



**THE BOROUGH OF STANHOPE  
WORK SESSION AND  
AGENDA MEETING  
7:00 p.m., April 13, 2021**

**AGENDA**

**CALL TO ORDER**

**SALUTE TO COLORS**

**OPENING STATEMENT**

Adequate Notice of this Meeting has been provided according to the Open Public Meetings Act, Assembly Bill 1030. Notice of this Meeting was included in the Annual Meeting Notice sent to the New Jersey Herald and the Daily Record on January 13, 2021 and was placed on the Official Bulletin Board in the Municipal Building and on the official website of the Borough of Stanhope.

In the event the Mayor and Council have not addressed all items on this Agenda by 10:00 PM and they are of the opinion that they cannot complete the Agenda in a reasonable time period, the Mayor and Council may exercise their option to continue this meeting at an agreed to date, time and place. Please turn off all cell phones for the duration of this Meeting.

**ROLL CALL:** Cipollini  Kuncken  Riccardi  Romano  Thornton  Wronko  Mayor Zdichocki

**ENGINEER'S REPORT**

**ADMINISTRATOR'S REPORT**

**WORK SESSION:**

- Recreational Cannabis Law

**OLD BUSINESS:**

***PUBLIC HEARING AND ADOPTION OF THE 2021 MUNICIPAL BUDGET***

Resolution 077-21 Authorize Reading 2021 Municipal Budget by Title  
Move/2<sup>nd</sup> \_\_\_\_\_ Cipollini  Kuncken  Riccardi  Romano  Thornton  Wronko

Resolution 078-21 Adoption of 2021 Municipal Budget  
Move/2<sup>nd</sup> \_\_\_\_\_ Cipollini  Kuncken  Riccardi  Romano  Thornton  Wronko

**NEW BUSINESS:**

***Ordinance for Introduction and First Reading [Public Hearing on April 27, 2021]***

2021-06 Capital Ordinance Appropriating \$23,050 for Various Improvements or Purposes  
Move/2<sup>nd</sup> \_\_\_\_\_ Cipollini  Kuncken  Riccardi  Romano  Thornton  Wronko   
Motion to Publish in Official Newspaper: Move/2<sup>nd</sup> \_\_\_\_\_

2021-07 Bond Ordinance Appropriating \$27,819 and Authorizing Issuance of \$26,420 Bonds or Notes for the Acquisition of Additional Equipment for the Dept. of Public Works  
Move/2<sup>nd</sup> \_\_\_\_\_ Cipollini  Kuncken  Riccardi  Romano  Thornton  Wronko   
Motion to Publish in Official Newspaper: Move/2<sup>nd</sup> \_\_\_\_\_

2021-08 Ordinance Fixing Salary and Wages for Borough Employees and Officials  
Move/2<sup>nd</sup> \_\_\_\_\_ Cipollini  Kuncken  Riccardi  Romano  Thornton  Wronko   
Motion to Publish in Official Newspaper: Move/2<sup>nd</sup> \_\_\_\_\_

Resolutions

079-21 Authorize Issuance of Not Exceeding \$4,174,727 Bond Anticipation Notes  
Motion/2<sup>nd</sup> \_\_\_\_\_ Cipollini  Kuncken  Riccardi  Romano  Thornton  Wronko

080-21 Award Contract to Bowman Consulting Group for Engineering Services for Design and Inspection of Road Improvements of Kelly Place, Waterloo Road and Furnace Street  
Motion/2<sup>nd</sup> \_\_\_\_\_ Cipollini  Kuncken  Riccardi  Romano  Thornton  Wronko

**CONSENT AGENDA** (All items listed on the Consent Agenda are considered routine by the Borough Council and will be enacted by one motion of the Borough Council with no separate discussion. If separate discussion is required, the item may be removed from the Consent Agenda by Council action.)

Resolutions

081-21 Authorize Borough to Apply for the SFY-21 Body-Worn Camera Grant Program  
082-21 Authorize Submission of Revised Strategic Plan for Lenape Valley Municipal Alliance Grant  
083-21 Authorize Refund of Building Permit Fee  
084-21 Authorize Use of Schifano Construction Corporation as set forth in the Morris County Co-op Public Bid for Resurfacing of East Drive and Plane Lane  
085-21 Authorize Refund of Overpayment of Taxes  
086-21 Authorize Refund of Overpayment of Taxes  
087-21 Authorize Refund of Redemption Monies to Outside Lien Holder  
088-21 Authorize Refund of Redemption Monies to Outside Lien Holder

Move/2<sup>nd</sup> \_\_\_\_\_ Cipollini  Kuncken  Riccardi  Romano  Thornton  Wronko

Mayor's Appointments

089-21 Mayor's Appointment of Rosemarie Maio to the Stanhope Board of Health with Council Concurrence Move/2<sup>nd</sup> \_\_\_\_\_  
090-21 Mayor's Appointment of Michael Backer as Part-Time Hire for the DPW Recycle Yard Watch with Council Concurrence Move/2<sup>nd</sup> \_\_\_\_\_

**PAYMENT OF BILLS**

091-21 Authorize Payment of Bills  
Move/2<sup>nd</sup> \_\_\_\_\_ Cipollini  Kuncken  Riccardi  Romano  Thornton  Wronko

**AGENDA ITEMS FOR APRIL 27, 2021 BUSINESS MEETING**

Minutes for Approval:

March 9, 2021 Work Session/Agenda Meeting & Closed Session  
March 23, 2021 Business Meeting

Ordinances for Public Hearing and Final Adoption

2021-05 Ordinance Revising Chapter 100, Article XXVIII, Stormwater Control of the Code  
2021-06 Capital Ordinance Appropriating \$23,050 for Various Improvements or Purposes  
2021-07 Bond Ordinance Appropriating \$27,819 and Authorizing Issuance of \$26,420 Bonds or Notes for the Acquisition of Additional Equipment for the Dept. of Public Works  
2021-08 Ordinance Fixing Salary and Wages for Borough Employees and Officials

Resolutions:

xxx-21

Payment of Bills

**CITIZEN'S TO BE HEARD** (5 Minutes given to each Speaker)

**ADJOURNMENT** Time \_\_\_\_\_ Move/2<sup>nd</sup> \_\_\_\_\_

# Borough of Stanhope

Sussex County, New Jersey

- Resolution -

## **RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF STANHOPE AUTHORIZING READING OF THE MUNICIPAL BUDGET BY TITLE**

**WHEREAS**, N.J.S.40A:4-8 provides that the budget may be ready by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full Governing Body, provided that at least one (1) week prior to the date of public hearing a complete copy of the approved budget, as advertised, has been posted in the Municipal Building and copies have been made available by the Clerk to persons requesting them; and

**WHEREAS**, these conditions have been met;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the 2021 Municipal Budget shall be read by title at this Public Hearing for same.

I hereby certify this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Stanhope on April 13, 2021.

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Ellen Horak, RMC  
Borough Clerk

# Borough of Stanhope

Sussex County, New Jersey

- Resolution -

## RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF STANHOPE ADOPTING THE 2021 MUNICIPAL BUDGET

**BE IT RESOLVED** by the Governing Body of the Borough of Stanhope, County of Sussex, that the budget herein before set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$5,001,927.00 for municipal purposes.

I hereby certify this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Stanhope on April 13, 2021.

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Ellen Horak, RMC  
Borough Clerk

# Borough of Stanhope

Sussex County, New Jersey

~Ordinance 2021-06~

## **CAPITAL ORDINANCE APPROPRIATING \$23,050.00 FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY**

BE IT ORDAINED by the Borough Council of the Borough of Stanhope, in the County of Sussex, New Jersey, AS FOLLOWS;

Section 1. The several improvements described in Section 3 of this capital ordinance are hereby respectively authorized as general improvements to be made or acquired by the Borough of Stanhope, New Jersey. For the said several improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sums being inclusive of all appropriations heretofore made therefore and amounting in the aggregate to \$23,050.00, which has heretofore been set aside for the improvement or purpose stated in Section 3 and now available therefore by virtue of provision in a previously adopted budget or budgets of the Borough for capital improvement purposes.

Section 2. For the financing of said improvements or purposes and to meet the part of said \$23,050.00 appropriations, the Borough will use \$23,050.00 from the General Capital Improvement Fund, as described in Section 3.

Section 3. The improvements hereby authorized and the several purposes for the allocation of which said obligations are to be spent, the appropriation made for an estimated cost of each such purpose, and the estimated maximum amount of funds to be spent for each such purpose, are respectively as follows:

### General Capital Improvement Fund:

Fire Department – Equipment purchase, including turnout gear..... \$15,450.00

Police Department - Body worn cameras & related equipment..... \$ 7,600.00

All the aforesaid improvements or purposes where applicable, are in accordance with specifications on file in the office of the Borough Clerk, which specifications are hereby approved.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

- (a) The said purposes described in Section 3 of this capital ordinance are capital expenses and are each a property or improvement that the Borough may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specifically assessed on property specially benefited thereby.
- (b) The average period of usefulness of said purposes within the limitations of said Local bond Law and taking into consideration the respective amounts of the said obligations

authorized for the several purposes, according to the reasonable life thereof computed by this capital ordinance, is five (5) years.

Section 5. This capital ordinance shall take effect ten (10) days after the publication thereof after final adoption.

ATTEST: \_\_\_\_\_  
Ellen Horak, Borough Clerk

SIGNED: \_\_\_\_\_  
Mayor Patricia Zdichocki

Dated:

# Borough of Stanhope

Sussex County, New Jersey

~Ordinance 2021-07~

**BOND ORDINANCE PROVIDING FOR THE  
ACQUISITION OF NEW AND ADDITIONAL EQUIPMENT  
FOR THE DEPARTMENT OF PUBLIC WORKS OF THE  
BOROUGH OF STANHOPE, IN THE COUNTY OF  
SUSSEX, NEW JERSEY, APPROPRIATING \$27,810  
THEREFOR AND AUTHORIZING THE ISSUANCE OF  
\$26,420 BONDS OR NOTES OF THE BOROUGH FOR  
FINANCING SUCH APPROPRIATION**

**BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH  
OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY** (not less than two-thirds  
of all the members thereof affirmatively concurring), **AS FOLLOWS:**

Section 1. The improvement described in Section 3 of this bond ordinance is hereby authorized as a general improvement to be made or acquired by The Borough of Stanhope, New Jersey. For the said improvement or purpose stated in said Section 3, there is hereby appropriated the sum of \$27,810, said sum being inclusive of all appropriations heretofore made therefor and including the sum of \$1,390 as the down payment for said improvement or purpose required by law and now available therefor by virtue of provision in a previously adopted budget or budgets of the Borough for down payment or for capital improvement purposes.

Section 2. For the financing of said improvement or purpose and to meet the part of said \$27,810 appropriation not provided for by application hereunder of said down payment, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$26,420 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the Borough in a principal amount not exceeding \$26,420 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

Section 3. (a) The improvement hereby authorized and purpose for the financing of which said obligations are to be issued is the acquisition, by purchase, of new and additional equipment for use by the Department of Public Works of the Borough, including fire hydrant connect caps and defender locks, together with all attachments, accessories and appurtenances necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved.

(b) The estimated maximum amount of bonds or notes to be issued for said purpose is \$26,420.



(c) The estimated cost of said purpose is \$27,810, the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefor being the amount of the said \$1,390 down payment for said purpose.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

(a) The said purpose described in Section 3 of this bond ordinance is not a current expense and is a property or improvement which the Borough may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The period of usefulness of said purpose within the limitations of said Local Bond Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is fifteen (15) years.

(c) The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Borough as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$26,420, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

(d) An aggregate amount not exceeding \$2,000 for interest on said obligations, costs of issuing said obligations and other items of expense listed in and permitted under section 40A:2-20 of said Local Bond Law may be included as part of the cost of said improvement and is included in the foregoing estimate thereof.

Section 5. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer, acting chief financial officer or treasurer of the Borough (the "Chief Financial Officer") provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale at not less than par and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Borough at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 6. The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of said obligations and interest thereon without limitation of rate or amount.

Section 7. The capital budget or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Borough Clerk and are available for public inspection.

Section 8. This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

ATTEST: \_\_\_\_\_  
Ellen Horak, Borough Clerk

SIGNED: \_\_\_\_\_  
Mayor Patricia Zdichocki

Dated:

# Borough of Stanhope

Sussex County, New Jersey

- Ordinance 2021-08 -

## AN ORDINANCE OF THE BOROUGH OF STANHOPE COUNTY OF SUSSEX, NEW JERSEY FIXING THE SALARY AND WAGES FOR BOROUGH EMPLOYEES AND OFFICIALS

**BE IT ORDAINED** by the Mayor and Council of the Borough of Stanhope, New Jersey as follows:

SECTION 1. That the Annual salary, wage and compensation to be paid to Borough employees and officials in 2021 be as follows:

Mayor	\$ 3,013.00
Borough Council Member	2,739.00
Administrator	As per contract
Borough Clerk	67,140.00
Deputy Borough Clerk	39,583.00
Registrar	4,598.00
Deputy Registrar	2,474.00
Website Content Manager	4,010.00
Chief Financial Officer/ Tax Collector	110,366.00
Utility Collector/ Asst to Tax Collector	41,523.00
Accounts Payable	25,200.00
Tax Assessor	21,945.00
Custodian	8,568.00
<b>POLICE DEPARTMENT</b>	
Chief of Police	As per contract
Sergeant	As per contract
Sergeant's Stipend	As per contract
Detective's Stipend	As per contract
Patrolman	As per contract
Clerk Typist- Police Dept.	37,763.00
Police Matron	\$24.39 per hour
Police Matron - Call-out	\$50.00 per call-out
Special Officer	\$23.21 per hour
Crossing Guard	\$16.54 per hour
<b>DEPARTMENT OF PUBLIC WORKS</b>	
D.P.W. Superintendent	\$ 79,547.00
Water Operator	5,809.00
Sewer Operator	5,809.00
Water T-1 License Stipend	3,500.00

Public Works Repairer	As per contract
Laborer	As per contract
Part-time Laborer	\$12.00 to \$13.98 per hour
Seasonal Help	\$15.22 per hour

**CONSTRUCTION DEPARTMENT**

Construction Official	25,583.00
Fire Subcode Official	3,174.00
Plumbing Subcode Official	3,649.00
Zoning Officer	11,958.00
Code Enforcement Officer	12,448.00
Municipal Housing Stipend	2,016.00
Clerical –Construction	9,164.00

**BOARDS AND COMMISSIONS:**

Land Use Secretary	\$ 10,341.00
Board of Health Secretary	4,884.00
Secretary to:	
Shade Tree	\$25.00 per month*
Environmental Commission	\$25.00 per month*
Recreation Commission	\$25.00 per month*

\*submission of monthly minutes required.

SECTION 2. Salaries and wages for all Borough employees and officials shall be paid in bi-weekly installments as nearly equal as possible.

SECTION 3. Unless otherwise provided herein, remuneration for all employees shall be retroactive to January 1<sup>st</sup> of each year.

SECTION 4. The salaries and wages herein established shall be in lieu of any and all fees to which the respective incumbents of said offices might otherwise be entitled by statute or ordinance; which fees shall immediately upon collection thereof be paid over to the Treasurer for use of the Borough except as otherwise provided herein.

SECTION 5. The Borough shall pay medical insurance premiums in accordance with State law, collective bargaining agreements and the Borough's elected participation in any State health benefit program for all eligible employees and their eligible dependents.

SECTION 6. The terms and conditions of all collective bargaining agreements negotiated between the Borough and any bargaining unit representing Borough employees are hereby incorporated into this Ordinance.

SECTION 7. All Ordinances and Resolutions, or parts thereof, inconsistent herewith are hereby repealed.

SECTION 8. This Ordinance shall become effective immediately upon final adoption and publication as required by law.

ATTEST: \_\_\_\_\_  
Ellen Horak, Borough Clerk

SIGNED: \_\_\_\_\_  
Mayor Patricia Zdichocki

Dated:

# Borough of Stanhope

Sussex County, New Jersey

- Resolution -

## **RESOLUTION AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$4,174,727 BOND ANTICIPATION NOTES OF THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY**

**BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH  
OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY, AS FOLLOWS:**

Section 1. Pursuant to a bond ordinance of the Borough of Stanhope, in the County of Sussex (the "Borough"), entitled: "Bond ordinance providing for the improvement of the water supply and distribution system (Sparta Road - Phase II) in and by the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$120,000 therefor and authorizing the issuance of \$120,000 bonds or notes of the Borough for financing such appropriation", finally adopted on May 22, 2012 (#2012-10), bond anticipation notes of the Borough in a principal amount not exceeding \$21,100 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 2. Pursuant to a bond ordinance of the Borough entitled: "Bond ordinance providing for the acquisition of new and additional vehicular equipment for use by the water utility of the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$60,000 therefor and authorizing the issuance of \$60,000 bonds or notes of the Borough for financing such appropriation", finally adopted on June 26, 2012 (#2012-14), bond anticipation notes of the Borough in a principal amount not exceeding \$10,650 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 3. Pursuant to a bond ordinance of the Borough entitled: "Bond ordinance appropriating \$359,000, and authorizing the issuance of \$341,000 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey", finally adopted on June 26, 2012 (#2012-15), bond anticipation notes of the Borough in a principal amount not exceeding \$94,000 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 4. Pursuant to a bond ordinance of the Borough entitled: "Bond ordinance providing for the improvement of the water supply and distribution system in and by the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$2,300,000 therefor and authorizing the issuance of \$2,300,000 bonds or notes of the Borough for financing such appropriation", finally adopted on November 27, 2012 (#2012-18), bond anticipation notes of the Borough in a principal amount not exceeding \$15,900 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 5. Pursuant to a bond ordinance of the Borough entitled: "Bond ordinance providing for the acquisition of new and additional equipment for use by the water utility of the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$140,000 therefor and authorizing the issuance of \$140,000 bonds or notes of the Borough for financing such appropriation", finally adopted on July 9, 2013 (#2013-11), bond anticipation notes of the Borough in a principal amount not exceeding \$47,200 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 6. Pursuant to a bond ordinance of the Borough entitled: "Bond ordinance appropriating \$91,000, and authorizing the issuance of \$86,450 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey", finally adopted on July 9, 2013 (#2013-12), bond anticipation notes of the Borough in a principal amount not exceeding \$31,550 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 7. Pursuant to a bond ordinance of the Borough entitled: "Bond ordinance providing for the improvement of the water supply and distribution system (Maple Terrace/Mountain Terrace) in and by the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$104,000 therefor and authorizing the issuance of \$104,000 bonds or notes of the Borough for financing such appropriation", finally adopted on April 8, 2014 (#2014-07), bond anticipation notes of the Borough in a principal amount not exceeding \$32,477 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 8. Pursuant to a bond ordinance of the Borough entitled: "Bond ordinance providing for the improvement of Maple Terrace/Mountain Terrace in and by the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$245,000 therefor and authorizing the issuance of \$233,000 bonds or notes of the Borough for financing such appropriation", finally adopted on April 8, 2014 (#2014-08), bond anticipation notes of the Borough in a principal amount not exceeding \$105,441 shall be issued for the purpose of temporarily financing the improvement

or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 9. Pursuant to a bond ordinance of the Borough entitled: "Bond ordinance providing for the improvement of the water supply and distribution system (James Street) in and by the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$256,000 therefor and authorizing the issuance of \$256,000 bonds or notes of the Borough for financing such appropriation", finally adopted on June 24, 2014 (#2014-11), bond anticipation notes of the Borough in a principal amount not exceeding \$150,516 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 10. Pursuant to a bond ordinance of the Borough entitled: "Bond ordinance providing for the improvement of James Street in and by the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$392,000 therefor and authorizing the issuance of \$133,300 bonds or notes of the Borough for financing such appropriation", finally adopted on June 24, 2014 (#2014-12), bond anticipation notes of the Borough in a principal amount not exceeding \$59,993 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 11. Pursuant to a bond ordinance of the Borough entitled: "Bond ordinance appropriating \$465,000, and authorizing the issuance of \$191,955 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey", finally adopted on August 12, 2014 (#2014-13) bond anticipation notes of the Borough in a principal amount not exceeding \$96,215 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 12. Pursuant to a bond ordinance of the Borough entitled: "Bond ordinance appropriating \$35,000, and authorizing the issuance of \$35,000 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey, for the water supply and distribution system of the Borough", finally adopted on August 12, 2014 (#2014-14) bond anticipation notes of the Borough in a principal amount not exceeding \$24,600 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 13. Pursuant to a bond ordinance of the Borough entitled: "Bond ordinance providing for the improvement of the water supply and distribution system in and by the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$114,002.59 therefor



and authorizing the issuance of \$38,100 bonds or notes of the Borough for financing such appropriation”, finally adopted on August 26, 2014 (#2014-18) bond anticipation notes of the Borough in a principal amount not exceeding \$26,700 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 14. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance appropriating \$271,750, and authorizing the issuance of \$258,150 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey”, finally adopted on April 28, 2015 (#2015-10) bond anticipation notes of the Borough in a principal amount not exceeding \$137,448 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 15. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance appropriating \$128,000, and authorizing the issuance of \$128,000 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey, for the water supply and distribution system of the Borough”, finally adopted on April 28, 2015 (#2015-08) bond anticipation notes of the Borough in a principal amount not exceeding \$103,500 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 16. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance providing for the improvement of various roads in and by the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$120,000 therefor and authorizing the issuance of \$114,000 bonds or notes of the Borough for financing such appropriation”, finally adopted on July 28, 2015 (#2015-14), bond anticipation notes of the Borough in a principal amount not exceeding \$67,795 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 17. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance appropriating \$338,034, and authorizing the issuance of \$305,200 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey”, finally adopted on April 26, 2016 (#2016-04), bond anticipation notes of the Borough in a principal amount not exceeding \$211,069 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 18. Pursuant to a bond ordinance of the Borough entitled: "Bond ordinance appropriating \$170,000 and authorizing the issuance of \$161,500 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey", finally adopted on May 9, 2017 (#2017-03), bond anticipation notes of the Borough in a principal amount not exceeding \$115,666 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 19. Pursuant to a bond ordinance of the Borough entitled: "Bond ordinance providing for the improvement of Sparta Road and various trails in and by the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$1,905,000 therefor and authorizing the issuance of \$90,000 bonds or notes of the Borough for financing such appropriation", finally adopted on March 27, 2018 (#2018-03), bond anticipation notes of the Borough in a principal amount not exceeding \$66,055 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 20. Pursuant to a bond ordinance of the Borough entitled: "Bond ordinance appropriating \$1,622,850, and authorizing the issuance of \$1,328,740 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey", finally adopted on May 8, 2018 (#2018-09), bond anticipation notes of the Borough in a principal amount not exceeding \$1,133,150 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 21. Pursuant to a bond ordinance of the Borough entitled: "Bond ordinance appropriating \$688,525, and authorizing the issuance of \$658,525 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey, for the sanitary sewerage system of the Borough", finally adopted on May 8, 2018 (#2018-10), bond anticipation notes of the Borough in a principal amount not exceeding \$525,825 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 22. Pursuant to a bond ordinance of the Borough entitled: "Bond ordinance appropriating \$54,850, and authorizing the issuance of \$54,850 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey, for the water supply and distribution system of the Borough", finally adopted on May 8, 2018 (#2018-11), bond anticipation notes of the Borough in a principal amount not exceeding \$47,850 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 23. Pursuant to a bond ordinance of the Borough entitled: "Bond ordinance appropriating \$431,800, and authorizing the issuance of \$409,900 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey", finally adopted on February 19, 2019 (#2019-01), bond anticipation notes of the Borough in a principal amount not exceeding \$346,902 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 24. Pursuant to a bond ordinance of the Borough entitled: "Bond ordinance appropriating \$82,000, and authorizing the issuance of \$82,000 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey, for the water supply and distribution system of the Borough", finally adopted on February 19, 2019 (#2019-02), bond anticipation notes of the Borough in a principal amount not exceeding \$73,000 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 25. Pursuant to a bond ordinance of the Borough entitled: "Bond ordinance appropriating \$38,000, and authorizing the issuance of \$38,000 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey, for the sanitary sewerage system of the Borough", finally adopted on February 19, 2019 (#2019-03), bond anticipation notes of the Borough in a principal amount not exceeding \$30,700 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 26. Pursuant to a bond ordinance of the Borough entitled: "Bond ordinance providing for the acquisition of new and additional vehicular equipment for use by the sewer utility of the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$28,400 therefor and authorizing the issuance of \$28,400 bonds or notes of the Borough for financing such appropriation", finally adopted on January 28, 2020 (#2020-01), bond anticipation notes of the Borough in a principal amount not exceeding \$28,400 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 27. Pursuant to a bond ordinance of the Borough entitled: "Bond ordinance appropriating \$461,300, and authorizing the issuance of \$334,625 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey", finally adopted on January 28, 2020 (#2020-02), bond anticipation notes of the Borough in a principal amount not exceeding \$334,625 shall be

issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 28. Pursuant to a bond ordinance of the Borough entitled: "Bond ordinance appropriating \$236,400 and authorizing the issuance of \$236,400 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey, for the water supply and distribution system of the Borough", finally adopted on January 28, 2020 (#2020-03), bond anticipation notes of the Borough in a principal amount not exceeding \$236,400 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 29. All bond anticipation notes (the "notes") issued hereunder shall mature at such times as may be determined by the treasurer, the chief financial officer or the acting chief financial officer of the Borough (the "Chief Financial Officer"), provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer and shall be signed and sealed by officials and officers of the Borough in any manner permitted by N.J.S.A. §40A:2-25. The Chief Financial Officer shall determine all matters in connection with the notes issued hereunder, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes at not less than par from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price. The Chief Financial Officer is directed to report in writing to the governing body of the Borough at the meeting next succeeding the date when any sale or delivery of the notes hereunder is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 30. Any note issued pursuant to this resolution shall be a general obligation of the Borough, and the Borough's faith and credit are hereby pledged to the punctual payment of the principal of and interest on the notes and, unless otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 31. The Chief Financial Officer is hereby authorized and directed to do all other matters necessary, useful, convenient or desirable to accomplish the delivery of the notes to the purchasers thereof as promptly as possible, including (i) the preparation, execution and dissemination of a Preliminary Official Statement and Final Official Statement with respect to the notes, (ii) preparation, distribution and publication, if necessary, of a Notice of Sale with respect to the notes, (iii) execution of a Continuing Disclosure Undertaking, with respect to the notes in accordance with Rule 15c2-12 promulgated by the Securities and Exchange Commission and (iv) execution of an arbitrage and use of proceeds certificate certifying that, among other things, the

Borough, to the extent it is empowered and allowed under applicable law, will do and perform all acts and things necessary or desirable to assure that interest paid on the notes is not included in gross income under Section 103 of the Internal Revenue Code of 1986, as amended.

Section 32. All action heretofore taken by Borough officials and professionals with regard to the sale and award of the notes is hereby ratified, confirmed, adopted and approved.

Section 33. This resolution shall take effect immediately.

I certify this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Stanhope on April 13, 2021.

\_\_\_\_\_  
Ellen Horak, Borough Clerk

# Borough of Stanhope

Sussex County, New Jersey

- Resolution -

## **AWARD OF CONTRACT TO BOWMAN CONSULTING GROUP FOR ENGINEERING SERVICES FOR DESIGN AND INSPECTION OF ROAD IMPROVMENTS OF KELLY PLACE, WATERLOO ROAD AND FURNACE STREET**

**WHEREAS**, the Borough of Stanhope is seeking to undertake the restoration and improvement of the pavement, drainage, sidewalks and curbing on Kelly Place, Waterloo Road and Furnace Street; and

**WHEREAS**, Bowman Consulting Group has submitted a Proposal to design and inspect the project; and

**WHEREAS**, the Borough desires to retain Bowman Consulting Group for said services;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Stanhope, New Jersey as follows:

1. That the Borough Administrator is hereby authorized to execute a contract on the Borough's behalf with Bowman Consulting Group, 54 Horsehill Road Cedar Knolls, NJ 07927 for the design of a water main replacement and road reconstruction of James Street.
2. This contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law.
3. Award of this contract is contingent upon the certification as to the availability of funds by the Chief Financial Officer.
4. The term of service shall be from the date of acceptance of the Professional Services Agreement until its completion, in full accord with the terms and conditions thereof. The total fee for this service shall not exceed \$34,000.00
5. Notice of this action shall be published in the *New Jersey Herald* within ten (10) days of the passage thereof.

I hereby certify this is a true copy of the Resolution by the Mayor and Council of the Borough of Stanhope on April 13, 2021.

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Ellen Horak, Borough Clerk

# Borough of Stanhope

Sussex County, New Jersey

- Resolution -

## **RESOLUTION AUTHORIZING BOROUGH OF STANHOPE TO APPLY FOR THE SFY-21 BODY-WORN CAMERA GRANT PROGRAM**

**WHEREAS**, the State of New Jersey, Department of Law & Safety, Office of the Attorney General (OAG) has received funds from the SFY21 Budget to administer the Body-Worn Camera Grant Program (BWC Grant Program), which has been designed to provide eligible law enforcement agencies with state funding to aid in the purchase of body-worn cameras, ancillary equipment and storage; and

**WHEREAS**, this program is a grant program that requires an application to the State of New Jersey, Office of the Attorney General; and

**WHEREAS**, the Stanhope Borough Police Department wishes to apply for the BWC Grant Program; and

**WHEREAS**, a resolution authorizing the grant application must be adopted by the Governing Body of the Borough of Stanhope;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Stanhope that the Borough shall apply for the SFY-21 Body-Worn Camera Grant Program; and

**BE IT FURTHER RESOLVED**, that the Mayor or other appropriate Borough Official be and the same is hereby authorized to execute the grant application on behalf of the Borough of Stanhope.

I certify this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Stanhope on April 13, 2021.

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Ellen Horak, Borough Clerk

# Borough of Stanhope

Sussex County, New Jersey

- Resolution -

## Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle FY2022

**WHEREAS**, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, The Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

**WHEREAS**, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

**WHEREAS**, the Borough Council has applied for funding to the Governor's Council on Alcoholism and Drug Abuse through the County of Sussex;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Stanhope, County of Sussex does hereby recognize the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Lenape Valley Municipal Alliance grant for fiscal year 2022 in the amount of:

DEDR	\$ 3,918.00
Cash Match	\$ 979.50
In-Kind	\$ 2,938.50

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

APPROVED: \_\_\_\_\_ Mayor

I, Ellen Horak, Municipal Clerk of the Borough of Stanhope, County of Sussex, State of New Jersey, do hereby certify the foregoing to be a true and exact copy of a resolution duly authorized by the Borough of Stanhope on this 13<sup>th</sup> day of April, 2021.

\_\_\_\_\_  
Ellen Horak  
Borough Clerk



# Borough of Stanhope

Sussex County, New Jersey

- Resolution -

## RESOLUTION AUTHORIZING A REFUND OF BUILDING PERMIT FEE

**WHEREAS**, Isolatek International had obtained building Permit #20200234 for 41 Furnace Street on December 1, 2020, and

**WHEREAS**, the permit for this construction was for electrical work, but upon inspection, the building inspector discovered it was not a Stanhope property.

**THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Stanhope, that a warrant be drawn to the property owner in the designated amount representing a refund of Permit #20200234.

Contractor Information:	Amount
Isolatek International 41 Furnace Street Stanhope, New Jersey 07874	\$775.00

I certify this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Stanhope on April 13, 2021.

\_\_\_\_\_  
Ellen Horak, Borough Clerk

# Borough of Stanhope

Sussex County, New Jersey

- Resolution -

**RESOLUTION AUTHORIZING THE USE OF SCHIFANO CONSTRUCTION CORPORATION AS SET FORTH IN THE MORRIS COUNTY CO-OP PUBLIC BID FOR RESURFACING OF EAST DRIVE AND PLANE LANE**

**WHEREAS**, the Borough of Stanhope is in need of roadway resurfacing of East Drive and Plane Lane ("Road Project"); and

**WHEREAS**, the Borough Engineer's estimate for resurfacing of East Drive and Plane Lane is \$12,127.20; and

**WHEREAS**, the Borough is a member of the Morris County Co-op which has already publicly bid paving services for the year 2021 and has awarded contracts therefore for the various services needed; and

**WHEREAS**, the Borough may utilize the Co-op bid price as a member of the Co-op without the need for further public bidding; and

**WHEREAS**, the Borough Engineer has recommended the use of the Co-op bids for the resurfacing of East Drive and Plane Lane; and

**WHEREAS**, THE Borough awards the resurfacing to Schifano Construction Corporation for District #2 at HMA 9.5M64 at \$72.20 per ton in a total amount of \$11,768.60 (see attached bid tabulation).

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Stanhope that the Borough will use Schifano Construction Corporations for resurfacing of East Drive and Plane Lane at the 2021 Morris County Co-op awarded bid prices and quantities as set forth in the attached bid tabulation.

I hereby certify this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Stanhope on April 13, 2021.

\_\_\_\_\_  
Ellen Horak, Borough Clerk

# Borough of Stanhope

Sussex County, New Jersey

- Resolution -

## RESOLUTION AUTHORIZING A REFUND OF OVERPAYMENT OF TAXES

**WHEREAS**, the property owners' bank made payment of the 3<sup>rd</sup> quarter of 2020 estimated tax, and subsequently another bank made payment as well, creating an overpayment of taxes on the account; and

**WHEREAS**, the homeowner is not responsible for making payments of property taxes; and

**WHEREAS**, neither bank has requested a refund of the overpayment.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Stanhope, that a warrant be drawn to the property owner named below in the designated amount representing an overpayment of taxes, as follows:

### Homeowner Information:

Block	Lot	Qual	Name & Address	Tax Year	Amount
11105	2		John & Loren B Campanile 3 Spring Lane Stanhope, New Jersey 07874	2020	\$3,067.85

I certify this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Stanhope on April 13, 2021.

\_\_\_\_\_  
Ellen Horak, Borough Clerk

# Borough of Stanhope

Sussex County, New Jersey

- Resolution -

## RESOLUTION AUTHORIZING A REFUND OF OVERPAYMENT OF TAXES

**WHEREAS**, due to a refinancing of their mortgage, the property owners' former bank made payment of the 4th quarter of 2020, and subsequently their new bank made payment as well, creating an overpayment of taxes on the account; and

**WHEREAS**, the homeowner is not responsible for making payments of property taxes; and

**WHEREAS**, neither bank has requested a refund of the overpayment.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Stanhope, that a warrant be drawn to the property owner named below in the designated amount representing an overpayment of taxes, as follows:

### Homeowner Information:

Block	Lot	Qual	Name & Address	Tax Year	Amount
11602	1		Gary J & Cynthia M Grega 1 Young Drive Stanhope, New Jersey 07874	2020	\$2,744.58

I certify this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Stanhope on April 13, 2021.

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Ellen Horak, Borough Clerk

# Borough of Stanhope

Sussex County, New Jersey

- Resolution -

## RESOLUTION AUTHORIZING REFUND OF REDEMPTION MONIES TO OUTSIDE LIEN HOLDER

**WHEREAS**, the Tax Collector has received payment for the redemption of Tax Title Lien No. 2020-020, representing 2019 property taxes and/or utility charges on Block 11501, Lot 2, C0356, known as 19356 Dell Pl, assessed to Sprague, Joel, and;

**WHEREAS**, the Tax Collector certifies that reimbursement is now required to be made to the following lien holder for the required redemption amounts as shown below:

To Lienholder:	Pro Cap 8, LLC. US Bank Cust for Pro Cap 8 50 South 16 <sup>th</sup> St, Suite 2050 Philadelphia, PA 19102		
Redemption Amount:	Tax Title Lien #2020-020 and		
	Interest to Date of Meeting	\$	1,619.23
	Premium Paid by Lienholder		<u>1,000.00</u>
Total From Current Fund:		\$	1,619.23
Total From Tax Premium Account			1,000.00

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the Borough Treasurer be authorized to prepare the necessary check as stated above and to forward same to the lien holder.

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer/Tax Collector.

I certify this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Stanhope on April 13, 2021.

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Ellen Horak, Borough Clerk

# Borough of Stanhope

Sussex County, New Jersey

- Resolution -

## RESOLUTION AUTHORIZING REFUND OF REDEMPTION MONIES TO OUTSIDE LIEN HOLDER

**WHEREAS**, the Tax Collector has received payment for the redemption of Tax Title Lien No. 2019-010, representing property taxes and/or utility charges on Block 11501, Lot 2 C0091, known as 691 Audubon Ct, assessed to Horeis, Timmy W, and;

**WHEREAS**, the Tax Collector certifies that reimbursement is now required to be made to the following lien holder for the required redemption amounts as shown below:

To Lienholder:	Phoenix Funding, Inc. 1148 Springfield Ave Mountainside, NJ 07092
Redemption Amount:	Tax Title Lien #2019-010 and Interest to Date of Meeting \$ 10,338.03 Premium Paid by Lienholder <u>12,000.00</u>
Total From Current Fund:	\$ 10,338.03
Total From Tax Premium Account	12,000.00

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the Borough Treasurer be authorized to prepare the necessary check as stated above and to forward same to the lien holder.

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer/Tax Collector.

I certify this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Stanhope on April 13, 2021.

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Ellen Horak, Borough Clerk

# Borough of Stanhope

Sussex County, New Jersey

- Resolution -

## **MAYOR'S APPOINTMENT OF ROSEMARIE MAIO TO THE BOROUGH OF STANHOPE BOARD OF HEALTH**

Mayor's appointment to the Board of Health as follows:

Rosemarie Maio to fill an unexpired term, said term to expire 12/31/2022

**BE IT RESOLVED** by the Council of the Borough of Stanhope that they do hereby concur with the Mayor's appointment of Rosemarie Maio as a member of the Board of Health, to fill an unexpired 3-year term, with said term to expire December 31, 2022.

I hereby certify this is a true copy of the Resolution by the Mayor and Council of the Borough of Stanhope on April 13, 2021.

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Ellen Horak, Borough Clerk

# Borough of Stanhope

Sussex County, New Jersey

- Resolution -

**MAYOR'S APPOINTMENT OF PART-TIME HIRE  
FOR THE DPW RECYCLE YARD WATCH  
WITH COUNCIL CONCURRENCE**

**BE IT RESOLVED** by the Council of the Borough of Stanhope that they do hereby concur with the Mayor's appointment of Michael Backer as a Part-time Hire for the DPW Recycle Yard Watch for the Borough of Stanhope, effective, April 14, 2021 at the hourly salary rate of \$13.50 per hour.

**BE IT FURTHER RESOLVED** that said appointment and offer of employment shall be subject to the candidate passing a pre-employment physical examination, drug testing, criminal background check, and licensing verification, where appropriate.

I certify this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Stanhope on April 13, 2021.

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Ellen Horak, Borough Clerk



# Borough of Stanhope

Sussex County, New Jersey

- Resolution -

## **RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF STANHOPE AUTHORIZING PAYMENT OF BILLS**

**WHEREAS**, the Chief Finance Officer has certified that funds are available in the proper account; and

**WHEREAS**, the Chief Finance Officer has approved payment upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Stanhope that the current bills list, dated April 13, 2021 and on file and available for public inspection in the Office of the Chief Finance Officer and approved by the Chief Finance Officer for payment, be paid.

I certify this is a true copy of the Resolution adopted by the Mayor and Council of the Borough of Stanhope on April 13, 2021.

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Ellen Horak, Borough Clerk

**BOROUGH OF STANHOPE MANUAL BILL LIST  
FOR MEETING DATED 4/13/2021**

<b>Account</b>	<b>Date</b>	<b>Check #</b>	<b>Payee</b>	<b>Amount</b>
<b>Current</b>				
	3/25/21	22922	US POSTAL SERVICE	\$ 1,254.05
	3/29/21	22923	NJ MOTOR VEHICLE	\$ 60.00
	3/31/21	22924	BRIAN MCNEILLY	\$ 159.83
	4/1/21	WIRE	PAYROLL #7	\$ 60,229.67
	4/7/21	WIRE	NJ STATE HEALTH BENEFITS	\$ 27,608.57
<b>Total:</b>				<b>\$ 89,312.12</b>
<b>General Capital</b>				
	3/24/21	3006	TIMES HERALD-VOIDED CK PRINT ERROR	\$ (392.70)
	3/24/21	3007	TIMES HERALD REISSUE NEW CK #	\$ 392.70
<b>Total:</b>				<b>\$ -</b>
<b>Water Operating</b>				
	3/24/21	5279	AMERICAN WEAR-VOIDED CK PRINT ERROR	\$ (212.46)
	3/24/21	5280	FINCH FUEL VOIDED CK PRINT ERROR	\$ (237.65)
	3/24/21	5281	GREATAMERICA VOIDED CK PRINT ERROR	\$ (100.00)
	3/24/21	5286-5293	VOIDED CHECKS DUE TO MISPRINT ERROR	SEE ABOVE
	3/24/21	5294	AMERICAN WEAR NEW CK # REISSUED	\$ 212.46
	3/24/21	5295	FINCH FUEL NEW CK # REISSUED	\$ 237.65
	3/24/21	5296	GREATAMERICA NEW CK # REISSUED	\$ 100.00
	4/1/21	WIRE	PAYROLL #7	\$ 8,407.41
<b>Total:</b>				<b>\$ 8,407.41</b>
<b>Sewer Operating</b>				
	4/1/21	WIRE	PAYROLL #7	\$ 7,829.74
<b>Total:</b>				<b>\$ 7,829.74</b>
<b>Unemployment</b>				
	4/1/21	WIRE	PAYROLL #7	\$ 68.62
<b>Total:</b>				<b>\$ 68.62</b>
<b>Payroll</b>				
	3/31/21	133	STANHOPE POLICE OFFICERS ASC	\$ 244.00
	3/31/21	WIRE	PERS	\$ 8,828.83
	3/31/21	WIRE	PFRS	\$ 7,143.15
	4/1/21	502975	NJ FSPC	\$ 61.41
	4/1/21	502976	NJ FSPC	\$ 184.00
	4/1/21	WIRE	VALIC	\$ 50.00
	4/1/21	502977	AXA-EQUITABLE	\$ 1,222.00
	4/1/21	WIRE	IRS	\$ 17,723.09
	4/1/21	WIRE	NJ GIT	\$ 2,734.74
<b>Total:</b>				<b>\$ 38,191.22</b>
<b>Grand Total:</b>				<b>\$ 143,809.11</b>

## List of Bills - (10000101) Cash - Current Fund - Lakeland Bank Current Fund

Meeting Date: 04/13/2021 For bills from 03/19/2021 to 04/09/2021

Check#	Vendor	Description	Payment	Check Total
22925	1434 - ATLANTIC COMMUNICATIONS	PO 28251 INV #19694 KENWOOD TK5720 HIGH BAND DASH	1,380.25	1,380.25
22926	1919 - BACKDRAFT OPCO LLC	PO 28472 INV #INV2101302 Reporting Program	1,633.00	1,633.00
22927	736 - BLUE DIAMOND DISPOSAL	PO 28546 INV #578342 MARCH 2021 WASTE AND RECYCLI	26,200.00	26,200.00
22928	1086 - BOWMAN CONSULTING GROUP LTD	PO 28562 INVOICE #309553 PROJECT #080374-ST-032 1	1,475.00	1,475.00
22929	1086 - BOWMAN CONSULTING GROUP LTD	PO 28569 INV #309550 PROJ #080374-ST-005 ENGINEER	1,550.00	1,550.00
22930	2187 - BOY SCOUT TROOP 151	PO 28567 CLEAN COMMUNITIES MINI-GRANT - CLEANUP 1	200.00	200.00
22931	2055 - BOY SCOUT TROOP 91	PO 28566 CLEAN COMMUNITIES MINI-GRANT - CLEANUP 1	200.00	200.00
22932	74 - COUNTY OF SUSSEX - TREASURY	PO 28531 2ND QTR 2021 COUNTY PURPOSE TAX DUE 5/17	451,024.75	451,024.75
22933	74 - COUNTY OF SUSSEX - TREASURY	PO 28532 2ND QTR 2021 COUNTY LIBRARY TAX DUE 5/17	32,373.70	32,373.70
22934	74 - COUNTY OF SUSSEX - TREASURY	PO 28533 2ND QTR 2021 COUNTY OPEN SPACE TAX DUE 5	1,857.19	1,857.19
22935	1949 - CURIO ELECTRO LLC	PO 28558 INVOICE #1123 4TH QTR 2020 EMAIL LICENS	216.00	
		PO 28560 INV #1177 1ST QTR 2021 EMAIL LICENSING S	216.00	432.00
22936	824 - ENTENMANN ROVIN CO.	PO 28388 INV #0157397-IN REPLACE/REPAIR BADGE	284.50	284.50
22937	1203 - FINCH FUEL CO INC	PO 28521 HEATING FUEL DELIVERY 3/23/21	554.04	554.04
22938	2186 - GARY J & CYNTHIA M GREGA	PO 28557 PER RESOLUTION #_____ 4/13/21, REFU	2,744.58	2,744.58
22939	1984 - GEN-EL SAFETY & INDUSTRIAL PRODUCTS	PO 27623 INV #30949 ORDER (20) BOXES OF 10 N95	421.80	421.80
22940	123 - GENSERVE LLC	PO 28492 1ST QUARTER BILLING AGREEMENT #AAAQ59187	225.00	225.00
22941	1893 - GREATAMERICA FINANCIAL SVCS	PO 28571 INV #29058691 FOR ACCT 003-1039498-000	243.80	243.80
22942	964 - GRIFFITH-ALLIED TRUCKING LLC	PO 28524 INV #15779985 GASOLINEL DEL 3/17/21 7 SM	2,261.92	
		PO 28544 INV #15819106 DIESEL DELIVERY 3/31/21 DP	1,028.80	3,290.72
22943	1437 - ISOLATEK INTERNTIONAL (US MINERAL)	PO 28568 REFUND OF PERMIT FEE PER RESO 4/13/21 -	775.00	775.00
22944	129 - JERSEY CENTRAL POWER & LIGHT	PO 28542 PERIOD ENDING 3/18/2021 MASTER ACCT #20	1,205.57	1,205.57
22945	2185 - JOHN & LOREN B CAMPANILE	PO 28556 PER RESOLUTION #_____ 4/13/21, REFU	3,067.85	3,067.85
22946	2073 - KENVIL WELDERY & MACHINE, INC.	PO 28318 INV #16114	5,500.00	5,500.00
22947	795 - LOWE'S HOME IMPROVEMENT	PO 28536 INVOICE #901687, 901278, 901065, 901721	237.38	237.38
22948	2182 - LUBENET, LLC	PO 28515 INV #58294 & 60098	739.90	739.90
22949	1677 - MILLENNIUM STRATEGIES LLC (CORP)	PO 28518 INV #11320 MARCH 2021 MONTHLY SERVICE	625.00	625.00
22950	354 - NAPA OF STANHOPE LLC	PO 28480 INV #537589, 538192 Admin car / shop su	69.28	69.28
22951	209 - NETCONG HARDWARE CO., INC.	PO 28535 A273971 B180936,A274221,4524,4502,4504,	131.94	131.94
22952	1143 - NJ SHADE TREE FEDERATION	PO 28384 INV #M2021-113 SHADE TREE MUNICIPAL MEMB	95.00	95.00
22953	2107 - NORTHERN SAFETY CO., INC.	PO 28514 INV #904336794 AND #904347868 MULTI DEPT	164.48	164.48
22954	922 - OPTIMUM	PO 28519 MONTHLY SERVICE FOR 07876-501822-01-8 FE	423.41	423.41
22955	922 - OPTIMUM	PO 28541 MONTHLY SERVICE APRIL 2021 FOR ACCT #007	155.27	155.27
22956	893 - PERFORMANCE HEALTH SUPPLY	PO 27896 IN92932659, IN93021812, IN93087264, IN93	317.55	317.55
22957	585 - PHOENIX FUNDING, INC.	PO 28527 REDEMPTION OF LIEN #2019-010 4/13/21 BY	22,338.03	22,338.03
22958	1559 - R & L DATACENTERS INC	PO 28540 INV #102874 MUNICIPAL PAYROLL FOR MARCH	681.59	681.59
22959	51 - ROEMAR CORP DBA B & R UNIFORM	PO 28341 INV # 32753 Elbeco Uniform	59.95	59.95
22960	265 - RNETCO SUPERMARKETS	PO 28508 OFFICE SUPPLIES PURCHASE 3/19/21	22.76	
		PO 28522 MEETING 3/25/21 - REFRESHMENTS	106.96	129.72
22961	218 - TIMES HERALD RECORD	PO 28543 2021 ANNUAL SUBSCRIPTION RENEWAL ACCT 10	163.80	163.80
22962	617 - TREAS, STATE OF NJ, DCA	PO 28538 STATE TRAINING FEES DCA FOR 1ST QUARTER	406.00	406.00
22963	1185 - TREAS, STATE OF NJ-MARR LIC'S	PO 28559 QUARTERLY MARRIAGE LICENSE REPORT - 1ST	175.00	175.00
22964	2131 - US BANK CUST/PRO CAP 8/PRO CAP	PO 28528 REDEMPTION OF LIEN #2020-020 4/13/21 BY	2,619.23	2,619.23
22965	814 - W.B.MASON CO INC	PO 27199 INV #218671 HON 600 SERIES 5 DRAWER LATE	733.45	733.45
22966	2091 - WINTER TECHNOLOGIES, LLC	PO 28509 INV #090117-1502 & 090117-1547 UNTREATE	14,261.61	14,261.61

TOTAL

581,166.34

Total to be paid from Fund 10 Current Fund

581,166.34

581,166.34

### List of Bills - (300001) Cash - General Capital General Capital

Meeting Date: 04/13/2021 For bills from 03/19/2021 to 04/09/2021

Check#	Vendor	Description	Payment	Check Total
3008	1086 - BOWMAN CONSULTING GROUP LTD	PO 27464 PER RES 3/10/20 ENG'G SVCS-MILL, RESURF	250.00	250.00
	TOTAL			----- 250.00
Total to be paid from Fund 30 General Capital		250.00		
		=====		
		250.00		

**List of Bills - (600001) Cash - Water Operating Account  
Water Operating**

Meeting Date: 04/13/2021 For bills from 03/19/2021 to 04/09/2021

Check#	Vendor	Description	Payment	Check Total
5297	1086 - BOWMAN CONSULTING GROUP LTD	PO 28570 INV #309549 PROJ #080374-ST-003 WATER UT	412.50	412.50
5298	1949 - CURIO ELECTRO LLC	PO 28558 INVOICE #1123 4TH QTR 2020 EMAIL LICENS	108.00	
		PO 28560 INV #1177 1ST QTR 2021 EMAIL LICENSING S	108.00	216.00
5299	1203 - FINCH FUEL CO INC	PO 28521 HEATING FUEL DELIVERY 3/23/21	69.02	69.02
5300	123 - GENSERVE LLC	PO 28492 1ST QUARTER BILLING AGREEMENT #AAAQ59187	337.50	337.50
5301	1893 - GREATAMERICA FINANCIAL SVCS	PO 28571 INV #29058691 FOR ACCT 003-1039498-000	100.00	100.00
5302	155 - JESCO INC	PO 28523 INV#S75326 - REPAIRS BY OFFICIAL DEALER	3,228.01	3,228.01
5303	1677 - MILLENNIUM STRATEGIES LLC (CORP)	PO 28518 INV #11320 MARCH 2021 MONTHLY SERVICE	312.50	312.50
5304	694 - NJ WATER ASSOCIATION	PO 28481 INV #8557 2001 DUES - Water system memb	450.00	450.00
5305	2089 - NORTH JERSEY PUMP & CONTROLS LLC	PO 28512 INV #1866-21 well 3 control panel repla	2,284.00	2,284.00
5306	2107 - NORTHERN SAFETY CO., INC.	PO 28514 INV #904336794 AND #904347868 MULTI DEPT	88.00	88.00
5307	2181 - PURAQUA PRODUCTS, INC	PO 28503 INV #S41434 WATER DEPT SUPPLIES ACCT #B	74.02	74.02
TOTAL				7,571.55
Total to be paid from Fund 60 Water Operating		7,571.55	-----	
		7,571.55		

### List of Bills - (610001) Cash - Water Capital Account Water Capital

Meeting Date: 04/13/2021 For bills from 03/19/2021 to 04/09/2021

Check#	Vendor	Description	Payment	Check Total
2345	1086 - BOWMAN CONSULTING GROUP LTD	PO 27460 PER RES 3/10/20 ENG'G SVCS-BAKER PL/BR	857.50	857.50
	TOTAL			----- 857.50
Total to be paid from Fund 61 Water Capital			857.50	===== 857.50

**List of Bills - (620001) Cash - Sewer Operating Account  
Sewer Operating**

Meeting Date: 04/13/2021 For bills from 03/19/2021 to 04/09/2021

Check#	Vendor	Description	Payment	Check Total
4634	95 - COUNTY WELDING SUPPLY	PO 28476 INV #232271 FEBRUARY monthly rental ser	37.50	37.50
4635	1949 - CURIO ELECTRO LLC	PO 28558 INVOICE #1123 4TH QTR 2020 EMAIL LICENS	108.00	
		PO 28560 INV #1177 1ST QTR 2021 EMAIL LICENSING S	108.00	216.00
4636	123 - GENSERVE LLC	PO 28492 1ST QUARTER BILLING AGREEMENT #AAQ59187	225.00	225.00
4637	1893 - GREATAMERICA FINANCIAL SVCS	PO 28571 INV #29058691 FOR ACCT 003-1039498-000	100.00	100.00
4638	1677 - MILLENNIUM STRATEGIES LLC (CORP)	PO 28518 INV #11320 MARCH 2021 MONTHLY SERVICE	312.50	312.50
4639	2107 - NORTHERN SAFETY CO., INC.	PO 28514 INV #904336794 AND #904347868 MULTI DEPT	145.30	145.30
4640	1486 - ONE CALL CONCEPTS, INC	PO 28426 INV #1015133 JANUARY SERVICES ACCT #12-S	19.66	19.66
TOTAL				----- 1,055.96
Total to be paid from Fund 62 Sewer Operating		1,055.96		
		=====		
		1,055.96		

### List of Bills - (710001) Cash - Animal Trust Dog Trust

Meeting Date: 04/13/2021 For bills from 03/19/2021 to 04/09/2021

Check#	Vendor	Description	Payment	Check Total
2412	1087 - NJ DEPT OF HEALTH VETERINARY	PO 28545 STATE OF NJ ANIMAL LICENSING FEE REPORT	91.80	91.80
	TOTAL			----- 91.80
Total to be paid from Fund 71 Dog Trust		91.80		
		=====		
		91.80		



**List of Bills - (830001) CASH - LAKELAND ESCROW TRUST  
 LAKELAND BANK ESCROW TRUST**

Meeting Date: 04/13/2021 For bills from 03/19/2021 to 04/09/2021

Check#	Vendor	Description	Payment	Check Total
1041	1086 - BOWMAN CONSULTING GROUP LTD	PO 28563 INV #309552 PROJECT #080374-ST-028 JUNTO	562.50	562.50
1042	1086 - BOWMAN CONSULTING GROUP LTD	PO 28564 INV #309564 PROJECT #080374-ST-043 117 R	675.00	675.00
1043	1996 - GAVAN CRISCUOLI LENAR	PO 28460 INV #712 PROFESSIONAL SERVICES LUSARDI	82.50	82.50
TOTAL				----- 1,320.00

Total to be paid from Fund 83 LAKELAND BANK ESCROW TRUST      1,320.00  
 =====  
 1,320.00