



**THE BOROUGH OF STANHOPE
BUSINESS MEETING
6:00 p.m., January 23, 2024**

A G E N D A

CALL TO ORDER

SALUTE TO COLORS

OPENING STATEMENT

Adequate Notice of this Meeting has been provided according to the Open Public Meetings Act, Assembly Bill 1030. Notice of this Meeting was included in the Annual Meeting Notice sent to the New Jersey Herald and the Daily Record on January 10, 2024 and was placed on the official bulletin board in the Municipal Building.

Furthermore, notice of the meeting time change was sent to the New Jersey Herald and the Daily Record on January 11, 2024 and was placed on the official bulletin board in the Municipal Building.

In the event the Mayor and Council have not addressed all items on this Agenda by 10:00 PM and they are of the opinion that they cannot complete the Agenda in a reasonable time period, the Mayor and Council may exercise their option to continue this meeting at an agreed to date, time and place. Please turn off all cell phones for the duration of this Meeting.

ELECTION OF TEMPORARY COUNCIL MEMBER

Nomination: Motion/2nd _____ / _____
Close Nomination Motion/2nd _____ / _____

Roll Call: Kuncken ☐ Riccardi ☐ Romano ☐ Thornton ☐ Wachterhauser ☐

OATH OF OFFICE

ROLL CALL: Kuncken ☐ Riccardi ☐ Romano ☐ Thornton ☐ Wachterhauser ☐ _____ ☐
Mayor Wronko ☐

2024 MUNICIPAL BUDGET

PRESENTATION: Ray Sarinelli – Borough Auditor

CITIZENS TO BE HEARD (5 minutes given to each Speaker)

MINUTES FOR APPROVAL

December 12, 2023 Business Meeting & Closed Session

Move/2nd _____

CORRESPONDENCE – January 2024

Move/2nd _____

COUNCIL COMMITTEE REPORTS Move/2nd _____

- ☐ Public Safety: Councilwoman Kuncken/Wachterhauser
- ☐ Finance & Administration: Councilmen Romano/Thornton
- ☐ Community Development: Councilmen _____/Riccardi

- ☐ Municipal Infrastructure: Councilmen Thornton/Romano
- ☐ Information Technology: Councilmen Riccardi/_____
- ☐ Boards/Commissions: Councilman Wachterhauser/Kuncken

ADMINISTRATOR'S REPORT

COUNCIL DISCUSSION

- Environmental Commission Request - *Resolution Supporting Continuation of Corporate Business Tax at 2023 Rate to Fund Critical Open Space, Farmland, Historic Preservation and Hazardous Site Clean-Up Funding*

NEW BUSINESS:

Resolutions

- 037-24 Award Contract to Millennium Strategies
Move/2nd _____ Kuncken ☐ Riccardi ☐ Romano ☐ Thornton ☐ Wachterhauser ☐ _____ ☐
- 038-24 Authorize Agreement Between the Stanhope Police Department and Atlantic Health System, Newton Medical Center to Establish Joint Participation in the Arrive Together Program
Move/2nd _____ Kuncken ☐ Riccardi ☐ Romano ☐ Thornton ☐ Wachterhauser ☐ _____ ☐
- 039-24 Authorize the Conditional Offer of Employment in the Stanhope Police Department for Miguel Pardo
Move/2nd _____ Kuncken ☐ Riccardi ☐ Romano ☐ Thornton ☐ Wachterhauser ☐ _____ ☐

CONSENT AGENDA (All items listed on the Consent Agenda are considered routine by the Borough Council and will be enacted by one motion of the Borough Council with no separate discussion. If separate discussion is required, the item may be removed from the Consent Agenda by Council action.)

Resolutions

- 040-24 Authorize Change in Claimant Signature Requirement
- 041-24 Authorize Shared Service Agreement with Netcong for Emergency Management Coordinator
- 042-24 Authorize Award of Non-Fair and Open Contracts for Professional Services for 2024
- 043-24 Authorize Submission of Strategic Plan for Lenape Valley Municipal Alliance Grant
- 044-24 Authorize Refund of Redemption Monies to Outside Lien Holder
- 045-24 Authorize Refund of Redemption Monies to Outside Lien Holder
- 046-24 Authorize Refund of Redemption Monies to Outside Lien Holder
- 047-24 Authorize Refund of Redemption Monies to Outside Lien Holder
- 048-24 Authorize Refund of Redemption Monies to Outside Lien Holder
- 049-23 Amend Stanhope Borough's Employee Handbook
- 050-23 Authorize Shared Service Agreement with Hopatcong for ACO and Pound/Shelter Services
- 051-24 Affirm the Borough's Civil Rights Policy with Respect to all Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors and Members of the Public that Come in Contact with Municipal Employees, Officials & Volunteers
- Move/2nd _____ Kuncken ☐ Riccardi ☐ Romano ☐ Thornton ☐ Wachterhauser ☐ _____ ☐

Mayor's Acceptance of Resignation

052-24 Mayor's Acceptance of Resignation of Laura Aponte from her Employment with the Borough of Stanhope with Council Concurrence Move/2nd _____

Mayor's Appointment

053-24 Mayor's Appointment of Brian McNeilly as Borough Representative to the Musconetcong Sewerage Authority with Council Concurrence Move/2nd _____

PAYMENT OF BILLS

054-24 Authorize Payment of Bills
Move/2nd _____ Kuncken ☐ Riccardi ☐ Romano ☐ Thornton ☐ Wachterhauser ☐ _____ ☐

ATTORNEY REPORT

CITIZEN'S TO BE HEARD (5 Minutes given to each Speaker)

CLOSED SESSION

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231 P.L. 1975 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently existing;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stanhope, County of Sussex, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter(s).
2. The general nature of the subject matter(s) to be discussed is as follows:
_____ Personnel _____ Contract _____ Real Property
_____ Public Safety _____ Litigation/Potential Litigation _____ Attorney-Client
3. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.
4. This resolution shall take effect immediately. Time: _____ Motion/2nd _____

RETURN TO OPEN SESSION: Time _____ Move/2nd _____

ADJOURNMENT Time _____ Move/2nd _____