

**MAYOR AND COUNCIL
REGULAR MEETING
June 26, 2018
7:00 P.M.**

CALL TO ORDER

SALUTE TO COLORS

Mayor Maio invited all those present to stand in a salute to the colors.

MAYOR'S STATEMENT AS TO COMPLIANCE WITH P.L. 1975

Adequate Notice of this Meeting has been provided according to the Open Public Meetings Act, Assembly Bill 1030. Notice of this Meeting was included in the Annual Meeting Notice sent to the New Jersey Herald and the Daily Record on January 3, 2018 and was placed on the Official Bulletin Board in the Municipal Building.

In the event the Mayor and Council have not addressed all items on this Agenda by 11:00 PM and they are of the opinion that they cannot complete the Agenda in a reasonable time period, the Mayor and Council may exercise their option to continue this meeting at an agreed to date, time and place within ten (10) days of this meeting. Please turn off all cell phones for the duration of this meeting.

ROLL CALL

Council Members:

Councilwoman Kuncken – present	Councilwoman Thistleton - present
Councilman Riccardi - present	Councilman Thornton - present
Councilman Romano – present	Councilwoman Zdichocki - present

Mayor Maio – present

CITIZENS TO BE HEARD

Mayor Maio opened the meeting to the public after advising attendees there is a five (5) minute time limit for each speaker.

Nancy Hoyt, 33 Lawrence Avenue, asked if the forsythia which hangs over onto the sidewalk on High Street could be cut back. Administrator McNeilly stated he will check on the issue tomorrow and advised Mrs. Hoyt that in the future she can call Borough Hall during the day with any issues. Administrator McNeilly stated the area by the guardrail near Lawrence Avenue is regularly cut back. Mrs. Hoyt stated the County finally cut back their section as well. Administrator McNeilly stated the County does trimming once a year.

Marc Clawson, 32 Linden Avenue, stated he is still having issues with the neighbors and parking. Mr. Clawson provided copies of 14 OPRA reports to the Clerk. No tickets have ever been issued. Mr. Clawson stated in his opinion the neighbor has too many cars but there is no ordinance against this. There is a Police Code 13.4.1 Parking Blocking the Sidewalk. Mayor Maio stated this is a police issue and suggested Mr. Clawson speak with the Police Chief. Mr. Clawson stated he has spoken to the Police. Mr. Clawson stated warnings have been issued but the neighbors continue to disregard them. Mr. Clawson contacted the Sussex County Sheriff's Office after an arrest was made next door and the Sheriff's officers have been patrolling. Administrator McNeilly stated he is not aware of any patrols being conducted by the Sheriff's office. The incident that occurred next to Mr. Clawson's house could happen anywhere. Mayor Maio stated the Governing Body has no authority over the Police Department but the Administrator will speak with them.

Seeing no one further from the public wishing to speak, Mayor Maio closed this public portion of the meeting.

MINUTES FOR APPROVAL

Mayor Maio read aloud the list of minutes being presented for approval:

May 8, 2018	Work Session/Agenda Meeting & Closed Session
May 22, 2018	Business Meeting

On motion by Councilwoman Kuncken, seconded by Councilman Riccardi and carried by voice vote, the above listed minutes were approved.

CORRESPONDENCE (List Attached)

On motion by Councilman Romano, seconded by Councilwoman Thistleton and unanimously carried by voice vote, the list of correspondence was accepted and ordered placed on file.

COUNCIL COMMITTEE REPORTS

Public Safety – Councilwomen Kuncken/Thistleton

(Police, Fire, Ambulance, Court & Violations Bureau, Emergency Management)

Councilwoman Kuncken stated the Police Department reported 418 motor vehicle stops for the month of May. The total number of calls for the month was 601.

Councilwoman Kuncken stated the Ambulance Squad for the month of April reported 23 calls in Stanhope, 34 calls in Netcong and 1 standby for a total of 58 calls. There were no out of town calls. A total of 35 patients were treated with 31 trips to the hospital for a total of 928 miles. There were no assists from the Police or Fire Departments.

Councilwoman Kuncken stated a report was not received from the Fire Department.

Finance & Administration – Councilman Romano/Councilwoman Kuncken

Councilman Romano stated the month to date tax collections, as of May 31st are \$1,851,518.41. The year to date figure collected is \$5,812,848.61. The first quarter collection percentage is approximately 97.5% and for second quarter taxes the percentage was almost 95%.

Councilman Romano stated the water collections for the month of May were \$10,537.89 with the year to date collection at \$192,772.11. The sewer collection was \$15,382.91 with the year to date collection of \$273,669.63.

Community Development – Councilwoman Zdichocki/Councilman Thornton

(Zoning, Construction, Code Enforcement, Economic Development, Chamber of Commerce, Downtown Revitalization)

Councilwoman Zdichocki stated as of May 31st the total amount of funds collected for vacant and abandoned properties totals \$40,500. For the month of May, five properties were registered and \$2,500 was collected. Thirteen zoning permits were received and 8 notices of violations were issued, 6 of the violations have been taken care of. Councilwoman Kuncken stated she was pleased to see that the overgrown lawn at 10 Sagamore Road has been taken care of.

Municipal Infrastructure – Councilman Thornton/Councilwoman Zdichocki

(Water Distribution, Sewer Collection System, Road Construction & Maintenance, Buildings & Grounds)

Councilman Thornton stated an infrastructure meeting needs to be scheduled to discuss the timetable for the DPW projects. It was decided the meeting will be held on June 28th at 9:00am at Borough Hall.

Information Technology – Councilmen Riccardi/Romano

Councilman Riccardi stated the scanning project is waiting to begin. The website has been updated with the Governing Body's email addresses. The online bill pay system is still being researched by the Administrator. More information is needed regarding the digitizing of the Borough's forms. Administrator McNeilly stated he is working with the website designer with regard to the forms. Councilwoman Kuncken asked if the Council will be updated regarding the online bill pay. Mayor Maio stated the information will be discussed at the committee level and then it will be brought before the Governing Body.

Boards/Commissions – Councilwoman Thistleton/Councilman Riccardi

Councilwoman Thistleton thanked all the volunteers who assisted with the Miss Stanhope Contest and extended her congratulations to the winner, Molly Clawson. The Queen of the Fair Pageant Director will be contacting Molly with the information she needs to represent Stanhope at the event. The Miss Stanhope Contest went well and it was a beautiful hot day. Next year it may be beneficial to have a tent for the event.

Councilwoman Thistleton stated Family Fun Day will be held on July 15th. The Recreation Commission has the necessary supplies and a DJ has been hired. Councilwoman Thistleton stated there is a question regarding the propane turkey fryer. Administrator McNeilly stated he will contact Christine. Councilwoman Zdichocki asked if any permits are required. Administrator McNeilly stated the issue was taken care of and no outside vendors will be attending the event. Mayor Maio asked Councilwoman Thistleton to report on the other boards and commissions in the future.

ADMINISTRATOR'S REPORT

Municipal Excess Liability Fund (MEL) – Administrator McNeilly stated the MEL is currently providing member towns with \$1,000,000.00 of coverage for Land Use related claims. The MEL is now encouraging Land Use Boards to receive yearly training similar to the training the Governing Body receives. To encourage Land Use Members to take the training, the MEL has created a \$50,000.00 no cost policy for members that have taken the course and receive yearly updates. If the member is sued personally, for their legal actions, the MEL will reimburse the cost up to \$50,000.00. Administrator McNeilly has reached out to Wayne Dietz to assist in coordinating the training.

Schroeder Water/Sewer Relief Request – Administrator McNeilly stated a letter of request for relief of a water and sewer bill for a condominium which suffered a total loss due to a fire that occurred on December 10, 2017 has been received. Ms. Schroeder currently has a balance of \$627.00. This accounts for three (3) missed water and sewer billing payments. The first one was for the months of September, October and November. This bill was due prior to the fire of December 10th. The next two billing quarters took place while the house was unusable. The decision to waive billing during the time the house is unlivable is a Council matter. Mayor Maio asked the Governing Body if they are in favor of granting relief for the water and sewer bill from the time the fire occurred and a straw poll vote was taken. The results are as follows:

Councilman Romano – yes	Councilman Thornton - yes
Councilwoman Thistleton – yes	Councilman Riccardi - yes
Councilwoman Kuncken – yes	Councilwoman Zdichocki – yes

Administrator McNeilly will inform Ms. Schroeder of the Governing Body's decision to grant the relief. The bill which was due prior to the fire must be paid. Mayor Maio asked the Clerk to add the resolution to the agenda for the next scheduled meeting.

Trees on Main Street and Linden Avenue – Administrator McNeilly stated he met with Paula Zeff-Murphy from the Shade Tree Commission and Ron Farr the Borough's Forester on Monday to review the current condition of two large trees; one on Main Street and the other on Linden Avenue. According to Mr. Farr, the past winter was not kind to either tree but the one on Linden Avenue done better than the one on Main Street. Mr. Farr has recommended the removal of several large branches at the top of the Main Street tree which are already dead. Administrator McNeilly stated he and Ms. Zeff-Murphy received specific instruction from Mr. Farr and this information will be conveyed to the tree service. The trees will be looked at again next year to see if any action needs to be taken. Administrator McNeilly will contact the property owner. The removal of the top branches will cost a few thousand dollars. Administrator McNeilly stated Main Street from end to end had trees just like this one and now this is the only one left.

SALT (State and Local Tax) Contribution – Administrator McNeilly stated he has provided a pie chart for the tax money disbursement with regard to the SALT Contribution, as well as the draft DCA regulations for the SALT program. According to the pie chart, the Borough makes up only 28% of the distribution. The other entities are the elementary school, the high school; the county and the library make up the balance of 72%. Administrator McNeilly stated he has contacted these entities to find out if they are also discussing this issue. The high school has not discussed it, the county is taking the position of wait and see, and no reply has been received from the elementary school. The DCA paperwork does not go into detail about how to create a charitable organization. The federal guidelines state the Borough cannot be a charitable organization. Much discussion took place about how to let the public know the Borough is continuing to monitor the issue and the costs involved. Mayor Maio recommended posting a message on the website stating the Borough is continuing to monitor the issue. Administrator McNeilly stated he will also ask the Tax Assessor how many line items are affected by this. There are surcharges and administrative costs involved with setting up a charitable organization. Councilman

Romano stated he works for a 501C-3 organization and the accounting costs alone are \$10,000 per year. Administrator McNeilly will continue to monitor the situation. Mayor Maio asked to have a message placed on the website.

Plaster Mill – Administrator McNeilly stated he has received direction from the NJ Office of Historical Preservation Office regarding the delisting of the Plaster Mill. A copy of the original application, as well as the removal process, was provided to the Governing Body for review. Administrator McNeilly stated the Borough will begin creating the narrative for the application to remove the Plaster Mill from the historic registry.

Street Signs – Councilwoman Zdichocki asked if the street signs for Maple Terrace have been received. Administrator McNeilly replied the signs have not been delivered.

WORK SESSION

TAP Grant (Sparta Road) – Mayor Maio stated Eric Keller, Borough Engineer, will be in attendance at the next scheduled meeting for discussion of the TAP Grant.

Resolution Supporting State Legislation Providing Greater Campaign Finance Transparency and Limits Influence of Money in Politics – Mayor Maio stated the resolution supporting state legislation providing campaign finance transparency was submitted by Councilman Riccardi for consideration. Councilman Riccardi stated he provided links to the State Legislation website for review. Discussion took place regarding the fact the legislation is only in committee at this time and has been all of last year. Councilwoman Kuncken stated no legislative updates have been received and it is not moving forward. Mayor Maio stated her concern is there is no guarantee the bills will come out of committee worded in the same manner as they are now. If the Borough were to adopt a resolution of support while this is in committee, we could be supporting a bill which might be quite different or something else may be attached to it. Councilman Riccardi stated he is of the opinion if more people show support for the legislation it has a better chance of getting moved forward. Councilman Romano stated transparency and too much money in politics is an important issue but in order to represent the entire constituency of Stanhope, he needs to be certain that everything in the legislation does not have the opportunity to be changed. Councilwoman Kuncken, Councilman Thornton, Councilwoman Zdichocki and Councilwoman Thistleton all stated they are not comfortable with supporting this legislation at this time and stated the issue should be tabled at this time. Councilman Riccardi stated he does not agree with the decision to table the issue but he does understand the points which have been voiced. Councilman Riccardi stated he has been working on this issue for many years and he is of the opinion that showing support for the legislation while it is in committee shows you are supportive of what exists at this time. Mayor Maio stated to let the record show that the majority of the Governing Body has requested this issue be tabled.

Flow Meters (Status Report) – Administrator McNeilly provided a report listing the additional areas to be investigated with the camera. A copy of this month's Musconetcong Sewerage Authority Flow Report was also provided which shows when the repair to the system was made and the change that resulted. On the days before June 7th, when the repair was made, the readings averaged 450,000 gallons per day and sometimes went as high as 800,000 gallons per day. The day after the repair was made the flow dropped to 239,671 gallons per day. Once the rain let up around June 20th the totals dropped below 200,000 gallons per day. Administrator McNeilly explained to the members of the audience that the Borough was experiencing very high sewer flows at the sewer plant. The Borough was well over 100% of its allocation. The Governing Body authorized portable flow meters to be put in place in five locations to monitor the lake side of the Borough. Other streets in town were inspected with the use of the sewer camera. A break was found on Spring Lane which was pulling all the ground water. The break was not in the sewer pipe but in the lateral connection 19 feet down, which is below the level of the lake. The Borough hired a company to come in and make the necessary repairs. The chart indicates the repairs eliminated 200,000 gallons of excess flow. The Borough is no longer exceeding the allocation and this reinstates the ability to entertain development or sell excess gallonage. Mayor Maio stated she has discussed with Administrator McNeilly the necessity for having the DPW video the lines in different parts of the Borough regularly. Administrator McNeilly stated Eric Keller, Borough Engineer, has recommended further investigation in the Spring Street, Coursen Street and Port Morris area. Dell Road from the Highpoint Condominiums down is another area of concern. Mayor Maio suggested asking for permission to investigate the area from the Highpoint Condominiums to the High School which is private property. Administrator McNeilly stated a meter may be placed there in the future. Much

discussion took place regarding the various areas of concern and the success of this project. Administrator McNeilly stated Mr. Keller will provide a close out discussion at the meeting of July 10th.

Timetable for DPW Projects – Administrator McNeilly provided a list of work to be done which was submitted by Jason Titsworth, Acting DPW Superintendent. Oak Drive and East Drive will have the water service repaired and 19 saddles will be replaced. This work is scheduled for the month of July. There are approximately 30 catch basins to be repaired during the months of August and September. The sewer main jetting will be inspected as per Mr. Keller’s list. The secondary job list consists of sidewalk repairs from shade tree root damage, street sign replacement and installation, replacement of the well house doors at Well #2 and Well #5, and the cutting and paving of Dell Road between the speed bumps to be done in September. The fire lanes for Lawrence Avenue, Central Avenue, Post Morris and Musconetcong Avenue need to be cleared. The cross walk striping will be done in August and some will be machined but we are also looking at the thermoplastic process. The thermoplastic will last longer and is available through the co-op. Crack sealing will be done as needed around catch basins and manholes, as well as, along upper and lower Maple Terrace, James Street and Mountain Terrace. The radio communication pad will be installed at the water tower. Councilman Riccardi asked if all the sidewalk repairs have been determined. Administrator McNeilly replied there are approximately 6-7 pads which need to be pulled up and replaced.

Tax Assessor’s Office Hours – Mayor Maio stated the Tax Assessor has submitted a request to change office hours from 9:00am – 12:00pm on Wednesday’s to 12:00pm – 3:00pm on Wednesday’s. Administrator McNeilly stated advertising the change of hours is not a problem. The Tax Assessor is very accommodating for residents who cannot meet with him during the set office hours. The Governing Body agreed to change the hours. Mayor Maio stated the website will have to be updated.

NEW BUSINESS

RESOLUTIONS

Mayor Maio offered the following resolutions which were read by title:

Resolution 108-18

RESOLUTION AUTHORIZING ADDITIONAL FUNDING FOR PROFESSIONAL ENGINEERING SERVICES OF BOWMAN CONSULTING GROUP, LTD. REGARDING SANITARY SEWER SYSTEM MONITORING

WHEREAS, the Borough of Stanhope has the emergent need for engineering services to monitor flow levels of the Borough’s sanitary sewer system; and

WHEREAS, the Borough of Stanhope utilizes Bowman Consulting Group, Ltd. for professional engineering services and recent emergent events require additional services; and

WHEREAS, Bowman Consulting Group, Ltd. submitted an original quote of \$16,750.00 for professional engineering services, which was approved via Resolution 105-18; and

WHEREAS, the Borough received a second quote from Bowman Consulting Group, Ltd. on June 1, 2018 for additional professional engineering in the amount of \$3,750.00, for a total amount of \$20,500.00; and

WHEREAS, the Chief Financial Officer, Dana J. Mooney, has certified that funds are available.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and Council of the Borough of Stanhope hereby authorizes an increase of \$3,750.00, for professional engineering services of additional flow monitoring for a total amount of \$20,500.00.

On motion by Councilwoman Kuncken, seconded by Councilman Thornton and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Kuncken – yes
Councilman Riccardi - yes
Councilman Romano - yes

Councilwoman Thistleton - yes
Councilman Thornton – yes
Councilwoman Zdichocki – yes

Resolution 109-18

AUTHORIZING PURCHASE OF A E-ONE TYPHOON PUMPER FIRE TRUCK IN THE AMOUNT OF \$554,211.00 THROUGH THE HOUSTON-GALVESTON AREA COUNCIL (HGAC) COOPERATIVE PURCHASING PROGRAM

WHEREAS, the Borough of Stanhope has a need to obtain a pumper truck for use of the Stanhope Borough Fire Department; and,

WHEREAS, the Borough of Stanhope, as a contracting unit, pursuant to the provisions of N.J.S.A. 52:34-6.2(3), joined the Houston-Galveston Area Council (HGAC) via Borough Council Resolution 084-18, and therefore may, without advertising for bids, purchase the E-One Typhoon Fire Truck (“Pumper Fire Truck”) through HGAC; and

WHEREAS, Absolute Fire Protection has been awarded the contract for the Pumper Fire Truck through HGAC, Contract No. FS12-17, with an expiration of November 30, 2019; and

WHEREAS, the Mayor and Council of the Borough of Stanhope authorize the purchase of the Pumper Fire Truck pursuant to Contract FS12-17 and the quote dated April 25, 2018 for a total purchase price of \$554,211.00; and

WHEREAS, the Borough’s Chief Financial Officer has certified as to the availability of funds.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Stanhope that a total amount not to exceed \$554,211.00 is approved for the purchase of the E-One Typhoon Pumper Fire Truck through HGAC.

On motion by Councilwoman Kuncken, seconded by Councilwoman Zdichocki and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Mayor Maio stated the last figure for the fire truck was \$538,000 and asked if the cost listed on the resolution is a not to exceed amount. Administrator McNeilly stated the \$538,000 was the 2017 cost. The cost listed in the resolution is the actual cost. Councilwoman Kuncken stated this purchase is the result of an almost year long conversation with the Fire Department and many capital discussions. Mayor Maio stated the purchase of this truck will replace a vehicle which is over 30 years old. Administrator McNeilly stated the truck is being purchased through a no cost cooperative which is a cost savings for the Borough.

Roll Call:

Councilwoman Kuncken – yes
Councilman Riccardi - yes
Councilman Romano - yes

Councilwoman Thistleton - yes
Councilman Thornton – yes
Councilwoman Zdichocki – yes

Resolution 110-18

RESOLUTION TO AMEND BUDGET TO INCLUDE 2018 CLEAN COMMUNITIES GRANT

WHEREAS, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

WHEREAS, said Director may also approve the insertion of an item of appropriation for an equal amount, and

WHEREAS, the Borough of Stanhope has received a total of \$7,292.27 from the NJ Solid Waste Administration for the 2018 Clean Communities Grant, and

WHEREAS, the Borough of Stanhope now wishes to amend its 2018 budget to include the additional grant funds approved of \$7,292.27 as a revenue.

NOW THEREFORE, BE IT RESOLVED that the Council of the Borough of Stanhope does hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2018 in the sum of \$7,292.27, which will be available as a revenue from:

- Miscellaneous Revenues
 - Special Items of General Revenue Anticipated with Prior Written Consent of the Director of Local Government Services – Public And Private Revenues Offset with Appropriations: 2018 Clean Communities Grants, and

BE IT FURTHER RESOLVED that a like sum of.....\$7,292.27 be and the same is hereby appropriated under the caption of:

- General Appropriations
 - (A)Public and Private Programs Offset by Revenues: 2018 Clean Communities Grant, and

BE IT FURTHER RESOLVED that the Chief Financial Officer shall submit one copy of the Chapter 159 certification form to the Director of Local Government Services.

On motion by Councilwoman Zdichocki, seconded by Councilman Riccardi and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

- | | |
|----------------------------|-------------------------------|
| Councilwoman Kuncken – yes | Councilwoman Thistleton - yes |
| Councilman Riccardi - yes | Councilman Thornton – yes |
| Councilman Romano - yes | Councilwoman Zdichocki – yes |

Resolution 111-18 **RESOLUTION AUTHORIZING THE PURCHASE OF A 2018 FORD F-550 CAB/CHASSIS WITH DUMP BODY TRUCK WITH ATTACHED PLOW AND SANDER (CONTRACT NO. 15-4, ITEM NO. 4) THROUGH THE MORRIS COUNTY COOPERATIVE PRICING COUNCIL**

WHEREAS, the Borough of Stanhope has a need for a new heavy duty mason dump truck with attached plow and sander; and

WHEREAS, the Morris County Cooperative Pricing Council (“MCCPC”) advertised and received bids for heavy duty cab/chassis with dump body trucks; and

WHEREAS, the bids received allowed vendors to extend their pricing to municipalities who are a member of the MCCPC, a State regulated County Contract Purchasing System; and

WHEREAS, the MCCPC awarded the bid to Route 23 Automall, who offered four (4) types of dump body trucks in their contract package; and

WHEREAS, the Borough selected Item #4, Heavy duty cab/chassis, from MCCPC’s Notification of Award, for a total of \$71,382.00; and

WHEREAS, the Borough included additional options to the truck, including attaching a plow and sander, increasing the total amount of the truck to \$77,900.00; and

WHEREAS, the Mayor and Council has determined that it is in the best interest of the Borough to award a contract, through the use of the MCCPC, to Route 23 Auto Mall for the new 2018 Ford F-550 Cab/Chassis with Dump Body Truck (Contract No. 15-F, Item No. 4) in an amount of \$77,900.00; and

WHEREAS, the Chief Financial Officer, Dana Mooney, has certified that funds are available as follows: \$24,900.00 from General Capital fund; \$26,500.00 from Water Capital fund; and \$26,500.00 from Sewer Capital fund for a total of \$77,900.00.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Stanhope that they are authorized to purchase a new 2018 Ford F-550 Cab/Chassis with Dump Body Truck (Contract #15-F, Item 4) through the MCCPC from Route 23 Auto Mall.

On motion by Councilman Thornton, seconded by Councilman Romano and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Kuncken – yes	Councilwoman Thistleton - yes
Councilman Riccardi - yes	Councilman Thornton – yes
Councilman Romano - yes	Councilwoman Zdichocki – yes

Resolution 112-18

RESOLUTION AUTHORIZING STANHOPE BOROUGH TO APPLY FOR SAFE AND SECURE COMMUNITIES GRANT APPLICATION 18-1919

WHEREAS, the Borough of Stanhope has a municipal Police Department that participates in the Federal Safe and Secure Communities Grant Program; and

WHEREAS, the Police Department has received application documents from the NJ Division of Criminal Justice of the Department of Law and Public Safety; and

WHEREAS, the Borough wishes to apply for funding of \$30,000 with a match of \$95,667.87 for an approximate project total cost of \$125,667.87 for a project under the Federal Safe & Secure Communities Grant Program;

NOW, THEREFORE, BE IT RESOLVED by Mayor Rosemarie Maio and the Council of the Borough of Stanhope that:

1. The Borough of Stanhope is hereby authorized to apply for a 2018 Safe and Secure Communities Grant for the period of January 16, 2018 through January 15, 2019; and
2. The Chief of Police is hereby authorized to complete and submit a grant application form on behalf of the Borough of Stanhope; and
3. The Borough shall pay fringe benefits and costs in excess of the grant award.

On motion by Councilwoman Zdichocki, seconded by Councilman Romano and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Kuncken – yes	Councilwoman Thistleton - yes
Councilman Riccardi - yes	Councilman Thornton – yes
Councilman Romano - yes	Councilwoman Zdichocki – yes

CONSENT AGENDA (All items listed on the Consent Agenda are considered routine by the Borough Council and were enacted by one motion of the Borough Council with no separate discussion.)

Resolution 113-18

RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF STANHOPE AUTHORIZING THE RENEWAL OF LIQUOR LICENSES TO LICENSE HOLDERS IN THE BOROUGH

WHEREAS, the liquor license renewal applications submitted are complete in all respects, the renewal fees have been paid, Tax Clearance Certificates received, the licenses have been reviewed, and the premises inspected;

NOW, THEREFORE, BE IT RESOLVED that the statutory requirements thereto having been fulfilled, the applications for renewal of liquor licenses be granted and the Borough Clerk be authorized to complete, sign and deliver said licenses on behalf of the Mayor and Council to the below named applicants, said licenses being renewed for the period July 1, 2018 to June 30, 2019 in the Borough of Stanhope, County of Sussex, New Jersey:

Plenary Retail Consumption Licenses:

1919-33-001-002	Karlbar Inc., t/a Black Forest Inn, 249 Route 206
1919-33-002-010	CKJ Corporation, Inc., t/a Shakey Jake's, 134 Route 183
1919-33-004-008	Kacz MJ Corp., t/a Bell's Mansion, 11 Main Street
1919-33-005-009	Sammy's Italian Food, t/a Sal's Pizza, 81 Route 183

1919-33-006-006 JMK Hospitality Group, LLC t/a The Stanhope House, 45 Main Street

Plenary Retail Distribution License:

1919-44-003-010 B And K Parekh, LLC, t/a Ted’s Liquors, 141 Route 183

Club Licenses:

1919-31-008-001 Musconetcong Post #278, American Legion, 119 Route 183

1919-31-009-001 Stanhope Hose Co. No. 1, 26 Main Street

Resolution 114-18 RESOLUTION TO APPROVE A VETERAN’S PROPERTY TAX EXEMPTION OF TAXES FOR 100% DISABLED VETERAN

WHEREAS, the homeowner was approved to receive the property tax exemption of a totally disabled veteran on January 1, 2018 and is therefore exempt from property taxes from that date forward; and

WHEREAS, the last payment made in the amount of \$2,211.65 for property taxes on Block 11008, Lot 17 was made on June 22, 2017; and

WHEREAS, the homeowner has 2017 delinquent property taxes due of \$6,339.80 plus interest of \$421.35 as of January 1, 2018; and

WHEREAS, subsequent interest will be waived if the homeowner makes payment in full of the balance due of \$6,339.80 plus \$421.35 or a total of \$6,761.15 by 4:30 pm on Friday, July 6, 2018. If payment in full is not received in the tax office of the Borough of Stanhope by 4:30 pm on Friday, July 6, 2018, interest will be charged and accrued to the date of payment for payments received after July 6, 2018.

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Stanhope, that the claim for tax exemption on the dwelling named below be granted to the homeowner as of January 1, 2018.

Homeowner Information:

Block	Lot	Name & Address	Tax Year
11008	17	Richard A Repsher	2018

Resolution 115-18 RESOLUTION AUTHORIZING REFUND OF REDEMPTION MONIES TO OUTSIDE LIEN HOLDER

WHEREAS, the Tax Collector has received payment for the redemption of Tax Title Lien No. 2017-017, representing 2016 property taxes and/or utility charges on Block 11501, Lot 2, C0190, known as 11190 Dell Pl, assessed to Honourous Services, LLC/Dell TST, and;

WHEREAS, the Tax Collector certifies that reimbursement is now required to be made to the following lien holder for the required redemption amounts as shown below:

To Lienholder:	US Bank Cust for Actlien Holding Inc. 50 South 16 th Street, Suite 2050 Philadelphia, Pennsylvania 19102		
Redemption Amount:	Tax Title Lien #2017-017 and		
	Interest to Date of Meeting	\$	1,865.79
	Premium Paid by Lienholder		<u>1,200.00</u>
Total From Current Fund:		\$	1,865.79
Total From Tax Premium Account			1,200.00

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the Borough Treasurer be authorized to prepare the necessary check as stated above and to forward same to the lien holder.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer/Tax Collector.

Resolution 116-18

**RESOLUTION AUTHORIZING REFUND OF
REDEMPTION MONIES TO OUTSIDE LIEN HOLDER**

WHEREAS, the Tax Collector has received payment for the redemption of Tax Title Lien No. 2017-002, representing 2016 property taxes and/or utility charges on Block 10606, Lot 7, known as 119 Brooklyn Rd, assessed to Losh, James D & Fennelly, Jenneffer (now Letter Perfect Homes, Inc.), and;

WHEREAS, the Tax Collector certifies that reimbursement is now required to be made to the following lien holder for the required redemption amounts as shown below:

To Lienholder:	US Bank Cust for Actlien Holding Inc. 50 South 16 th Street, Suite 2050 Philadelphia, Pennsylvania 19102
Redemption Amount:	Tax Title Lien #2017-002 and Interest to Date of Meeting \$ 5,436.39 Premium Paid by Lienholder <u>1,300.00</u>
Total From Current Fund:	\$ 5,436.39
Total From Tax Premium Account	1,300.00

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the Borough Treasurer be authorized to prepare the necessary check as stated above and to forward same to the lien holder.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer/Tax Collector.

On motion by Councilwoman Kuncken, seconded by Councilwoman Thistleton and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Kuncken – yes	Councilwoman Thistleton - yes
Councilman Riccardi - yes	Councilman Thornton – yes
Councilman Romano - yes	Councilwoman Zdichocki – yes

Mayor's Appointment

Resolution 117-18

**MAYOR'S APPOINTMENT OF MUNICIPAL COURT
JUDGE FOR THE SHARED COURT WITH THE
BOROUGH OF HOPATCONG WITH COUNCIL
CONCURRENCE**

WHEREAS, the Boroughs of Stanhope and Hopatcong have entered into a Shared Court Agreement, which has been approved by the Assignment Judge and the Administrative Office of the Courts effective August 1, 2011; and

WHEREAS, pursuant to said Shared Court Agreement, Stanhope is to appoint Hopatcong's Municipal Court Judge; and

WHEREAS, on June 24, 2014, the Borough of Stanhope appointed C. William Bowkley, Jr. as Municipal Court Judge for a three year term to expire on July 31, 2017;

WHEREAS, the Borough of Hopatcong re-appointed C. William Bowkley, Jr. as Municipal Court Judge.

NOW THEREFORE BE IT RESOLVED that the Borough Council of the Borough of Stanhope does hereby concur with the Mayor's re-appointment of C. William Bowkley, Jr. as Municipal Court Judge for a three year term to expire on July 31, 2020.

On motion by Councilwoman Kuncken, seconded by Councilman Romano and unanimously carried by voice vote, the foregoing resolution was duly adopted.

PAYMENT OF BILLS

Resolution 118-18

RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF STANHOPE AUTHORIZING PAYMENT OF BILLS

WHEREAS, the Chief Finance Officer has certified that funds are available in the proper account; and

WHEREAS, the Chief Finance Officer has approved payment upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stanhope that the current bills list, dated June 26, 2018 and on file and available for public inspection in the Office of the Chief Finance Officer and approved by the Chief Finance Officer for payment, be paid.

On motion by Councilman Romano, seconded by Councilwoman Kuncken and unanimously carried by the following roll call vote the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Kuncken – yes
Councilman Riccardi - yes
Councilman Romano - yes

Councilwoman Thistleton - yes
Councilman Thornton – yes
Councilwoman Zdichocki – yes

ATTORNEY REPORT

Attorney Ursula Leo stated she has two issues for closed session. The topics for discussion are a potential litigation issue and an attorney client privilege discussion for this evening.

CITIZENS TO BE HEARD

Mayor Maio opened the meeting to the public after advising attendees that there is a five (5) minute time limit for each speaker.

Ray Cipollini, 11 Towpath Lane, asked Councilman Riccardi for the Bill numbers for the resolution which was tabled earlier in the meeting. Councilman Riccardi replied as follows: Assembly Bill 1524 and the corresponding Senate Bill is 1500; Assembly Bill 1957 and corresponding Senate Bill 1479; and Assembly Bill 2435 and corresponding Senate Bill S720.

Seeing no one further from the public wishing to speak, Mayor Maio closed the public portion of the meeting.

CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stanhope, County of Sussex, New Jersey as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter-specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is as follows:
 - 1 – Potential Litigation
 - 1 – Attorney-Client Privilege
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately.

On motion by Councilman Romano, seconded by Councilwoman Kuncken, and unanimously carried by voice vote, the foregoing resolution was adopted.

The Mayor and Council went into Closed Session at 8:20 P.M.

RETURN TO OPEN SESSION

At the conclusion of the Closed Session, the Mayor and Council reconvened the public meeting at 8:30 P.M. with all present.

ADJOURNMENT

On motion by Councilwoman Kuncken, seconded by Councilman Thornton, and unanimously carried by voice vote the meeting was adjourned at 8:30 P.M.

Approved:

Linda Chirip,
Deputy Clerk for
Ellen Horak, RMC
Borough Clerk