

**MAYOR AND COUNCIL
REGULAR MEETING
March 27, 2018
7:00 P.M.**

CALL TO ORDER

SALUTE TO COLORS

Mayor Maio invited all those present to stand in a salute to the colors.

MAYOR'S STATEMENT AS TO COMPLIANCE WITH P.L. 1975

Adequate Notice of this Meeting has been provided according to the Open Public Meetings Act, Assembly Bill 1030. Notice of this Meeting was included in the Annual Meeting Notice sent to the New Jersey Herald and the Daily Record on January 3, 2018 and was placed on the Official Bulletin Board in the Municipal Building.

In the event the Mayor and Council have not addressed all items on this Agenda by 11:00 PM and they are of the opinion that they cannot complete the Agenda in a reasonable time period, the Mayor and Council may exercise their option to continue this meeting at an agreed to date, time and place within ten (10) days of this meeting. Please turn off all cell phones for the duration of this meeting.

ROLL CALL

Council Members:

Councilwoman Kuncken – present	Councilwoman Thistleton - present
Councilman Riccardi - present	Councilman Thornton - present
Councilman Romano – present	Councilwoman Zdichocki - present

Mayor Maio – present

CITIZENS TO BE HEARD

Mayor Maio opened the meeting to the public after advising attendees there is a five (5) minute time limit for each speaker.

Seeing no one from the public wishing to speak, Mayor Maio closed this public portion of the meeting.

MINUTES FOR APPROVAL

Mayor Maio read aloud the list of minutes being presented for approval:

February 13, 2018	Work Session/Agenda Meeting & Closed Session
February 20, 2018	Special Budget Meeting
February 27, 2018	Business Meeting & Closed Session

On motion by Councilman Romano, seconded by Councilman Thornton and unanimously carried by voice vote, the above listed minutes were approved.

CORRESPONDENCE (List Attached)

On motion by Councilwoman Kuncken, seconded by Councilman Riccardi and unanimously carried by voice vote, the list of correspondence was accepted and ordered placed on file.

COUNCIL COMMITTEE REPORTS

Public Safety – Councilwomen Kuncken/Thistleton

(Police, Fire, Ambulance, Court & Violations Bureau, Emergency Management)

Councilwoman Kuncken reported the Fire Department, for the month of February, answered 10 calls, had a total of 335 man hours, 1 mutual aid call, 6 drills, 5 special details and a total of 523.5 man hours. Councilwoman Kuncken stated the County Fire Inspection Report states there were 5 inspections done during the month of February.

Councilwoman Kuncken reported the Police Department, for the month of February, responded to a total of 172 motor vehicle stops and the total number of calls was 310.

Councilwoman Kuncken reported the Ambulance Squad, for the month of February, responded to 19 calls in Stanhope, 32 in Netcong, and 2 standbys for a total of 53 calls. There was 1 out of town call to Hopatcong. They treated 40 patients and made 37 trips to the hospital. There were no assists from the Police or Fire Departments. Volunteer hours totaled 277 hours and 45 minutes. They travelled 965 miles.

Finance & Administration – Councilman Romano/Councilwoman Kuncken

Councilman Romano reported the month to date taxes for February are \$1,947,923.53. The year to date taxes total \$2,802,508.30. 93% of the first quarter taxes have been collected.

Councilman Romano stated the water collection figures for February are \$10,539.50. The sewer collection was \$16,132.48.

Community Development – Councilwoman Zdichocki/Councilman Thornton

(Zoning, Construction, Code Enforcement, Economic Development, Chamber of Commerce, Downtown Revitalization)

Councilwoman Zdichocki stated she met with Arlene Fisher, Code Enforcement Official, to discuss the vacant property registration. The registrations began on September 14, 2015 and as of March 14, 2018, which is approximately 2 years and 6 months, approximately \$38,000 has been collected. Councilwoman Zdichocki stated she discussed with Ms. Fisher the hours spent dealing with the vacant property issues. The number of vacant properties is increasing. Councilwoman Zdichocki stated perhaps Ms. Fisher's hours should be increased. Mayor Maio stated she was under the impression the number of vacant/abandoned homes in the Borough were decreasing. Mayor Maio asked Administrator McNeilly for his input. Administrator McNeilly stated he will follow up on this issue.

Municipal Infrastructure – Councilman Thornton/Councilwoman Zdichocki

(Water Distribution, Sewer Collection System, Road Construction & Maintenance, Buildings & Grounds)

Councilman Thornton stated hydrant flushing will begin next week, weather permitting.

Information Technology – Councilmen Riccardi/Romano

Councilman Riccardi had no report.

Boards/Commissions – Councilwoman Thistleton/Councilman Riccardi

Councilwoman Thistleton stated the Easter Egg Hunt was held this past weekend at the Ambulance Squad parking lot due to the snow conditions at the park. There was a very good turnout. Mayor Maio stated there were many children, parents and grandparents and they all stayed for quite a while. Mayor Maio stated she spoke with the Recreation Commission members that day and commended them for a job well done. Councilwoman Kuncken stated many parents and children came over to thank the commission for providing the egg hunt. Mayor Maio asked Councilwoman Thistleton to extend the Governing Body's thanks to the Recreation Commission. The Ambulance Squad was thanked on the day of the Easter Egg Hunt. The members of the squad were a great help with the event.

Councilwoman Thistleton stated the Miss Stanhope Scholarship Program flyers and applications have been printed. The Farm & Horse Show has been informed that Stanhope Borough will be participating in the pageant this year. Councilwoman Thistleton stated Councilwoman Kuncken has volunteered to deliver the applications to the school and the packets are at Borough Hall also. The Miss Stanhope Program will take place on June 16th at 1:00pm. Councilwoman Kuncken stated Catherine Barry, the current Miss Stanhope, suggested reaching out not only to the high school but to the community. Young women up to the age of 21 are eligible to participate. Administrator McNeilly stated the information was received in the office today and will be placed on the Borough website and Facebook. Last year there were people such as the past Miss Stanhope who volunteered to help with the program. Administrator McNeilly suggested contacting those people to ask if they would like to assist this year.

Councilwoman Thistleton stated the Free Rabies Clinic will be held on Friday, April 13th, from 6:00pm to 8:00pm at the Firehouse.

ADMINISTRATOR'S REPORT

Sewer Update (Flow Meters) – Administrator McNeilly stated the 5 temporary flow meters were installed on March 15th along with a rain gauge at the Port Morris Station. Data is transmitting in real time to the Borough Engineer's office. Administrator McNeilly stated he and Jason Titsworth, DPW Acting Superintendent, have been reviewing the well pump vs. the MSA meter readings. There is a concern with a high flow issue which has been building over some time. This became an issue at MSA on Wednesday when the report for February indicated a very high flow. Administrator McNeilly stated he has informed the MSA membership that steps were taken in 2014 with regard to the sewer lines located from the bottom of Lawrence Avenue all the way to the pump station. The line was inspected with a camera; it was cleaned and found to be in good in repair. The cost of the work at that time was \$70,000. The Borough has now undertaken a \$60,000 plus project to analyze the flow data for the next two months for the rest of the points. Mayor Maio asked Administrator McNeilly if the Borough will be receiving an interim report. Administrator McNeilly stated the report will be provided at the end of the study. Mayor Maio stated the data is being provided in real time and she would like to have an update. Administrator McNeilly stated he did ask today for an update and he was told the only meter which is moving, based upon the rain gauge, is the flow meter located at Brooklyn Road and Lloyd Avenue. This could indicate there is something occurring there. It is possible the others are just high all the time. The data will not be available until the historic information is recorded, the houses on that meter are counted out and the average flow per house must be subtracted, per day, per amount. If the figures come back 2 times over, this could be an anomaly. If it is 14 times over, that will indicate a problem.

Administrator McNeilly stated, since October, he and Jason have been opening manhole covers in various neighborhoods to see if anything is occurring at different times of the day. The monthly MSA report lists the flow report. The report shows the daily numbers, totals and average. The MSA budget is calculated using the average. Administrator McNeilly compared that information with the pump information from all four wells. The Borough has an excessive amount of flow going into the plant. The sewer plant should get 90% of what comes from the wells. In February of 2015 there was no rain and the Borough achieved the 90%. The Borough pumped 8.3 million gallons that month and sent 7.5 million to the sewer plant. In October 2015 a total of 7.8 million gallons were pumped and 9.7 million gallons were sent to the sewer plant. This is 1.9 million more gallons than the Borough pulled out of the ground. There was 2.8 inches of rain. Councilwoman Zdichocki asked how hydrant flushing affects the numbers. Administrator McNeilly stated the hydrant flushing should only improve the situation. It should bring the number up to correspond with the number at the sewer plant. Hydrant flushing is a constant and the figures in April and October would indicate this. In January 2016, the Borough pumped 8 million gallons of water from the ground and 12 million gallons was sent to the sewer plant which is 3.8 million gallons of surplus water. The rain fall that month was 1.74 inches. The reason the Borough would not have been concerned at that time was because the average for the month was 383,000 gallons. The Borough's allocation was 541,000 gallons. In March 2016, a total of 9.16 million gallons was pulled from the ground and 12.8 million gallons were sent to the sewer plant. This is 3.7 million gallons more. The quantity increased and stayed there. The cause for concern now in January of 2018, is that a total of 9 million gallons was pulled from the ground and 14.1 gallons were sent to the sewer plant. This is 5 million gallons more but the monthly average is 455,000 gallons. MSA is now concerned. In February 2018, the Borough pulled 6.976 million gallons out of the ground and sent 16.5 million gallons to the plant. This is almost 10 million gallons over.

Mayor Maio asked Administrator McNeilly to contact Melissa from the NJ State Park and ask Melissa to provide the dates for the lake draw down and the recoup. The lake is drawn down in November/December and it is brought back up in January. In 2016 there was a hard thaw and there were ice blocks throughout the lake. Mayor Maio is concerned damage may have occurred to the sewer pipes running under the lake. Mayor Maio asked for the dates of the draw down, the quantity of the draw down and the date it was brought back up for 2014, 2015, 2016, 2017 and 2018. In 2016 there was a major draw down.

Administrator McNeilly stated the way the meters are set at Lloyd Avenue and Brooklyn Road isolates Lenape Woods. Their pipe is not in the road. The pipe is almost in the rail bed to capture those houses and it is soft back there. Behind the Lutheran Church to the next meter will isolate Lloyd Avenue, Lawrence Avenue and Reeve Avenue. A meter has been placed on the other side of the Pump Station because of its age and that will capture Reeve Avenue, part of Highland

Avenue, Lakeview, Central Avenue, Coursen Street, Hill Road, Spring and the wet well. Administrator McNeilly stated he is concerned about the wet well which is cracked. The next meter is at the bottom of Musconetcong Avenue and Maple Terrace to capture that section. The next meter will capture the critical area of Musconetcong Avenue and across Main Street. Mayor Maio asked what captures the condominiums. Administrator McNeilly stated there is no meter installed on that side to capture the condominiums. MSA provides totals only. Administrator McNeilly has asked the MSA to breakdown the total to determine the specific figures from the meter at Dell Road vs. the Plane Street meter and then he will check those figures against the rain gauge amounts. Administrator McNeilly stated he has checked the MSA's rain gauge numbers against the Andover Weather Station and the figures are good. There are a lot of sewer pipes which run from the High School to the bottom of Dell Road which are not in the Borough's control. The pipes go through High Point Condominiums which have never been inspected with the camera and some of them are in the creek bed. Administrator McNeilly stated, from the wells side, the pump numbers are very consistent. The Borough pumps between 250,000 to 300,000 gallons per day. Administrator McNeilly is of the opinion whatever is getting into the system is a ground water issue. Much discussion took place regarding the pipes located in the lake area and all the variables that could be affecting this issue. Administrator McNeilly stated the MSA members have stated they are willing to provide any information necessary. The concerns for the Borough are the budget and how this will affect the rebate. Councilwoman Zdichocki asked if a smoke test will be necessary. Administrator McNeilly stated the Borough Engineer will determine if that will be necessary. The Borough does have the right, by ordinance, to go door to door to inspect the system. If any interim information becomes available, it will be forwarded to the Governing Body.

Dilapidated Structure – Administrator McNeilly provided copies of the three quotes he has received for the removal of each of the three dilapidated structures. The dollar amount will exceed the bid threshold. Three companies were contacted for bids but only one company responded. The funds need to be allocated with a bond prior to going out to bid. Councilwoman Kuncken asked what recourse the Borough has to recoup the money which will be spent. Attorney Leo stated the Borough would place a lien on the property. Upon the sale of the property, the Borough would be reimbursed. Administrator McNeilly stated the highest quote received is for 13 Delaware Avenue and that is due to the fact the house is $\frac{3}{4}$ wrapped in asbestos. The house at 13 Delaware Avenue is not as old as the other two.

Environmental Commission – Administrator McNeilly stated Owen Newson and John Rogalo, members of the Environmental Commission, have proposed an idea for a "viewing platform" to be located on the canal by the basketball courts. Pictures were provided to the Governing Body of a computer generated rendering for the platform. Administrator McNeilly stated there are some issues such as the fact there is no sidewalk on that side of the road, a crosswalk would be required and it would have to be ADA compliant. If a staircase was installed to access the basketball court it would be an additional cost. The Environmental Commission would submit the proposal to ANJEC for a possible grant. Interactive panels could be installed to give a history of the canal. The platform would have to be designed, load rated and the construction supervised by an engineer. This could not be a community project. The crosswalk alone would cost approximately \$10,000 - \$12,000 without the engineering portion. The project could cost approximately \$75,000 and would require ongoing maintenance. The ANJEC grants are generally in the area of \$12,000 - \$15,000. Administrator McNeilly asked the Governing Body if they would like to have Mr. Newson and Mr. Rogalo attend a meeting to discuss the issue. Much discussion took place regarding the concept. Councilman Riccardi stated, as a member of the Environmental Commission, the commission is not looking to the Borough for funding. The plan is to apply for grants, ask for donations from groups such as the Canal Society and perhaps hold fundraiser events. Administrator McNeilly stated Mr. Newson pointed out that the Borough's Master Plan contains a plan to provide access to the park area from Main Street. The Governing Body appreciated the idea but they are of the opinion the area would not be used enough to justify the cost. There are liability issues as well as the cost and ongoing maintenance. Councilman Thornton suggested the Environmental Commission's efforts be focused on the Plaster Mill area to take down the wall and provide benches, which has been discussed in the past. Administrator McNeilly stated the Environmental Commission did send a memo stating they were agreeable to delisting the Plaster Mill. This area would be used by a number of people and the area is historic and would provide an observation area.

Mayor Maio asked Administrator McNeilly to check the date on the Open Space Plan to determine if it is time to update the plan. This is required every ten years. ANJEC may be able to provide funding for the update to the Open Space Plan.

Administrator McNeilly stated he will send a memo to the Environmental Commission thanking them for their creative idea. Administrator McNeilly will inform the commission that the Governing Body would like them to focus their efforts on the area of the Plaster Mill.

Engineer – Administrator McNeilly stated Eric Keller, Borough Engineer, will not be able to attend the April 10th meeting. Mr. Keller is available to attend the meeting on April 24th.

Clean Up Day – Administrator McNeilly stated Dana Mooney, Clean Communities Coordinator, has asked for confirmation regarding the Shred/Electronics Day on April 21st. Ms. Mooney will provide a flyer if the event receives approval. The Community Clean Up Day will be held on Sunday, April 22nd. Administrator McNeilly stated he has asked to have the new sidewalk area from Dell Road to Acorn Street and behind the jug handle included in the clean-up. Councilwoman Kuncken stated in the recent NJ Municipalities Magazine there is an article regarding the movement of populations and it stated that communities such as ours should do whatever we can to make our communities more walkable. There were some people who asked why we were doing the sidewalk project but it is getting a lot of use. Administrator McNeilly stated during construction he noticed there is a high school student who lives a few houses down from Acorn Street who walks this area every day to his bus stop at Dell Road. Mayor Maio stated the debris on the sidewalk that the State mentioned is coming from the gravel driveway areas. Administrator McNeilly stated the area needs to settle for a few years for the grass to get established. There is a large population of people who do not drive who walk to Shop Rite and they are utilizing the sidewalk.

Air Duct Cleaning – Mayor Maio asked the Administrator for a report on the air duct cleaning. Administrator McNeilly reported the air duct cleaning took place on March 15 and 16 on both sides of the Municipal Building. Electrostatic filters have been installed. Mayor Maio asked if they found anything significant. Administrator McNeilly responded the only findings was a lot of dirt. Councilwoman Zdichocki ask what the report said. Administrator McNeilly responded he does not have a written report and has not seen the paperwork. Dana Mooney, CFO has the information. The ducts were dirty and had to be cleaned. Mayor Maio stated the ducts had not been cleaned in 40 years. Councilman Thornton asked if there was any mold or black mold found. Administrator McNeilly responded in the negative. Mayor Maio asked that when the carpets are cleaned, it be done on the weekend. Mayor Maio stated she visited Borough Hall that day. The parking lot was full and it just happened there was a wedding taking place at Borough Hall on that Friday. There were a lot of trucks in the parking lot and things piled all over the building. Councilwoman Kuncken stated the duct cleaning needs to be done regularly and it should be done when the building is empty.

COUNCIL DISCUSSION

TAP Grant (Sparta Road) – Mayor Maio stated the Borough Engineer is not present this evening to discuss the TAP Grant. Mayor Maio asked Administrator McNeilly if he had any additional information. Administrator McNeilly replied there is no additional information at this time.

Flow Meters – Mayor Maio stated the Flow Meters were discussed during the Administrator's Report. No additional discussion is needed at this time.

Summer Camp – Councilwoman Thistleton stated she and Councilman Riccardi have been meeting with Netcong Borough to discuss the possibility of providing a summer camp program this year. Byram Township recently hired a Recreation Director who is a part time employee. After several meetings, it has been determined that providing a summer camp program this year is not feasible. We do not have a counselor and there is no time to find one. Byram Township has indicated if they are going to provide a summer camp this year it would only be for a few weeks and between the hours of 9:00am to 1:00pm. The residents of Stanhope and Netcong are not used to this time frame. The previous program had the option for all day, half day morning or half day afternoon. Councilwoman Thistleton asked the Governing Body's approval to wait until next year to provide a summer camp program which will allow more time to organize a better program. Councilman Riccardi stated a notification needs to be sent to the residents with the available options. Councilwoman Thistleton stated there is a program available in

Hopatcong. Councilman Thornton stated he has heard Hopatcong has a good program and suggested their program be reviewed for ideas. Councilwoman Zdichocki stated three years ago the Recreation Commission met with Hopatcong Borough regarding summer camp. Hopatcong wanted to join with Byram, Stanhope and Netcong's program. Hopatcong provides before and after care and that was not something we wanted to add to our program. Councilman Thornton stated he has heard from several families who are looking for the extra care. Councilwoman Zdichocki stated at the time there was an issue with the number of hours and providing food. Administrator McNeilly stated a decision would have to be made with regard to the length of time for the program. Should it run from the last day of school until school begins again or will it be a program of arts and crafts for just a few weeks in the summer. Mayor Maio stated this will also be a budget consideration. The information needs to be placed on the website. Administrator McNeilly stated this will be discussed tomorrow. Councilwoman Zdichocki stated she is concerned that the people will go elsewhere and it may be difficult to get them back. Councilwoman Kuncken stated in order to have a program in place for next summer, work needs to begin now.

OLD BUSINESS

Ordinance for Public Hearing and Final Adoption

**Ordinance 2018-02 AN ORDINANCE OF THE BOROUGH OF STANHOPE,
COUNTY OF SUSSEX, NEW JERSEY AMENDING
ORDINANCE 2017-02 FIXING THE SALARY AND WAGES
FOR BOROUGH EMPLOYEES AND OFFICIALS**

BE IT ORDAINED by the Mayor and Council of the Borough of Stanhope, Sussex County, New Jersey, as follows:

SECTION 1. The annual salary, wage and compensation to be paid to Borough Employees and Officials as contained in Section 1 of Ordinance 2017-02 is hereby amended to add the following temporary position and following salary:

Construction Secretary – Extra Hours \$25.61 per hour

SECTION 2. This Ordinance shall become effective immediately upon final adoption and publication as required by law.

On motion by Councilwoman Kuncken, seconded by Councilman Romano, and unanimously carried by the following roll call vote, the foregoing ordinance was adopted.

Mayor Maio opened the meeting to the public for questions or comments on this ordinance only. Seeing no one from the public wishing to speak, Mayor Maio closed the public portion of the meeting.

Roll Call:

Councilwoman Kuncken – yes	Councilwoman Thistleton - yes
Councilman Riccardi - yes	Councilman Thornton – yes
Councilman Romano - yes	Councilwoman Zdichocki – yes

On motion by Councilwoman Thistleton, seconded by Councilwoman Kuncken, and unanimously carried by voice vote, the Mayor and Council instructed the Clerk to post the ordinance and authorized publication of same.

BOND ORDINANCE PROVIDING FOR THE IMPROVEMENT OF SPARTA ROAD AND VARIOUS TRAILS IN AND BY THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY, APPROPRIATING \$1,095,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$90,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING SUCH APPROPRIATION.

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY (not less than two thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The improvement described in Section 3 of this bond ordinance is hereby authorized as a general improvement to be made or acquired by The Borough of Stanhope, New Jersey. For the said improvement or purpose stated in said Section 3, there is hereby appropriated the sum of \$1,095,000, said sum being inclusive of all appropriations heretofore made therefor, including the sum of \$180,000 received or expected to be received by the Borough from the New Jersey Department of Transportation and the sum of \$825,000 received or expected to be received by the Borough from the United States of America's Transportation Alternative Grant program as grants-in-aid of financing the said improvement or purpose.

Section 2. For the financing of said improvement or purpose and to meet the part of said \$1,095,000 appropriation not provided for by application hereunder of said grants, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$90,000 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the Borough in a principal amount not exceeding \$90,000 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. (a) The improvement hereby authorized and purpose for the financing of which said obligations are to be issued is the improvement of Sparta Road in and by the Borough thereof by the construction or reconstruction therein of new roadway pavements at least equal in useful life or durability to a roadway pavement of Class B reconstruction (as such term is used or referred to in section 40A:2-22 of said Local Bond Law), and the construction of pedestrian pathways and streetscape improvements in the vicinity of the Lenape Valley Regional High School and Valley Road, including all lighting, pedestrian and bicycle pathways, sidewalks, curbing, crosswalks and signage, together with for all the aforesaid all milling, landscaping, curbing, drainage facilities, equipment, site work, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved.

(b) The estimated maximum amount of bonds or notes to be issued for said purpose is \$90,000.

(c) The estimated cost of said purpose is \$1,095,000 the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefor being the amount of said \$1,005,000 grants.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purpose described in Section 3 of this bond ordinance is not a current expense and is a property or improvement which the Borough may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of said purpose within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is ten (10) years.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Borough as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$90,000, and the said obligations

authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$90,000 for interest on said obligations, costs of issuing said obligations and other items of expense listed in and permitted under section 40A:2-20 of said Local Bond Law may be included as part of the cost of said improvement and is included in the foregoing estimate thereof.

(e) This bond ordinance authorizes obligations of the Borough to be issued for a project funded by a grant from New Jersey Department of Transportation and pursuant to section 40A:2-11(c) of said Local Bond Law no down payment is required for such obligations.

Section 5. The funds from time to time received by the Borough on account of the grants referred to in Section 1 of this bond ordinance shall be used for financing the improvement or purpose described in Section 3 of this bond ordinance by application thereof either to direct payment of the costs of said improvement or purpose, or to payment or reduction of the authorization of the obligations of the Borough authorized by this bond ordinance. Any such funds so received may, and all such funds so received which are not required for direct payment of such costs shall, be held and applied by the Borough as funds applicable only to the payment of obligations of the Borough authorized by this bond ordinance.

Section 6. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Borough at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 7. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 8. The capital budget or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Borough Clerk and are available for public inspection.

Section 9. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

On motion by Councilman Thornton, seconded by Councilman Riccardi, and unanimously carried by the following roll call vote, the foregoing ordinance was adopted.

Mayor Maio opened the meeting to the public for questions or comments on this ordinance only. Seeing no one from the public wishing to speak, Mayor Maio closed the public portion of the meeting.

Mayor Maio stated this is money for which we received federal funding but the Borough needs to bond for it. It is a payback plan.

Roll Call:

Councilwoman Kuncken – yes	Councilwoman Thistleton - yes
Councilman Riccardi - yes	Councilman Thornton – yes
Councilman Romano - yes	Councilwoman Zdichocki – yes

On motion by Councilman Romano, seconded by Councilman Riccardi, and unanimously carried by voice vote, the Mayor and Council instructed the Clerk to post the ordinance and authorized publication of same.

NEW BUSINESS

Ordinance for Introduction and First Reading

Ordinance 2018-04 **AN ORDINANCE OF THE BOROUGH OF STANHOPE, SUSSEX COUNTY, NEW JERSEY AMENDING SECTION 133-32 OF THE CODE OF THE BOROUGH OF STANHOPE TO RESTRICT PARKING ON A SECTION OF MAPLE TERRACE**

WHEREAS, the Borough Council has reviewed the parking situation on Maple Terrace and has determined that a restriction in parking is necessary;

NOW THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Stanhope, Sussex County, New Jersey as follows:

SECTION 1.

Section 133-32, in accordance with the provisions of §**133-6**, no person shall park a vehicle at any time upon any of the following:

Name of Street	Sides	Location
Maple Terrace	Both	From Brooklyn Road (CR 602), in a westerly direction, a distance of 350 feet therefrom

All other provisions of Section 133-32 shall remain.

SECTION 2 - SEVERABILITY

If any provision of this Ordinance or the application of this Ordinance to any person or circumstances is held invalid, the remainder of this Ordinance shall not be affected and shall remain in full force and effect.

SECTION 3 - REPEALER

All ordinances or parts of ordinances or resolutions that are inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

SECTION 4: EFFECTIVE DATE

This Ordinance shall take effect immediately upon adoption and publication in accordance with law.

On motion by Councilwoman Kuncken, seconded by Councilwoman Zdichocki, and unanimously carried by the following roll call vote, the foregoing ordinance was introduced.

Roll Call:

Councilwoman Kuncken – yes	Councilwoman Thistleton - yes
Councilman Riccardi - yes	Councilman Thornton – yes
Councilman Romano - yes	Councilwoman Zdichocki – yes

On motion by Councilwoman Thistleton, seconded by Councilman Thornton, and unanimously carried by voice vote, the Mayor and Council instructed the Clerk to post the ordinance and authorized publication of same.

RESOLUTIONS

Resolution 065-18

RESOLUTION GRANTING TAMMY MINNITI EXTRA HOURS FOR CONSTRUCTION SECRETARY

WHEREAS, due to the increase in construction department activity over the past year as well as increased OPRA requests, there is an immediate need for extra work hours over the original 10 hours per week set aside for the construction secretary,

NOW, THEREFORE, BE IT RESOLVED that Tammy Minniti has been granted (2) extra hours per week to perform Construction Secretary work for a six month period ending June 30, 2018, at which time this will be evaluated for further need; and

BE IT FURTHER RESOLVED that Tammy Minniti shall be compensated \$25.61 per hour for the (2) extra hours, and this position is retroactive to January 1, 2018.

On motion by Councilwoman Kuncken, seconded by Councilman Romano and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Kuncken – yes	Councilwoman Thistleton - yes
Councilman Riccardi - yes	Councilman Thornton – yes
Councilman Romano - yes	Councilwoman Zdichocki – yes

Mayor Maio reminded Administrator McNeilly this arrangement is to be reviewed every six months. Administrator McNeilly confirmed this.

CONSENT AGENDA (All items listed on the Consent Agenda are considered routine by the Borough Council and were enacted by one motion of the Borough Council with no separate discussion.)

Resolution 066-18

RESOLUTION AUTHORIZING REFUND OF REDEMPTION MONIES TO OUTSIDE LIEN HOLDER

WHEREAS, the Tax Collector has received payment for the redemption of Tax Title Lien No. 2017-019, representing 2016 property taxes and/or utility charges on Block 11501, Lot 2, C0307, known as 16307 Dell Place, assessed to Edward P Kelly, and;

WHEREAS, the Tax Collector certifies that reimbursement is now required to be made to the following lien holder for the required redemption amounts as shown below:

To Lienholder:	US Bank Cust for Actlien Holding Inc. 50 South 16 th Street, Suite 2050 Philadelphia, Pennsylvania 19102		
Redemption Amount:	Tax Title Lien #2017-019 and		
	Interest to Date of Meeting	\$	1,159.95
	Premium Paid by Lienholder		<u>1,100.00</u>
Total From Current Fund:		\$	1,159.95
Total From Tax Premium Account			1,100.00

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the Borough Treasurer be authorized to prepare the necessary check as stated above and to forward same to the lien holder.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer/Tax Collector.

Resolution 067-18

**RESOLUTION AUTHORIZING REFUND OF
REDEMPTION MONIES TO OUTSIDE LIEN HOLDER**

WHEREAS, the Tax Collector has received payment for the redemption of Tax Title Lien No. 2017-015, representing 2016 property taxes and/or utility charges on Block 11501, Lot 2, C0152, known as 8152 Ashland Ct, assessed to Silvia Cilenti, and;

WHEREAS, the Tax Collector certifies that reimbursement is now required to be made to the following lien holder for the required redemption amounts as shown below:

To Lienholder:	US Bank Cust for Actlien Holding Inc. 50 South 16 th Street, Suite 2050 Philadelphia, Pennsylvania 19102		
Redemption Amount:	Tax Title Lien #2017-015 and		
	Interest to Date of Meeting	\$	1,159.95
	Premium Paid by Lienholder		<u>1,200.00</u>
Total From Current Fund:		\$	1,159.95
Total From Tax Premium Account			1,200.00

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the Borough Treasurer be authorized to prepare the necessary check as stated above and to forward same to the lien holder.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer/Tax Collector.

Resolution 068-18

**RESOLUTION AUTHORIZING REFUND OF
REDEMPTION MONIES TO OUTSIDE LIEN HOLDER**

WHEREAS, the Tax Collector has received payment for the redemption of Tax Title Lien No. 2017-004, representing 2016 property taxes and/or utility charges on Block 11008, Lot 12, known as 9 Hill Road, assessed to Wayne B Smith, and;

WHEREAS, the Tax Collector certifies that reimbursement is now required to be made to the following lien holder for the required redemption amounts as shown below:

To Lienholder:	US Bank Cust for PC7 Firstrust Bank 50 South 16 th St, Suite 2050 Philadelphia, PA 19102		
Redemption Amount:	Tax Title Lien #2017-004 and		
	Interest to Date of Meeting	\$	2,260.50
	Premium Paid by Lienholder		<u>0.00</u>
Total From Current Fund:		\$	2,260.50
Total From Tax Premium Account			0.00

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the Borough Treasurer be authorized to prepare the necessary check as stated above and to forward same to the lien holder.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer/Tax Collector.

Resolution 069-18

**RESOLUTION AUTHORIZING REFUND OF
REDEMPTION MONIES TO OUTSIDE LIEN HOLDER**

WHEREAS, the Tax Collector has received payment for the redemption of Tax Title Lien No. 2017-021, representing 2016 property taxes and/or utility charges on Block 11602, Lot 7, known as 13 Young Dr, assessed to Neal A & Alfrieda E Palomba, and;

WHEREAS, the Tax Collector certifies that reimbursement is now required to be made to the following lien holder for the required redemption amounts as shown below:

To Lienholder:	US Bank Cust for PC7 Firstrust Bank 50 South 16 th St, Suite 2050 Philadelphia, PA 19102
Redemption Amount:	Tax Title Lien #2017-021 and Interest to Date of Meeting \$ 2,634.80 Premium Paid by Lienholder <u>1,300.00</u>
Total From Current Fund:	\$ 2,634.80
Total From Tax Premium Account	1,300.00

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the Borough Treasurer be authorized to prepare the necessary check as stated above and to forward same to the lien holder.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer/Tax Collector.

Resolution 070-18

**RESOLUTION AUTHORIZING REFUND OF
REDEMPTION MONIES TO OUTSIDE LIEN HOLDER**

WHEREAS, the Tax Collector has received payment for the redemption of Tax Title Lien No. 2017-011, representing 2016 property taxes and/or utility charges on Block 11402, Lot 47, known as 12 McKinley St, assessed to Mary A Wilcock, and;

WHEREAS, the Tax Collector certifies that reimbursement is now required to be made to the following lien holder for the required redemption amounts as shown below:

To Lienholder:	US Bank Cust for Actlien Holding Inc. 50 South 16 th Street, Suite 2050 Philadelphia, Pennsylvania 19102
Redemption Amount:	Tax Title Lien #2017-011 and Interest to Date of Meeting \$ 2,667.75 Premium Paid by Lienholder <u>0.00</u>
Total From Current Fund:	\$ 2,667.75
Total From Tax Premium Account	0.00

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the Borough Treasurer be authorized to prepare the necessary check as stated above and to forward same to the lien holder.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer/Tax Collector.

On motion by Councilwoman Kuncken, seconded by Councilman Thornton and unanimously carried by the following roll call vote the foregoing resolutions were duly adopted.

Roll Call:

Councilwoman Kuncken – yes	Councilwoman Thistleton - yes
Councilman Riccardi – yes	Councilman Thornton - yes
Councilman Romano - yes	Councilwoman Zdichocki - yes

Mayor's Appointment

Resolution 071-18

**RESOLUTION APPROVING THE MAYOR'S
APPOINTMENT OF CHARLES W. WEBER, JR., AS A
MEMBER OF THE STANHOPE FIRE DEPARTMENT**

Mayor's appointment of Charles W. Weber, Jr., as a member of the Stanhope Fire Department.

BE IT RESOLVED by the Council of the Borough of Stanhope that they do hereby concur with the Mayor's appointment of Charles W. Weber, Jr., as a Member of the Stanhope Fire Department effective immediately.

On motion by Councilman Romano, seconded by Councilwoman Zdichocki and unanimously carried by voice vote the foregoing resolution was duly adopted.

PAYMENT OF BILLS

Resolution 072-18

RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF STANHOPE AUTHORIZING PAYMENT OF BILLS

WHEREAS, the Chief Finance Officer has certified that funds are available in the proper account; and

WHEREAS, the Chief Finance Officer has approved payment upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stanhope that the current bills list, dated March 27, 2018 and on file and available for public inspection in the Office of the Chief Finance Officer and approved by the Chief Finance Officer for payment, be paid.

On motion by Councilman Romano, seconded by Councilwoman Kuncken and unanimously carried by the following roll call vote the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Kuncken – yes
Councilman Riccardi - yes
Councilman Romano - yes

Councilwoman Thistleton - yes
Councilman Thornton – yes
Councilwoman Zdichocki – yes

ATTORNEY'S REPORT

Ursula Leo, Borough Attorney, stated there are three matters for Executive Session.

CITIZENS TO BE HEARD

Mayor Maio opened the meeting to the public after advising attendees that there is a five (5) minute time limit for each speaker.

Seeing no one from the public wishing to speak, Mayor Maio closed the public portion of the meeting.

CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stanhope, County of Sussex, New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter-specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is as follows:
 - 1- Personnel (Maria Mascuch)
 - 3 – Litigation
(Mid America Salt, Schuffenhauer, Chief Pittigher)

3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately.

On motion by Councilman Romano, seconded by Councilman Riccardi, and unanimously carried by voice vote, the foregoing resolution was adopted.

The Mayor and Council went into Closed Session at 8:02 P.M.

RETURN TO OPEN SESSION

At the conclusion of the Closed Session, the Mayor and Council reconvened the public meeting at 9:10 P.M. with all present.

COUNCIL DISCUSSION

Labor Attorney - Mayor Maio asked Administrator McNeilly to contact the Labor Attorney to ask him to attend the April 10th council meeting for a closed session discussion. Mayor Maio asked Attorney Leo to attend if she is available.

Congratulations - Mayor Maio asked everyone to join her in congratulating Councilwoman Patricia Zdichocki for being chosen as the Volunteer of the Year for the Domestic Abuse and Sexual Assault Intervention Services.

ADJOURNMENT

On motion by Councilman Romano, seconded by Councilman Riccardi, and unanimously carried by voice vote the meeting was adjourned at 9:13 P.M.

Approved:

Linda Chirip,
Deputy Clerk for
Ellen Horak, RMC
Borough Clerk