

**MAYOR AND COUNCIL  
WORK SESSION AND  
AGENDA MEETING  
April 13, 2021  
7:00 P.M.**

**CALL TO ORDER**

**MAYOR'S STATEMENT AS TO COMPLIANCE WITH P.L. 1975**

Adequate Notice of this Meeting has been provided according to the Open Public Meetings Act, Assembly Bill 1030. Notice of this Meeting was included in the Annual Meeting Notice sent to the New Jersey Herald and the Daily Record on January 13, 2021 and was placed on the Official Bulletin Board in the Municipal Building and on the official website of the Borough of Stanhope.

In the event the Mayor and Council have not addressed all items on this Agenda by 10:00 PM and they are of the opinion that they cannot complete the Agenda in a reasonable time period, the Mayor and Council may exercise their option to continue this meeting at an agreed to date, time and place. Please turn off all cell phones for the duration of this Meeting.

**ROLL CALL**

Council Members:

Councilman Cipollini – present  
Councilwoman Kuncken – present  
Councilman Riccardi – present

Councilman Romano – present  
Councilman Thornton – present  
Councilman Wronko – present

Mayor Zdichocki – present

**ENGINEER'S REPORT**

Mayor Zdichocki invited Eric Keller, Borough Engineer, forward to give his report.

*Pedestrian Loop Project* - Eric Keller, Borough Engineer, stated he and Administrator McNeilly attended the Administrative Reconsideration Hearing with the DOT and the contractor today with regard to the Pedestrian Loop Project. The Civil Rights Division of the DOT had reviewed the bids and determined that the apparent low bidder, Tony's Concrete, did not meet the BBE requirement. They were going to reject the bid as being non-responsive. However, as part of the process, the DOT has to offer them the right for reconsideration. As a result of the hearing, the contractor will be submitting additional information for review. Once a decision is made, Tony's concrete will either be approved or rejected. This should take place within the next week and a half. If rejected the second and only other bidder, Salmon Brothers, will be considered. A preliminary review of their BBE shows it to be incomplete. If Salmon Brothers is up for consideration, the Division of Civil Rights will have to do a thorough review of their documents and then a decision will be made. It is anticipated a decision will be made by May 11<sup>th</sup>. Once this is signed off on by Civil Rights, there is another process to move through. Mr. Keller stated he spoke with DOT regarding the fact that both bids received were well below what the Borough was awarded and what happens to the excess money. The Local Aid Supervisor indicated they can retain up to \$250,000 of the awarded funds for the project. Funds can only be used for the work that is already programmed into the project. The scope of the project cannot be expanded. It is possible that additional sidewalk areas could be replaced but there would have to be a reason why it would be done now as opposed to when the contract was created. Payment will not be made for any changes above the contracted amount until an approved change order has been processed. Essentially the funds the Borough will not be using will go to another community.

*TAP Grant Project* – Mr. Keller stated he and Administrator McNeilly had requested proposals from four engineering firms to provide the construction management and construction observation for the duration of the TAP Grant Project. Only one proposal was received in return and that was from GPI. Mr. Keller stated he and Administrator McNeilly have reviewed the proposal. Their staff is well qualified and will be a good service for the Borough. The total proposal amount is

higher than anticipated. Mr. Keller does not anticipate that the entire budget they have programmed in will be utilized. They have programmed in a lot of days for inspection. A long lead time needs to be protected against for painting the lane fixtures and the poles which can take several weeks to get. If all the work is completed and all that has to be done is to go back and install the lights and get them wired, they will not be out inspecting. They are however required to be there full time if the contractor is working.

Furnace Pond Park – Mr. Keller stated the Borough Clerk has distributed his memorandum to the mayor and council regarding Furnace Pond Park. Mr. Keller apologized for the time it took to get the report to everyone. Mr. Keller stated he wanted to ensure that everything was thoroughly covered and the TAP Grant did take some time out of his schedule. The first step in the process, if the governing body decides to move forward, would be to have a wetlands scientist examine the area to determine if there are any wetlands. Mr. Keller stated in his opinion he believes wetlands are present but, he is not qualified to make the determination. There are two sets of rules which apply to the development of trails on the Borough's property. The adjacent DEP property is not part of the discussion because work on that property can only occur with permission from the Division of Parks and Forestry through the Superintendent of Hopatcong State Park. The Borough has no right to extend onto their property. The two rules are flood hazard and potentially freshwater wetlands. Flood hazard rules are twofold. The Musconetcong River has a 150-foot riparian zone, which basically covers everything from the river to the parking lot. Any work to be done in that area will require permits. It is possible that the area behind the firehouse is actually in the flood plain. A map included in the report shows the river and it identifies the flood hazard area which extends beyond the bank of the river. There is an area between the Plaster Mill and the Tannery where the flood plain extends beyond the bank and into land area. For the most part, the trails and any footbridge are covered by what is called a permit by rule. The rule allows for someone such as the Borough Engineer to review the area and determine that it complies with all the required criteria and you can build with no permits. The one caveat is that work cannot be done within 25 feet of the river which may be the issue behind the firehouse. A general permit would have to be filed with the DEP which would require plans and other documents. Under the freshwater wetlands rule, the same parameters of the riparian zone are generally followed. Trails and boardwalks are permitted but if any go through a wetland or wetland transition area, a general permit will be required from the DEP. The application fee would be waived because this is publicly owned land. Mr. Keller stated he is of the opinion that to have the area investigated to determine the presence of wetlands would cost approximately \$1,000 which does not include the cost of placing flags. If engineering services are required for items such as site walk, permit-by-rule assessment and coordination with wetland scientist, the estimated cost would be in the range of \$1,500. If the project goes beyond this and requires wetlands permits and flood hazard permits, the costs could be in the range of \$27,500 plus an application fee of \$1,000 and there would be reimbursable expenses for public notices. Mr. Keller stated his report includes information regarding the permit-by-rule and the general permits. Mr. Keller asked the governing body to review the report and then the issue can be discussed again in the future so he can answer any questions. Administrator McNeilly asked if there is an electronic version. Mr. Keller stated he will email the information as well. Mayor Zdichocki asked what the wetlands scientist would cost. Mr. Keller stated the estimate is approximately \$1,000 or less. There are a couple of smaller firms available who are very cost effective. Mayor Zdichocki asked if just the planning costs would be between \$12,000 and \$17,000. Mr. Keller confirmed this cost would be in addition to the wetland related costs and would cover the costs for permit applications, preparation of plans, and topographic survey. If a determination is made that no wetlands exist, then the wetland costs would not apply. Councilwoman Kuncken stated the governing body needs to review the report.

Administrator McNeilly asked Mr. Keller if the methodology for this project would be similar to the stream in Trestle Park but on a smaller scale. Mr. Keller confirmed this to be the case and explained the process which took place at Trestle Park. Administrator McNeilly asked if this would be the same process for the area of Spring Street to the church property. Mr. Keller stated this would be a similar process. The Environmental Commission has indicated there is a relatively dry way to go from Spring Street to the property located at the Lutheran Church. However, relatively dry does not mean no wetlands exist. It is possible that area would face the same permitting and regulatory issues. Mr. Keller has seen water coursing through that area. The wetlands may be more extensive as it is a larger area, there is no survey of the property and the wetlands would be

traversed as opposed to running alongside, which could require even more permits. Administrator McNeilly stated to the governing body he brought up this issue because just like in the past, Trestle Park was a “what if” situation. These are two big “what if’s”. Decisions need to be made with regard to both of these properties. Should the projects move forward or be put on the shelf? Mr. Keller stated the Environmental Commission has asked again for him to walk the Spring Street area with them. Mr. Keller stated he was unable to do this last year but would need governing body approval to do so. Councilman Thornton asked if each of the four costs listed for the work done by the wetland scientist are individual costs. Mr. Keller confirmed this.

Dell Road – Mr. Keller stated a meeting was held with Schifano Construction, the co-op contractor this year for milling and paving. They anticipate the milling and resurfacing for Dell Road, Plane and Upper East Lane later this month or early May. Mr. Keller stated he has requested at least a week’s prior notice in order to be able to notify the residents. Police Officers will be required for traffic control. New quotes have been requested for the speed tables on Dell Road. The work was scheduled for last year but was not able to be done. The bid recommendations have been forwarded to the Administrator and the CFO. The QPA will have to provide approval. This will be placed on the next agenda. As soon as Dell Road is paved, the speed humps, speed tables and striping can be completed.

Kelly Place, Furnace Street & Waterloo Road – Mr. Keller stated the project for Kelly Place, Furnace Street and Waterloo Road needs to take place quickly in order to go out to bid this year. The project needs to be awarded by November but Mr. Keller would like this to be done as soon as possible to prevent running into bad weather issues. A review process with Local Aid is required. Mr. Keller is planning to have this prepared by mid-July. The project will be at the mercy of Local Aid with regard to reviewing the plans. The goal is to have three bids in August and award the project in September.

Baker Place Water Main Replacement - Mr. Keller stated the Baker Place Water Main Replacement project went to bid twice last year. The work on Brooklyn Road has been eliminated from the bid. The plans have been updated and revised. A bid date needs to be set.

Mayor Zdichocki thanked Mr. Keller for attending tonight’s meeting.

## **ADMINISTRATOR’S REPORT**

Grants – Administrator McNeilly stated there has been an uptick in grants available and applied for. The following is a partial list:

Community Project Funding (Federal) – Administrator McNeilly stated there is a grant request for \$250,000 to use on the Ridge Road, Overhill Road, Sunset Avenue and Mountain Avenue water line replacement project. The project meets all the criteria. The total cost for the work is estimated to be \$541,000. If the grant is received, it would cover half of the cost.

BWC Grant – Administrator McNeilly stated The BWC Grant is for the Police Body Camera Program and it is a reimbursement program.

Association of New Jersey Environmental Commissions (ANJEC), the New Jersey Highlands Coalition (NHC), and Rutgers University are looking for support of a grant proposal to reduce water pollution in the regions draining to Lake Musconetcong and the Musconetcong River. Information is limited but they are asking for a letter of support. They are submitting for a grant application pollution reduction from Mount Arlington, Netcong and Stanhope. Administrator McNeilly stated he provided a sample letter to the governing body which was prepared for Netcong. The letter outlines the mitigation for their impervious cover reduction plan. The projects called out for in Netcong were not all public properties. The first project listed was for the parking area at Kings View Apartments because of its drainage into Furnace Pond. They are looking to install rain gardens and impervious blacktop. Other projects listed are Netcong Borough Hall, Netcong School, Netcong Fire House and DPW, Netcong Train Station, St. Michael’s, and the Stanhope

Methodist Church. Administrator McNeilly stated this project may apply to the Stanhope Fire House parking lot. There may be some raingarden opportunities in the swale that comes down off of Brooklyn Road through the retention basin to Musconetcong Park. Administrator McNeilly stated compiling a list of these types of areas would be beneficial, if not for this grant, but for opportunities in the future. At this point, a letter of support is being requested in order for them to proceed with the application process. Councilwoman Kuncken asked if there are any monetary obligations on behalf of the Borough if a letter of support is provided. Administrator McNeilly stated the Borough can reject any location which is recommended. The local contribution is in the form of volunteer labor and they may need DPW to dig out the area. There are no matching funds required. The first deadline was March 31<sup>st</sup>. Administrator McNeilly stated he informed them the Mayor and Council meeting was being held on April 13<sup>th</sup> and therefore the new deadline is April 14<sup>th</sup>.

Mayor Zdichocki asked the governing body if they are in favor of providing a letter of support for the grant proposal and a straw poll vote was taken. The results of the straw poll vote are as follows:

Councilman Romano – yes	Councilman Thornton - yes
Councilman Riccardi – yes	Councilman Cipollini – yes
Councilwoman Kuncken – yes	Councilman Wronko – yes

Mayor Zdichocki stated the governing body approved the decision to provide a letter of support for the grant proposal.

2021 ANJEC – Open Space Stewardship Grants for Environmental Commissions Program

Administrator McNeilly stated approval for submission of this grant was agreed to at a previous Mayor and Council meeting for the trail remediation at Valley Road from the end of the parking lot going toward the high school. The Environmental Commission worked with the grant writer to complete the application and now needs a letter of support.

NJDCA – Local Recreation Improvement Grant (LRIG) Program – Eligible expenses include:

- Adding or updating community centers, playgrounds, pools, fields, walking or bicycle trails, rail trails, multi-sport courts, and recreational facilities;
- One-time personnel costs directly related to improvement costs (i.e. labor costs directly attributed to municipal workforce and overtime costs to safeguard areas that are under construction);
- Professional services such as engineering costs;
- Equipment such as playgrounds or stadium/community theatre bleachers;
- Remediation costs associated with preparing recreational sites for use;
- Training costs directly related to supporting staff who will oversee the facility or facilities improved under the grant; and
- Other directly related costs.

Administrator McNeilly stated three community projects which have been brought up are to have a pavilion installed at Musconetcong Park, a bathroom facility installed at the Musconetcong Playground next to the records storage building and a floating fountain installation in Musconetcong Lake. These are three ideas which have not been discussed among the governing body and there are no plans or cost estimates. There are some challenges with all three of these ideas. It may be a good idea to review them and prepare a plan to have ready for submission of a grant in the future. Much discussion took place regarding the permissions required from the State and the documentation which would be needed. Mayor Zdichocki stated she is of the opinion a pavilion was discussed years ago for Trestle Park. Mr. Keller stated he will look back through that documentation. Administrator McNeilly stated the bathroom would require design plans and operational hours would have to be determined. Mr. Keller stated his firm would have to provide the survey, design, water in and sewer out. The only permitting required would be through the building department. The bathroom would have to meet ADA requirements. Councilwoman Kuncken stated a determination will have to be made as to who would be responsible for the maintenance issues. Mr. Keller stated with regard to a fountain for Lake

Musconetcong, it would be covered by a permit by rule as placement of a floating aerator and would not require a permit. However, the lake is owned by the DEP and the land adjacent is also owned by DEP. The Borough would need the support of the Parks and Forestry Department as they are the stewards of the lake and the adjacent lands.

Administrator McNeilly stated he needs to know what the consensus is of the governing body for these projects. Councilman Wronko stated he is of the opinion more information is needed in order to make an informed decision. Councilman Wronko asked Administrator McNeilly if he had any additional ideas which would provide recreational opportunities for the community. Administrator McNeilly replied the big item would be a community center. Linden Avenue School would be a good location but this would be a costly item. Many of the grants are community driven. Councilman Riccardi asked if this grant has a maximum reward amount. Administrator McNeilly stated statewide the grant is for \$2.5 million dollars. The deadline for the application is May 24<sup>th</sup>. Councilman Riccardi asked if the plans for Furnace Pond would qualify for the grant. Administrator McNeilly replied the requirements list for professional services such as engineering costs and remediation costs associated with preparing recreational sites for use. Administrator McNeilly stated he is of the opinion this grant will award between \$15,000 to \$25,000 to the municipalities. Discussion took place regarding the various project options and the benefits of having a pavilion. The governing body agreed to submit an application for the Furnace Pond Project due to the fact the research and estimates have already been obtained. Administrator McNeilly stated the information will be forwarded to Millennium Strategies. Administrator McNeilly asked Mr. Keller to gather any prior information regarding a pavilion at Trestle Park. The plan can then be submitted to the State to ask for permission to install a pavilion at Musconetcong Park in the future. Administrator McNeilly suggested information be obtained with regard to a fountain for the lake and to request permission for installation perhaps in the future.

Fire Department & Ambulance Squad Agreement – Administrator McNeilly stated the Fire Department and the Ambulance Squad have both sent emails stating the agreement is ready for approval.

Sussex/Warren Energy Co-op – Administrator McNeilly stated he has received a spreadsheet which shows the running totals of the Sussex/Warren Energy Co-op Program for the past four years. The collective town wide savings is \$234,304.00. From January 2017 to now there were only four months where the figures were upside down and that was due to an accommodation of BPU for the JCPL rate.

Stanhope Pedestrian Loop Phase 2 – Administrator McNeilly stated one RFP was received for the Construction Management portion of the Stanhope Pedestrian Loop Phase 2 project. The projected cost is \$124,760.00. Administrator McNeilly stated he has reviewed the RFP. The Borough Engineer and the Borough Attorney have also reviewed the RFP. The RFP is acceptable to the review team and it is recommended that the Mayor and Council accept the RFP by resolution at the April 27<sup>th</sup> meeting.

Zoning Officer – Administrator McNeilly stated the advertisement for a Zoning Officer has been placed on the NJ League of Municipalities website. Administrator McNeilly stated he is continuing to reach out to other municipalities. No responses have been received to date.

April 27<sup>th</sup> Meeting Resolutions & Ordinances - Administrator McNeilly stated the following resolutions will be placed on the April 27<sup>th</sup> agenda: Speed Humps/Tables Dell Road and Young Drive; Contract Award to GPI for Construction Management; Budget; Capital and Salary Ordinances.

Fire Department Gear Donation - Mayor Zdichocki asked if the request from the Fire Department to donate gear is on the council work session. Councilwoman Kuncken stated additional information is required. A list of the gear to be donated is needed prior to council deciding. Mayor Zdichocki stated a note was received from Mitch Ellicott from the Fire Department stating they would like to donate between 12-15 full sets of turnout gear. If the council agrees to this, a list will

be provided detailing the items. The old and uncertified gear; hats, suits, would be sent to other states, such as Tennessee, where they are fighting wildfires and they do not have enough protective gear to wear. Administrator McNeilly stated he received an email from Alan Bookspan from the Fire Department stating Mike Donahue would be attending the meeting to answer any questions regarding the donation request and he is present in the audience. Mike Donahue, Fire Chief, stated, over the past month, Hunter Space has put out a request for used turnout gear. Good responses have been received from New York State, Pennsylvania, Morris County, Warren County and Sussex County. A tractor trailer full of gear has already been sent. Additional gear is needed in Tennessee due to a tornado that decimated the area. The Stanhope Fire Department has 15 sets of gear which can be donated with the governing body's blessing. Administrator McNeilly stated the Fire Department operates strictly under the NFPA rules. After ten years the equipment expires. Other states do not follow that same procedure. They are just happy to have gear to use. There is value in this gear for those in need but it cannot be donated without the governing body's approval. Councilman Thornton asked Chief Donahue to describe what turnout gear is comprised of. Chief Donahue stated the gear includes pants, coat, helmet, gloves and boots. Councilwoman Kuncken asked Administrator McNeilly if the governing body can grant approval contingent upon receiving the list of gear or does the list have to be received first. The Borough of Stanhope does own all the gear. Councilwoman Kuncken stated she is of the opinion donating the equipment is a great idea but wants to follow the proper procedure. Administrator McNeilly stated a detailed letter is required stating the quantity and description of each item. Then a resolution can be prepared for consideration. Administrator McNeilly stated the letter needs to be received in his office by April 23<sup>rd</sup> in order to be placed on the agenda for April 27<sup>th</sup>. Chief Donahue stated the list will be provided within the next few days. Mayor Zdichocki thanked Chief Donahue for attending tonight's meeting.

Mayor Zdichocki revised the agenda to move the public hearing for the municipal budget before the Work Session.

## **OLD BUSINESS**

### **PUBLIC HEARING AND ADOPTION OF THE 2021 MUNICIPAL BUDGET**

#### **Resolution 077-21**

#### **RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF STANHOPE AUTHORIZING READING OF THE MUNICIPAL BUDGET BY TITLE**

**WHEREAS**, N.J.S.40A:4-8 provides that the budget may be ready by title only at the time of the public hearing if a resolution is passed by not less than a majority of the full Governing Body, provided that at least one (1) week prior to the date of public hearing a complete copy of the approved budget, as advertised, has been posted in the Municipal Building and copies have been made available by the Clerk to persons requesting them; and

**WHEREAS**, these conditions have been met;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the 2021 Municipal Budget shall be read by title at this Public Hearing for same.

On motion by Councilman Romano, seconded by Councilman Riccardi and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

#### Roll Call:

Councilman Cipollini – yes	Councilman Romano - yes
Councilwoman Kuncken – yes	Councilman Thornton – yes
Councilman Riccardi – yes	Councilman Wronko - yes

**BE IT RESOLVED** by the Governing Body of the Borough of Stanhope, County of Sussex, that the budget herein before set forth is hereby adopted and shall constitute an appropriation for the purposes stated of the sums therein set forth as appropriations, and authorization of the amount of \$5,001,927.00 for municipal purposes.

Mayor Zdichocki opened the meeting to the public for questions or comments on the 2021 Municipal Budget. Seeing no one from the public wishing to speak, Mayor Zdichocki closed the public portion of the meeting.

On motion by Councilman Wronko, seconded by Councilman Cipollini and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilman Cipollini – yes	Councilman Romano - yes
Councilwoman Kuncken – yes	Councilman Thornton – yes
Councilman Riccardi – yes	Councilman Wronko - yes

Mayor Zdichocki asked Ray Sarinelli, Sr. and Ray Sarinelli, Jr., Borough Auditors, if they had any comments. Ray Sarinelli, Sr. thanked the Mayor and Council for revising the agenda. Ray Sarinelli, Jr. stated this is a good budget plan which promotes the financial stability of the Borough. The governing body has been doing a very good job over the past ten to fifteen years. The governing body thanked both gentlemen for attending this evenings meeting.

**WORK SESSION**

*911 Tree* – Mayor Zdichocki stated Mitch Ellicott from the Fire Department spoke with her about a year ago regarding the 911 Tree. There was one surviving tree remaining at the 911 site and seeds were taken to grow saplings which were then offered to some municipalities. Stanhope and Hopatcong are the only municipalities in the area which have memorials honoring 911. The Borough applied requesting one of the saplings and it was granted. The tree is currently about 12 feet in height and two inches in circumference and cannot be transported in a pick-up truck. Mayor Zdichocki suggested that the Fire Department be granted permission to use a firetruck to transport the tree to the Borough. Upon arrival, other fire trucks would join in and the DPW would be on site to plant the tree next to the memorial and a service would be held. This would not take place on 911 because there are other events on that day. The Borough did lose a resident to the 911 disaster. Administrator McNeilly stated the tree would have to be transported from a high school in Flushing, Queens, New York. Pick up times are only on Monday's or Friday's from 8:00am to 11:00am. There is a gentleman available by appointment to assist us. The governing body approved to have representatives from the Fire Department transport the tree. Mayor Zdichocki asked Fire Chief Mike Donahue if the plan was acceptable. Chief Donahue agreed and will coordinate the transfer date and details with Mayor Zdichocki.

*Police Department Body Cameras* – Councilwoman Kuncken stated additional information has been received regarding the Police Department Body Cameras. The news channel reported this morning that all Police Officers will be wearing body cameras by this summer. The Borough will have to purchase nine cameras. The Police Chief has informed the Safety Committee the cost for the cameras is \$900 each. The number of cameras ordered must be the same as the number of officers in the department. The cameras come with a five-year warranty. There are different plans for dealing with the server. The Police Chief has indicated he will deal with one server. The cost for that is approximately \$12,000. The grant has been approved. The number of cameras will be noted for each municipality which will determine the grant amount each town will receive. Those funds will be drawn down upon to cover the costs. The Borough will have to spend the money now and then be reimbursed. The Police Chief had explained to the Safety Committee, if there are other items which need to be purchased for use of the cameras, then the cost of those items can be applied to the total amount of the grant until it is depleted. Councilwoman Kuncken stated a conversation took place with the Administrator and the CFO to discuss how the cameras will be paid for. The Police Chief would like to move forward due to the fact the deadline is June 1<sup>st</sup>. The Police Officers will be required to turn their body cameras on as soon as they turn on their lights and the car camera. When the officers return to the office they will download the data from the cameras. The earliest date for the purchase order to be submitted is May 11<sup>th</sup>. Councilwoman

Kuncken stated the Police Chief is ready to go and the Borough really has no choice but to move forward with the purchase and be reimbursed in the future. Councilman Wronko asked where the data is stored. Administrator McNeilly stated it will be stored at the Police Station. The procedure for storing the data is already being utilized for the cameras in the cars. The body cameras are being added to the same system. There is additional equipment to be purchased for use with redaction issues etc. This is a work in progress for as long as five years, as far as eligibility for reimbursement purposes. Councilman Cipollini asked if the Borough is guaranteed to receive a 100% reimbursement. Administrator McNeilly stated the total grant to be divided among the number of officers statewide is \$57 million. If that \$57 million covers 90% of the costs or 50% of the costs, that is what will be distributed. Discussion took place regarding the fact that the municipalities do not have a choice. The cameras have to be purchased. Purchasing the cameras prior to the grant becoming available will not prohibit the Borough from being reimbursed. Administrator McNeilly stated there is a resolution on the agenda tonight granting the Police Chief permission to sign the grant application. Mayor Zdichocki stated the company which will be providing the cameras is the same one the Police Department already utilizes for the other equipment already in use.

Recreational Cannabis Law – Mayor Zdichocki stated the Police Chief was asked to provide his input on the recreational cannabis law but he did not have enough information as yet and was contacting Colorado. Mayor Zdichocki stated she has been in contact with the CRC to gather as much information as possible. The CRC (Cannabis Regulatory Commission) is a committee which was formed to promote regulations to provide the framework for the permitting and licensing of new cannabis businesses. Previously, this was being handled by the Health Department. The estimate is that it will take at least six months to a year to get anything which has to do with dispensing, delivering and growing marijuana up and running. State law allows for the purchase of up to 3 ounces of medical marijuana. Currently, there are only 15 dispensaries in the State of New Jersey serving over \$100,000 people. This is an average of 7,500 people per dispensary. NJ has the highest number of active medical marijuana patients, out of the 34 states which allow medical marijuana. The problem is there is not enough product available for these people and the supply and demand is an issue. The municipalities are required to decide in 180 days as to what will be permitted within the municipality. This information will help the CRC formulate their plans. The CRC will be responsible for protecting access for patients and the public. They are also responsible for the production of safe products. Mayor Zdichocki stated, as she did at the last meeting, that the residents of the Borough did vote in favor of this law. The voting results were 75% for and 25% against. A decision has to be made to determine what, if any, services will be allowed within the Borough such as a dispensary, cultivation center, or delivery companies. The municipalities cannot prohibit delivery to their towns. Residents can make purchases from other towns and have their order delivered to their residence.

Administrator McNeilly stated correspondence from the Borough Attorney and JIF was distributed to the governing body at the last meeting. There are choices to be made regarding the following: Class I Cultivators License; Class II Manufacturers License; Class III Wholesale License; Class IV Distributors License; Class V Retail License; and Class VI Delivery License. Delivery is permitted throughout the State of NJ regardless of local action but where the delivery originates from is a Class VI choice. The municipalities have 180 days to make a determination on which Classes to permit or not permit. After the 180-day timeframe, restrictions cannot be made more restrictive but they can be made less restrictive for a period of five years. At which time, the process will start all over again. Councilwoman Kuncken stated she found out from speaking with the Police Chief that these businesses are cash based, no credit cards. Some of the existing businesses have experienced robberies. The customers are carrying cash and the business is taking in cash. If the businesses are permitted in the Borough a suggestion should be made to them to have security measures in place and adequate lighting. Mayor Zdichocki stated the CRC has indicated there have been more robberies associated with liquor stores, supermarkets and gas stations than at any of the dispensaries. Mayor Zdichocki stated she spoke with Byram Township and Netcong Borough, both of which are probably not going to permit any of the Classes. Councilwoman Kuncken stated prohibiting the business does not keep marijuana out of the Borough. Residents can still have it for use. Prohibiting the businesses eliminates the Borough from receiving the tax funds. Mayor Zdichocki stated some of the pros of permitting the businesses are; it is profitable for towns; the need for dispensaries is going to increase because there are 100 new patients every day; tax revenue; reduces chronic pain for people; and creates businesses and jobs. Some of the cons are: strict laws for health and safety; concerns for the dispensary. The towns can make a profit by having these businesses in their municipalities. The towns receive a separate tax payment. There have been inquiries from people interested in opening a business here.



Councilman Romano stated of the six classes, the only two suitable for the Borough would be the Class V Retail License and Class VI Delivery. Administrator McNeilly stated based on the information provided by JIF, the Borough should not permit the Class I Cultivators License based on the current utilized and unutilized warehouse space. The growing would take place inside a warehouse and would be a 24/7/365 operation. There are issues with the by products of the growing process such as waste water, air quality etc. Councilman Romano stated he would like to know more about what the neighboring towns choose to permit. Councilman Romano is of the opinion the uses should start out being prohibited and take time to monitor how things go. There is the option to permit the use in the future. Mayor Zdichocki stated in her opinion she does not see that working due to the amount of time involved. The municipalities have 180 days to pass the uses. Then the applicants have to apply for the licenses which takes another six months. There will be many laws to adhere to which may turn some people away from wanting to pursue opening a business. Councilman Riccardi is of the opinion the retail option should be made available. If the ability for someone to start a business is not on the table from day one, they are just going to go elsewhere. The Borough does not have the space to accommodate the wholesale businesses just as Administrator McNeilly stated earlier. Councilman Thornton agreed if anything is to be permitted it would be a retail operation. Councilman Thornton asked how the enforcement will be handled for those individuals who choose not to obtain a license to sell but are selling from their residences etc. Councilwoman Kuncken stated there are very specific laws regarding anyone under 21. Councilman Thornton stated he sees both sides as stated by Councilman Romano and Councilman Riccardi but he does not feel strongly one way or the other at this time. There are still gray areas which are not defined and it does not appear those issues will be clarified prior to the deadline. Councilman Cipollini stated typically he would agree with the restrictive approach to wait and see, but the Borough needs to be prepared for the economic impact and the Borough's ability to profit from it. Keeping the possibility for retail and delivery open would be in the Borough's best interest. If the State is heavily taxing the business and the Borough puts a local tax on it, the competition is going to be our neighbors. If the neighboring town charge 5% and the Borough charges 4% we may see some business. However, the local dealer on the street has no tax and may get all the business. Councilman Cipollini stated he does not have a good feeling about where this is going. It will be profitable because there are people who will want to purchase product that they know where it is coming from and the quality from week to week will remain consistent. Mayor Zdichocki stated in speaking with representatives from the neighboring towns, which have decided to take the wait and see approach, they do have an interest but they do not have the facilities we do and we do not have the facilities they do. This is a way for the Borough to bring in money without raising taxes. The Borough will be able to regulate the businesses within the municipality. Councilman Wronko stated he agrees with starting with retail and delivery and considering wholesale business. The potential business owners would have to comply with the governing body's concerns with regard to the cash issues which could lead to higher instances of crime. As more businesses open the risks will be lower. Councilman Wronko is of the opinion the Borough should consider this use for the potential tax revenue and the fact that the residents of the Borough voted in support of this.

Mayor Zdichocki stated there is no information available as yet for how many licenses will be available. They may limit the number of licenses just like they have for liquor licenses. Administrator McNeilly stated if during the five-year period the Borough decides to loosen the restrictions, they have the right to do so. After the five-year period is over, the next governing body could decide not allow any further businesses. However, any existing businesses would be permitted to continue operating. The local cannabis tax would be set by ordinance and the percentage cannot exceed 2% for cultivators, manufacturers or retailers. The percentage for wholesalers cannot exceed 1%. This makes the field level as far as percentages. Mayor Zdichocki stated the State tax fees are being allocated to go toward rehabilitation, education, public safety and police departments. Administrator McNeilly stated if the use is to be permitted, the zoning areas need to be designated. Will this be a permitted use in the highway area, downtown, etc. The areas along Route 206 and Route 183 may be appropriate as well as areas in the business district. Main Street may not be a suitable location. Councilwoman Kuncken asked if the Borough can control the number of businesses permitted for this use within the Borough. Administrator McNeilly stated at this time no information is available on whether or not limits can be set. After some discussion, Administrator McNeilly stated he will ask the Borough Attorney to provide more detailed information regarding the procedures for permitting the Class V and Class VI uses within the Borough for further discussion.

**NEW BUSINESS**

**ORDINANCES**

Mayor Zdichocki offered the following ordinances for introduction which were read by title.

*Ordinances for Introduction and First Reading [Public Hearing on April 27, 2021]*

**Ordinance 2021-06                    **CAPITAL ORDINANCE APPROPRIATING \$23,050.00 FOR VARIOUS IMPROVEMENTS OR PURPOSES AUTHORIZED TO BE UNDERTAKEN BY THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY****

BE IT ORDAINED by the Borough Council of the Borough of Stanhope, in the County of Sussex, New Jersey, AS FOLLOWS;

Section 1. The several improvements described in Section 3 of this capital ordinance are hereby respectively authorized as general improvements to be made or acquired by the Borough of Stanhope, New Jersey. For the said several improvements or purposes stated in said Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriations made for said improvements or purposes, said sums being inclusive of all appropriations heretofore made therefore and amounting in the aggregate to \$23,050.00, which has heretofore been set aside for the improvement or purpose stated in Section 3 and now available therefore by virtue of provision in a previously adopted budget or budgets of the Borough for capital improvement purposes.

Section 2. For the financing of said improvements or purposes and to meet the part of said \$23,050.00 appropriations, the Borough will use \$23,050.00 from the General Capital Improvement Fund, as described in Section 3.

Section 3. The improvements hereby authorized and the several purposes for the allocation of which said obligations are to be spent, the appropriation made for an estimated cost of each such purpose, and the estimated maximum amount of funds to be spent for each such purpose, are respectively as follows:

**General Capital Improvement Fund:**

- Fire Department – Equipment purchase, including turnout gear..... \$15,450.00
- Police Department - Body worn cameras & related equipment..... \$ 7,600.00

All the aforesated improvements or purposes where applicable, are in accordance with specifications on file in the office of the Borough Clerk, which specifications are hereby approved.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

- (a) The said purposes described in Section 3 of this capital ordinance are capital expenses and are each a property or improvement that the Borough may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specifically assessed on property specially benefited thereby.
- (b) The average period of usefulness of said purposes within the limitations of said Local bond Law and taking into consideration the respective amounts of the said obligations authorized for the several purposes, according to the reasonable life thereof computed by this capital ordinance, is five (5) years.

Section 5. This capital ordinance shall take effect ten (10) days after the publication thereof after final adoption.

On motion by Councilwoman Kuncken, seconded by Councilman Wronko and unanimously carried by the following roll call vote, the foregoing ordinance was introduced.

Roll Call:

Councilman Cipollini – yes  
Councilwoman Kuncken – yes  
Councilman Riccardi – yes

Councilman Romano - yes  
Councilman Thornton – yes  
Councilman Wronko - yes

On motion by Councilman Romano, seconded by Councilman Riccardi, and unanimously carried by voice vote, the Mayor and Council instructed the Clerk to post the ordinance and authorized publication of same.

**Ordinance 2021-07**

**BOND ORDINANCE PROVIDING FOR THE ACQUISITION OF NEW AND ADDITIONAL EQUIPMENT FOR THE DEPARTMENT OF PUBLIC WORKS OF THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY, APPROPRIATING \$27,810 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$26,420 BONDS OR NOTES OF THE BOROUGH FOR FINANCING SUCH APPROPRIATION**

**BE IT ORDAINED BY THE BOROUGH COUNCIL OF THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY** (not less than two-thirds of all the members thereof affirmatively concurring), **AS FOLLOWS:**

The improvement described in Section 3 of this bond ordinance is hereby authorized as a general improvement to be made or acquired by The Borough of Stanhope, New Jersey. For the said improvement or purpose stated in said Section 3, there is hereby appropriated the sum of \$27,810, said sum being inclusive of all appropriations heretofore made therefor and including the sum of \$1,390 as the down payment for said improvement or purpose required by law and now available therefor by virtue of provision in a previously adopted budget or budgets of the Borough for down payment or for capital improvement purposes.

For the financing of said improvement or purpose and to meet the part of said \$27,810 appropriation not provided for by application hereunder of said down payment, negotiable bonds of the Borough are hereby authorized to be issued in the principal amount of \$26,420 pursuant to the Local Bond Law of New Jersey. In anticipation of the issuance of said bonds and to temporarily finance said improvement or purpose, negotiable notes of the Borough in a principal amount not exceeding \$26,420 are hereby authorized to be issued pursuant to and within the limitations prescribed by said Local Bond Law.

(a) The improvement hereby authorized and purpose for the financing of which said obligations are to be issued is the acquisition, by purchase, of new and additional equipment for use by the Department of Public Works of the Borough, including fire hydrant connect caps and defender locks, together with all attachments, accessories and appurtenances necessary therefor or incidental thereto, all as shown on and in accordance with the specifications therefor on file or to be filed in the office of the Borough Clerk and hereby approved.

The estimated maximum amount of bonds or notes to be issued for said purpose is \$26,420.

The estimated cost of said purpose is \$27,810, the excess thereof over the said estimated maximum amount of bonds or notes to be issued therefor being the amount of the said \$1,390 down payment for said purpose.

The following additional matters are hereby determined, declared, recited and stated:

The said purpose described in Section 3 of this bond ordinance is not a current expense and is a property or improvement which the Borough may lawfully acquire or make as a general improvement, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

The period of usefulness of said purpose within the limitations of said Local Bond

Law, according to the reasonable life thereof computed from the date of the said bonds authorized by this bond ordinance, is fifteen (15) years.

The supplemental debt statement required by said Local Bond Law has been duly made and filed in the office of the Borough Clerk and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey, and such statement shows that the gross debt of the Borough as defined in said Local Bond Law is increased by the authorization of the bonds and notes provided for in this bond ordinance by \$26,420, and the said obligations authorized by this bond ordinance will be within all debt limitations prescribed by said Local Bond Law.

An aggregate amount not exceeding \$2,000 for interest on said obligations, costs of issuing said obligations and other items of expense listed in and permitted under section 40A:2-20 of said Local Bond Law may be included as part of the cost of said improvement and is included in the foregoing estimate thereof.

All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer, acting chief financial officer or treasurer of the Borough (the "Chief Financial Officer") provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer. The Chief Financial Officer shall determine all matters in connection with the notes issued pursuant to this bond ordinance, and the Chief Financial Officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes from time to time at public or private sale at not less than par and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the dates of delivery thereof. The Chief Financial Officer is directed to report in writing to the governing body of the Borough at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

The full faith and credit of the Borough are hereby pledged to the punctual payment of the principal of and interest on the said obligations authorized by this bond ordinance. Said obligations shall be direct, unlimited obligations of the Borough, and the Borough shall be obligated to levy ad valorem taxes upon all the taxable property within the Borough for the payment of said obligations and interest thereon without limitation of rate or amount.

The capital budget or temporary capital budget of the Borough is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith and the resolutions promulgated by the Local Finance Board showing all detail of the amended capital budget or temporary capital budget and capital program as approved by the Director, Division of Local Government Services, are on file with the Borough Clerk and are available for public inspection.

This bond ordinance shall take effect twenty (20) days after the first publication thereof after final adoption, as provided by said Local Bond Law.

On motion by Councilman Romano, seconded by Councilman Wronko and unanimously carried by the following roll call vote, the foregoing ordinance was introduced.

Roll Call:

Councilman Cipollini – yes	Councilman Romano - yes
Councilwoman Kuncken – yes	Councilman Thornton – yes
Councilman Riccardi – yes	Councilman Wronko - yes

On motion by Councilwoman Kuncken, seconded by Councilman Riccardi, and unanimously carried by voice vote, the Mayor and Council instructed the Clerk to post the ordinance and authorized publication of same.

**Ordinance 2021-08**

**AN ORDINANCE OF THE BOROUGH OF  
STANHOPE COUNTY OF SUSSEX, NEW JERSEY  
FIXING THE SALARY AND WAGES FOR  
BOROUGH EMPLOYEES AND OFFICIALS**

**BE IT ORDAINED** by the Mayor and Council of the Borough of Stanhope, New Jersey as follows:

SECTION 1. That the Annual salary, wage and compensation to be paid to Borough employees and officials in 2021 be as follows:

Mayor	\$ 3,013.00
Borough Council Member	2,739.00
Administrator	As per contract
Borough Clerk	67,140.00
Deputy Borough Clerk	39,583.00
Registrar	4,598.00
Deputy Registrar	2,474.00
Website Content Manager	4,010.00
Chief Financial Officer/ Tax Collector	110,366.00
Utility Collector/ Asst to Tax Collector	41,523.00
Accounts Payable	25,200.00
Tax Assessor	21,945.00
Custodian	8,568.00
<b>POLICE DEPARTMENT</b>	
Chief of Police	As per contract
Sergeant	As per contract
Sergeant's Stipend	As per contract
Detective's Stipend	As per contract
Patrolman	As per contract
Clerk Typist - Police Dept.	37,763.00
Police Matron	\$24.39 per hour
Police Matron – Call-out	\$50.00 per call-out
Special Officer	\$23.21 per hour
Crossing Guard	\$16.54 per hour
<b>DEPARTMENT OF PUBLIC WORKS</b>	
D.P.W. Superintendent	79,547.00
Water Operator	5,809.00
Sewer Operator	5,809.00
Water T-1 License Stipend	3,500.00
Public Works Repairer	As per contract
Laborer	As per contract
Part-time Laborer	\$12.00 to \$13.98 per hour
Seasonal Help	\$15.22 per hour
<b>CONSTRUCTION DEPARTMENT</b>	
Construction Official	25,583.00
Fire Subcode Official	3,174.00
Plumbing Subcode Official	3,649.00
Zoning Officer	11,958.00
Code Enforcement Officer	12,448.00
Municipal Housing Stipend	2,016.00
Clerical –Construction	9,164.00
<b>BOARDS AND COMMISSIONS:</b>	
Land Use Secretary	\$ 10,341.00
Board of Health Secretary	4,884.00

Secretary to:	
Shade Tree	\$25.00 per month*
Environmental Commission	\$25.00 per month*
Recreation Commission	\$25.00 per month*

\*submission of monthly minutes required.

SECTION 2. Salaries and wages for all Borough employees and officials shall be paid in bi-weekly installments as nearly equal as possible.

SECTION 3. Unless otherwise provided herein, remuneration for all employees shall be retroactive to January 1<sup>st</sup> of each year.

SECTION 4. The salaries and wages herein established shall be in lieu of any and all fees to which the respective incumbents of said offices might otherwise be entitled by statute or ordinance; which fees shall immediately upon collection thereof be paid over to the Treasurer for use of the Borough except as otherwise provided herein.

SECTION 5. The Borough shall pay medical insurance premiums in accordance with State law, collective bargaining agreements and the Borough’s elected participation in any State health benefit program for all eligible employees and their eligible dependents.

SECTION 6. The terms and conditions of all collective bargaining agreements negotiated between the Borough and any bargaining unit representing Borough employees are hereby incorporated into this Ordinance.

SECTION 7. All Ordinances and Resolutions, or parts thereof, inconsistent herewith are hereby repealed.

SECTION 8. This Ordinance shall become effective immediately upon final adoption and publication as required by law.

On motion by Councilwoman Kuncken, seconded by Councilman Riccardi and unanimously carried by the following roll call vote, the foregoing ordinance was introduced.

Roll Call:

Councilman Cipollini – yes	Councilman Romano - yes
Councilwoman Kuncken – yes	Councilman Thornton – yes
Councilman Riccardi – yes	Councilman Wronko - yes

On motion by Councilman Romano, seconded by Councilman Riccardi, and unanimously carried by voice vote, the Mayor and Council instructed the Clerk to post the ordinance and authorized publication of same.

**RESOLUTIONS**

Mayor Zdichocki offered the following resolutions which were read by title.

**Resolution 079-21**                      **RESOLUTION AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$4,174,727 BOND ANTICIPATION NOTES OF THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY**

**BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY, AS FOLLOWS:**

Pursuant to a bond ordinance of the Borough of Stanhope, in the County of Sussex (the “Borough”), entitled: “Bond ordinance providing for the improvement of the water supply and distribution system (Sparta Road - Phase II) in and by the Borough of Stanhope, in the County of Sussex, New Jersey, appropriate RESOLUTION AUTHORIZING THE ISSUANCE OF NOT EXCEEDING \$4,174,727 BOND ANTICIPATION NOTES OF THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY

BE IT RESOLVED BY THE BOROUGH COUNCIL OF THE BOROUGH OF STANHOPE, IN THE COUNTY OF SUSSEX, NEW JERSEY, AS FOLLOWS:

Section 1. Pursuant to a bond ordinance of the Borough of Stanhope, in the County of Sussex (the "Borough"), entitled: "Bond ordinance providing for the improvement of the water supply and distribution system (Sparta Road - Phase II) in and by the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$120,000 therefor and authorizing the issuance of \$120,000 bonds or notes of the Borough for financing such appropriation", finally adopted on May 22, 2012 (#2012-10), bond anticipation notes of the Borough in a principal amount not exceeding \$21,100 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 2. Pursuant to a bond ordinance of the Borough entitled: "Bond ordinance providing for the acquisition of new and additional vehicular equipment for use by the water utility of the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$60,000 therefor and authorizing the issuance of \$60,000 bonds or notes of the Borough for financing such appropriation", finally adopted on June 26, 2012 (#2012-14), bond anticipation notes of the Borough in a principal amount not exceeding \$10,650 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 3. Pursuant to a bond ordinance of the Borough entitled: "Bond ordinance appropriating \$359,000, and authorizing the issuance of \$341,000 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey", finally adopted on June 26, 2012 (#2012-15), bond anticipation notes of the Borough in a principal amount not exceeding \$94,000 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 4. Pursuant to a bond ordinance of the Borough entitled: "Bond ordinance providing for the improvement of the water supply and distribution system in and by the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$2,300,000 therefor and authorizing the issuance of \$2,300,000 bonds or notes of the Borough for financing such appropriation", finally adopted on November 27, 2012 (#2012-18), bond anticipation notes of the Borough in a principal amount not exceeding \$15,900 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 5. Pursuant to a bond ordinance of the Borough entitled: "Bond ordinance providing for the acquisition of new and additional equipment for use by the water utility of the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$140,000 therefor and authorizing the issuance of \$140,000 bonds or notes of the Borough for financing such appropriation", finally adopted on July 9, 2013 (#2013-11), bond anticipation notes of the Borough in a principal amount not exceeding \$47,200 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 6. Pursuant to a bond ordinance of the Borough entitled: "Bond ordinance appropriating \$91,000, and authorizing the issuance of \$86,450 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey", finally adopted on July 9, 2013 (#2013-12), bond anticipation notes of the Borough in a principal amount not exceeding \$31,550 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 7. Pursuant to a bond ordinance of the Borough entitled: "Bond ordinance providing for the improvement of the water supply and distribution system (Maple Terrace/Mountain Terrace) in and by the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$104,000 therefor and authorizing the issuance of \$104,000 bonds or notes

of the Borough for financing such appropriation”, finally adopted on April 8, 2014 (#2014-07), bond anticipation notes of the Borough in a principal amount not exceeding \$32,477 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 8. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance providing for the improvement of Maple Terrace/Mountain Terrace in and by the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$245,000 therefor and authorizing the issuance of \$233,000 bonds or notes of the Borough for financing such appropriation”, finally adopted on April 8, 2014 (#2014-08), bond anticipation notes of the Borough in a principal amount not exceeding \$105,441 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 9. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance providing for the improvement of the water supply and distribution system (James Street) in and by the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$256,000 therefor and authorizing the issuance of \$256,000 bonds or notes of the Borough for financing such appropriation”, finally adopted on June 24, 2014 (#2014-11), bond anticipation notes of the Borough in a principal amount not exceeding \$150,516 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 10. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance providing for the improvement of James Street in and by the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$392,000 therefor and authorizing the issuance of \$133,300 bonds or notes of the Borough for financing such appropriation”, finally adopted on June 24, 2014 (#2014-12), bond anticipation notes of the Borough in a principal amount not exceeding \$59,993 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 11. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance appropriating \$465,000, and authorizing the issuance of \$191,955 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey”, finally adopted on August 12, 2014 (#2014 13) bond anticipation notes of the Borough in a principal amount not exceeding \$96,215 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 12. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance appropriating \$35,000, and authorizing the issuance of \$35,000 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey, for the water supply and distribution system of the Borough”, finally adopted on August 12, 2014 (#2014 14) bond anticipation notes of the Borough in a principal amount not exceeding \$24,600 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 13. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance providing for the improvement of the water supply and distribution system in and by the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$114,002.59 therefor and authorizing the issuance of \$38,100 bonds or notes of the Borough for financing such appropriation”, finally adopted on August 26, 2014 (#2014 18) bond anticipation notes of the Borough in a principal amount not exceeding \$26,700 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 14. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance appropriating \$271,750, and authorizing the issuance of \$258,150 bonds or notes of the Borough,



for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey”, finally adopted on April 28, 2015 (#2015 10) bond anticipation notes of the Borough in a principal amount not exceeding \$137,448 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 15. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance appropriating \$128,000, and authorizing the issuance of \$128,000 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey, for the water supply and distribution system of the Borough”, finally adopted on April 28, 2015 (#2015 08) bond anticipation notes of the Borough in a principal amount not exceeding \$103,500 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 16. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance providing for the improvement of various roads in and by the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$120,000 therefor and authorizing the issuance of \$114,000 bonds or notes of the Borough for financing such appropriation”, finally adopted on July 28, 2015 (#2015-14), bond anticipation notes of the Borough in a principal amount not exceeding \$67,795 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 17. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance appropriating \$338,034, and authorizing the issuance of \$305,200 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey”, finally adopted on April 26, 2016 (#2016-04), bond anticipation notes of the Borough in a principal amount not exceeding \$211,069 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 18. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance appropriating \$170,000 and authorizing the issuance of \$161,500 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey”, finally adopted on May 9, 2017 (#2017-03), bond anticipation notes of the Borough in a principal amount not exceeding \$115,666 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 19. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance providing for the improvement of Sparta Road and various trails in and by the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$1,905,000 therefor and authorizing the issuance of \$90,000 bonds or notes of the Borough for financing such appropriation”, finally adopted on March 27, 2018 (#2018-03), bond anticipation notes of the Borough in a principal amount not exceeding \$66,055 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 20. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance appropriating \$1,622,850, and authorizing the issuance of \$1,328,740 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey”, finally adopted on May 8, 2018 (#2018-09), bond anticipation notes of the Borough in a principal amount not exceeding \$1,133,150 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 21. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance appropriating \$688,525, and authorizing the issuance of \$658,525 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope,

in the County of Sussex, New Jersey, for the sanitary sewerage system of the Borough”, finally adopted on May 8, 2018 (#2018-10), bond anticipation notes of the Borough in a principal amount not exceeding \$525,825 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 22. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance appropriating \$54,850, and authorizing the issuance of \$54,850 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey, for the water supply and distribution system of the Borough”, finally adopted on May 8, 2018 (#2018-11), bond anticipation notes of the Borough in a principal amount not exceeding \$47,850 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 23. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance appropriating \$431,800, and authorizing the issuance of \$409,900 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey”, finally adopted on February 19, 2019 (#2019-01), bond anticipation notes of the Borough in a principal amount not exceeding \$346,902 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 24. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance appropriating \$82,000, and authorizing the issuance of \$82,000 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey, for the water supply and distribution system of the Borough”, finally adopted on February 19, 2019 (#2019-02), bond anticipation notes of the Borough in a principal amount not exceeding \$73,000 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 25. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance appropriating \$38,000, and authorizing the issuance of \$38,000 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey, for the sanitary sewerage system of the Borough”, finally adopted on February 19, 2019 (#2019-03), bond anticipation notes of the Borough in a principal amount not exceeding \$30,700 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 26. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance providing for the acquisition of new and additional vehicular equipment for use by the sewer utility of the Borough of Stanhope, in the County of Sussex, New Jersey, appropriating \$28,400 therefor and authorizing the issuance of \$28,400 bonds or notes of the Borough for financing such appropriation”, finally adopted on January 28, 2020 (#2020-01), bond anticipation notes of the Borough in a principal amount not exceeding \$28,400 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 27. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance appropriating \$461,300, and authorizing the issuance of \$334,625 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope, in the County of Sussex, New Jersey”, finally adopted on January 28, 2020 (#2020-02), bond anticipation notes of the Borough in a principal amount not exceeding \$334,625 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 28. Pursuant to a bond ordinance of the Borough entitled: “Bond ordinance appropriating \$236,400 and authorizing the issuance of \$236,400 bonds or notes of the Borough, for various improvements or purposes authorized to be undertaken by the Borough of Stanhope,

in the County of Sussex, New Jersey, for the water supply and distribution system of the Borough”, finally adopted on January 28, 2020 (#2020-03), bond anticipation notes of the Borough in a principal amount not exceeding \$236,400 shall be issued for the purpose of temporarily financing the improvement or purpose described in Section 3 of said bond ordinance, including (to any extent necessary) the renewal of any bond anticipation notes heretofore issued therefor.

Section 29. All bond anticipation notes (the “notes”) issued hereunder shall mature at such times as may be determined by the treasurer, the chief financial officer or the acting chief financial officer of the Borough (the “Chief Financial Officer”), provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the Chief Financial Officer and shall be signed and sealed by officials and officers of the Borough in any manner permitted by N.J.S.A. §40A:2-25. The Chief Financial Officer shall determine all matters in connection with the notes issued hereunder, and the Chief Financial Officer’s signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. §40A:2-8. The Chief Financial Officer is hereby authorized to sell part or all of the notes at not less than par from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price. The Chief Financial Officer is directed to report in writing to the governing body of the Borough at the meeting next succeeding the date when any sale or delivery of the notes hereunder is made. Such report must include the principal amount, interest rate and maturities of the notes sold, the price obtained and the name of the purchaser.

Section 30. Any note issued pursuant to this resolution shall be a general obligation of the Borough, and the Borough’s faith and credit are hereby pledged to the punctual payment of the principal of and interest on the notes and, unless otherwise paid or payment provided for, an amount sufficient for such payment shall be inserted in the budget and a tax sufficient to provide for the payment thereof shall be levied and collected.

Section 31. The Chief Financial Officer is hereby authorized and directed to do all other matters necessary, useful, convenient or desirable to accomplish the delivery of the notes to the purchasers thereof as promptly as possible, including (i) the preparation, execution and dissemination of a Preliminary Official Statement and Final Official Statement with respect to the notes, (ii) preparation, distribution and publication, if necessary, of a Notice of Sale with respect to the notes, (iii) execution of a Continuing Disclosure Undertaking, with respect to the notes in accordance with Rule 15c2 12 promulgated by the Securities and Exchange Commission and (iv) execution of an arbitrage and use of proceeds certificate certifying that, among other things, the Borough, to the extent it is empowered and allowed under applicable law, will do and perform all acts and things necessary or desirable to assure that interest paid on the notes is not included in gross income under Section 103 of the Internal Revenue Code of 1986, as amended.

Section 32. All action heretofore taken by Borough officials and professionals with regard to the sale and award of the notes is hereby ratified, confirmed, adopted and approved.

Section 33. This resolution shall take effect immediately

On motion by Councilman Wronko, seconded by Councilman Thornton and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilman Cipollini – yes	Councilman Romano - yes
Councilwoman Kuncken - yes	Councilman Thornton – yes
Councilman Riccardi - yes	Councilman Wronko – yes

**Resolution 080-21**

**AWARD OF CONTRACT TO BOWMAN  
CONSULTING GROUP FOR ENGINEERING  
SERVICES FOR DESIGN AND INSPECTION  
OF ROAD IMPROVMENTS OF KELLY  
PLACE, WATERLOO ROAD AND FURNACE  
STREET**

**WHEREAS**, the Borough of Stanhope is seeking to undertake the restoration and improvement of the pavement, drainage, sidewalks and curbing on Kelly Place, Waterloo Road and Furnace Street; and

**WHEREAS**, Bowman Consulting Group has submitted a Proposal to design and inspect the project; and

**WHEREAS**, the Borough desires to retain Bowman Consulting Group for said services;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Stanhope, New Jersey as follows:

1. That the Borough Administrator is hereby authorized to execute a contract on the Borough's behalf with Bowman Consulting Group, 54 Horsehill Road Cedar Knolls, NJ 07927 for the design of a water main replacement and road reconstruction of James Street.
2. This contract is awarded without competitive bidding as a "professional service" in accordance with N.J.S.A. 40A:11-5(1)(a) of the Local Public Contracts Law.
3. Award of this contract is contingent upon the certification as to the availability of funds by the Chief Financial Officer.
4. The term of service shall be from the date of acceptance of the Professional Services Agreement until its completion, in full accord with the terms and conditions thereof. The total fee for this service shall not exceed \$34,000.00
5. Notice of this action shall be published in the *New Jersey Herald* within ten (10) days of the passage thereof.

On motion by Councilman Romano, seconded by Councilman Riccardi and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilman Cipollini – yes	Councilman Romano - yes
Councilwoman Kuncken - yes	Councilman Thornton – yes
Councilman Riccardi - yes	Councilman Wronko – yes

**CONSENT AGENDA** (All items listed on the Consent Agenda are considered routine by the Borough Council and were enacted by one motion of the Borough Council with no separate discussion.)

**Resolution 081-21**                      **RESOLUTION AUTHORIZING BOROUGH OF STANHOPE TO APPLY FOR THE SFY-21 BODY-WORN CAMERA GRANT PROGRAM**

**WHEREAS**, the State of New Jersey, Department of Law & Safety, Office of the Attorney General (OAG) has received funds from the SFY21 Budget to administer the Body-Worn Camera Grant Program (BWC Grant Program), which has been designed to provide eligible law enforcement agencies with state funding to aid in the purchase of body-worn cameras, ancillary equipment and storage; and

**WHEREAS**, this program is a grant program that requires an application to the State of New Jersey, Office of the Attorney General; and

**WHEREAS**, the Stanhope Borough Police Department wishes to apply for the BWC Grant Program; and

**WHEREAS**, a resolution authorizing the grant application must be adopted by the Governing Body of the Borough of Stanhope;

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Stanhope that the Borough shall apply for the SFY-21 Body-Worn Camera Grant Program; and

**BE IT FURTHER RESOLVED**, that the Mayor or other appropriate Borough Official be and the same is hereby authorized to execute the grant application on behalf of the Borough of Stanhope.

**Resolution 082-21**                      **Governor's Council on Alcoholism and Drug Abuse Fiscal Grant Cycle FY2022**

**WHEREAS**, the Governor's Council on Alcoholism and Drug Abuse established the Municipal Alliances for the Prevention of Alcoholism and Drug Abuse in 1989 to educate and engage

residents, local government and law enforcement officials, schools, nonprofit organizations, the faith community, parents, youth and other allies in efforts to prevent alcoholism and drug abuse in communities throughout New Jersey.

**WHEREAS**, The Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey recognizes that the abuse of alcohol and drugs is a serious problem in our society amongst persons of all ages; and therefore, has an established Municipal Alliance Committee; and,

**WHEREAS**, the Borough Council further recognizes that it is incumbent upon not only public officials but upon the entire community to take action to prevent such abuses in our community; and,

**WHEREAS**, the Borough Council has applied for funding to the Governor’s Council on Alcoholism and Drug Abuse through the County of Sussex;

**NOW, THEREFORE, BE IT RESOLVED** by the Borough of Stanhope, County of Sussex does hereby recognize the following:

1. The Borough Council does hereby authorize submission of a strategic plan for the Lenape Valley Municipal Alliance grant for fiscal year 2022 in the amount of:

DEDR	\$ 3,918.00
Cash Match	\$ 979.50
In-Kind	\$ 2,938.50

2. The Borough Council acknowledges the terms and conditions for administering the Municipal Alliance grant, including the administrative compliance and audit requirements.

**Resolution 083-21 RESOLUTION AUTHORIZING A REFUND OF BUILDING PERMIT FEE**

**WHEREAS**, Isolatek International had obtained building Permit #20200234 for 41 Furnace Street on December 1, 2020, and

**WHEREAS**, the permit for this construction was for electrical work, but upon inspection, the building inspector discovered it was not a Stanhope property.

**THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Stanhope, that a warrant be drawn to the property owner in the designated amount representing a refund of Permit #20200234.

Contractor Information:	Amount
Isolatek International 41 Furnace Street Stanhope, New Jersey 07874	\$775.00

**Resolution 084-21 RESOLUTION AUTHORIZING THE USE OF SCHIFANO CONSTRUCTION CORPORATION AS SET FORTH IN THE MORRIS COUNTY CO-OP PUBLIC BID FOR RESURFACING OF EAST DRIVE AND PLANE LANE**

**WHEREAS**, the Borough of Stanhope is in need of roadway resurfacing of East Drive and Plane Lane (“Road Project”); and

**WHEREAS**, the Borough Engineer’s estimate for resurfacing of East Drive and Plane Lane is \$12,127.20; and

**WHEREAS**, the Borough is a member of the Morris County Co-op which has already publicly bid paving services for the year 2021 and has awarded contracts therefore for the various services needed; and

**WHEREAS**, the Borough may utilize the Co-op bid price as a member of the Co-op without the need for further public bidding; and

**WHEREAS**, the Borough Engineer has recommended the use of the Co-op bids for the resurfacing of East Drive and Plane Lane; and

**WHEREAS**, THE Borough awards the resurfacing to Schifano Construction Corporation for District #2 at HMA 9.5M64 at \$72.20 per ton in a total amount of \$11,768.60 (see attached bid tabulation).

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Stanhope that the Borough will use Schifano Construction Corporations for resurfacing of East Drive and Plane Lane at the 2021 Morris County Co-op awarded bid prices and quantities as set forth in the attached bid tabulation.

**Resolution 085-21**                      **RESOLUTION AUTHORIZING A REFUND OF OVERPAYMENT OF TAXES**

**WHEREAS**, the property owners' bank made payment of the 3<sup>rd</sup> quarter of 2020 estimated tax, and subsequently another bank made payment as well, creating an overpayment of taxes on the account; and

**WHEREAS**, the homeowner is not responsible for making payments of property taxes; and

**WHEREAS**, neither bank has requested a refund of the overpayment.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Stanhope, that a warrant be drawn to the property owner named below in the designated amount representing an overpayment of taxes, as follows:

**Homeowner Information:**

Block	Lot	Qual	Name & Address	Tax Year	Amount
11105	2		John & Loren B Campanile 3 Spring Lane Stanhope, New Jersey 07874	2020	\$3,067.85

**Resolution 086-21**                      **RESOLUTION AUTHORIZING A REFUND OF OVERPAYMENT OF TAXES**

**WHEREAS**, due to a refinancing of their mortgage, the property owners' former bank made payment of the 4th quarter of 2020, and subsequently their new bank made payment as well, creating an overpayment of taxes on the account; and

**WHEREAS**, the homeowner is not responsible for making payments of property taxes; and

**WHEREAS**, neither bank has requested a refund of the overpayment.

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Stanhope, that a warrant be drawn to the property owner named below in the designated amount representing an overpayment of taxes, as follows:

**Homeowner Information:**

Block	Lot	Qual	Name & Address	Tax Year	Amount
11602	1		Gary J & Cynthia M Grega 1 Young Drive Stanhope, New Jersey 07874	2020	\$2,744.58

**Resolution 087-21**                      **RESOLUTION AUTHORIZING REFUND OF REDEMPTION MONIES TO OUTSIDE LIEN HOLDER**

**WHEREAS**, the Tax Collector has received payment for the redemption of Tax Title Lien No. 2020-020, representing 2019 property taxes and/or utility charges on Block 11501, Lot 2, C0356, known as 19356 Dell Pl, assessed to Sprague, Joel, and;

**WHEREAS**, the Tax Collector certifies that reimbursement is now required to be made to the following lien holder for the required redemption amounts as shown below:

To Lienholder:	Pro Cap 8, LLC. US Bank Cust for Pro Cap 8 50 South 16 <sup>th</sup> St, Suite 2050 Philadelphia, PA 19102
Redemption Amount:	Tax Title Lien #2020-020 and Interest to Date of Meeting \$ 1,619.23 Premium Paid by Lienholder <u>1,000.00</u>
Total From Current Fund:	\$ 1,619.23
Total From Tax Premium Account	1,000.00

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the Borough Treasurer be authorized to prepare the necessary check as stated above and to forward same to the lien holder.

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer/Tax Collector.

**Resolution 088-21 RESOLUTION AUTHORIZING REFUND OF REDEMPTION MONIES TO OUTSIDE LIEN HOLDER**

**WHEREAS**, the Tax Collector has received payment for the redemption of Tax Title Lien No. 2019-010, representing property taxes and/or utility charges on Block 11501, Lot 2 C0091, known as 691 Audubon Ct, assessed to Horeis, Timmy W, and;

**WHEREAS**, the Tax Collector certifies that reimbursement is now required to be made to the following lien holder for the required redemption amounts as shown below:

To Lienholder:	Phoenix Funding, Inc. 1148 Springfield Ave Mountainside, NJ 07092
Redemption Amount:	Tax Title Lien #2019-010 and Interest to Date of Meeting \$ 10,338.03 Premium Paid by Lienholder <u>12,000.00</u>
Total From Current Fund:	\$ 10,338.03
Total From Tax Premium Account	12,000.00

**NOW, THEREFORE, BE IT RESOLVED**, by the Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey, that the Borough Treasurer be authorized to prepare the necessary check as stated above and to forward same to the lien holder.

**BE IT FURTHER RESOLVED**, that a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer/Tax Collector.

On motion by Councilwoman Kuncken, seconded by Councilman Wronko and unanimously carried by the following roll call vote, the foregoing resolutions were duly adopted.

Roll Call:

Councilman Cipollini – yes	Councilman Romano - yes
Councilwoman Kuncken - yes	Councilman Thornton – yes
Councilman Riccardi - yes	Councilman Wronko – yes

Mayor's Appointments

**Resolution 089-21**

**MAYOR'S APPOINTMENT OF ROSEMARIE MAIO TO THE  
BOROUGH OF STANHOPE BOARD OF HEALTH**

Mayor's appointment to the Board of Health as follows:

Rosemarie Maio to fill an unexpired term, said term to expire 12/31/2022

**BE IT RESOLVED** by the Council of the Borough of Stanhope that they do hereby concur with the Mayor's appointment of Rosemarie Maio as a member of the Board of Health, to fill an unexpired 3-year term, with said term to expire December 31, 2022.

On motion by Councilman Romano, seconded by Councilman Wronko and unanimously carried by voice vote, the foregoing resolution was adopted.

**Resolution 090-21**

**MAYOR'S APPOINTMENT OF PART-TIME HIRE FOR  
THE DPW RECYCLE YARD WATCH WITH COUNCIL  
CONCURRENCE**

**BE IT RESOLVED** by the Council of the Borough of Stanhope that they do hereby concur with the Mayor's appointment of Michael Backer as a Part-time Hire for the DPW Recycle Yard Watch for the Borough of Stanhope, effective, April 14, 2021 at the hourly salary rate of \$13.50 per hour.

**BE IT FURTHER RESOLVED** that said appointment and offer of employment shall be subject to the candidate passing a pre-employment physical examination, drug testing, criminal background check, and licensing verification, where appropriate.

On motion by Councilman Riccardi, seconded by Councilman Thornton and unanimously carried by voice vote, the foregoing resolution was adopted.

**PAYMENT OF BILLS**

**Resolution 091-21**

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE  
BOROUGH OF STANHOPE AUTHORIZING PAYMENT  
OF BILLS**

**WHEREAS**, the Chief Finance Officer has certified that funds are available in the proper account; and

**WHEREAS**, the Chief Finance Officer has approved payment upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Stanhope that the current bills list, dated April 13, 2021 and on file and available for public inspection in the Office of the Chief Finance Officer and approved by the Chief Finance Officer for payment, be paid.

On motion by Councilman Romano, seconded by Councilwoman Kuncken and unanimously carried by the following roll call vote the foregoing resolution was duly adopted.

Roll Call:

Councilman Cipollini – yes	Councilman Romano - yes
Councilwoman Kuncken – yes	Councilman Thornton – yes
Councilman Riccardi – yes	Councilman Wronko - yes

**AGENDA ITEMS**



All items listed on the Agenda for April 27, 2021 were approved.

**CITIZEN'S TO BE HEARD**

Mayor Zdichocki opened the meeting to the public after advising attendees that there is a five (5) minute time limit for each speaker.

Seeing no one from the public wishing to speak, Mayor Zdichocki closed the public portion of the meeting.

**ADJOURNMENT**

On motion by Councilman Romano, seconded by Councilwoman Kuncken and unanimously carried by voice vote the meeting was adjourned at 9:03 P.M.

Approved:

Linda Chirip  
Deputy Clerk for  
Ellen Horak, RMC  
Borough Clerk