

**MAYOR AND COUNCIL  
WORK SESSION AND  
AGENDA MEETING  
January 14, 2020  
7:00 P.M.**

**CALL TO ORDER**

**SALUTE TO COLORS**

Mayor Zdichocki invited all those present to stand in a salute to the colors.

**MAYOR'S STATEMENT AS TO COMPLIANCE WITH P.L. 1975**

Adequate Notice of this Meeting has been provided according to the Open Public Meetings Act, Assembly Bill 1030. Notice of this Meeting was included in the Annual Meeting Notice sent to the New Jersey Herald and the Daily Record on January 8, 2020 and was placed on the Official Bulletin Board in the Municipal Building.

In the event the Mayor and Council have not addressed all items on this Agenda by 10:00 PM and they are of the opinion that they cannot complete the Agenda in a reasonable time period, the Mayor and Council may exercise their option to continue this meeting at an agreed to date, time and place. Please turn off all cell phones for the duration of this Meeting.

**ROLL CALL**

Council Members:

Councilman Cipollini – present  
Councilwoman Kuncken – present  
Councilman Riccardi – present

Councilman Romano - present  
Councilman Thornton – present

Mayor Zdichocki – present

**ADMINISTRATOR'S REPORT**

*Fire Department (Part 1)* – Administrator McNeilly stated it is time to authorize the transfer of Brush Truck #5 to the Fire Department. A resolution can be prepared for the January 28<sup>th</sup> meeting. A copy of a memo from Fire Department President Ryan was provided to the governing body for their review. Mayor Zdichocki asked the Clerk to add the resolution to the next meeting agenda.

*Fire Department (Part 2)* – Administrator McNeilly stated Fire Chief Bookspan has provided new price quotes for the extrication equipment which was discussed last year. Any purchase cost greater than \$17,500 would require multiple quotes and the need to be approved by the Borough's Qualified Purchasing Agent (QPA). Mayor Zdichocki invited Fire Chief Alan Bookspan, present in the audience, to come forward to discuss this item. Chief Bookspan stated State Line Fire Equipment, the company which services the Fire and Ambulance Squad Hurst tools, has offered to sell their demo equipment to the Fire Department at a reduced cost. The memo lists the cost of new tools as compared to the demo tools. State Line uses a set of tools for approximately six months to demonstrate the equipment to potential customers. They are not used very hard or in real situations. The tools would come with a warranty of ten years. The first two years everything is covered. The following eight years covers parts as needed. This is the same warranty that new tools received. The tools would be provided with new chargers and two new batteries per tool. The only difference would be that the first six months of the warranty would already have been used. Mayor Zdichocki stated the difference in price is approximately \$5,000. Chief Bookspan stated he spoke with the CFO to determine if funding was available. The CFO told Chief Bookspan there is approximately \$15,000 left in the bond for the new fire truck. Councilwoman Kuncken stated if the approval is granted it would have to be for the demo equipment due to the fact the additional funding is not available to purchase the new equipment. Chief Bookspan stated the cost of the new equipment was only included for use as a comparison. Councilman Thornton asked how many other companies supply this type of equipment. Hurst is the number one name in rescue tools and is only distributed and serviced in this part of New Jersey by this one company. There are other brands such as; TNT, Rescue Hawk, etc., which are sold by Fire Fighter One, but they are significantly more expensive. Chief Bookspan stated he

can research the cost of other equipment but he is of the opinion this is the best deal for the money. Councilman Thornton asked if researching the costs of the other equipment would delay the process. Councilwoman Kuncken stated in her opinion this would not cause a delay. This is the beginning of discussions and there are several things which need to be talked about and put in place before a decision can be made. Chief Bookspan stated he will obtain the additional information and he will forward it to Administrator McNeilly and Councilwoman Kuncken.

Councilman Romano stated last year during the discussion there was a question regarding the delineation of responsibilities between the Fire Department and the Ambulance Squad and the use of this equipment. Councilman Romano asked if the issue has been discussed. Chief Bookspan stated an official meeting has not been held with the Ambulance Squad regarding the use of the tools. When the Fire Department first received the extrication tools with the pre-owned rescue truck there was an understanding made with the Ambulance Squad. The Fire Department would be a backup for the squad in case there were any problems with their tools, additional vehicles, lack of man power and so on and so forth. This still stands whether the Fire Department has brand new tools, pre-owned tools or no tools at all the Fire Department will be there to back up the Ambulance Squad regardless. Councilwoman Kuncken stated the governing body would like the two departments to discuss this and put the agreement in writing. The agreement should then be forwarded to the governing body for review by the Borough Attorney. Administrator McNeilly asked Chief Bookspan if he will obtain a second set of quotes for the same equipment as the demo equipment. Chief Bookspan stated the quote will be for the same equipment but it will be a different brand. Administrator McNeilly stated due to the fact the cost is over \$3,200 a second quote is necessary. Having a discussion with the Ambulance Squad and putting the agreement down on paper will be beneficial for future reference. The agreement will be reviewed by the governing body. Mayor Zdichocki stated the Fire Department would be the owners of the equipment and will be responsible for maintaining the equipment. Councilwoman Kuncken stated the equipment will not become a line item on the Fire Department budget. Chief Bookspan stated he did not see any problem with this requirement. Councilman Thornton asked Chief Bookspan how long the quote is valid. Chief Bookspan stated the quote is good for 30 days however, this is the second or third time he has asked for a quote and the pricing has not changed much. Councilman Thornton stated he asked only because it may take more than 30 days to get everything in order. Chief Bookspan thanked the Governing Body.

Fire Department (Part 3) – Administrator McNeilly provided a copy of a memo from Fire Chief Bookspan regarding unneeded equipment racks. The Fire Department offered the racks to the DPW but they have no use for them. The Fire Department has asked for the governing body's approval to provide the racks to the Montague Fire Department. Councilwoman Kuncken asked if the racks have a dollar value. Administrator McNeilly stated the racks are lightweight tubular steel with no scrap value. Councilwoman Kuncken asked Administrator McNeilly to remind all the departments if there is equipment that belongs to the Borough of Stanhope, no offers should be made to other entities until permission is granted by the governing body. Mayor Zdichocki agreed and Councilwoman Kuncken stated the Borough is always looking to build good will but first a determination needs to be made as to the worth of benefit of the item to the Borough. Administrator McNeilly stated a resolution will be prepared for consideration by the Mayor and Council.

Stanhope Environmental Commission/JCP&L – Administrator McNeilly stated a letter was sent by the Environmental Commission to the NJDEP regarding JCP&L's permit request. Administrator McNeilly stated PSE&G has high tension lines which run through the Borough by Stonegate Lane. PSE&G had to submit a general permit to clear the vegetation in the area where the lines run. PSE&G clear cuts very wide areas and then they spray and spray to keep the growth down. JCP&L is doing overhead line cut. The only two points where JCP&L could cross the Musconetcong is at the Orange Bridge or Houdaille Road. Administrator McNeilly has asked the Environmental Commission for clarification, because this is a time sensitive matter, if they confused JCP&L and PSE&G. Comments can be made regarding the PSE&G permits. If there is concern about either of the JCP&L crossings, their arborist can be brought in to examine the area. To date a reply from the Environmental Commission has not been received. Administrator McNeilly will send another email to the Environmental Commission Chairman and to the Commission stating that a reply is required this week. The general permit cannot be held up or have this cause an issue with Land Use. Plans are being put together for tree cutting. In certain areas the cutting can only be done at certain times of the year. Mayor Zdichocki stated the Environmental Commission needs to be informed that they do not speak on behalf of the governing body. There are procedures to be followed. The Administrator needs to be informed of any concerns and the Administrator will then inform the governing body. Sending this letter

could have caused an unnecessary problem. Administrator McNeilly agreed and stated the letter which was sent was not “cc’d” properly either.

Harmful Algae Bloom Summit – Administrator McNeilly stated the NJDEP is holding an informational summit on January 28<sup>th</sup> to discuss Harmful Algae Bloom. Attendance at this meeting has been limited to one representative from each agency and/or municipality. Administrator McNeilly stated he will be attending along with fellow Lake Musconetcong Community Administrators. Administrator McNeilly has reviewed the grant requirements. The DEP wants the municipality to take out the grant and to front the money. The DEP will partially repay the costs even though the lake is owned by the State. Stanhope and Netcong do not have a phosphorous problem. Any phosphorous at Lake Musconetcong is due to Lake Hopatcong and points north.

DPW Positions – Administrator McNeilly stated the Borough is currently advertising for a DPW Laborer as well as a part-time Recycling Yard Watch employee. Both positions have been advertised and will be placed in the newspaper if necessary.

Salt Spreader - Councilman Thornton asked what the estimate for the salt spreader was valued at. Administrator McNeilly stated the estimate to scrap the salt spreader was approximately \$80. The DPW Superintendent referred to the catalog cut sheet for the spreader and found the weight instead of having to transport the item to the scale. This enabled him to call three vendors to obtain an estimate for the mixed stainless steel price, which was approximately 19 cents a pound.

JCP&L – Mayor Zdichocki asked Administrator McNeilly to contact JCP&L to request a meeting to discuss power outages and tree trimming. Administrator McNeilly asked if the meeting would be held during a mayor and council meeting. Mayor Zdichocki confirmed this. Administrator McNeilly stated he will call and speak with the representative who can print out an outage report which will list the reason for the outages. The Borough’s most recent outage was due to the transformer on Musconetcong Avenue. There is weakness in both substations.

## **WORK SESSION**

TAP Grant – Administrator McNeilly stated he will ask the Borough Engineer to attend the meeting at the end of the month to provide all updates.

## **NEW BUSINESS**

### **ORDINANCES**

Mayor Zdichocki offered the following ordinances for Introduction and First Reading which were read by title.

Ordinances for Introduction and First Readings [Public Hearings on January 28, 2020]

#### **Ordinance 2020-01**

**BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF NEW AND ADDITIONAL VEHICULAR EQUIPMENT FOR USE BY THE SEWER UTILITY OF THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY, APPROPRIATING \$28,400 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$28,400 BONDS OR NOTES OF THE BOROUGH FOR FINANCING SUCH APPROPRIATION**

**BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), AS FOLLOWS:**

Section 1. The improvement described in Section 3 of this bond ordinance is hereby authorized as a general improvement to be made or acquired by The Borough of Stanhope, New Jersey. For the said improvement or purpose stated in said Section 3, there is hereby appropriated the sum of \$28,400, said sum being inclusive of all appropriations heretofore made therefor and exclusive of the sum of \$56,850 appropriated therefor on the date hereof by virtue of a water utility bond ordinance and a general capital bond ordinance of the Borough.

Section 2. For the financing of said improvement or purpose and to meet said \$28,400 appropriation, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$28,400 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the Borough in a principal amount not exceeding \$28,400 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. (a) The improvement hereby authorized and purpose for the financing of which said obligations are to be issued is the acquisition by purchase of new and additional vehicular equipment for use by the sewer utility of the Borough, including one (1) mason dump truck, together with all equipment, appurtenances and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved.

(b) The estimated maximum amount of bonds or notes to be issued for said purpose pursuant to this bond ordinance is \$28,400.

(c) The estimated cost of said purpose is \$85,250, the excess thereof over the appropriation hereby made therefor being the amount of \$56,850 appropriated on the date hereof by virtue of a water utility bond ordinance and a general capital bond ordinance of the Borough.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purpose described in Section 3 of this bond ordinance is not a current expense and is a property or improvement which the Borough may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of said purpose within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is five (5) years.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that, while the net debt of the Borough determined as provided in said Local Bond Law is not increased by this bond ordinance, the gross debt of the Borough as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$28,400, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$2,5000 for interest on said obligations, costs of issuing said obligations and other items of expense listed in and permitted under section 40A:2-20 of said Local Bond Law may be included as part of the cost of said improvement and is included in the foregoing estimate thereof.

(e) This bond ordinance authorizes obligations of the Borough solely for purposes described in paragraph (h) of section 40A:2-7 of said Local Bond Law, and the said obligations authorized by this bond ordinance are to issued for a purpose which is self-liquidating within the meaning and limitations of section 40A:2-45 of said Local Bond Law and are deductible, pursuant to paragraph of (c) of section 40A:2-44 of said Local Bond Law, from the gross debt of the Borough.

Section 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the

dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Borough at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 6. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Borough, and, unless paid from revenues of the sanitary sewerage system of the Borough, the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 7. The capital budget or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Borough Clerk and are available for public inspection.

Section 8. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

On motion by Councilman Romano, seconded by Councilwoman Kuncken and unanimously carried by the following roll call vote, the foregoing ordinance was introduced.

Roll Call:

Councilman Cipollini – yes	Councilman Romano - yes
Councilwoman Kuncken – yes	Councilman Thornton – yes
Councilman Riccardi – yes	

On motion by Councilman Riccardi, seconded by Councilwoman Kuncken, and unanimously carried by voice vote, the Mayor and Council instructed the Clerk to post the ordinance and authorized publication of same.

**Ordinance 2020-02**

**BOND ORDINANCE APPROPRIATING \$461,300, AND AUTHORIZING THE ISSUANCE OF \$334,625 BONDS OR NOTES OF THE BOROUGH, FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized as general improvements to be made or acquired by The Borough of Stanhope, New Jersey. For the said several improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sums, except as described in said Section 3, being inclusive of all appropriations heretofore made therefor and amounting in the aggregate to \$461,300 including the aggregate sum of \$17,675 as the several down payments for said improvements or purposes required by law and more particularly described in said Section 3 and now available therefor by virtue of provision in a previously adopted budget or budgets of the Borough for down payment or for capital improvement purposes and including also, in the case of the improvement or purpose described in paragraph (b) of said Section 3, the sum of \$109,000 received or expected to be received by the Borough from the New Jersey Department of Transportation as a grant-in-aid of financing said improvement to Dell Road.

Section 2. For the financing of said improvements or purposes and to meet the part of said \$461,300 appropriations not provided for by application hereunder of said down payments and grant, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$334,625 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable

notes of the Borough in a principal amount not exceeding \$334,625 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. The improvements hereby authorized and the several purposes for the financing of which said obligations are to be issued, the appropriation made for and estimated cost of each such purpose, and the estimated maximum amount of bonds or notes to be issued for each such purpose, are respectively as follows:

IMPROVEMENT OR PURPOSE	APPROPRIATION AND ESTIMATED COST	ESTIMATED MAXIMUM AMOUNT OF BONDS AND NOTES
<p>(a) Acquisition by purchase of new and additional vehicular equipment, including one (1) mason dump truck for use by the Department of Public Works of the Borough, together with all equipment, appurtenances and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved, the \$28,450 hereby appropriated therefor being exclusive of the sum of \$56,800 appropriated therefor on the date hereof by a water utility bond ordinance and a sewer utility bond ordinance of the Borough</p>	<p>\$28,450</p>	<p>\$27,025</p>
<p>(b) Improvement of various roads in and by the Borough by the construction or reconstruction therein of roadway pavements at least equal in useful life or durability to a roadway pavement of Class B construction (as such term is used or referred to in Section 40A:2-22 of said Local Bond Law) including, without limitation, Dell Road, Highland Avenue, North Central Avenue, Baker Place, Roberts Place, Lakeview Terrace and Central Avenue, together with all structures, appurtenances, milling, curb and sidewalk reconstruction, drainage improvements, equipment, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Borough Clerk and hereby</p>	<p>432,850</p>	<p>307,600</p>

<p>approved, the \$432,850 hereby appropriated therefor being inclusive of the sum of \$109,000 received or expected to be received by the Borough from the New Jersey Department of Transportation as a grant-in-aid of financing said improvement to Dell Road.</p>	<p>Totals \$461,300</p>	<p>\$334,625</p>
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Except as otherwise stated in paragraph (b) above with respect to the said \$109,000 grant-in-aid of financing the purpose described in said paragraph, the excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the said down payment for said purpose.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purposes described in Section 3 of this bond ordinance are not current expenses and each is a property or improvement which the Borough may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said purposes within the limitations of said Local Bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 9.59 years.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Borough as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$334,625, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) Amounts not exceeding \$45,000 in the aggregate for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed in and permitted under Section 40A:2-20 of said Local Bond Law may be included as part of the costs of said improvements and are included in the foregoing estimate thereof.

Section 5. The funds from time to time received by the Borough on account of the grant referred to in Section 1 of this bond ordinance shall be used for financing the improvement or purpose described in Section 3(b) of this bond ordinance by application thereof either to direct payment of the costs of said improvement or purpose, or to payment or reduction of the authorization of the obligations of the Borough authorized by this bond ordinance. Any such funds so received may, and all such funds so received which are not required for direct payment of such costs shall, be held and applied by the Borough as funds applicable only to the payment of obligations of the Borough authorized by this bond ordinance.

Section 6. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The Chief Financial Officer is hereby authorized to sell part or

all of the notes from time to time at public or private sale at not less than par and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Borough at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 7. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 8. The capital budget or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Borough Clerk and are available for public inspection.

This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

On motion by Councilman Thornton, seconded by Councilman Riccardi and unanimously carried by the following roll call vote, the foregoing ordinance was introduced.

Roll Call:

Councilman Cipollini – yes	Councilman Romano - yes
Councilwoman Kuncken – yes	Councilman Thornton – yes
Councilman Riccardi – yes	

On motion by Councilman Romano, seconded by Councilwoman Kuncken, and unanimously carried by voice vote, the Mayor and Council instructed the Clerk to post the ordinance and authorized publication of same.

**Ordinance 2020-03**

**BOND ORDINANCE APPROPRIATING \$236,400, AND AUTHORIZING THE ISSUANCE OF \$236,400 BONDS OR NOTES OF THE BOROUGH, FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY, FOR THE WATER SUPPLY AND DISTRIBUTION SYSTEM OF THE BOROUGH**

BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY (not less than two-thirds of all the members thereof affirmatively concurring), AS FOLLOWS:

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized as general improvements to be made or acquired by The Borough of Stanhope, New Jersey. For the said several improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sums, except as described in said Section 3, being inclusive of all appropriations heretofore made therefor and amounting in the aggregate to \$236,400.

Section 2. For the financing of said improvements or purposes and to meet the said \$236,400 appropriations, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$236,400 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvements or purposes, negotiable notes of the Borough in a principal amount not exceeding \$236,400 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.



Section 3. The improvements hereby authorized and the several purposes for the financing of which said obligations are to be issued, the appropriation made for and estimated cost of each such purpose, and the estimated maximum amount of bonds or notes to be issued for each such purpose, are respectively as follows:

IMPROVEMENT OR PURPOSE	APPROPRIATION AND ESTIMATED COST	ESTIMATED MAXIMUM AMOUNT OF BONDS AND NOTES
<p>(a) Acquisition by purchase of new and additional vehicular equipment, including one (1) dump truck, together with all equipment, appurtenances and accessories necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved, the \$28,400 hereby appropriated therefor being exclusive of the sum of \$56,850 appropriated therefor on the date hereof by a sewer utility bond ordinance and a general capital bond ordinance of the Borough</p>	\$28,400	\$28,400
<p>(b) Improvement of the water supply and distribution system in and by the Borough, including the rehabilitation of water mains in and along various roads, including Brooklyn Road and Baker Place, together with all structures, equipment, site work, work and materials necessary therefor or incidental thereto, all as shown on and in accordance with the plans and specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved</p>	208,000	208,000
	Totals \$236,400	\$236,400

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purposes described in Section 3 of this bond ordinance are not current expenses and each is a property or improvement which the Borough may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The average period of usefulness of said purposes within the limitations of said Local Bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is 35.79 years.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that, while the net debt of the Borough determined as provided in said Local Bond Law is not increased by this bond ordinance, the gross debt of the Borough as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$236,400, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) Amounts not exceeding \$25,000 in the aggregate for interest on said obligations, costs of issuing said obligations, engineering costs and other items of expense listed in and permitted under Section 40A:2-20 of said Local Bond Law may be included as part of the costs of said improvements and are included in the foregoing estimate thereof.

(e) This bond ordinance authorizes obligations of the Borough solely for purposes described in paragraph (h) of section 40A:2-7 of said Local Bond Law, and the said obligations authorized by this bond ordinance are issued for a purpose which is self-liquidating within the meaning and limitations of section 40A:2-45 of said Local Bond Law and are deductible, pursuant to paragraph (c) of section 40A:2-44 of said Local Bond Law, from the gross debt of the Borough.

Section 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the Chief Financial Officer, provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Borough at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 6. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Borough, and, unless paid from revenues of the water supply and distribution system of the Borough, the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 7. The capital budget or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Borough Clerk and are available for public inspection.

Section 8. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

On motion by Councilwoman Kuncken, seconded by Councilman Romano and unanimously carried by the following roll call vote, the foregoing ordinance was introduced.

Roll Call:

Councilman Cipollini – yes	Councilman Romano - yes
Councilwoman Kuncken – yes	Councilman Thornton – yes
Councilman Riccardi – yes	

On motion by Councilman Riccardi, seconded by Councilman Romano, and unanimously carried by voice vote, the Mayor and Council instructed the Clerk to post the ordinance and authorized publication of same.

**RESOLUTIONS**

Mayor Zdichocki offered the following resolutions which were read by title.

**Resolution 033-20**                      **RESOLUTION AUTHORIZING CHANGE ORDER #1 TO PORT MORRIS PUMP STATION REPLACEMENT PROJECT**

**WHEREAS**, the Borough of Stanhope awarded a contract to Rapid Pump & Meter Service Company, Inc. in the base bid amount of \$498,590.00 for the Port Morris Pump Station Replacement Project, Contract ST19-01, via Resolution #085-19; and

**WHEREAS**, the Borough Engineer has recommended a change order to the Governing Body in the amount of a \$13,200.00 reduction of the original purchase order of \$498,590.00 in order to reduce the amount of total payment to \$485,390.00; and

**WHEREAS**, Change Order No. 1 in the amount of \$13,200.00 has been prepared by the Borough Engineer to authorize the credit to the original purchase order; and

**WHEREAS**, the Governing Body must approve the change order to authorize payment to the contractor with Change Order No. 1.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council that the Borough does hereby authorize the issuance of a change order to Rapid Pump & Meter Service Company, Inc. in a reduction of \$13,200.00 for a total amount of \$485,390.00.

On motion by Councilwoman Kuncken, seconded by Councilman Romano and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

- |                            |                           |
|----------------------------|---------------------------|
| Councilman Cipollini – yes | Councilman Romano - yes   |
| Councilwoman Kuncken – yes | Councilman Thornton – yes |
| Councilman Riccardi – yes  |                           |

**CONSENT AGENDA** (All items listed on the Consent Agenda are considered routine by the Borough Council and were enacted by one motion of the Borough Council with no separate discussion.)

**Resolution 034-20**                      **RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF STANHOPE APPOINTING MUNICIPAL MAGISTRATE**

**WHEREAS**, Judge Gerard F. Smith’s appointment as Judge for the Borough of Stanhope expired December 31, 2019; and

**WHEREAS**, it is the desire of the Mayor and Council of the Borough of Stanhope that Gerard F. Smith be appointed as the Municipal Magistrate for the Hopatcong Borough-Stanhope Borough Shared Court;

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Council of the Borough of Stanhope does hereby appoint Gerard F. Smith as the Municipal Magistrate for the Hopatcong Borough-Stanhope Borough Shared Court through December 31, 2022.

**Resolution 035-20**                      **RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF STANHOPE AUTHORIZING THE ISSUANCE OF A TAXICAB LICENSE TO STANHOPE LIMO LLC**

**WHEREAS**, Chapter 126 of the Stanhope Code of Ordinances requires that anyone operating a taxicab service within the Borough must obtain a license for same; and

**WHEREAS**, Stanhope Limo LLC, operating at 249 Route 206, Stanhope has applied to the Borough Clerk for a taxicab license and has complied with all the provisions of Chapter 126; and

**WHEREAS**, the following vehicle is to be operated by Jorge Ardon within the Borough of Stanhope:

Vehicle #1 – 2006 Honda, Odyssey VIN # 5FNRL38706B058279; and

**WHEREAS**, the Municipal Clerk and the Zoning Officer have reviewed said application and recommend approval; and

**WHEREAS**, said approval is contingent upon receipt by the Borough Clerk of proof of required insurance and payment of all fees;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the Borough Clerk is hereby authorized to issue, for the year 2020, said taxicab license to operate expiring at midnight December 31, 2020.

**Resolution 036-20**

**RESOLUTION AUTHORIZING PROVIDING A SALT SPREADER TO THE BOROUGH OF NETCONG**

**WHEREAS**, the Borough of Stanhope owns a salt spreader that is no longer in use and in poor condition; and

**WHEREAS**, the Borough of Netcong has approached Stanhope and has an interest in the salt spreader; and

**WHEREAS**, the Mayor and Council have determined that the spreader value is minimal and may be given to Netcong Borough, without further action, in accordance with N.J.S.A. 40A:11-36.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Stanhope that the salt spreader be given to the Borough of Netcong.

On motion by Councilman Thornton, seconded by Councilman Cipollini and unanimously carried by the following roll call vote, the foregoing resolutions were duly adopted.

Roll Call:

Councilman Cipollini – yes	Councilman Romano - yes
Councilwoman Kuncken – yes	Councilman Thornton – yes
Councilman Riccardi – yes	

**Mayor's Acceptance of Resignations**

**Resolution 037-20**

**MAYOR'S ACCEPTANCE OF RESIGNATION OF GARY STEPHENS FROM HIS EMPLOYMENT WITH THE BOROUGH OF STANHOPE WITH COUNCIL CONCURRENCE**

**THEREFORE, BE IT RESOLVED** by the Council of the Borough of Stanhope they do hereby concur with the Mayor's acceptance of Gary Stephens's resignation from all positions of employment with the Borough of Stanhope, effective December 31, 2019.

On motion by Councilman Romano, seconded by Councilman Riccardi and unanimously carried by voice vote, the foregoing resolution was duly adopted.

**Resolution 038-20**

**MAYOR’S ACCEPTANCE OF RESIGNATION OF RICKIE CRAWN AS DEPARTMENT OF PUBLIC WORKS LABORER WITH COUNCIL CONCURRENCE**

**THEREFORE, BE IT RESOLVED** by the Council of the Borough of Stanhope they do hereby concur with the Mayor’s acceptance of Rickie Crawn’s resignation as Department of Public Works Laborer for the Borough of Stanhope, effective January 24, 2020.

On motion by Councilwoman Kuncken, seconded by Councilman Thornton and unanimously carried by voice vote, the foregoing resolution was duly adopted.

*Mayor’s Appointment*

**Resolution 039-20**

**MAYOR’S APPOINTMENT OF VIRGIL COLLIGAN TO THE BOROUGH OF STANHOPE SHADE TREE COMMISSION WITH COUNCIL CONCURRENCE**

Mayor’s appointment to the Shade Tree Commission as follows:

Virgil Colligan for a 5-year term, said term to expire 12/31/2024

**BE IT RESOLVED** by the Council of the Borough of Stanhope that they do hereby concur with the Mayor’s appointment of Virgil Colligan to the Shade Tree Commission for a 5-year term, with said term to expire December 31, 2024.

On motion by Councilman Riccardi, seconded by Councilwoman Kuncken and unanimously carried by voice vote, the foregoing resolution was duly adopted.

**PAYMENT OF BILLS**

**Resolution 040-20**

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF STANHOPE AUTHORIZING PAYMENT OF BILLS**

**WHEREAS**, the Chief Finance Officer has certified that funds are available in the proper account; and

**WHEREAS**, the Chief Finance Officer has approved payment upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Stanhope that the current bills list, dated January 14, 2020 and on file and available for public inspection in the Office of the Chief Finance Officer and approved by the Chief Finance Officer for payment, be paid.

On motion by Councilman Romano, seconded by Councilwoman Kuncken and unanimously carried by the following roll call vote the foregoing resolution was duly adopted.

Roll Call:

- |                            |                           |
|----------------------------|---------------------------|
| Councilman Cipollini – yes | Councilman Romano - yes   |
| Councilwoman Kuncken – yes | Councilman Thornton – yes |
| Councilman Riccardi – yes  |                           |

**AGENDA ITEMS**

All items listed on the Agenda for January 28, 2020 were approved.

**CITIZEN'S TO BE HEARD**

Mayor Zdichocki opened the meeting to the public after advising attendees that there is a five (5) minute time limit for each speaker.

Seeing no one from the public wishing to speak, Mayor Zdichocki closed the public portion of the meeting.

**ADJOURNMENT**

On motion by Councilman Romano, seconded by Councilman Cipollini, and unanimously carried by voice vote the meeting was adjourned at 7:30 P.M.

Approved:

Linda Chirip  
Deputy Clerk for  
Ellen Horak, RMC  
Borough Clerk