



State of New Jersey Local Government Services

Year: 2020 Municipal User Friendly Budget

MUNICIPALITY: 1919 Stanhope Borough - County of Sussex

Adopted

Municode: 1919

Filename: 1919_fba_2020.xlsm

Website: www.stanhopenj.gov

Phone Number:

973-347-0159

Mailing Address:

77 Main St

Email the UFB if not using Outlook

Municipality: Stanhope

State: NJ

Zip:

07874

Mayor

First Name	Middle Name	Last Name	Term Expires	Business Email
Patricia		Zdichocki	12/31/2023	pzdichocki@stanhopenj.gov

Chief Administrative Officer

Brian		McNeilly		bmcneilly@stanhopenj.gov
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Chief Financial Officer

Dana	J	Mooney		dmooney@stanhopenj.gov
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Municipal Clerk

Ellen		Horak		ehorak@stanhopenj.gov
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Registered Municipal Accountant

Raymond		Sarinelli		rasarinelli@stanhopenj.gov
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Governing Body Members

First Name	Middle Name	Last Name	Term Expires	Business Email
William		Thornton	12/31/2021	bthornton@stanhopenj.gov
Raymond		Cipollini	12/31/2022	rcipollini@stanhopenj.gov
Anthony		Riccardi	12/31/2020	ariccardi@stanhopenj.gov
Diana		Kuncken	12/31/2022	dkuncken@stanhopenj.gov
Thomas		Romano	12/31/2020	tromano@stanhopenj.gov
Eugene		Wronko	12/31/2020	gwronko@stanhopenj.gov

USER FRIENDLY BUDGET SECTION - PROPERTY TAX BREAKDOWN

2019 Calendar Year Property Tax Levies - ALL entities levying property taxes					Current Year 2020 Budget		
	Calendar Year	Calendar Year	% of	Avg Residential	Taxes	Actual/Estimated	Tax Levy
	Tax Rate	Tax Levy	Total Levy	Taxpayer Impact			
Municipal Purpose Tax	1.167	\$3,435,796.30	28.09%	\$0.00	Municipal Purpose Tax	ACTUAL	\$3,504,405.53
Municipal Library	0.000	\$0.00	0.00%	\$0.00	Municipal Library		\$0.00
Municipal Open Space	0.000	\$0.00	0.00%	\$0.00	Municipal Open Space		\$0.00
Fire Districts (avg. rate/total levies)	0.000	\$0.00	0.00%	\$0.00	Fire Districts (total levies)		\$0.00
Other Special Districts (total levies)	0.000	\$0.00	0.00%	\$0.00	Other Special Districts (total levies)		\$0.00
Local School District	1.549	\$4,558,528.00	37.27%	\$0.00	Local School District	ESTIMATED	\$4,649,698.56
Regional School District	0.798	\$2,350,087.00	19.21%	\$0.00	Regional School District	ESTIMATED	\$2,397,088.74
County Purposes	0.598	\$1,757,598.29	14.37%	\$0.00	County Purposes	ESTIMATED	\$1,792,750.25
County Library	0.042	\$121,073.51	0.99%	\$0.00	County Library	ESTIMATED	\$123,494.98
County Board of Health	0.000	\$20.13	0.00%	\$0.00	County Board of Health	ESTIMATED	\$0.00
County Open Space	0.003	\$7,397.41	0.06%	\$0.00	County Open Space	ESTIMATED	\$7,545.36
Other County Levies (total)	0.000	\$0.00	0.00%	\$0.00	Other County Levies (total)		\$0.00
Total (Calendar Year 2019 Budget)					Total ESTIMATED amount to be raised by taxes		
Total Taxable Valuation as of October 1, 2019					Revenue Anticipated, Excluding Tax Levy		
(To be used to calculate the current year tax rate)					Budget Appropriations, before Reserve for Uncollected Taxes		
Current Year Average Residential Assessment					Total Non-Municipal Tax Levy		
					Amount to be Raised by Taxes - Before RUT		
					Reserve for Uncollected Taxes (RUT)		
					Total Amount to be Raised by Taxes		
					% of Tax Collections used to Calculate RUT		
					If % used exceeds the actual collection % then		
					reference the statutory exception used		
					Tax Collections - ACTUAL as of Prior Year		
					Total Tax Revenue, Collections CY 2019		
					Total Tax Levy, CY 2019		
					% of Taxes Collected, CY 2019		
					Delinquent Taxes - December 31, 2019		

USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Water Utility	Sewer Utility	Utility	Utility	Utility	Utility
08	Surplus	9.98%	\$98,691.00	\$989,000.00	\$1,087,691.00	\$827,592.00		\$80,586.00	\$179,513.00				
08	Local Revenue	0.42%	\$6,794.27	\$1,609,032.73	\$1,615,827.00	\$111,000.00		\$674,027.00	\$830,800.00				
09	State Aid (without offsetting appropriation)	1.09%	\$2,408.00	\$221,021.00	\$223,429.00	\$223,429.00		\$0.00					
08	Uniform Construction Code Fees	-6.79%	(\$4,077.00)	\$60,077.00	\$56,000.00	\$56,000.00		\$0.00					
	<i>Special Revenue Items w/ Prior Written Consent</i>												
11	Shared Services Agreements	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00					
08	Additional Revenue Offset by Appropriations	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00					
10	Public and Private Revenue	-28.38%	(\$14,429.22)	\$50,850.32	\$36,421.10	\$36,421.10		\$0.00					
08	Other Special Items	#DIV/0!	\$25,000.00	\$0.00	\$25,000.00	\$25,000.00		\$0.00					
15	Receipts from Delinquent Taxes	-19.01%	(\$42,247.01)	\$222,247.01	\$180,000.00	\$180,000.00		\$0.00					
	<i>Amount to be raised by taxation</i>												
07	Local Tax for Municipal Purposes	-9.78%	(\$379,917.70)	\$3,884,323.23	\$3,504,405.53	\$3,504,405.53		\$0.00					
07	Minimum Library Tax	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00					
54	Open Space Levy Tax	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00					
07	Addition to Local District School Tax	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00					
08	Deficit General Budget	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00		\$0.00					
	Total	-4.37%	(\$307,777.66)	\$7,036,551.29	\$6,728,773.63	\$4,963,847.63	\$0.00	\$754,613.00	\$1,010,313.00	\$0.00	\$0.00	\$0.00	\$0.00

USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)

FCOA		Budgeted Positions		% Difference	\$ Difference	Total Modified	Total	General	Public&Private	Open Space	Water	Sewer	Utility	Utility	Utility	Utility
		Full-Time	Part-Time	Current v. Prior Year	Current v. Prior Year	Appropriation for Service Type (Prior Year)	Appropriation for Service Type (Current Year)	Budget	Offsets	Budget	Utility	Utility				
20	General Government	5 60	8 00	4.58%	\$22,362.00	\$488,562.00	\$510,924.00	\$510,924.00								
21	Land-Use Administration	0 13	0 00	8.69%	\$2,675.53	\$30,772.00	\$33,447.53	\$33,447.53								
22	Uniform Construction Code	0 27	2 00	-1.54%	(\$1,057.00)	\$68,705.00	\$67,648.00	\$67,648.00								
23	Insurance	0 00	0 00	-0.48%	(\$1,905.00)	\$398,869.00	\$396,964.00	\$396,964.00								
25	Public Safety	10 00	5 00	0.97%	\$12,101.00	\$1,247,022.00	\$1,259,123.00	\$1,259,123.00								
26	Public Works	7 00	1 00	2.27%	\$47,852.00	\$2,111,519.00	\$2,159,371.00	\$778,790.00			\$510,913.00	\$869,668.00				
27	Health and Human Services	0 00	1 00	1.18%	\$162.00	\$13,701.00	\$13,863.00	\$13,863.00								
28	Parks and Recreation	0 00	0 00	4.69%	\$600.00	\$12,805.00	\$13,405.00	\$13,405.00								
29	Education (including Library)	0 00	0 00	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
30	Unclassified	0 00	0 00	-27.83%	(\$14,429.22)	\$51,850.32	\$37,421.10	\$1,000.00	\$36,421.10							
31	Utilities and Bulk Purchases	0 00	0 00	-4.81%	(\$6,000.00)	\$124,810.00	\$118,810.00	\$118,810.00								
32	Landfill / Solid Waste Disposal	0 00	0 00	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
35	Contingency	0 00	0 00	0.00%	\$0.00	\$1,000.00	\$1,000.00	\$1,000.00								
36	Statutory Expenditures	0 00	0 00	3.62%	\$18,700.00	\$515,941.00	\$534,641.00	\$440,221.00			\$47,820.00	\$46,600.00				
37	Judgements	0 00	0 00	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
42	Shared Services	0 00	0 00	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
43	Court and Public Defender	0 00	0 00	1.53%	\$1,608.00	\$105,409.00	\$107,017.00	\$107,017.00								
44	Capital	0 00	0 00	0.00%	\$0.00	\$75,000.00	\$75,000.00	\$55,000.00			\$10,000.00	\$10,000.00				
45	Debt	0 00	0 00	18.32%	\$106,890.70	\$583,328.30	\$690,219.00	\$420,214.00			\$185,880.00	\$84,125.00				
46	Deferred Charges	0 00	0 00	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
48	Debt - Type 1 School District	0 00	0 00	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
50	Reserve for Uncollected Taxes	0 00	0 00	0.00%	\$0.00	\$710,000.00	\$710,000.00	\$710,000.00								
55	Surplus General Budget	0 00	0 00	#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
Total		23.00	17.00	2.90%	\$189,560.01	\$6,539,293.62	\$6,728,853.63	\$4,927,426.53	\$36,421.10	\$0.00	\$754,613.00	\$1,010,393.00	\$0.00	\$0.00	\$0.00	\$0.00

USER FRIENDLY BUDGET SECTION

STRUCTURAL BUDGET IMBALANCES

[illegible]

ASSESSED PROPERTY VALUATIONS - EXEMPT PROPERTY - PROPERTY TAX APPEAL DATA

Property Tax Assessments - Taxable Properties (October 1, 2019 Value)				Property Tax Assessments - Exempt Properties (October 1, 2019 Value)			
	# of Parcels	Assessed Value	% of Total		# of Parcels	Assessed Value	% of Total
1 Vacant Land	138	\$2,653,900.00	0.90%	15A Public Schools	4	\$26,494,400.00	64.55%
2 Residential	1,366	\$261,808,300.00	88.98%	15B Other Schools	0	\$0.00	0.00%
3A/3B Farm	10	\$19,300.00	0.01%	15C Public Property	139	\$8,062,400.00	19.64%
4A Commercial	57	\$22,104,800.00	7.51%	15D Church and Charities	8	\$3,619,200.00	8.82%
4B Industrial	4	\$4,445,500.00	1.51%	15E Cemeteries & Graveyards	0	\$0.00	0.00%
4C Apartments	9	\$3,194,200.00	1.09%	15F Other Exempt	13	\$2,869,900.00	6.99%
5A/5B Railroad	0	\$0.00	0.00%				
6A/6B Business Personal Property	0	\$0.00	0.00%				
Total	1,584	\$294,226,000.00	100.00%	Total	164	\$41,045,900.00	100.00%
Average Ratio (%), Assessed to True Value				Percentage of Exempt vs. Non-Exempt Properties			
88.98%				13.95%			
Equalized Valuation, Taxable Properties							
\$330,665,318.05							
Total # of property tax appeals filed in 2019		County Tax Board	3.00				
		State Tax Court	0.00				
Number of 2019 County Tax Board decisions appealed to Tax Court			0.00				
Number of pending property tax appeals in State Tax Court			1.00				
Amount paid out by municipality for tax appeals in 2019			\$0.00				

Prior Budget Year's Payments in Lieu of Tax (PILOT) - 5 Year Exemptions/Abatements				
	# of Parcels	PILOT Billing/Revenue	Assessed Value	Taxes if Billed in Full 2019 Total Tax Rate
G Commercial/Industrial Exemption				
I Dwelling Exemption				
J Dwelling Abatement				
K New Dwelling/Conversion Exemption				
L New Dwelling/Conversion Abatement				
N Multiple Dwelling Exemption				
O Multiple Dwelling Abatement				
Total 5 Yr Exemptions/Abatements	0	0.00	0.00	0.00

USER FRIENDLY BUDGET SECTION

Long Term Tax Exemptions

[illegible]

USER FRIENDLY BUDGET SECTION
BUDGETED PERSONNEL COSTS

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body	0.00	7.00	22,248.96	\$19,447.00	\$0.00	\$374.97	\$0.00	\$2,426.99
Supervisory Staff (Department Heads & Managers)	5.00	3.00	689,361.19	\$509,566.00	\$0.00	\$66,835.67	\$49,365.68	\$63,593.84
Police Officers (Including Superior Officers)	9.00	0.00	1,428,417.25	\$906,828.00	\$55,000.00	\$262,725.08	\$83,828.04	\$120,036.13
Fire Fighters (Including Superior Officers)	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
All Other Union Employees not listed above	6.00	0.00	498,831.38	\$278,449.00	\$42,000.00	\$38,119.67	\$100,270.68	\$39,992.03
All Other Non-Union Employees not listed above	3.00	7.00	265,897.80	\$159,036.79	\$0.00	\$16,518.90	\$70,494.32	\$19,847.79
Totals	23.00	17.00	2,904,756.57	\$1,873,326.78	\$97,000.00	\$384,574.29	\$303,958.72	\$245,896.78

Is the Local Government required to comply with NJSA 11A (Civil Service)? - YES or NO

YES

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.

USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS

	Current Year # of Covered Members (Medical & Rx)	Current Year Annual Cost Estimate per Employee	Total Current Year Cost	Prior Year # of Covered Members (Medical & Rx)	Prior Year Annual Cost per Employee (Average)	Total Prior Year Cost
Active Employees - Health Benefits - Annual Cost						
Single Coverage	5.00	\$9,581.35	\$47,906.76	4.00	\$10,304.34	\$41,217.36
Parent & Child	6.00	\$18,479.46	\$110,876.76	6.00	\$21,200.76	\$127,204.56
Employee & Spouse (or Partner)	0.00	\$0.00	\$0.00	0.00	\$0.00	\$0.00
Family	7.00	\$27,790.27	\$194,531.88	8.00	\$29,525.27	\$236,202.16
Employee Cost Sharing Contribution (enter as negative -)			(\$74,356.68)			(\$82,257.12)
Subtotal	18.00		\$278,958.72	18.00		\$322,366.96
Elected Officials - Health Benefits - Annual Cost						
Single Coverage	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Parent & Child	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Employee & Spouse (or Partner)	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Family	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Employee Cost Sharing Contribution (enter as negative -)			\$0.00			\$0.00
Subtotal	0.00		\$0.00	0.00		\$0.00
Retirees - Health Benefits - Annual Cost						
Single Coverage	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Parent & Child	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Employee & Spouse (or Partner)	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Family	0	\$0.00	\$0.00	0	\$0.00	\$0.00
Employee Cost Sharing Contribution (enter as negative -)			\$0.00			\$0.00
Subtotal	0.00		\$0.00	0.00		\$0.00
GRAND TOTAL	18.00		\$278,958.72	18.00		\$322,366.96

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

Is medical coverage provided by the SHBP (Yes or No)?

Is prescription drug coverage provided by the SHBP (Yes or No)?

USER FRIENDLY BUDGET SECTION ACCUMULATED ABSENCE LIABILITY

**Legal basis for benefit
(check applicable items)**

[illegible]

UFB-9 Accumulated Absence Liability

USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT

Gross Debt			Deductions		Net Debt		Current Year Budget		2021 Budget		2022 Budget		All Additional Future Years' Budgets	
Local School Debt	\$1,230,000.00	\$1,230,000.00			\$0.00		Utility Fund - Principal	\$85,406.00	\$85,589.00	\$85,805.00	\$1,000,899.00			
Regional School Debt	\$0.00	\$0.00			\$0.00		Utility Fund - Interest	\$14,065.00	\$13,132.00	\$12,167.00	\$69,908.00			
							Bond Anticipation Notes - Principal	\$524,000.00						
Utility Fund Debt							Bond Anticipation Notes - Interest	\$66,809.00						
Water	\$1,971,191.89	\$1,971,191.89			\$0.00		Bonds - Principal							
Sewer	\$696,525.00	\$696,525.00			\$0.00		Bonds - Interest							
0					\$0.00		Loans & Other Debt - Principal							
0					\$0.00		Loans & Other Debt - Interest							
0					\$0.00									
0					\$0.00		Total	\$690,280.00	\$98,721.00	\$97,972.00	\$1,070,807.00			
Municipal Purposes							Total Principal	\$609,406.00	\$85,589.00	\$85,805.00	\$1,000,899.00			
Debt Authorized	\$3,229,284.00				\$3,229,284.00		Total Interest	\$80,874.00	\$13,132.00	\$12,167.00	\$69,908.00			
Notes Outstanding					\$0.00		% of Total Current Year Budget	10.26%						
Bonds Outstanding					\$0.00									
Loans and Other Debt					\$0.00									
Total (Current Year)	\$7,127,000.89	\$3,897,716.89			\$3,229,284.00									
Population (2010 census)	3,610						Description		Debt Not Listed Above					
							Total Guarantees - Governmental							
							Total Guarantees - Other							
							Total Capital/Equipment Leases							
							Total Other							
Per Capita Gross Debt	\$1,974.24						Bond Rating	Moody's	Standard & Poors	Fitch				
Per Capita Net Debt	\$894.54						Rating							
							Year of Last Rating							
3 Yr. Average Property Valuation		\$322,751,106.00						Mark "X" if Municipality has no bond rating		X				
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USER FRIENDLY BUDGET SECTION - SHARED SERVICES PROVIDED AND RECEIVED[illegible]

USER FRIENDLY BUDGET SECTION - LIST OF AUTHORITIES AND FIRE DISTRICTS

Please set forth below the names of all authorities and fire districts that serve your municipality

[illegible]