

**MAYOR AND COUNCIL  
REGULAR MEETING  
April 24, 2018  
7:00 P.M.**

**CALL TO ORDER**

**SALUTE TO COLORS**

Mayor Maio invited all those present to stand in a salute to the colors.

**MAYOR'S STATEMENT AS TO COMPLIANCE WITH P.L. 1975**

Adequate Notice of this Meeting has been provided according to the Open Public Meetings Act, Assembly Bill 1030. Notice of this Meeting was included in the Annual Meeting Notice sent to the New Jersey Herald and the Daily Record on January 3, 2018 and was placed on the Official Bulletin Board in the Municipal Building.

In the event the Mayor and Council have not addressed all items on this Agenda by 11:00 PM and they are of the opinion that they cannot complete the Agenda in a reasonable time period, the Mayor and Council may exercise their option to continue this meeting at an agreed to date, time and place within ten (10) days of this meeting. Please turn off all cell phones for the duration of this meeting.

**ROLL CALL**

Council Members:

Councilwoman Kuncken – present	Councilwoman Thistleton - present
Councilman Riccardi - present	Councilman Thornton - present
Councilman Romano – present	Councilwoman Zdichocki - absent

Mayor Maio – present

**CITIZENS TO BE HEARD**

Mayor Maio opened the meeting to the public after advising attendees there is a five (5) minute time limit for each speaker.

Seeing no one from the public wishing to speak, Mayor Maio closed this public portion of the meeting.

**MINUTES FOR APPROVAL**

Mayor Maio read aloud the list of minutes being presented for approval:

March 13, 2018	Work Session/Agenda Meeting
March 27, 2018	Business Meeting & Closed Session

On motion by Councilman Romano, seconded by Councilman Riccardi and unanimously carried by voice vote, the above listed minutes were approved. Councilman Thornton abstained from the March 13, 2018 minutes.

**CORRESPONDENCE (List Attached)**

On motion by Councilwoman Kuncken, seconded by Councilman Thornton and unanimously carried by voice vote, the list of correspondence was accepted and ordered placed on file.

**COUNCIL COMMITTEE REPORTS**

**Public Safety – Councilwomen Kuncken/Thistleton**

(Police, Fire, Ambulance, Court & Violations Bureau, Emergency Management)

Councilwoman Kuncken reported the Fire Department for the month of March responded to 10 calls and had 45 ¾ man hours. There were 2 mutual aid calls, no EMS assists, 5 drills with 168 man hours, 1 meeting with 12 man hours and 1 special detail for a total of 10 hours. The total number of man hours was 240.5 hours.

Councilwoman Kuncken stated the Sussex County Fire Marshal reported 4 inspections in Stanhope for the month.

Councilwoman Kuncken stated the Police Department reported 134 motor vehicle stops and the total number of incidents for the month was 286.

Councilwoman Kuncken stated the Ambulance Squad reported 24 calls in Stanhope, 34 calls in Netcong, 1 standby for a total of 59 calls. There was 1 out of town call to Hopatcong. Total number of patients was 42. There were 35 trips to the hospital. They travelled 958 miles. They recorded 213 hours and 37 minutes. There were 2 assists from the Netcong Fire Department.

Councilman Romano commended the Police Department and the Ambulance Squad for the personal use of their services which Councilman Romano needed in April. The service was outstanding.

**Finance & Administration – Councilman Romano/Councilwoman Kuncken**

Councilman Romano reported the month to date taxes for March were \$282,846.62. The year to date total is \$3,085,329.92. The Borough has collected 95% of the first quarter taxes. Overall collection to date is at 51%. The percentages appear to be comparable to last year.

**Community Development – Councilwoman Zdichocki/Councilman Thornton**

(Zoning, Construction, Code Enforcement, Economic Development, Chamber of Commerce, Downtown Revitalization)

In Councilwoman Zdichocki's absence, there was no report.

**Municipal Infrastructure – Councilman Thornton/Councilwoman Zdichocki**

(Water Distribution, Sewer Collection System, Road Construction & Maintenance, Buildings & Grounds)

Councilman Thornton had nothing to report.

**Information Technology – Councilmen Riccardi/Romano**

Councilman Riccardi reported on a meeting held with the Technology Committee. The scanning of documents is on schedule. There was discussion about improvements to the website and revisiting online payment as well as improving contact through the municipal emails. Mayor Maio noted the governing body previously discussed online payments and, at the time, made the decision to not move forward. Mayor Maio asked the Administrator to get updated information from the CFO as well as finding out what company other municipalities are using.

**Boards/Commissions – Councilwoman Thistleton/Councilman Riccardi**

Councilwoman Thistleton reported there were about 200 cats and dogs at the rabies clinic and there were no problems this year. The Recreation Commission is in the process of planning Family Fun Day which will be held on July 15<sup>th</sup>. She will have additional information at the next meeting. The Recreation Commission is also looking into summer camp for next year. Councilwoman Thistleton spoke about the Miss Stanhope program. The event will be held on June 16<sup>th</sup> at the Whistling Swan. The sash has been ordered. Flyers are at Borough Hall and at the high school and will be posted on Facebook. Administrator McNeilly asked for a promotional flyer that can be posted and will be more eye catching.

**ENGINEER'S REPORT**

Sparta Road TAP Grant - Eric Keller, Borough Engineer, stated plans have proceeded significantly. Construction documents are now in QACQ review. A preliminary estimate has been prepared. The project is on budget at this time for under \$1,200,000. Mr. Keller stated he has carried an allowance for the fact this is a federal project and they may require additional elements. The DEP permit will be filed when the plans are ready. There are wetlands running on both sides of the Lenape Valley Trail. As a result of the wetlands, the lighting conduit will be placed in the pavement area. The Electrical Engineer has met with the school to layout the work to run the line from the old wood shop panel to the photo cell box for the lights. The top of the path will be repaved but the bottom portion will not be changed.

Flow Meters – Mr. Keller stated the flow meters have been in place for approximately one month. Mr. Keller provided a chart with the current results. The Kelly Place and Plane Street meter has some unusual readings. It is reading below what the meter chamber is reading right down the street. The conversion factor from depth of flow to flow rate has to be adjusted. The other 4 meters, specifically the one located at Lloyd Avenue and the one on the east side of the Port Morris Pump Station are reading significantly higher than they should. Mr. Keller reviewed the data on the graph in comparison to the rainfall readings. At Lloyd Avenue and Brooklyn

Road the flows are basically in the 60-65 gallons per minute range and they should be at 20 gallons per minute based on the number of homes. It is three times higher than it should be. The Musconetcong Avenue flows are also higher than expected. The Port Morris East meter reading, based on the number of homes and the calculation for the commercial properties should be approximately 50,000 gallons per day. The readings indicate the flow is 200,000 gallons per day. A visual inspection of the line along the lake was conducted several years ago with the camera and nothing significant was discovered. Sump pumps could be causing an issue or there could be an issue at the laterals if the saddle tap is cracked. Councilman Riccardi asked if there could be an issue at the tower or the reservoirs. Administrator McNeilly stated the pumping is monitored daily and a problem does not exist there. The numbers are consistent. M. Keller stated the Port Morris West meter (#3) is averaging in the 25 gallon per minute range, which is where it should be. Administrator McNeilly stated there are known wet areas in lower Elm Street and Highland Avenue. Upstream of Lloyd Avenue and Lawrence Avenue there are no noticeable wet areas, other than perhaps the back side of Woods Avenue along the railroad tracks. Mr. Keller stated the sewer lines run behind the homes on Lenape Drive and that could be an issue. The meter at Musconetcong Avenue is reading at 40 gallons per minute. This area may be affected by the rainfall. This area should be reading at 15 gallons per minute. 40 gallons per minute is approximately 58,000 per day. The rate should be 20,000 per day. The area of Lake Street and Spring Lane could be a sump pump issue due to the water table.

Mr. Keller stated the line from the manhole on Hill Road, all the way down Musconetcong Avenue to a point behind the gas station was inspected with the camera. The saddle connections were not done. Much discussion took place regarding various locations throughout the Borough and possible areas where problems exist. Mr. Keller stated the analysis will determine if further inspections are required. Mayor Maio asked what type of investigating can be done without excavating. Mr. Keller stated smoke testing can be done or the camera can be used which is tedious. Administrator McNeilly stated the DPW is committed to finding the issues. Mayor Maio asked Administrator McNeilly if he has received the information requested from Melissa. Administrator McNeilly stated he has not received a reply to date. Discussion took place regarding the EDU's for each location. Mr. Keller stated the most significant excessive flow issue is located at the far Eastern part of the Borough, the point and the Lenape Woods area. Mr. Keller will discuss the issue with his staff to determine what the next steps should be. Mayor Maio is concerned with the overage with regard to the MSA. Administrator McNeilly stated the Borough was right up against the bid threshold for this first round of meters. Another round of meters may be required. Administrator McNeilly stated he wants to proceed as an emergency situation. Mr. Keller stated from an engineering perspective this is an emergency situation. The sanitary sewer system is being overloaded. This is affecting the pump stations and overloading Port Morris is not recommended. Mr. Keller will speak with his staff and Administrator McNeilly to devise a plan over the next week. Mr. Keller suggested the Borough Attorney be consulted regarding the inspection of individual homes if necessary. Administrator McNeilly stated the inspections are covered by ordinance if required. The Governing Body stressed time is of the essence. Councilman Thornton asked for the results of Mr. Keller's discussion with his staff and Administrator McNeilly to be forwarded to him. Administrator McNeilly stated he will email the information to the Mayor and Council.

Mayor Maio thanked Mr. Keller for attending this evening's meeting.

### **ADMINISTRATOR'S REPORT**

*Lake Musconetcong Dam Project* – Administrator McNeilly stated he has received emails from the Project Manager for the Lake Musconetcong Dam Project and Melissa at the State Park. Work resumed on the site, this time on the Borough's side of Route 183. Stump removal is ongoing. Once this is completed, they will begin the install of the rock and mortar. The completion date is unknown.

*Fire Department Equipment Damage* – Administrator McNeilly stated the Fire Department suffered some damaged equipment as a result of the fire at 7 Musconetcong Avenue. The main thermal imaging camera and several lengths of hose were destroyed. A claim was submitted to MCJIF and a check for replacement minus the deductible and depreciation will be issued. Once the check is received the replacements will be ordered.

Borough Hall Air System – Administrator McNeilly stated the air duct cleaning company installed the recommended UV equipment in the air handlers. The indoor environmental quality assessment was done in May 2016. The recommendations being implemented are as follows: The air duct cleaning and electro-static filters were installed in March 2018. The recommended UV light system was installed in April 2018. The carpet cleaning quote has been received and is being scheduled. Two DPW employees, Jason Titsworth and Kevin Cavanaugh, are going to attend training class for Indoor Air Quality Standards, to meet the POSHA requirement. The Borough’s Indoor Air Quality Program is being drafted.

ANJEC Certified Tree Training – Mayor Maio stated ANJEC is providing certified tree training to assist the Shade Tree Commissions. ANJEC recommends that at least two members of the Borough staff should be trained in order to assist the Shade Tree Commission and the Forrester. The training is free and two members of the staff will attend. Mayor Maio stated this will help with the Borough’s certifications and grant applications.

Tree City – Mayor Maio stated the Borough is celebrating our tenth year as a Tree City. Mayor Maio stated ten years ago she and Janice Hunts attended a meeting in Trenton to learn about what was required to become a Tree City. Janice was the driving force behind the Tree City certification and the Borough owes her a debt of gratitude. Administrator McNeilly stated there is a new 10th anniversary flag at Borough Hall, new placards and new signs which will be used to define other entrances to the Borough.

KIA Flag – Administrator McNeilly stated new legislation was signed in August requiring the KIA Flag to be flown at the State House and at all major government buildings of all counties and municipalities. When the flags have to be lowered to half-staff, the flag does have to be removed due to the height of the flag pole, there just isn’t enough room.

Sign for Hopatcong – Mayor Maio stated at the intersection of Sparta Road and Brooklyn Road there is a sign which directs people to Hopatcong Middle School and Hopatcong High School. Mayor Maio asked why the sign is located in Stanhope. Administrator McNeilly stated the sign has been there many years and is in the County right of way.

Eagle Scout Project – Administrator McNeilly stated Tyler Simpson met with him and Mayor Maio this past Friday to discuss his proposal for his Eagle Scout Project for Salmon Park. Tyler’s proposal includes: cleaning up all the garbage in Salmon Park; repaint the basketball backboards, paint the “key” on the basketball court (free throw line); build and install two benches (one near the river and one near the basketball courts); build and install a sign that says “Salmon Park” (location unknown at this time); rake out a pathway to the river; repair and repaint the fencing along the waterway (by the basketball court) and clean up the memorial by the basketball hoops. Tyler will also replace the basketball nets. Administrator McNeilly stated there is concern over the type of sign, the durability and location issues. The benches will be similar to the ones located at Musconetcong Park which were made by Tyler’s brother during his Eagle Scout Project. Mayor Maio and the Governing Body do not wish to have the sign included in the project. Approval was granted for Tyler to proceed with his Eagle Scout Project.

## **COUNCIL DISCUSSION**

TAP Grant (Sparta Road) – Mayor Maio stated the Flow Meters were discussed during the Engineer’s Report. No additional discussion is needed at this time.

Flow Meters – Mayor Maio stated the Flow Meters were discussed during the Engineer’s Report. No additional discussion is needed at this time.

Financial Disclosure Statements – Mayor Maio reminded Council that the Financial Disclosure Statements must be filed by April 30, 2018.

## **OLD BUSINESS**

Mayor Maio offered the following ordinances for Public Hearing and Final Adoption which were read by title:

Ordinance for Public Hearing and Final Adoption

**Ordinance 2018-04**

**AN ORDINANCE OF THE BOROUGH OF STANHOPE, SUSSEX COUNTY, NEW JERSEY AMENDING SECTION 133-32 OF THE CODE OF THE BOROUGH OF STANHOPE TO RESTRICT PARKING ON A SECTION OF MAPLE TERRACE**

**WHEREAS**, the Borough Council has reviewed the parking situation on Maple Terrace and has determined that a restriction in parking is necessary;

**NOW THEREFORE, BE IT ORDAINED** by the Mayor and Council of the Borough of Stanhope, Sussex County, New Jersey as follows:

**SECTION 1.**

Section 133-32, in accordance with the provisions of §**133-6**, no person shall park a vehicle at any time upon any of the following:

<b>Name of Street</b>	<b>Sides</b>	<b>Location</b>
Maple Terrace	Both	From Brooklyn Road (CR 602), in a westerly direction, a distance of 350 feet therefrom

All other provisions of Section 133-32 shall remain.

**SECTION 2 - SEVERABILITY**

If any provision of this Ordinance or the application of this Ordinance to any person or circumstances is held invalid, the remainder of this Ordinance shall not be affected and shall remain in full force and effect.

**SECTION 3 - REPEALER**

All ordinances or parts of ordinances or resolutions that are inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

**SECTION 4: EFFECTIVE DATE**

This Ordinance shall take effect immediately upon adoption and publication in accordance with law.

Mayor Maio opened the meeting to the public for questions or comments on this ordinance only. Seeing no one from the public wishing to speak, Mayor Maio closed the public portion of the meeting.

On motion by Councilwoman Kuncken, seconded by Councilman Romano and unanimously carried by the following roll call vote, the foregoing ordinance was adopted.

Roll Call:

- |                            |                                 |
|----------------------------|---------------------------------|
| Councilwoman Kuncken – yes | Councilwoman Thistleton - yes   |
| Councilman Riccardi - yes  | Councilman Thornton – yes       |
| Councilman Romano - yes    | Councilwoman Zdichocki – absent |

On motion by Councilman Romano, seconded by Councilwoman Thistleton, and unanimously carried by voice vote, the Mayor and Council instructed the Clerk to post the ordinance and authorized publication of same.

**Ordinance 2018-05**

**AN ORDINANCE OF THE BOROUGH OF STANHOPE COUNTY OF SUSSEX, NEW JERSEY FIXING THE SALARY AND WAGES FOR BOROUGH EMPLOYEES AND OFFICIALS**

**BE IT ORDAINED** by the Mayor and Council of the Borough of Stanhope, New Jersey as follows:

SECTION 1. That the Annual salary, wage and compensation to be paid to Borough employees and officials in 2017 be as follows:

Mayor	\$ 3,013.00
Borough Council Member	2,739.00
Administrator	109,742.00
Borough Clerk	61,294.00
Deputy Borough Clerk	36,403.00
Registrar	3,713.00
Deputy Registrar	1,789.00
Website Content Manager	3,687.00
Chief Financial Officer/ Tax Collector	100,757.00
Utility Collector/ Asst to Tax Collector	38,186.00
Accounts Payable	23,176.00
Tax Assessor	20,035.00
Custodian	7,880.00

**POLICE DEPARTMENT**

Chief of Police	As per contract
Sergeant	As per contract
Sergeant's Stipend	As per contract
Detective's Stipend	As per contract
Patrolman	As per contract
Clerk Typist - Police Dept.	34,729.00
Police Matron	\$22.43 per hour
Police Matron – Call-out	\$50.00 per call-out
Special Officer	\$21.72 per hour
Crossing Guard	\$15.21 per hour

**DEPARTMENT OF PUBLIC WORKS**

Acting D.P.W. Superintendent	\$ 67,155.00
Water Operator	5,342.00
Sewer Operator	5,342.00
Water T-1 License Stipend	3,500.00
Public Works Repairer	As per contract
Laborer	As per contract
Part-time Laborer	\$12.00 to \$12.86 per hour
Seasonal Help	\$14.25 per hour

**CONSTRUCTION DEPARTMENT**

Construction Official	23,343.00
Fire Subcode Official	3,174.00
Plumbing Subcode Official	3,649.00
Zoning Officer	10,998.00
Code Enforcement Officer	11,448.00
Municipal Housing Stipend	2,016.00
Clerical –Construction	8,427.00

**BOARDS AND COMMISSIONS:**

Land Use Secretary	\$ 9,510.00
Board of Health Secretary	4,491.00
Secretary to:	
Shade Tree	\$25.00 per month*
Environmental Commission	\$25.00 per month*
Recreation Commission	\$25.00 per month*

\*submission of monthly minutes required.

SECTION 2. Salaries and wages for all Borough employees and officials shall be paid in bi-weekly installments as nearly equal as possible.

SECTION 3. Unless otherwise provided herein, remuneration for all employees shall be retroactive to January 1<sup>st</sup> of each year.

SECTION 4. The salaries and wages herein established shall be in lieu of any and all fees to which the respective incumbents of said offices might otherwise be entitled by statute or ordinance; which fees shall immediately upon collection thereof be paid over to the Treasurer for use of the Borough except as otherwise provided herein.

SECTION 5. The Borough shall pay medical insurance premiums in accordance with State law, collective bargaining agreements and the Borough's elected participation in any State health benefit program for all eligible employees and their eligible dependents.

SECTION 6. The terms and conditions of all collective bargaining agreements negotiated between the Borough and any bargaining unit representing Borough employees are hereby incorporated into this Ordinance.

SECTION 7. All Ordinances and Resolutions, or parts thereof, inconsistent herewith are hereby repealed.

SECTION 8. This Ordinance shall become effective immediately upon final adoption and publication as required by law.

Mayor Maio opened the meeting to the public for questions or comments on this ordinance only.

Nancy Hoyt, 33 Lawrence Avenue, asked if the salary increases were within the 2% cap. Mayor Maio responded in the affirmative.

Seeing no one further from the public wishing to speak, Mayor Maio closed the public portion of the meeting.

On motion by Councilman Thornton, seconded by Councilman Romano and unanimously carried by the following roll call vote, the foregoing ordinance was adopted.

Roll Call:

Councilwoman Kuncken – yes	Councilwoman Thistleton - yes
Councilman Riccardi - yes	Councilman Thornton – yes
Councilman Romano - yes	Councilwoman Zdichocki – absent

On motion by Councilwoman Kuncken, seconded by Councilman Riccardi, and unanimously carried by voice vote, the Mayor and Council instructed the Clerk to post the ordinance and authorized publication of same.

### **NEW BUSINESS**

Mayor Maio offered the following ordinances for Introduction which were read by title:

#### *Ordinance for Introduction and First Reading*

#### **Ordinance 2018-06**

#### **AN ORDINANCE TO AMEND CHAPTER 82 OF THE CODE OF THE BOROUGH OF STANHOPE ENTITLED "FEES", SECTIONS 82.2.J(1)(a) AND 82.2P(1)(a) BY AMENDING THE BASE BILLING RATE FOR MUNICIPAL WATER AND SEWER SERVICE**

**WHEREAS**, the Borough Council has reviewed the current water and sewer rates for single-family residences, and has determined that a decrease of \$10.00 for certain sewer rates and increase of \$10.00 for certain water rates is necessary;

**NOW THEREFORE, BE IT ORDAINED** by the Mayor and Council of the Borough of Stanhope, Sussex County, New Jersey as follows:

**SECTION I.** Subsection 82-2.J(1)(a) of the Code of the Borough of Stanhope is hereby amended to read as follows:

- (a) For each single-family residence, each unit of multifamily residence, and each commercial building in which the sewer is measured by a water meter, unless otherwise exempt, quarterly \$112

**SECTION II.** All other provisions of Section 82-2.J Sewers, Chapter 116, not amended by this Ordinance, shall remain in full force and effect.

**SECTION III.** Subsection 82-2.P(1)(a) of the Code of the Borough of Stanhope is hereby amended to read as follows:

- (a) Each single-family residence, each unit of a multifamily residence and all other buildings unless otherwise exempt, per quarter \$93 plus cost for actual use

**SECTION IV.** All other provisions of Section 82-2.P Water, Chapter 136, not amended by this Ordinance, shall remain in full force and effect.

**SECTION V. Billing Cycle.**

The revised sewer and water base rates shall go into effect for billing purposes for the third quarter 2018 billing cycle.

**SECTION VI. SEVERABILITY**

If any provision of this Ordinance or the application of this Ordinance to any person or circumstances is held invalid, the remainder of this Ordinance shall not be affected and shall remain in full force and effect.

**SECTION VII. REPEALER**

All ordinances or parts of ordinances or resolutions that are inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

**SECTION VIII. EFFECTIVE DATE**

This Ordinance shall take effect immediately upon adoption and publication in accordance with law.

On motion by Councilwoman Kuncken, seconded by Councilman Romano, and unanimously carried by the following roll call vote, the foregoing ordinance was introduced.

Roll Call:

Councilwoman Kuncken – yes	Councilwoman Thistleton - yes
Councilman Riccardi - yes	Councilman Thornton – yes
Councilman Romano - yes	Councilwoman Zdichocki – absent

On motion by Councilwoman Thistleton, seconded by Councilman Thornton, and unanimously carried by voice vote, the Mayor and Council instructed the Clerk to post the ordinance and authorized publication of same.

**Ordinance 2018-07**

**AN ORDINANCE OF THE BOROUGH OF STANHOPE, SUSSEX COUNTY, NEW JERSEY AMENDING CHAPTER 133, ARTICLE XIII, SECTION 53 “PARKING RESTRICTED”**

**WHEREAS**, the Mayor and Council has reviewed the existing ordinance regarding parking restrictions and there needs to be clarification as to where parking is prohibited;

**NOW, THEREFORE, BE IT ORDAINED** by the Mayor and Council of the Borough of Stanhope, Sussex County, New Jersey, as follows:

**SECTION 1.**

Section 133-53.B shall be deleted in its entirety and replaced as follows:

- B. All vehicles shall park between painted lines.

**SECTION 2 - SEVERABILITY**

If any provision of this Ordinance or the application of this Ordinance to any person or circumstances is held invalid, the remainder of this Ordinance shall not be affected and shall remain in full force and effect.



**SECTION 3 - REPEALER**

All ordinances or parts of ordinances or resolutions that are inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

**SECTION 4: EFFECTIVE DATE**

This Ordinance shall take effect immediately upon adoption and publication in accordance with law

On motion by Councilman Riccardi, seconded by Councilman Thornton, and unanimously carried by the following roll call vote, the foregoing ordinance was introduced.

Roll Call:

- |                            |                                 |
|----------------------------|---------------------------------|
| Councilwoman Kuncken – yes | Councilwoman Thistleton - yes   |
| Councilman Riccardi - yes  | Councilman Thornton – yes       |
| Councilman Romano - yes    | Councilwoman Zdichocki – absent |

On motion by Councilman Romano, seconded by Councilman Thornton, and unanimously carried by voice vote, the Mayor and Council instructed the Clerk to post the ordinance and authorized publication of same.

**Ordinance 2018-08**                      **CAPITAL ORDINANCE APPROPRIATING \$27,300.00 FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY**

BE IT ORDAINED by the Borough Council of the Borough of Stanhope, in the County of Sussex, New Jersey, AS FOLLOWS;

Section 1. The several improvements described in Section 3 of this capital ordinance are hereby respectively authorized as general improvements to be made or acquired by the Borough of Stanhope, New Jersey. For the said several improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sums being inclusive of all appropriations heretofore made therefore and amounting in the aggregate to \$27,300.00, which has heretofore been set aside for the improvement or purpose stated in Section 3 and now available therefore by virtue of provision in a previously adopted budget or budgets of the Borough for capital improvement purposes.

Section 2. For the financing of said improvements or purposes and to meet the part of said \$27,300.00 appropriations, the Borough will use \$27,300.00 from the General Capital Improvement Fund, as described in Section 3.

Section 3. The improvements hereby authorized and the several purposes for the allocation of which said obligations are to be spent, the appropriation made for an estimated cost of each such purpose, and the estimated maximum amount of funds to be spent for each such purpose, are respectively as follows:

**General Capital Improvement Fund:**

Various Equipment for General Administration, Police & Fire Department, including Upgrade to Liberty Recording System, Firedex Turnout Gear, Replacement of Thermal Imaging Camera, Computers and Firearms.....\$27,300.00

All the aforesated improvements or purposes where applicable, are in accordance with specifications on file in the office of the Borough Clerk, which specifications are hereby approved.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

- (a) The said purposes described in Section 3 of this capital ordinance are capital expenses and are each a property or improvement which the Borough may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specifically assessed on property specially benefited thereby.
- (b) The average period of usefulness of said purposes within the limitations of said Local bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed by this capital ordinance, is five (5) years.

Section 5. This capital ordinance shall take effect ten (10) days after the publication thereof after final adoption.

On motion by Councilman Thornton, seconded by Councilwoman Kuncken, and unanimously carried by the following roll call vote, the foregoing ordinance was introduced.

Roll Call:

Councilwoman Kuncken – yes	Councilwoman Thistleton - yes
Councilman Riccardi - yes	Councilman Thornton – yes
Councilman Romano - yes	Councilwoman Zdichocki – absent

On motion by Councilwoman Thistleton, seconded by Councilman Romano, and unanimously carried by voice vote, the Mayor and Council instructed the Clerk to post the ordinance and authorized publication of same.

**Ordinance 2018-09                      BOND ORDINANCE APPROPRIATING \$1,622,850, AND AUTHORIZING THE ISSUANCE OF \$1,328,740 BONDS OR NOTES OF THE BOROUGH, FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY**

**BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY** (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized as general improvements to be made or acquired by The Borough of Stanhope, New Jersey. For the said several improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sums, except as described in said Section 3, being inclusive of all appropriations heretofore made therefor and amounting in the aggregate to \$1,622,850 including the aggregate sum of \$69,110 as the several down payments for said improvements or purposes required by law and more particularly described in said Section 3 and now available therefor by virtue of provision in a previously adopted budget or budgets of the Borough for down payment or for capital improvement purposes and including also, in the case of the improvement or purpose described in paragraph (b) of said Section 3, the sum of \$225,000 received or expected to be received by the Borough from the New Jersey Department of Transportation as a grant-in-aid of financing said improvement or purpose.

Section 2. For the financing of said improvements or purposes and to meet the part of said \$1,622,850 appropriations not provided for by application hereunder of said down payments and grant, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$1,328,740 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Borough in a principal amount not exceeding \$1,328,740 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. The improvements hereby authorized and the several purposes for the financing of which said obligations are to be issued, the appropriation made for and estimated cost of each such purpose, and the estimated maximum amount of bonds or notes to be issued for each such purpose, are respectively as follows:

Section 4.

<u>IMPROVEMENT OR PURPOSE</u>	<u>APPROPRIATION AND ESTIMATED COST</u>	<u>ESTIMATED MAXIMUM AMOUNT OF BONDS AND NOTES</u>
(a) Acquisition by purchase and installation, as necessary, of new and additional equipment, including a document management system for use by the Administration Department of the Borough, together with all equipment, appurtenances and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved	\$29,000	\$27,550
(b) Improvement of various roads in and by the Borough by the construction or reconstruction therein of roadway pavements at least equal in useful life or durability to a roadway pavement of Class B construction (as such term is used or referred to in Section 40A:2-22 of said Local Bond Law) including, without limitation, Sparta Road, Hickory Drive, Oak Drive, Lower East Drive, Musconetcong Avenue and Walton Place, together with all structures, appurtenances, milling, curb and sidewalk reconstruction, drainage improvements, retaining walls, equipment, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved, the \$872,600 estimated cost thereof being inclusive of the sum of \$225,000 received or expected to be received by the Borough from the New Jersey Department of Transportation as a grant-in-aid of financing said improvement to Musconetcong Avenue and Walton Place	872,600	616,005
(c) Acquisition by purchase of new fire-fighting equipment for the preservation of life and property in and by the Borough, including one (1) pumper fire truck, together with all equipment, attachments and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Clerk and hereby approved	570,000	541,500
(c) Acquisition by purchase of new and additional vehicular equipment for use by the Department of Public Works of the Borough, including one (1) mason dump truck with plow, together with all equipment, appurtenances and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved, the \$26,500 hereby appropriated therefor being exclusive of the sum of \$53,000 appropriated therefor on the date hereof by a water utility bond ordinance and a sewer utility bond ordinance of the Borough	26,500	25,175
(d) Acquisition, jointly with the Netcong American Legion ambulance corps, by purchase of new and additional vehicular equipment, including one (1) ambulance for use by the Ambulance Squad of the Borough, together with all appurtenances, apparatus, equipment and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved, the \$75,000 hereby appropriated therefor being exclusive of the Netcong	75,000	71,250

American Legion's share of \$75,000 for said ambulance

(e) Improvement of municipally-owned buildings and facilities in and by the Borough, including the Public Works Garage by the upgrade of the lighting thereof and the Rescue Squad Communication Tower by the upgrade thereof, together with all site work, equipment, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved

	<u>49,750</u>	<u>47,260</u>
Totals	\$1,622,850	\$1,328,740

Except as otherwise stated in paragraph (b) above with respect to the said \$225,000 grant-in-aid for financing the improvements or purposes described in said paragraph (b), the excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the said down payment for said purpose.

Section 5. The following additional matters are hereby determined, declared, recited and stated:

- (a) The said purposes described in Section 3 of this bond ordinance are not current expenses and each is a property or improvement which the Borough may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.
- (b) The average period of usefulness of said purposes within the limitations of said Local Bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 9.62 years.
- (c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Borough as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$1,328,740, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.
- (d) Amounts not exceeding \$160,000 in the aggregate for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed in and permitted under Section 40A:2-20 of said Local Bond Law may be included as part of the costs of said improvements and are included in the foregoing estimate thereof.

Section 6. The funds from time to time received by the Borough on account of the \$225,000 grants referred to in Section 1 of this bond ordinance shall be used for financing the improvement or purpose described in Section 3(b) of this bond ordinance by application thereof either to direct payment of the costs of said improvements or purposes, or to payment or reduction of the authorization of the obligations of the Borough authorized by this bond ordinance. Any such funds so received may, and all such funds so received which are not required for direct payment of such costs shall, be held and applied by the Borough as funds applicable only to the payment of obligations of the Borough authorized by this bond ordinance.

Section 7. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief

Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale at not less than par and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Borough at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 8. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 9. The capital budget or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Borough Clerk and are available for public inspection.

Section 10. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

On motion by Councilwoman Kuncken, seconded by Councilman Riccardi, and unanimously carried by the following roll call vote, the foregoing ordinance was introduced.

Roll Call:

Councilwoman Kuncken – yes	Councilwoman Thistleton - yes
Councilman Riccardi - yes	Councilman Thornton – yes
Councilman Romano - yes	Councilwoman Zdichocki – absent

On motion by Councilman Thornton, seconded by Councilman Riccardi, and unanimously carried by voice vote, the Mayor and Council instructed the Clerk to post the ordinance and authorized publication of same.

**Ordinance 2018-10**

**BOND ORDINANCE APPROPRIATING \$688,525, AND AUTHORIZING THE ISSUANCE OF \$658,525 BONDS OR NOTES OF THE BOROUGH, FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY, FOR THE SANITARY SEWERAGE SYSTEM OF THE BOROUGH**

**BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY** (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized as general improvements to be made or acquired by The Borough of Stanhope, New Jersey. For the said several improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sums being inclusive of all appropriations heretofore made therefor and amounting in the aggregate to \$688,525 and including in the case of the improvement or purpose described in paragraph (c) of said Section 3, the sum of \$30,000 as a contribution for said improvement or purpose and now available therefor in the capital improvement fund of the Borough.

Section 2. For the financing of said improvements or purposes and to meet the said \$688,525 appropriations not provided by application hereunder of said contribution,

negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$658,525 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Borough in a principal amount not exceeding \$658,525 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. The improvements hereby authorized and the several purposes for the financing of which said obligations are to be issued, the appropriation made for and estimated cost of each such purpose, and the estimated maximum amount of bonds or notes to be issued for each such purpose, are respectively as follows:

<u>IMPROVEMENT OR PURPOSE</u>	<u>APPROPRIATION AND ESTIMATED COST</u>	<u>ESTIMATED MAXIMUM AMOUNT OF BONDS AND NOTES</u>
(a) Acquisition by purchase of new and additional vehicular equipment for use by the sewer utility of the Borough, including one (1) mason dump truck with plow, together with all equipment, appurtenances and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved, the \$26,500 hereby appropriated therefor being exclusive of the sum of \$53,000 appropriated therefor on the date hereof by a water utility bond ordinance and a general capital bond ordinance of the Borough	\$26,500	\$26,500
(b) Acquisition by purchase of new and additional equipment for use by the sewer utility of the Borough, including composite meters, together with all equipment, appurtenances and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved, the \$28,350 hereby appropriated therefor being exclusive of the sum of \$28,350 appropriated therefor on the date hereof by a water utility bond ordinance of the Borough	28,350	28,350
(c) Improvement of the sanitary sewerage system, including the upgrade of the Port Morris pump station, together with all piping, structures, site work, equipment, work and materials necessary therefor or incidental thereto, all as shown or in accordance with the plans and specifications therefor on file in the office of the Borough Clerk and hereby approved	<u>633,675</u>	<u>603,675</u>
Totals	\$688,525	\$658,525

The excess of the appropriation made for the improvement or purpose in paragraph (c) above aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the said contribution for said improvement or purpose.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

- (a) The said purposes described in Section 3 of this bond ordinance are not current expenses and each is a property or improvement which the Borough

may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

- (b) The average period of usefulness of said purposes within the limitations of said Local Bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 38.73 years.
- (c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that, while the net debt of the Borough determined as provided in said Local Bond Law is not increased by this bond ordinance, the gross debt of the Borough as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$688,525, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.
- (d) Amounts not exceeding \$70,000 in the aggregate for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed in and permitted under Section 40A:2-20 of said Local Bond Law may be included as part of the costs of said improvements and are included in the foregoing estimate thereof.
- (e) This bond ordinance authorizes obligations of the Borough solely for purposes described in paragraph (h) of section 40A:2-7 of said Local Bond Law, and the said obligations authorized by this bond ordinance are to issued for a purpose which is self-liquidating within the meaning and limitations of section 40A:2-45 of said Local Bond Law and are deductible, pursuant to paragraph (c) of section 40A:2-44 of said Local Bond Law, from the gross debt of the Borough.

Section 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Borough at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 6. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Borough, and, unless paid from revenues of the sanitary sewerage system of the Borough, the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 7. The capital budget or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as

approved by the Director, Division of Local Government Services, are on file with the Borough Clerk and are available for public inspection.

Section 8. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

On motion by Councilman Riccardi, seconded by Councilman Thornton, and unanimously carried by the following roll call vote, the foregoing ordinance was introduced.

Roll Call:

Councilwoman Kuncken – yes	Councilwoman Thistleton - yes
Councilman Riccardi - yes	Councilman Thornton – yes
Councilman Romano - yes	Councilwoman Zdichocki – absent

On motion by Councilman Romano, seconded by Councilwoman Thistleton, and unanimously carried by voice vote, the Mayor and Council instructed the Clerk to post the ordinance and authorized publication of same.

**Ordinance 2018-11**                      **BOND ORDINANCE APPROPRIATING \$54,850, AND AUTHORIZING THE ISSUANCE OF \$54,850 BONDS OR NOTES OF THE BOROUGH, FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY, FOR THE WATER SUPPLY AND DISTRIBUTION SYSTEM OF THE BOROUGH**

**BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY** (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized as general improvements to be made or acquired by The Borough of Stanhope, New Jersey. For the said several improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sums being inclusive of all appropriations heretofore made therefor and amounting in the aggregate to \$54,850.

Section 2. For the financing of said improvements or purposes and to meet the said \$54,850 appropriations, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$54,850 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Borough in a principal amount not exceeding \$54,850 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. The improvements hereby authorized and the several purposes for the financing of which said obligations are to be issued, the appropriation made for and estimated cost of each such purpose, and the estimated maximum amount of bonds or notes to be issued for each such purpose, are respectively as follows:

<u>IMPROVEMENT OR PURPOSE</u>	<u>APPROPRIATION AND ESTIMATED COST</u>	<u>ESTIMATED MAXIMUM AMOUNT OF BONDS AND NOTES</u>
(a) Acquisition by purchase of new and additional vehicular equipment for use by the water utility of the Borough, including one (1) mason dump truck with plow, together with all equipment, appurtenances and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved, the \$26,500	\$26,500	\$26,500



hereby appropriated therefor being exclusive of the sum of \$53,000 appropriated therefor on the date hereof by a sewer utility bond ordinance and a general capital bond ordinance of the Borough

(b) Acquisition by purchase of new and additional equipment for use by the water utility of the Borough, including composite meters, together with all equipment appurtenances and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved, the \$28,350 hereby appropriated therefor being exclusive of the sum of \$28,350 appropriated therefor on the date hereof by a sewer utility bond ordinance of the Borough

	<u>28,350</u>	<u>28,350</u>
Totals	\$54,850	\$54,850

Section 4. The following additional matters are hereby determined, declared, recited and stated:

- (a) The said purposes described in Section 3 of this bond ordinance are not current expenses and each is a property or improvement which the Borough may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.
- (b) The average period of usefulness of said purposes within the limitations of said Local Bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 10.16 years.
- (c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that, while the net debt of the Borough determined as provided in said Local Bond Law is not increased by this bond ordinance, the gross debt of the Borough as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$54,850, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.
- (d) Amounts not exceeding \$5,000 in the aggregate for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed in and permitted under Section 40A:2-20 of said Local Bond Law may be included as part of the costs of said improvements and are included in the foregoing estimate thereof.
- (e) This bond ordinance authorizes obligations of the Borough solely for purposes described in paragraph (h) of section 40A:2-7 of said Local Bond Law, and the said obligations authorized by this bond ordinance are to issued for a purpose which is self-liquidating within the meaning and limitations of section 40A:2-45 of said Local Bond Law and are deductible, pursuant to paragraph of (c) of section 40A:2-44 of said Local Bond Law, from the gross debt of the Borough.

Section 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Borough at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 6. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Borough, and, unless paid from revenues of the water supply and distribution system of the Borough, the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 7. The capital budget or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Borough Clerk and are available for public inspection.

Section 8. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

On motion by Councilwoman Thistleton, seconded by Councilwoman Kuncken, and unanimously carried by the following roll call vote, the foregoing ordinance was introduced.

Roll Call:

Councilwoman Kuncken – yes	Councilwoman Thistleton - yes
Councilman Riccardi - yes	Councilman Thornton – yes
Councilman Romano - yes	Councilwoman Zdichocki – absent

On motion by Councilman Riccardi, seconded by Councilwoman Kuncken, and unanimously carried by voice vote, the Mayor and Council instructed the Clerk to post the ordinance and authorized publication of same.

## **RESOLUTIONS**

Mayor Maio offered the following resolutions which were read by title:

### **Resolution 081-18**

### **RESOLUTION ATTESTING THAT THE STANHOPE GOVERNING BODY HAS COMPLIED WITH THE PROMULGATION OF THE LOCAL FINANCE BOARD OF THE STATE OF NEW JERSEY RELATIVE TO THE 2017 ANNUAL REPORT OF AUDIT**

**WHEREAS**, N.J.S.A. 40A: 5-4 requires the governing body of every local unit to have made an annual audit of its books, accounts and financial transactions, and

**WHEREAS**, the Annual Report of Audit for the year 2017 has been filed by a Registered Municipal Accountant with the Borough Clerk pursuant to N.J.S.A. 40A: 5-6, and a copy has been received by each member of the governing body; and

**WHEREAS**, R.S. 52:27BB-34 authorizes the Local Finance Board of the State of New Jersey to prescribe reports pertaining to the local fiscal affairs; and

**WHEREAS**, the Local Finance Board has promulgated N.J.A.C. 5:30-6.5, a regulation requiring that the governing body of each municipality shall, by resolution, certify to the Local Finance Board of the State of New Jersey that all members of the governing body have reviewed, as a minimum, the sections of the annual audit entitled “Comments and Recommendations; and

**WHEREAS**, the members of the governing body have personally reviewed, as a minimum, the Annual Report of Audit, and specifically the sections of the Annual Audit entitled “Comments and Recommendations,” as evidenced by the group affidavit form of the governing body attached hereto; and

**WHEREAS**, such resolution of certification shall be adopted by the Governing Body no later than forty-five days after the receipt of the annual audit, pursuant to N.J.A.C. 5:30-6.5; and

**WHEREAS**, all members of the governing body have received and have familiarized themselves with, at least, the minimum requirements of the Local Finance Board of the State of New Jersey, as stated aforesaid and have subscribed to the affidavit, as provided by the Local Finance Board; and

**WHEREAS**, failure to comply with the regulations of the Local Finance Board of the State of New Jersey may subject the members of the local governing body to the penalty provisions of R.S. 52:27BB-52, to wit:

R.S. 52:27BB-52: A local officer or member of a local governing body who, after a date fixed for compliance, fails or refuses to obey an order of the director (Director of Local Government Services), under the provisions of this Article, shall be guilty of a misdemeanor and, upon conviction, may be fined not more than one thousand dollars (\$1,000.00) or imprisoned for not more than one year, or both, in addition shall forfeit his office.

**NOW, THEREFORE BE IT RESOLVED**, that the Mayor and Council of the Borough of Stanhope, hereby states that it has complied with N.J.A.C. 5:30-6.5 and does hereby submit a certified copy of this resolution and the required affidavit to said Board to show evidence of said compliance.

On motion by Councilman Romano, seconded by Councilwoman Kuncken and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Kuncken – yes	Councilwoman Thistleton - yes
Councilman Riccardi - yes	Councilman Thornton – yes
Councilman Romano - yes	Councilwoman Zdichocki – absent

**Resolution 082-18**

**RESOLUTION AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$2,477,190 BOND ANTICIPATION NOTES OF THE BOROUGH OF STANHOPE IN THE COUNTY OF SUSSEX, NEW JERSEY**

**BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY, AS FOLLOWS:**

Section 1. Pursuant to a bond ordinance of the Borough of Stanhope, in the County of Sussex (the “Borough”), entitled “Bond ordinance appropriating \$421,900, and authorizing the issuance of \$230,000 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey”, finally adopted on July 21, 2009 (#2009-08), bond anticipation notes of the Borough in a principal amount not exceeding \$42,700 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 2. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance providing for the improvement of the water supply and distribution system in and by

the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$250,000 therefor and authorizing the issuance of \$237,500 bonds or notes of the Borough for financing such appropriation”, finally adopted on May 25, 2010 (#2010-03), bond anticipation notes of the Borough in a principal amount not exceeding \$6,800 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 3. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance appropriating \$500,000, and authorizing the issuance of \$285,000 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey”, finally adopted on May 25, 2010 (#2010 04), bond anticipation notes of the Borough in a principal amount not exceeding \$112,500 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 4. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance providing for the acquisition of new and additional equipment by the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$90,000 therefor and authorizing the issuance of \$85,500 bonds or notes of the Borough for financing such appropriation”, finally adopted on November 23, 2010 (#2010-13), bond anticipation notes of the Borough in a principal amount not exceeding \$31,900 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 5. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance providing for the acquisition of new and additional fire fighting equipment by the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$37,000 therefor and authorizing the issuance of \$35,200 bonds or notes of the Borough for financing such appropriation”, finally adopted on July 12, 2011 (#2011-13), bond anticipation notes of the Borough in a principal amount not exceeding \$16,500 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 6. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance providing for the improvement of the water supply and distribution system (Sparta Road - Phase II) in and by the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$120,000 therefor and authorizing the issuance of \$120,000 bonds or notes of the Borough for financing such appropriation”, finally adopted on May 22, 2012 (#2012-10), bond anticipation notes of the Borough in a principal amount not exceeding \$50,000 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 7. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance providing for the acquisition of new and additional vehicular equipment for use by the water utility of the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$60,000 therefor and authorizing the issuance of \$60,000 bonds or notes of the Borough for financing such appropriation”, finally adopted on June 26, 2012 (#2012-14), bond anticipation notes of the Borough in a principal amount not exceeding \$24,850 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 8. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance appropriating \$359,000, and authorizing the issuance of \$341,000 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the county of Sussex, New Jersey”, finally adopted on June 26, 2012 (#2012-15), bond anticipation notes of the Borough in a principal amount not exceeding \$227,000 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 9. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance providing for the improvement of the water supply and distribution system in and by the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$2,300,000 therefor and authorizing the issuance of \$2,300,000 bonds or notes of the Borough for financing such appropriation”, finally adopted on November 27, 2012 (#2012-18), bond anticipation notes of the Borough in a principal amount not exceeding \$36,900 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 10. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance providing for the acquisition of new and additional equipment for use by the water utility of the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$140,000 therefor and authorizing the issuance of \$140,000 bonds or notes of the Borough for financing such appropriation”, finally adopted on July 9, 2013 (#2013-11), bond anticipation notes of the Borough in a principal amount not exceeding \$86,500 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 11. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance appropriating \$91,000, and authorizing the issuance of \$86,450 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the county of Sussex, New Jersey”, finally adopted on July 9, 2013 (#2013-12), bond anticipation notes of the Borough in a principal amount not exceeding \$62,950 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 12. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance providing for the improvement of the water supply and distribution system (Maple Terrace/Mountain Terrace) in and by the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$104,000 therefor and authorizing the issuance of \$104,000 bonds or notes of the Borough for financing such appropriation”, finally adopted on April 8, 2014 (#2014-07), bond anticipation notes of the Borough in a principal amount not exceeding \$63,000 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 13. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance providing for the improvement of Maple Terrace/Mountain Terrace in and by the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$245,000 therefor and authorizing the issuance of \$233,000 bonds or notes of the Borough for financing such appropriation”, finally adopted on April 8, 2014 (#2014-08), bond anticipation notes of the Borough in a principal amount not exceeding \$190,301.09 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 14. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance providing for the improvement of the water supply and distribution system (James Street) in and by the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$256,000 therefor and authorizing the issuance of \$256,000 bonds or notes of the Borough for financing such appropriation”, finally adopted on June 24, 2014 (#2014-11), bond anticipation notes of the Borough in a principal amount not exceeding \$195,890 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 15. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance providing for the improvement of James Street in and by the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$392,000 therefor and authorizing the issuance of \$133,300 bonds or notes of the Borough for financing such appropriation”, finally adopted on

June 24, 2014 (#2014-12), bond anticipation notes of the Borough in a principal amount not exceeding \$109,243.91 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 16. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance appropriating \$465,000, and authorizing the issuance of \$191,955 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey”, finally adopted on August 12, 2014 (#2014 13) bond anticipation notes of the Borough in a principal amount not exceeding \$159,455 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 17. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance appropriating \$35,000, and authorizing the issuance of \$35,000 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey, for the water supply and distribution system of the Borough”, finally adopted on August 12, 2014 (#2014 14) bond anticipation notes of the Borough in a principal amount not exceeding \$30,600 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 18. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance providing for the improvement of the water supply and distribution system in and by the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$114,002.59 therefor and authorizing the issuance of \$38,100 bonds or notes of the Borough for financing such appropriation”, finally adopted on August 26, 2014 (#2014 18) bond anticipation notes of the Borough in a principal amount not exceeding \$33,700 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 19. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance appropriating \$271,750, and authorizing the issuance of \$258,150 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey”, finally adopted on April 28, 2015 (#2015 10) bond anticipation notes of the Borough in a principal amount not exceeding \$227,750 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 20. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance appropriating \$128,000, and authorizing the issuance of \$128,000 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey, for the water supply and distribution system of the Borough”, finally adopted on April 28, 2015 (#2015 08) bond anticipation notes of the Borough in a principal amount not exceeding \$118,500 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 21. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance providing for the improvement of various roads in and by the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$120,000 therefor and authorizing the issuance of \$114,000 bonds or notes of the Borough for financing such appropriation”, finally adopted on July 28, 2015 (#2015-14), bond anticipation notes of the Borough in a principal amount not exceeding \$107,000 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 22. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance appropriating \$338,034, and authorizing the issuance of \$305,200 bonds or notes of

the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey”, finally adopted on April 26, 2016 (#2016-04), bond anticipation notes of the Borough in a principal amount not exceeding \$291,650 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 23. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance appropriating \$170,000 and authorizing the issuance of \$161,500 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey”, finally adopted on May 9, 2017 (#2017-03), bond anticipation notes of the Borough in a principal amount not exceeding \$161,500 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 24. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance providing for the improvement of Sparta Road and various trails in and by the Borough of Stanhope, in the County of Sussex, New Jersey”, appropriating \$1,905,000 therefor and authorizing the issuance of \$90,000 bonds or notes of the Borough for financing such appropriation, finally adopted on March 27, 2018 (#2018-03), bond anticipation notes of the Borough in a principal amount not exceeding \$90,000 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 25. All bond anticipation notes (the “notes”) issued hereunder shall mature at such times as may be determined by the treasurer, the chief financial officer or the acting chief financial officer of the Borough (the “Chief Financial Officer”), provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer and shall be signed and sealed by officials and officers of the Borough in any manner permitted by N.J.S.A. §40A:2-25. The Chief Financial Officer shall determine all matters in connection with the notes issued hereunder, and the Chief Financial Officer’s signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes at not less than par from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price. The Chief Financial Officer is directed to report in writing to the governing body of the Borough at the meeting next succeeding the date when any sale or delivery of the notes hereunder is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 26. Any note issued pursuant to this resolution shall be a general obligation of the Borough, and the Borough’s faith and credit are hereby pledged to the punctual payment of the principal of and interest on the notes and, unless otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 27. The Chief Financial Officer is hereby authorized and directed to do all other matters necessary, useful, convenient or desirable to accomplish the delivery of the notes to the purchasers thereof as promptly as possible, including (i) the preparation, execution and dissemination of a Preliminary Official Statement and Final Official Statement with respect to the notes, (ii) preparation, distribution and publication, if necessary, of a Notice of Sale with respect to the notes, (iii) execution of a Continuing Disclosure Undertaking, with respect to the notes in accordance with Rule 15c2 12 promulgated by the Securities and Exchange Commission and (iv) execution of an arbitrage and use of proceeds certificate certifying that, among other things, the Borough, to the extent it is empowered and allowed under applicable law, will do and perform all acts and things necessary or desirable to assure that interest paid on the notes is not included in gross income under Section 103 of the Internal Revenue Code of 1986, as amended.

Section 28. All action heretofore taken by Borough officials and professionals with regard to the sale and award of the notes is hereby ratified, confirmed, adopted and approved.

Section 29. This resolution shall take effect immediately.

On motion by Councilwoman Thistleton, seconded by Councilwoman Kuncken and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Kuncken – yes	Councilwoman Thistleton - yes
Councilman Riccardi - yes	Councilman Thornton – yes
Councilman Romano - yes	Councilwoman Zdichocki – absent

**Resolution 083-18**                      **RESOLUTION AUTHORIZING ADOPTION OF REVISED STANDARD OPERATING PROCEDURES-RULES AND REGULATIONS FOR THE STANHOPE BOROUGH POLICE DEPARTMENT PURSUANT TO CHAPTER 37 OF THE CODE OF THE BOROUGH OF STANHOPE**

**WHEREAS**, all police departments are required to have adopted written rules and regulations under a Standard Operating Procedure manual; and

**WHEREAS**, the Governing Body of the Borough of Stanhope pursuant to Section 12 of Chapter 37 of the Borough Code has heretofore adopted and has incorporated by reference into the Borough Code said Police Department Rules and Regulations under Standard Operating Procedures; and

**WHEREAS**, the New Jersey Attorney General has issued Law Enforcement Directive 2018-2, requiring municipal police departments, and others, to revise existing drug testing policies to be consistent with the Directive; and

**WHEREAS**, the Police Department has revised its Standard Operating Procedures-Rules and Regulations in accordance with the New Jersey Attorney General’s Directive on drug testing, a copy of which is on file with the Borough Clerk and Police Department; and

**WHEREAS**, the Chief of Police has recommended to the Governing Body the adoption of the new Standard Operating Procedures-Rules and Regulations; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Stanhope that pursuant to Section 37-12 of the Borough Code, the Stanhope Police Department Standard Operating Procedures-Rules and Regulations, dated April 24, 2018, be and the same is hereby adopted and shall be in immediate effect.

On motion by Councilman Riccardi, seconded by Councilwoman Kuncken and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Kuncken – yes	Councilwoman Thistleton - yes
Councilman Riccardi - yes	Councilman Thornton – yes
Councilman Romano - yes	Councilwoman Zdichocki – absent

**Resolution 084-18**                      **RESOLUTION AUTHORIZING BOROUGH OF STANHOPE TO JOIN INTERSTATE PURCHASING CO-OP**

**WHEREAS**, a New Jersey municipality must comply with the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. in the procurement of goods and services on behalf of the Borough and its agencies; and

**WHEREAS**, under the Local Public Contracts Law, the Borough may join any intrastate cooperative governmental purchasing entity and may then purchase goods and services through the use of any competitive bid for any particular goods or services made by that entity; and

**WHEREAS**, pursuant to the provisions of N.J.S.A. 52:34-6.2(3), the Borough may also join any nationally recognized and accepted governmental cooperative purchasing entity that has been developed utilizing a competitive bidding process within any other state; and



**WHEREAS**, the Houston-Galveston Area Council (“H-GAC”) is a governmental cooperative purchasing program established under Texas law, which authorizes any municipality in any state in the United States to join for purposes of utilizing the competitive bidding process of the H-GAC for the purchase of goods and services; and

**WHEREAS**, the Borough of Stanhope wishes to join the H-GAC by entering into an Interlocal Contract for Cooperative Purchasing Agreement with H-GAC, a copy of which is attached hereto; and

**WHEREAS**, the form of the Interlocal Contract for Cooperative Purchasing Agreement to be entered into between the Borough of Stanhope and the H-GAC has been reviewed and approved by the Borough Attorney; and

**WHEREAS**, the Governing Body is of the opinion that it is the best interest of the Borough of Stanhope to enter into the Interlocal Contract for Cooperative Purchasing Agreement with the H-GAC.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Stanhope that the Borough shall join the H-GAC; and

**BE IT FURTHER RESOLVED** that the Mayor and Borough Clerk be and the same are hereby authorized to execute and provide to the H-GAC the Interlocal Contract for Cooperative Purchasing.

On motion by Councilman Romano, seconded by Councilman Thornton and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Kuncken – yes	Councilwoman Thistleton - yes
Councilman Riccardi - yes	Councilman Thornton – yes
Councilman Romano - yes	Councilwoman Zdichocki – absent

Councilwoman Kuncken stated this resolution to join the co-op is with regard to the purchase of the fire truck.

**Resolution 085-18**

**RESOLUTION FIXING THE 2018 SALARIES OF BOROUGH EMPLOYEES**

**WHEREAS**, the Borough Council adopted Ordinance # 2018-05 on April 24, 2018; and

**WHEREAS**, the Borough Council of the Borough of Stanhope desires to set the specific salaries for full-time and part-time non-contract Borough employees for the year 2018,

**NOW, THEREFORE, BE IT RESOLVED** that the following salaries are retroactive to January 1, 2018:

Rosemarie Maio	Mayor	\$ 3,013.00
Diana Kuncken	Council Member	2,739.00
Anthony Riccardi	Council Member	2,739.00
Thomas Romano	Council Member	2,739.00
Doreen Thistleton	Council Member	2,739.00
Bill Thornton	Council Member	2,739.00
Patricia Zdichocki	Council Member	2,739.00
Brian McNeilly	Administrator	109,742.00
Ellen Horak	Borough Clerk	61,294.00
Linda Chirip	Deputy Borough Clerk	36,403.00
Ellen Horak	Registrar	3,713.00
Linda Chirip	Deputy Registrar	1,789.00
Linda Chirip	Website Content Manager	3,687.00
Dana Mooney	Chief Financial Officer/ Tax Collector	100,757.00
Maria Mascuch	Utility Collector/ Asst. to Tax Collector	38,186.00
Tammy Minniti	Accounts Payable	23,176.00

Jason Laliker	Tax Assessor	20,035.00
Ward Sherrer	Custodian	7,880.00
<b>POLICE DEPARTMENT</b>		
Steven Pittigher	Chief of Police	As per contract
Sergeant		As per contract
Sergeant's Stipend		As per contract
Detective's Stipend		As per contract
Patrolman		As per contract
Virginia Citarella	Clerk Typist - Police Dept	34,729.00
Various	Police Matron	\$22.43 per hour
Various	Police Matron – Call-out	\$50.00 per call-out
Various	Special Officer	21.72 per hour
Various	Crossing Guard	15.21 per hour
<b>DEPARTMENT OF PUBLIC WORKS</b>		
Jason Titsworth	Acting Superintendent	67,155.00
Jason Titsworth	Water Operator	5,342.00
Jason Titsworth	Sewer Operator	5,342.00
Jason Titsworth	Water T-1 License Stipend	3,500.00
Public Works Repairer	As per contract	
Laborer	As per contract	
Various	Part-time Laborer	\$12.00 to \$12.86 per hour
Various	Seasonal Part Time	\$14.25 per hour
<b>CONSTRUCTION DEPARTMENT</b>		
Thomas Pershouse	Construction Official	23,343.00
Joseph Olivo	Fire Subcode Official	3,174.00
Joseph Olivo	Plumbing Subcode Official	3,649.00
Arlene Fisher	Zoning Officer	10,998.00
Arlene Fisher	Code Enforcement Officer	11,448.00
Arlene Fisher	Municipal Housing Stipend	2,016.00
Tammy Minniti	Clerical - Construction	8,427.00
<b>BOARDS AND COMMISSIONS:</b>		
Ellen Horak	Land Use Secretary	9,510.00
Monique McNeilly	Board of Health Secretary	4,491.00
Secretary to:		
Shade Tree		\$25.00 per month*
Environmental Commission		\$25.00 per month*
Recreation Commission		\$25.00 per month*

\*submission of monthly minutes required.

**BE IT FURTHER RESOLVED** that the Borough Administrator is authorized to set the salary level according to the salary amounts in Ordinance #2018-05 for the temporary part-time positions of police matron, crossing guards, general part-time, DPW part-time and seasonal employees.

On motion by Councilman Thornton, seconded by Councilman Riccardi and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Kuncken – yes	Councilwoman Thistleton - yes
Councilman Riccardi - yes	Councilman Thornton – yes
Councilman Romano - yes	Councilwoman Zdichocki – absent

**CONSENT AGENDA** (All items listed on the Consent Agenda are considered routine by the Borough Council and were enacted by one motion of the Borough Council with no separate discussion.)

**Resolution 086-18**

**RESOLUTION AUTHORIZING STANHOPE HOSE CO. #1 TO CONDUCT A BUCKET DROP**

**WHEREAS**, Stanhope Hose Company No. 1 has indicated a desire to hold a “Bucket Drop” on Friday, July 7<sup>th</sup> from 4:00pm to 8:00pm, Saturday, July 8<sup>th</sup> from 8:00am to 5:00pm, Sunday, July 9<sup>th</sup> from 8:00am to 5:00pm at the following locations: Brooklyn Road near Rt. 183; Sparta Road near Brooklyn Road; Linden Avenue between McKinley Street and Rt. 183; Dell Road near Rt. 183 in the Borough of Stanhope; and

**WHEREAS**, should the weather be inclement, the following rain dates and times will be utilized instead, at the same locations: Friday, July 13<sup>th</sup> from 4:00pm to 8:00pm, Saturday July 14<sup>th</sup> from 8:00am to 5:00pm and Sunday, July 15<sup>th</sup> from 8:00am to 5:00pm; and

**WHEREAS**, Fire Department personnel are to be stationed at the above-mentioned locations and all collections shall be done in a manner as to not impede the flow of traffic at any time; and

**WHEREAS**, Fire Department members shall wear safety vests and traffic safety setup in shall conform with the “Manual on Uniform Traffic Control”; and

**WHEREAS**, N.J.S.A. 39:4-60 requires charitable organizations to obtain municipal approval before soliciting contributions within municipal roadway.

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor and Council of the Borough of Stanhope, in the County of Sussex, State of New Jersey hereby approves the Stanhope Hose Company No. 1’s request to hold a “Bucket Drop” on Friday, July 7<sup>th</sup> from 4:00pm to 8:00pm, Saturday, July 8<sup>th</sup> from 8:00am to 5:00pm, Sunday, July 9<sup>th</sup> from 8:00am to 5:00pm at the following locations: Brooklyn Road near Rt. 183; Sparta Road near Brooklyn Road; Linden Avenue between McKinley Street and Rt. 183; Dell Road near Rt. 183 in the Borough of Stanhope with rain dates and times of Friday, July 13<sup>th</sup> from 4:00pm to 8:00pm, Saturday July 14<sup>th</sup> from 8:00am to 5:00pm and Sunday, July 15<sup>th</sup> from 8:00am to 5:00pm

**Resolution 087-18**

**RESOLUTION AUTHORIZING REFUND OF REDEMPTION MONIES TO OUTSIDE LIEN HOLDER**

**WHEREAS**, the Tax Collector has received payment for the redemption of Tax Title Lien No. 2015-015, representing 2014 property taxes and/or utility charges on Block 11206, Lot 9, known as 70 Main St, assessed to Fortunato F Montella, and;

**WHEREAS**, the Tax Collector certifies that reimbursement is now required to be made to the following lien holder for the required redemption amounts as shown below:

To Lienholder:	US Bank Cust for Actlien Holding Inc. 50 South 16 <sup>th</sup> Street, Suite 2050 Philadelphia, Pennsylvania 19102		
Redemption Amount:	Tax Title Lien #2015-015 and		
	Interest to Date of Meeting	\$	52,912.54
	Premium Paid by Lienholder		<u>19,100.00</u>
Total From Current Fund:		\$	52,912.54
Total From Tax Premium Account			19,100.00

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the Borough Treasurer be authorized to prepare the necessary check as stated above and to forward same to the lien holder.

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer/Tax Collector.

On motion by Councilwoman Thistleton, seconded by Councilman Riccardi and unanimously carried by the following roll call vote the foregoing resolutions were duly adopted.

Roll Call:

Councilwoman Kuncken – yes  
Councilman Riccardi – yes  
Councilman Romano - yes

Councilwoman Thistleton - yes  
Councilman Thornton - yes  
Councilwoman Zdichocki - absent

**PAYMENT OF BILLS**

**Resolution 088-18**

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF STANHOPE AUTHORIZING PAYMENT OF BILLS**

**WHEREAS**, the Chief Finance Officer has certified that funds are available in the proper account; and

**WHEREAS**, the Chief Finance Officer has approved payment upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Stanhope that the current bills list, dated April 24, 2018 and on file and available for public inspection in the Office of the Chief Finance Officer and approved by the Chief Finance Officer for payment, be paid.

On motion by Councilman Romano, seconded by Councilwoman Kuncken and unanimously carried by the following roll call vote the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Kuncken – yes  
Councilman Riccardi - yes  
Councilman Romano - yes

Councilwoman Thistleton - yes  
Councilman Thornton – yes  
Councilwoman Zdichocki – absent

**CITIZENS TO BE HEARD**

Mayor Maio opened the meeting to the public after advising attendees that there is a five (5) minute time limit for each speaker.

Nancy Hoyt, 33 Lawrence Avenue asked the location of the manhole on Lloyd Avenue that had been discussed. Mr. Keller responded it is located on Brooklyn Road by the Habitat for Humanity house. Ms. Hoyt commented that she hears constant water running at the site. Ms. Hoyt stated she received a notice that their electric cost is going down and she asked if this is correct. Mayor Maio responded in the affirmative, adding the Borough’s savings to date is over \$68,000. Ms. Hoyt also asked if, when collecting the leaves will they pick up brush that is in with the leaves or should it be separated. Administrator McNeilly responded it should be kept separate; however, they will rake it up if together.

Seeing no one further from the public wishing to speak, Mayor Maio closed the public portion of the meeting.

**CLOSED SESSION**

**WHEREAS**, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, this public body is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Stanhope, County of Sussex, New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter-specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is as follows:

1 – Litigation

3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately.

On motion by Councilman Romano, seconded by Councilwoman Kuncken, and unanimously carried by voice vote, the foregoing resolution was adopted.

The Mayor and Council went into Closed Session at 8:17 P.M.

**RETURN TO OPEN SESSION**

At the conclusion of the Closed Session, the Mayor and Council reconvened the public meeting at 8:20 P.M. with all present.

**ADJOURNMENT**

On motion by Councilwoman Kuncken, seconded by Councilwoman Thistleton, and unanimously carried by voice vote the meeting was adjourned at 8:20 P.M.

Approved:

Linda Chirip  
Deputy Clerk for,  
Ellen Horak, RMC  
Borough Clerk