Stanhope, New Jersey. For the said several improvements or purposes stated in

said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sums being inclusive of all appropriations heretofore made therefor and amounting in the aggregate to \$271,750 including the aggregate sum of \$13,600 as the several down payments for said improvements or purposes required by law and more particularly described in said Section 3 and now available therefor by virtue of provision in a previously adopted budget or budgets of the Borough for down payment or for capital improvement purposes.

Section 2. For the financing of said improvements or purposes and to meet the part of said \$271,750 appropriations not provided for by application hereunder of said down payments, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$258,150 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Borough in a principal amount not exceeding \$258,150 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. The improvements hereby authorized and the several purposes for the financing of which said obligations are to be issued, the appropriation made for and estimated cost of each such purpose, and the estimated maximum amount of bonds or notes to be issued for each such purpose, are respectively as follows:

<u>IMPROVEMENT OR PURPOSE</u>	<u>APPROPRIATION AND ESTIMATED COST</u>	<u>ESTIMATED MAXIMUM AMOUNT OF BONDS AND NOTES</u>
(a) Acquisition by purchase, of new and additional equipment, including signage for use by the Public Works Department of the Borough, radios for use by the First Aid Squad and various equipment for use by the Fire Department of the Borough, together with all appurtenances, apparatus and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved	\$60,750	\$57,700
(b) Improvement of various roads in and by the Borough by the construction or reconstruction therein of roadway pavements at least equal in useful life or durability to a roadway pavement of Class B construction (as such term is used or referred to in Section 40A:2-22 of said Local Bond Law) including, without limitation, Spring Street, Coursen Street, Hillside Avenue, Port Morris Avenue and Maple Terrace, together with all structures, appurtenances, milling, curb and sidewalk reconstruction, drainage improvements, retaining walls, equipment, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Township Clerk and hereby approved.	<u>211,000</u>	<u>200,450</u>
Totals	\$271,750	\$258,150

Except as otherwise stated in paragraph (c) above with respect to the said \$250,000 grant-in-aid of financing the purpose described in said paragraph, the excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the said down payment for said purpose.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

- (a) The said purposes described in Section 3 of this bond ordinance are not current expenses and each is a property or improvement which the Borough may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

- (b) The average period of usefulness of said purposes within the limitations of said Local Bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 13.35 years.
- (c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Borough as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$258,150, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.
- (d) Amounts not exceeding \$30,000 in the aggregate for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed in and permitted under Section 40A:2-20 of said Local Bond Law may be included as part of the costs of said improvements and are included in the foregoing estimate thereof.

Section 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Borough at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 6. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 7. The capital budget or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Borough Clerk and are available for public inspection.

Section 8. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

On motion by Councilman Thornton, seconded by Councilwoman Kuncken, and unanimously carried by the following roll call vote, the foregoing ordinance was introduced.

Roll Call:

- | | |
|------------------------------|-------------------------------|
| Councilman Romano – yes | Councilwoman Kuncken yes |
| Councilwoman Zdichocki - yes | Councilman Depew – yes |
| Councilman Thornton - yes | Councilwoman Thistleton – yes |

On motion by Councilwoman Thistleton, seconded by Councilman Depew, and unanimously carried by voice vote, the Mayor and Council instructed the Borough Clerk to post the ordinance and authorized publication of same.

RESOLUTIONS

Mayor Maio offered the following resolutions which were read by title:

Resolution 097-15 Governor’s Council on Alcoholism and Drug Abuse Fiscal Grant Cycle July 2014 - June 2019

WHEREAS, the Governor’s Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, non-profit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

WHEREAS, the Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages: and therefore has an established Municipal Alliance Committee; and,

WHEREAS, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and

WHEREAS, the Borough Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Sussex;

NOW, THERFORE, BE IT RESOLVED that the Borough Council of the Borough of Stanhope does hereby recognizes the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Lenape Valley Municipal Alliance grant for fiscal year 2015 in the amount of:

DEDR	\$11,420.00
Cash Match	\$ 2,855.00
In-Kind	\$ 8,565.00

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administration compliance and audit requirements.

On motion by Councilwoman Zdichocki, seconded by Councilman Romano and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilman Romano – yes	Councilwoman Kuncken – yes
Councilwoman Zdichocki – yes	Councilman Depew – yes
Councilman Thornton - yes	Councilwoman Thistleton – yes

Resolution 098-15 RESOLUTION APPROVING THE SUBMISSION OF A GRANT APPLICATION WITH THE U.S. DEPARTMENT OF HOMELAND SECURITY, FEMA

WHEREAS, the Borough of Stanhope wishes to make a grant application for the Fire Prevention and Safety Program for the purchase and installation of residential smoke/carbon monoxide detectors;

NOW, THERFORE, BE IT RESOLVED, that the Mayor and Council of the Borough of Stanhope, in the County of Sussex, State of New Jersey formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to submit an electronic grant application to the U.S Department of Homeland Security on behalf of the Borough of Stanhope.

BE IT FURTHER RESOLVED, that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Stanhope and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

On motion by Councilwoman Zdichocki, seconded by Councilman Thornton and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilman Romano – yes

Councilwoman Kuncken – yes

Councilwoman Zdichocki – yes

Councilman Depew – yes

Councilman Thornton - yes

Councilwoman Thistleton – yes

Resolution 099-15

**AUTHORIZE SHARED SERVICES AGREEMENT WITH
SUSSEX COUNTY MUNICIPAL UTILITIES
AUTHORITY FOR THE PROVISION OF CERTIFIED
RECYCLING PROFESSIONAL SERVICES TO
CERTIFY AND SUBMIT THE 2014 RECYCLING
TONNAGE REPORT TO NJDEP**

WHEREAS, New Jersey’s Recycling Enhancement Act (REA) requires that reports or other recycling-related documents be signed/certified by a Certified Recycling Professional (CRP); and

WHEREAS, the Uniform Shared Services and Consolidation Act (N.J.S.A 40A:65-1, et, seq.) (hereinafter, “the Act”) provides that local units of government may enter into a contract to provide or receive any service that either local unit participating in the Agreement is empowered to provide or receive within its own jurisdiction, including services incidental to the primary purposes of any of the participating units (N.J.S.A. 40A:65-4); and

WHEREAS, the Borough of Stanhope will prepare the 2014 Recycling Tonnage Report; and

WHEREAS, the Borough of Stanhope has requested the services of the SCMUA in the form of the District Recycling Coordinator as a Certified Recycling Professional to certify and submit the required 2014 Borough of Stanhope Recycling Tonnage Report to NJDEP by April 30, 2015; and

WHEREAS, SCMUA has the qualified staff to certify the Recycling Tonnage Report prepared by the Borough of Stanhope and electronically submit it to NJDEP on behalf of the Borough of Stanhope under the terms and conditions set for in the Shared Services Agreement.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stanhope, in the County of Sussex, and the State of New Jersey as follows:

1. The Mayor is hereby authorized to sign the Shared Services Agreement with SCMUA, for the provision of a Certified Recycling Professional Services to certify and submit the 2014 Recycling Tonnage Report to NJDEP.

2. This Resolution shall take effect immediately.

On motion by Councilwoman Thistleton, seconded by Councilman Thornton and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilman Romano – yes
Councilwoman Zdichocki – yes
Councilman Thornton - yes

Councilwoman Kuncken – yes
Councilman Depew – yes
Councilwoman Thistleton – yes

CONSENT AGENDA (All items listed on the Consent Agenda are considered routine by the Borough Council and were enacted by one motion of the Borough Council with no separate discussion.)

Resolution 100-15

**RESOLUTION SUPPORTING THE CLICK IT OR
TICKET SAFETY BELT MOBILIZATION FOR
MAY 18 THROUGH MAY 31, 2015**

WHEREAS, a large percentage of the motor vehicle occupants killed in traffic crashes were not wearing a safety belt; and

WHEREAS, use of a safety belt remains the most effective way to avoid death or serious injury in a motor vehicle crash; and

WHEREAS, the National Highway Traffic Safety Administration estimates that 135,000 lives were saved by safety belt usage nationally between 1975 and 2000; and

WHEREAS, the State of New Jersey will participate in the nationwide Click It or Ticket seat belt mobilization from May 18 through May 31, 2015 in an effort to raise awareness and increase seat belt usage through a combination of enforcement and education; and

WHEREAS, the Division of Highway Traffic Safety has set a goal of increasing the seat belt usage rate in the state from the current level of 94.51% to 100%; and

WHEREAS, a further increase in seat belt usage in New Jersey will save lives on our roadways;

THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Stanhope declares its support for the Click It or Ticket seat belt mobilization both locally and nationally from May 18 through May 31, 2015 and pledges to increase awareness of the mobilization and the benefits of seat belt use.

Resolution 101-15

**RESOLUTION CANCELLING UNUSED BALANCE OF
ESCROW FUNDS**

WHEREAS, Resolution 087-15 was approved at the meeting of March 24, 2015 authorizing the cancellation of funds held for a drainage project for Block 11207, Lot 11, and the funds are no longer required to be on deposit with the Borough; and

WHEREAS, the Chief Finance Officer inserted an incorrect amount in the resolution, and with this resolution wishes to rescind Resolution 087-15 and correct the amount as stated below.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Stanhope as follows:

1. Resolution No. 087-15 is hereby rescinded.
2. That the balance of \$3,710.49, plus any accrued interest, which remains on deposit in the Developer’s Escrow Fund of the Borough of Stanhope, be canceled as follows:

General Fund Surplus:
Dimitriou Drainage Project \$ 3,710.49

Resolution 102-15

RESOLUTION TO CANCEL GENERAL CAPITAL BALANCES

WHEREAS, certain General Capital Improvement appropriation balances remain dedicated to projects now completed and/or cancelled; and

WHEREAS, the Finance Officer certifies that it is necessary to formally cancel said balances so that the unexpended balances may be returned to either Capital Improvement Fund or Surplus, and unused debt authorizations and grant receivables may be canceled;

NOW THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the following unexpended and dedicated balances of General Capital Appropriations be canceled:

Ord. #	Project Description	Amount Cancelled	
		Funded	Unfunded
2013-07	Fire Dept. Bottles & Air Masks	\$ 99.45	
2014-10	Various Improvements-Police	\$ 4,471.24	

To be canceled to Capital Improvement Fund:	\$ 99.45
To be canceled to Capital Fund Balance:	\$ 4,471.24

Resolution 103-15

RESOLUTION AUTHORIZING REFUND OF REDEMPTION MONIES TO OUTSIDE LIEN HOLDER

WHEREAS, the Tax Collector has received payment for the redemption of Tax Title Lien No. 2014-008, representing 2013 property taxes and/or utility charges on Block 10903, Lot 12, known as 6 Hickory Drive, assessed to Frank Tate, and;

WHEREAS, the Tax Collector certifies that reimbursement is now required to be made to the following lien holder for the required redemption amounts as shown below:

To Lienholder: Isaac Moradi
520 Elm Street
Kearny, New Jersey 07032

Redemption Amount:	Tax Title Lien #2014-008 and	
	Interest to Date of Meeting	\$ 1,690.43
	Premium Paid by Lienholder	<u>1,000.00</u>

Total From Current Fund:	\$ 1,690.43
Total From Tax Premium Account	1,000.00

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the Borough Treasurer be authorized to prepare the necessary check as stated above and to forward same to the lien holder.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer/Tax Collector.

Resolution 104-15

RESOLUTION AUTHORIZING REFUND OF REDEMPTION MONIES TO OUTSIDE LIEN HOLDER

WHEREAS, the Tax Collector has received payment for the redemption of Tax Title Lien No. 2014-030, representing 2013 property taxes and/or utility charges on Block 11501, Lot 2, C0334, known as 17334 Aspen Court, assessed to Gregory C. Watson, and;

WHEREAS, the Tax Collector certifies that reimbursement is now required to be made to the following lien holder for the required redemption amounts as shown below:

To Lienholder: Stuart Lasher
P.O. Box 83
Milltown, NJ 08850

Redemption Amount:	Tax Title Lien #2014-030 and	
	Interest to Date of Meeting	\$ 1,690.36
	Premium Paid by Lienholder	<u>1,100.00</u>
Total From Current Fund:		\$ 1,690.36
Total From Tax Premium Account		1,100.00

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the Borough Treasurer be authorized to prepare the necessary check as stated above and to forward same to the lien holder.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer/Tax Collector.

Resolution 105-15

RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF STANHOPE AUTHORIZING THE STANHOPE CHAMBER OF COMMERCE TO PLACE A BANNER ACROSS ROUTE 183

WHEREAS, the Borough of Stanhope received a request from the Chamber of Commerce to hang a banner across Route 183 between the traffic light at Linden Avenue and the traffic light at Brooklyn Road to promote the annual Stanhope Spring Festival; and

WHEREAS, said banner will be hung from May 21, 2015 through June 25, 2015; and

WHEREAS, prior to the placement of the banner, the Chamber of Commerce will secure the necessary permit from the New Jersey Department of Transportation;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that they hereby grant approval to the Stanhope Chamber of Commerce to hang a banner across Route 183 between the traffic light at Linden Avenue and the traffic light at Brooklyn Road from May 21, 2015 through June 25, 2015, subject to receipt of a permit by the New Jersey Department of Transportation.

On motion by Councilman Romano, seconded by Councilman Depew and unanimously carried by the following roll call vote, the foregoing resolutions were duly adopted.

Roll Call:

Councilman Romano – yes	Councilwoman Kuncken – yes
Councilwoman Zdichocki – yes	Councilman Depew – yes
Councilman Thornton - yes	Councilwoman Thistleton – yes

PAYMENT OF BILLS

Resolution 106-15

RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF STANHOPE AUTHORIZING PAYMENT OF BILLS

WHEREAS, the Chief Finance Officer has certified that funds are available in the proper account; and

WHEREAS, the Chief Finance Officer has approved payment upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stanhope that the current bills list, dated April 14, 2015 and on file and available for public inspection in the Office of the Chief Finance Officer and approved by the Chief Finance Officer for payment, be paid.

On motion by Councilman Romano, seconded by Councilwoman Kuncken and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilman Romano – yes
Councilwoman Zdichocki – yes
Councilman Thornton - yes

Councilwoman Kuncken – yes
Councilman Depew – yes
Councilwoman Thistleton – yes

AGENDA ITEMS

All items listed on the Agenda for April 28, 2015 were approved with the addition of the resolution for James Street bids.

CITIZENS TO BE HEARD

Mayor Maio opened the meeting to the public after advising attendees that there is a five (5) minute time limit for each speaker.

Seeing no one from the public wishing to speak, Mayor Maio closed the public portion of the meeting.

ADJOURNMENT

On a motion by Councilman Romano, seconded by Councilman Depew, and unanimously carried by voice vote the meeting was adjourned at 8:34 P.M.

Approved:

Linda Chirip
Deputy Clerk for
Ellen Horak, RMC
Borough Clerk