

**MAYOR AND COUNCIL
REGULAR MEETING
March 25, 2025
7:00 P.M.**

CALL TO ORDER

SALUTE TO COLORS

Council President Riccardi invited all those present to stand in a salute to the colors.

MAYOR'S STATEMENT AS TO COMPLIANCE WITH P.L. 1975

Adequate Notice of this Meeting has been provided according to the Open Public Meetings Act, Assembly Bill 1030. Notice of this Meeting was included in the Annual Meeting Notice sent to the New Jersey Herald and the Daily Record on January 8, 2025 and was placed on the Official Bulletin Board in the Municipal Building.

In the event the Mayor and Council have not addressed all items on this Agenda by 10:00 PM and they are of the opinion that they cannot complete the Agenda in a reasonable time period, the Mayor and Council may exercise their option to continue this meeting at an agreed to date, time and place. Please turn off all cell phones for the duration of this Meeting.

ROLL CALL

Council Members:

Councilwoman Kuncken – present
Councilman Riccardi – present
Councilman Romano – present

Councilman Simpson – present
Councilman Thornton – present
Councilman Wachterhauser – absent

Mayor Wronko – absent

CLOSED SESSION

1. The general nature of the subject matter(s) to be discussed is as follows:

1 – Attorney-Client
2. It is anticipated at this time that the above stated subject matter(s) will be made public at the conclusion of each individual specified subject matter.
3. This resolution shall take effect immediately.

On motion by Councilwoman Kuncken, seconded by Councilman Romano, and unanimously carried by voice vote, the foregoing resolution was adopted.

The Council President and Council went into Closed Session at 7:02 P.M.

RETURN TO OPEN SESSION

At the conclusion of the Closed Session, the Council President and Council reconvened the public meeting at 7:20 P.M. with all present.

CITIZEN'S TO BE HEARD

Council President Riccardi opened the meeting to the public after advising attendees that there is a five (5) minute time limit for each speaker.

Seeing no one from the public wishing to speak, Council President Riccardi closed the public portion of the meeting.

MINUTES FOR APPROVAL

Council President Riccardi read aloud the list of minutes being presented for approval:

February 11, 2025 Work Session and Agenda Meeting
February 25, 2025 Business Meeting

On motion by Councilman Simpson, seconded by Councilman Thornton and unanimously carried by voice vote, the minutes were approved.

CORRESPONDENCE *(List Attached)*

On motion by Councilwoman Kuncken, seconded by Councilman Romano and unanimously carried by voice vote, the list of correspondence was accepted and ordered placed on file.

COUNCIL COMMITTEE REPORTS

On motion by Councilman Romano, seconded by Councilwoman Kuncken and unanimously carried by voice vote, the Council Committee Reports were waived.

Public Safety – Councilwoman Kuncken/Councilman Riccardi
(Police, Fire, Ambulance, Court & Violations Bureau, Emergency Management)

Finance & Administration – Councilman Romano/Councilman Thornton

Community Development – Councilman Wachterhauser/Councilman Simpson

Municipal Infrastructure – Councilman Thornton/Councilman Romano
(Water Distribution, Sewer Collection System, Road Construction & Maintenance, Buildings & Grounds)

Information Technology – Councilman Riccardi/Councilman Wachterhauser

Boards/Commissions – Councilman Simpson/Councilwoman Kuncken

ADMINISTRATOR’S REPORT

DPW Contract – Administrator McNeilly stated the Borough has a signed MOU with the DPW union. The resolution will be placed on the April 8th agenda.

20 Main Street – Administrator McNeilly stated there is an on-going issue at 20 Main Street involving property maintenance and encroachment into the shoreline and some construction into the water. The Zoning/Code Enforcement Official, Construction Official and the Borough Engineer are working on the issue. This may also include the DEP’s involvement. Several complaints have been received in our office.

JIF Loss Control Inspection – Administrator McNeilly stated he was pleased to report that the Borough DPW passed the annual inspection with flying colors. Minor issues were reported and the DPW Superintendent is already working on them.

Police Non-Emergency Phone Line – Administrator McNeilly stated the -4533 line, used by the Police Department for non-emergencies was not working last week. The phone line was mired up in cross connections to Hopatcong, as well as dispatch in Sparta. Chief Pittigher did a good job and worked with Sparta Dispatch and Verizon and the line now goes directly to Sparta.

Surplus Property – Administrator McNeilly stated the homeowners at 30 Highland Avenue are reviewing their options with regard to the purchase of the surplus property.

Hydrant Flushing – Administrator McNeilly stated the DPW will begin hydrant flushing next week. A Nixle message will be sent out to inform the residents.

Potholes - Council President Riccardi asked Administrator McNeilly for a status update on the potholes. Administrator McNeilly stated the DPW has patched potholes in the downtown area near the firehouse, basketball court area and Main Street. Council President Riccardi stated there are issues on Canfield Street and Lenape Woods. Administrator McNeilly stated the patches are being done with cold patch at this time. The material is purchased from Mt. Hope and getting the material to the Borough before it gets too cold is an issue. Councilman Thornton stated near Bedford Avenue there is a manhole with a large crater in front of it.

Water Tower – Council President Riccardi asked Administrator McNeilly if there is a status update regarding the new water tower. With the way federal funds are being cut he questioned if the funds are going to remain available. Administrator McNeilly stated he does not have an update. The Borough funds need to be in line to show that we can move forward. Administrator McNeilly stated he will continue to monitor the issue.

Planet Networks – Councilman Thornton asked Administrator McNeilly to ask Planet Networks for a project report. Administrator McNeilly stated he will contact Planet Networks.

COUNCIL DISCUSSION

Council President Riccardi asked if there were any issues to be discussed. There were none.

OLD BUSINESS

ORDINANCES

Ordinances for Public Hearing and Final Adoption

Council President Riccardi offered the following ordinances for Public Hearing and Final Adoption which were read by title.

Ordinance 2025-03

AN ORDINANCE OF THE BOROUGH OF STANHOPE, SUSSEX COUNTY, NEW JERSEY AMENDING CHAPTER 15, FIRE DEPARTMENT OF THE CODE OF THE BOROUGH OF STANHOPE

WHEREAS, the Borough Code needs updating and revisions regarding the Borough Volunteer Fire Department; and

WHEREAS, the Mayor and Council reviewed the have decided to revise the Borough Code regarding the Fire Department, as follows.

NOW THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Stanhope, Sussex County, New Jersey as follows:

SECTION 1.

Chapter 15, Fire Department of the Code of the Borough of Stanhope shall be and is hereby deleted in its entirety and replaced as follows:

Chapter 15. Fire Department.

§15.1 Establishment

The Stanhope Borough Volunteer Fire Department is hereby established with jurisdictional boundaries that coincide with those of the Borough of Stanhope.

§15.2 Composition

The Stanhope Borough Volunteer Fire Department shall consist of a single company known as "Stanhope Hose Company No. 1." The Fire Department may adopt such Standard Operating Procedures ("SOP") as it deems appropriate for its government.

§15.3 Control and oversight by Council; appropriations.

The Fire Department shall be subject to the direct control and oversight of the Stanhope Borough Council. The Borough Council may appropriate such sums of money as authorized by law and as each governing body deems proper, on an annual basis, to fund the operations and capital expenses of the Fire Department, in accordance with N.J.S.A. 40A:14-34.

§15-4 Probationary and Regular Membership Qualifications; Appointment and Dismissal; Duties

Any individual who is a resident of the Borough or resides within a contiguous municipality (per Department SOP), is a citizen of the United States, is at least 18 years of age, has obtained a high school diploma or GED, is of good character, able to pass a background investigation and interview process, and is physically fit to perform the duties of a Fire Department member, as evidenced by a certificate from certified physician following an examination, shall be eligible for appointment as a probationary member of the Fire Department. Any such medical information shall be collected and kept confidential in accordance with SOPs. Additionally, the individual must meet all relevant New Jersey State requirements, and the standards set forth by the National Fire Protection Association (NFPA).

Each eligible candidate shall be recommended by the Company and approved by the Borough Council. Upon approval, the candidate shall serve an initial probationary period of 12 months after they have satisfied the State's minimum training requirements.

Probationary and regular members of the Fire Department shall be assigned duties as outlined in the Fire Department rules and regulations, in accordance with New Jersey State laws and NFPA standards.

Any member of the Fire Department may be dismissed, suspended, or relieved from duty for not meeting the Fire Department rules and regulations (as determined solely by the Department, in accordance with its Standard Operating Procedures), as well as New Jersey State laws and NFPA standards established for this purpose.

§15.5 Junior Firefighter Auxiliary

A Junior Firefighter's Auxiliary Company (hereinafter the "Auxiliary Company") to the Fire Department is hereby established and is subject to the supervision and control of the Fire Chief. The members of the Auxiliary Company shall be known as "junior members."

Junior members shall meet all the qualifications of regular members of the Fire Department, with the exception that their age requirements are as defined per N.J.S.A. 40A:14-98, as may be amended. A junior firefighter may perform non-hazardous support duties at a fire site, so long as they have been appropriately and adequately trained to perform the support duties and are appropriately and adequately supervised in performing those support duties at the fire site. A junior fireman shall be limited to attending meetings of the Junior Firefighter's Auxiliary, receiving instruction, participating in training that does not involve fire, smoke, toxic or noxious gas, or hazardous materials or substances, and observing firefighting activities, while under supervision.

Junior members are required to maintain a minimum GPA of 2.0, or a "C" average and may not be failing any class. Any member who receives a GPA below 2.0 or a failing grade for any class, shall be required to take an automatic temporary leave of absence from their firefighter duties and will not be permitted to attend any fire department functions, nor shall they be permitted at the station, until such time that they can prove that the grade(s) has been improved. Proof of improvement in the form of a report card or written letter from the course instructor shall be required.

Any person seeking to become a junior member must apply and be appointed in the same manner as a member of the Fire Department. Any person before being considered for membership in the Auxiliary Company must obtain notarized permission to join the auxiliary from their parents or guardian if under the age of 18 and must submit to the Fire Chief said notarized permission in writing and acknowledged or approved in the manner required by law.

Junior members shall be insured by the same coverage and in the same amounts provided for the members of the Fire Department.

Junior members shall be trained for eventual membership in the Fire Department in accordance with the general and special orders that the Fire Chief may promulgate for said purpose. Junior members shall not operate any Fire Department vehicle or apparatus.

Junior members shall be subject to all provisions of this Chapter and shall be subject to suspension or dismissal as provided for by Department Standard Operating Procedures and/or general or special orders issued by the Fire Chief for said purposes.

§15.6 Required Duty

All Fire Department members are required to fulfill at least 40% of their duties annually if they are non-exempt members and 30% if they are exempt members. The duties are as established each year by the Chief. To participate in these duties, each member must meet all the minimum requirements of a firefighter as defined by the NJ Division of Fire Safety, have satisfactory passed their annual mask fit test, and have current firefighting personal protective equipment (PPE) ("Required Duty"). The actual duties include attendance and active participation in fires and drills. The Chief of the Fire Department is responsible for maintaining records of attendance and reporting them monthly to the Borough Clerk. Members can earn up to an additional 10% credit by participating in approved extra credit activities listed below. These activities must be formally approved in advance by the Chief to ensure alignment with the organization's standards and objectives.

Examples of approved firematic extra credit activities include, but are not limited:

1. Annual Sussex County Firefighter Parade
2. Hackettstown and Newton St. Patrick's Day Parades
3. Stanhope Borough Halloween Parade
4. Stanhope HSA Trunk or Treat
5. Annual Fire Awareness/Prevention Training at the local schools
6. Annual Stanhope Borough Tree Lighting
7. Annual Holiday Santa Run
8. Annual Hose and Apparatus Testing
9. Annual Memorial Day Parade (Stanhope or Byram)
10. Annual Netcong Holiday Parade
11. Any other firematic duties as approved by the Chief

§15.7 Associate and Inactive Life Members

Members who do not meet the Required Duty standards may participate in non-firematic activities as either Associate Members or Inactive Life Members. These members are permitted to attend meetings, participate in fundraisers, attend social events, and vote on non-firematic matters. However, they are prohibited from engaging in firematic activities unless they meet the minimum standards for Required Duty.

§15.8 Exempt Certificates

Members of the Fire Department can qualify for an exempt fireman certificate if, at the time of their appointment, they met the requirements of N.J.S.A. 40A:14-56, were between 18 and 58 years of age, and completed 40% of fire duty each year over a period of seven years, in accordance with N.J.S.A. 40A:14-56.

§15.9 Application for Membership

Prospective members must apply to the fire company. Upon selection to membership, the individual shall be recognized as a member in good standing of the Fire Department. The election of new members must be promptly reported to the Borough Clerk, who will maintain an accurate and up-to-date record of all members. Members are exercising a governmental function, per N.J.S.A. 40A:14-68.

§15.10 Elected Officers

To be eligible for an elected officer position within the Stanhope Borough Volunteer Fire Department, candidates must have served a minimum of three years as an active member. Additionally, they must meet all State requirements and fulfill the Department's minimum duty requirements. Furthermore, no individual may serve in an officer role unless these criteria are met in full.

The Department shall elect a Chief, First Assistant Chief, Second Assistant Chief, Captain, Lieutenant, Fire Police Captain, and Fire Police Lieutenant, from among members who meet the minimum duty requirements and the New Jersey Division of Fire Safety standards for their respective roles. All elected officers are elected to serve a one-year term. Nominations for officers will take place in October. Only qualified candidates who meet the minimum duty requirements and the New Jersey Division of Fire Safety standards on the nomination date may be nominated and considered for election. Election of officers will take place in November.

The Chief is limited to a maximum of four consecutive one-year terms, with eligibility for reappointment after a two-year break in service. These officers are tasked with ensuring the Department conducts an annual review of Pre-Incident Planning (per NFPA 1620), Risk Assessment and Risk Reduction Plan (per NFPA 1300), firefighter qualifications (per NFPA 1001 and NJ Division of Fire Safety standards), and compliance with PPE standards (per NFPA 1851). Only firefighters who meet the minimum duty requirements and New Jersey Division of Fire Safety standards may vote during the election of fire officers. A compliance report, signed by the Chief, First Assistant Chief, and Second Assistant Chief, must be submitted annually to the Borough Clerk for review by the governing body.

§15.11 Removal of Officers and Firefighters

Any officer or firefighter shall be subject to removal for just cause upon charges brought by the Fire Chief or their designee; if charges concern the Chief, such charges may be brought by the Assistant Chiefs. Charges may be brought against the Chief based upon a majority vote of all eligible members. The officer or firefighter charged may request a hearing within 10 days of receiving the charges. The Borough Council shall designate a hearing officer who shall consider the sworn testimony of all witnesses and other evidence presented. Hearings may be conducted informally, and the formal rules of evidence need not apply. At the conclusion of the hearing, the hearing officer shall make his written report and recommendations to the Borough Council. The decision of the Borough Council shall be final.

Any firefighter who does not meet the minimum duty requirements and NJ Division of Fire Safety requirements, will initially be placed on probation for a three-month period. The firefighter may return to active duty once they have successfully achieved the required standards, demonstrated minimum percentage for a period of three consecutive months, and demonstrates basic firefighter skills commiserative with their level within the fire department.

§15.12 Duties of the Fire Chief

The Fire Chief of the Stanhope Borough Volunteer Fire Department holds the highest position of authority within the department and is responsible for the following key duties:

1. **Overall Command:** The Fire Chief is the primary leader and decision-maker within the department, responsible for commanding all firefighting operations, emergency responses, and training exercises. The Chief ensures that all activities are conducted safely, efficiently, and in accordance with departmental policies and state regulations.
2. **Strategic Planning:** The Fire Chief is responsible for developing and implementing the strategic direction of the department. This includes long-term planning for resources, personnel, training, and equipment to ensure the department meets current and future needs.
3. **Policy and Procedure Development:** The Fire Chief establishes and enforces departmental policies and procedures. The Chief ensures that all members of the department adhere to these guidelines, which are designed to promote safety, efficiency, and professionalism.
4. **Personnel Management:** The Fire Chief oversees the recruitment, training, and development of all department personnel. This includes evaluating the performance of officers and firefighters, making promotion recommendations, and ensuring that all members meet the required qualifications and standards.
5. **Budget Management:** The Fire Chief is responsible for preparing and managing the department's budget. This includes allocating funds for equipment, training, personnel, and other resources, as well as seeking additional funding or grants when necessary.
6. **Interagency Coordination:** The Fire Chief serves as the department's primary liaison with other emergency services, governmental agencies, and mutual aid partners. The Chief ensures effective collaboration and communication with these entities during joint operations and emergency responses.
7. **Public Relations and Community Engagement:** The Fire Chief represents the department in the community, promoting fire safety and prevention through public education programs and outreach efforts. The Chief also serves as the department's spokesperson, communicating with the media and the public during major incidents.
8. **Emergency Response Oversight:** The Fire Chief takes command of major emergency incidents, coordinating the deployment of resources, directing firefighting and rescue operations, and making critical decisions that affect the outcome of the response.

9. **Compliance and Reporting:** The Fire Chief is responsible for ensuring that the department complies with all applicable NFPA standards, state regulations, and local ordinances. The Chief must submit regular reports to the Borough Council and other governing bodies, detailing the department's activities, compliance status, and any significant incidents or issues.
10. **Risk Management and Safety:** The Fire Chief oversees the department's risk management program, ensuring that all operations are conducted safely and that potential hazards are identified and mitigated. The Chief is also responsible for the health and safety of all department personnel, including the implementation of occupational health programs and ensuring compliance with NFPA 1500 and NFPA 1582 standards.
11. **Pre-Incident Planning and Review:** The Fire Chief ensures that the department maintains up-to-date pre-incident plans for key locations within the community. The Chief also oversees the regular review and updating of these plans, as well as the department's Risk Assessment and Risk Reduction Plan in accordance with NFPA 1300.
12. **Reporting to the Borough:** The Fire Chief is responsible for providing monthly and annual reports to the Borough Administrator and Council detailing the department's firematic activities, training, and compliance with safety and operational standards.
13. **Succession Planning:** The Fire Chief is responsible for mentoring and developing the next generation of leaders within the department, ensuring that there is a clear and effective succession plan in place for key positions.

The Fire Chief is expected to perform these duties with the highest level of integrity, leadership, and commitment to the safety and well-being of both the department's personnel and the community it serves.

The Fire Chief is authorized to appoint additional officers each year, as deemed necessary to support the effective operation of the department. These appointments are at the Chief's discretion and each appointee must meet the minimum requirements of the position they are being appointed to. These may include roles such as Engineer, Training Officer, Safety Officer, Health and Wellness Officer, or any other positions that the Chief determines are essential to ensuring that all aspects of the department's mission are adequately managed. These roles are intended to enhance the department's capabilities and ensure that the team is fully equipped to meet its operational and safety needs. In addition, the Chief may appoint any other officers if there are any vacancies following the annual election.

§15.13 Duties of the Assistant Chiefs

The Assistant Chiefs of the Stanhope Borough Volunteer Fire Department play crucial roles in supporting the Fire Chief and ensuring the effective operation of the department. The duties of the First Assistant Chief and the Second Assistant Chief are as follows:

First Assistant Chief

1. **Assume Command in Chief's Absence:**
 - The First Assistant Chief is the second-in-command and assumes all responsibilities of the Fire Chief in their absence. This includes commanding emergency incidents, overseeing department operations, and making critical decisions.
0. **Support and Assist the Fire Chief:**
 - The First Assistant Chief assists the Fire Chief in the development and implementation of departmental policies, procedures, and strategic plans. This includes contributing to budget preparation, resource allocation, and personnel management.
0. **Training and Development Oversight:**
 - The First Assistant Chief is responsible for coordinating and overseeing the training programs within the department. This includes ensuring that all firefighters meet the required qualifications, certifications, and participate in regular drills and training exercises.
0. **Operational Readiness:**
 - The First Assistant Chief ensures that all equipment, apparatus, and personal protective gear are maintained and ready for immediate use. The Assistant Chief conducts regular inspections and addresses any deficiencies promptly.

- 0. **Safety and Compliance:**
 - The First Assistant Chief works closely with the Fire Chief to ensure that the department complies with all applicable NFPA standards, state regulations, and departmental policies. This includes overseeing safety protocols and conducting risk assessments.
- 0. **Incident Reporting and Documentation:**
 - The First Assistant Chief is responsible for assisting with the documentation of all incidents, training exercises, and departmental activities. This includes preparing reports for the Fire Chief and ensuring that records are accurate and up-to-date.
- 0. **Community Engagement:**
 - The First Assistant Chief plays a role in community outreach and public education programs, representing the department at public events and promoting fire safety and prevention.
- 0. **Mentorship and Leadership:**
 - The First Assistant Chief mentors junior officers and firefighters, providing guidance and support to help them develop their skills and advance within the department. The Assistant Chief fosters a positive and professional working environment.

Second Assistant Chief

- 1. **Assume Command in Absence of Chief and First Assistant Chief:**
 - The Second Assistant Chief steps into the role of commanding officer in the absence of both the Fire Chief and the First Assistant Chief. This includes managing emergency responses, directing operations, and ensuring the safety and effectiveness of all activities.
- 0. **Support the First Assistant Chief:**
 - The Second Assistant Chief provides support to the First Assistant Chief in overseeing training, operational readiness, and compliance with safety standards. This role includes assisting in the coordination of drills, training exercises, and equipment maintenance.
- 0. **Training and Development Support:**
 - The Second Assistant Chief assists with the planning and execution of training programs, ensuring that all department members are prepared to respond effectively to emergencies. This includes helping to organize training schedules and monitor progress.
- 0. **Operational Duties:**
 - The Second Assistant Chief is responsible for overseeing the day-to-day operations of the department, ensuring that all personnel and equipment are prepared for immediate deployment. This includes conducting inspections and addressing any operational issues.
- 0. **Safety and Compliance Monitoring:**
 - The Second Assistant Chief plays a key role in enforcing safety protocols and ensuring that all department activities comply with NFPA standards and state regulations. The Assistant Chief assists in conducting safety audits and risk assessments.
- 0. **Incident Documentation:**
 - The Second Assistant Chief assists in documenting incidents, training sessions, and other significant activities. This includes ensuring that all records are properly maintained and available for review by the Fire Chief and other authorities.
- 0. **Community and Public Relations:**
 - The Second Assistant Chief supports community engagement efforts, participating in public safety programs, and representing the department at community events. This role helps to strengthen the department's relationship with the public.
- 0. **Leadership and Mentorship:**
 - The Second Assistant Chief mentors junior firefighters and officers, helping them develop their skills and leadership abilities. The Assistant Chief works to maintain a strong, cohesive team that is dedicated to the department's mission.

Both the First and Second Assistant Chiefs are expected to perform their duties with a high level of professionalism, leadership, and commitment to the safety and well-being of the department and the community it serves. They are integral to the effective operation of the Stanhope Borough Volunteer Fire Department and play a key role in ensuring its success.

§15.14 Duties of the Fire Captain

The Fire Captain is responsible for the following key duties within the Stanhope Borough Volunteer Fire Department:

1. **Leadership at Emergency Scenes:** The Fire Captain shall assume command at emergency incidents in the absence of higher-ranking officers, ensuring the effective and safe operation of all firefighting and rescue efforts.
2. **Training and Development:** The Fire Captain is responsible for organizing and leading regular training sessions for all department personnel, ensuring that all firefighters are adequately trained and meet the necessary qualifications and standards, including those set by the NFPA and the New Jersey Division of Fire Safety.
3. **Operational Oversight:** The Fire Captain will supervise daily operations within the firehouse, including equipment maintenance, readiness checks, and the preparation of apparatus and gear to ensure that the department is fully prepared to always respond to emergencies.
4. **Compliance and Safety:** The Fire Captain is tasked with enforcing departmental policies and procedures, particularly those related to safety, and ensuring compliance with all applicable regulations and standards.
5. **Incident Reporting:** The Fire Captain is responsible for completing detailed reports on all incidents, training exercises, and other significant activities, and for ensuring that these reports are submitted to the appropriate officers and the Borough Clerk as required.
6. **Community Engagement:** The Fire Captain shall participate in community outreach programs, fire prevention education, and other activities that promote public safety and strengthen the relationship between the fire department and the community.
7. **Mentorship:** The Fire Captain shall serve as a mentor to junior firefighters, providing guidance, support, and leadership to help them develop their skills and advance within the department.

The Fire Captain is expected to carry out these duties with the highest level of professionalism, ensuring that the Stanhope Borough Volunteer Fire Department operates efficiently and effectively in its mission to protect the community.

§15.15 Duties of the Fire Lieutenant

The Fire Lieutenant within the Stanhope Borough Volunteer Fire Department is responsible for the following duties:

1. **Support and Leadership:** The Fire Lieutenant assists the Fire Captain in leading the department, taking charge in the Captain's absence or when directed. The Lieutenant is responsible for ensuring that all operations and duties are carried out effectively and safely.
2. **Training Assistance:** The Fire Lieutenant plays a crucial role in the training and development of department personnel. This includes assisting in organizing training exercises, conducting drills, and ensuring that all firefighters maintain their qualifications and meet departmental and state standards.
3. **Operational Readiness:** The Fire Lieutenant is responsible for overseeing the maintenance and readiness of firefighting equipment, apparatus, and personal protective gear. The Lieutenant ensures that all equipment is in proper working order and that the firehouse is prepared for immediate response to emergencies.
4. **Safety Enforcement:** The Fire Lieutenant monitors safety practices within the department, ensuring that all members adhere to safety protocols during training and emergency operations. The Lieutenant also identifies potential hazards and takes corrective actions to mitigate risks.
5. **Incident Reporting:** The Fire Lieutenant is responsible for assisting with the documentation of all incidents, training exercises, and other departmental activities. These reports are to be accurate and submitted promptly to the appropriate officers.
6. **Community Relations:** The Fire Lieutenant participates in public outreach and education programs, representing the department in the community and helping to promote fire safety and prevention.
7. **Mentorship and Guidance:** The Fire Lieutenant mentors junior firefighters, providing leadership, support, and guidance to help them grow within the department. The Lieutenant fosters a positive and professional environment that encourages teamwork and skill development.

8. **Coordination with the Fire Captain:** The Fire Lieutenant works closely with the Fire Captain to ensure the smooth operation of the department. This includes assisting with administrative tasks, coordinating training, and ensuring that all department objectives are met.

The Fire Lieutenant is expected to perform these duties with a high level of commitment and professionalism, contributing to the overall effectiveness and safety of the Stanhope Borough Volunteer Fire Department.

§15.16 Fire Police Captain and Lieutenant

The Fire Police Captain is responsible for overseeing fire police operations, ensuring scene safety and security, traffic control, and coordination with other emergency services. The Lieutenant assumes the captain's responsibilities in their absence. If both are unavailable, the next senior fire police member will take over until the Captain or Lieutenant returns.

Duties of Firefighters

1. **Incident Response:**

- Every firefighter is required to promptly report to any fire, incident, or operation involving the Fire Department within the borough, unless directed otherwise by the Chief or any Assistant Chief.

0. **Familiarization with Guidelines:**

- Each firefighter must take responsibility for familiarizing themselves with the Department's standard operating guidelines and fully understand the chain of command.

0. **Training and Compliance:**

- Firefighters are required to regularly attend Department training drills and ensure that they remain current with all mandated state and local training requirements and meet the mandatory minimum duty requirements defined above.

§15.17 Stipend and Volunteer Incentives

No salary or other compensation shall be paid to the Chief, Assistant Fire Chiefs, Captains and Lieutenants, other staff officers and members of the Fire Department except that each may receive such stipends and clothing allowances as made available by appropriations of the Borough Council for those purposes, in accordance with relevant law and regulations.

Stanhope Borough may offer a volunteer incentive annually, subject to approval in the Borough's budget. This incentive, allocated on a tiered basis, will be available to members who meet the minimum Duty Requirements for firematic activities, as defined by the Chief level officers. The incentive does not apply to members who do not meet these requirements.

§15.18 Drug & Alcohol Policy

The Stanhope Hose Company No. 1 maintains a strict zero-tolerance policy regarding the consumption of drugs and alcoholic beverages. Under no circumstances shall any member of the department operate a department vehicle, respond to a call, or participate in any fire or emergency-related activities if they have consumed any drugs or alcoholic beverages. This policy is in place to ensure the safety of all personnel, the public, and the integrity of our operations. Any violation of this policy will result in immediate disciplinary action, up to and including termination. Our commitment to safety and professionalism is paramount, and all members are expected to adhere to this standard without exception.

§15.19 Firematic Committee

The Firematic Committee consists of the Chief, First and Second Assistant Chief, Chair of the Stanhope Public Safety Committee, Vice Chair of the Stanhope Public Safety Committee, and the mayor. The committee will meet quarterly to review compliance with the Stanhope Borough Volunteer Fire Department Ordinance, NFPA Standards, and NJ Division of Fire Safety regulations. The Committee shall review quarterly report; review compliance with the Borough ordinance, relevant NFPA standards, and the NJ Division of Fire Safety; and other firematic issues as deemed relevant.

SECTION 2 - SEVERABILITY

If any provision of this Ordinance or the application of this Ordinance to any person or circumstances is held invalid, the remainder of this Ordinance shall not be affected and shall remain in full force and effect.

SECTION 3 - REPEALER

All ordinances or parts of ordinances or resolutions that are inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

SECTION 4: EFFECTIVE DATE

This Ordinance shall take effect immediately upon adoption and publication in accordance with law.

On motion by Councilwoman Kuncken, seconded by Councilman Simpson and unanimously carried by the following roll call vote, the foregoing ordinance was adopted.

Council President Riccardi opened the meeting to the public for questions or comments on this ordinance only.

Mitch Ellicott, Stanhope Fire Chief, stated there has been a lot of verbiage added to the ordinance which was well needed. Chief Ellicott stated he and the Fire Department are looking forward to moving forward and working with the governing body.

Council President Riccardi stated the last update to the ordinance was in 1905. Councilwoman Kuncken stated one of the items added to the ordinance states a Public Safety meeting should be held quarterly with the Fire Department. Councilwoman Kuncken stated she will contact Chief Ellicott soon to set up that meeting which will also be attended by Councilman Riccardi.

Seeing no one further from the public wishing to speak, Council President Riccardi closed the public portion of the meeting.

Roll Call:

Councilwoman Kuncken – yes	Councilman Simpson – yes
Councilman Riccardi – yes	Councilman Thornton – yes
Councilman Romano – yes	Councilman Wachterhauser - absent

On motion by Councilman Romano, seconded by Councilman Simpson, and unanimously carried by voice vote, the Council President and Council instructed the Clerk to post the ordinance and authorized publication of same.

Ordinance 2025-04

CALENDAR YEAR 2025 ORDINANCE OF THE BOROUGH OF STANHOPE, COUNTY OF SUSSEX, NJ TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Mayor and Council of the Borough of Stanhope in the County of Sussex finds it advisable and necessary to increase its CY 2025 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Mayor and Council hereby determines that a 1.0% increase in the budget for said year, amounting to \$41,552.38 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Mayor and Council hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Mayor and Council of the Borough of Stanhope, in the County of Sussex, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2025 budget year, the final appropriations of the Borough of Stanhope shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$145,433.34 and that the CY 2024 municipal budget for the Borough of Stanhope be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

On motion by Councilman Romano, seconded by Councilwoman Kuncken and unanimously carried by the following roll call vote, the foregoing ordinance was adopted.

Council President Riccardi opened the meeting to the public for questions or comments on this ordinance only. Seeing no one from the public wishing to speak, Council President Riccardi closed the public portion of the meeting.

Roll Call:

Councilwoman Kuncken – yes	Councilman Simpson – yes
Councilman Riccardi – yes	Councilman Thornton – yes
Councilman Romano – yes	Councilman Wachterhauser - absent

On motion by Councilman Romano, seconded by Councilman Simpson, and unanimously carried by voice vote, the Council President and Council instructed the Clerk to post the ordinance and authorized publication of same.

Ordinance 2025-05

**AN ORDINANCE AUTHORIZING A SPECIAL
EMERGENCY APPROPRIATION OF \$218,125.00 FOR THE
REASSESSMENT OF REAL PROPERTY IN STANHOPE
BOROUGH**

WHEREAS, the Sussex County Board of Taxation has ordered the Borough of Stanhope, New Jersey (the “Borough”) to implement a municipal-wide reassessment of all real property in the Borough; and

WHEREAS, The Local Budget Law of the State of New Jersey and in particular, N.J.S.A. 40A:4-53, provides that a municipality may adopt an ordinance authorizing a special emergency appropriation for, among other things, the preparation and execution of a complete revaluation program or any program to update and make current any previous revaluations program when ordered by the County Board of Taxation; and

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Stanhope, in the County of Sussex, State of New Jersey, as follows:

Section 1. A special emergency appropriation in the amount of \$218,125.00 is hereby authorized and made for the purpose of undertaking a complete revaluation program of all real property in the Borough of Stanhope, County of Sussex, New Jersey.

Section 2. That said emergency appropriation shall be provided for in full in the budgets of the next succeeding years by the inclusion of not less than one-fifth of the total amount in each of the next succeeding annual budgets.

Section 3. The Borough hereby authorizes the Chief Financial Officer to finance such appropriation as a “special emergency appropriation”, pursuant to N.J.S.A. 40A:4-55.

Section 4. In accordance with the requirements of N.J.S.A. 40A:4-53, a copy of this ordinance as adopted shall be filed with the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey.

Section 5. Severability. If any provision of this Ordinance or the application of this Ordinance to any person or circumstances is held invalid, the remainder of this Ordinance shall not be affected and shall remain in full force and effect.

Section 6. Repealer. All ordinances or parts of ordinances or resolutions that are inconsistent or in opposition to the provisions of this Ordinance are hereby repealed in their entirety.

Section 7. Effective Date. This Ordinance shall take effect immediately upon adoption and publication in accordance with law.

On motion by Councilman Thornton, seconded by Councilman Romano and unanimously carried by the following roll call vote, the foregoing ordinance was adopted.

Council President Riccardi opened the meeting to the public for questions or comments on this ordinance only. Seeing no one from the public wishing to speak, Council President Riccardi closed the public portion of the meeting.

Roll Call:

Councilwoman Kuncken – yes	Councilman Simpson – yes
Councilman Riccardi – yes	Councilman Thornton – yes
Councilman Romano – yes	Councilman Wachterhauser - absent

On motion by Councilman Simpson, seconded by Councilman Thornton, and unanimously carried by voice vote, the Council President and Council instructed the Clerk to post the ordinance and authorized publication of same.

NEW BUSINESS

ORDINANCE

Ordinance for Introduction and First Reading [Public Hearing on April 22, 2025]

Council President Riccardi offered the following ordinance for Public Hearing and Final Adoption which was read by title.

Ordinance 2025-09

AN ORDINANCE OF BOROUGH OF STANHOPE, COUNTY OF SUSSEX, STATE OF NEW JERSEY, AMENDING THE BOROUGH CODE, INCLUDING THE ZONING MAP, REZONING BLOCK 11802, LOT 1 AS HIGH DENSITY RESIDENTIAL, AND AMENDING CHAPTER 100, “LAND DEVELOPMENT, ARTICLE XIV, ENTITLED “HIGH DENSITY RESIDENTIAL ZONES”, SECTIONS 100-89 , 100-90 AND 100-91.

WHEREAS, the governing body for the Borough of Stanhope wishes to amend its zoning map to rezone certain properties presently located in the Industrial Zone to High Density Residential; and

WHEREAS, the governing body wishes to amend Chapter 100 of its ordinances entitled “Land Development”, Article XIV to modify the principal and accessory uses and the required conditions in the High Density Residential Zone to, among other things, provide a realistic opportunity for affordable housing; and

WHEREAS, the governing body also wishes to amend Chapter 100 of its ordinances entitled “Land Development”, Article XVIII which imposes design standards for development in the Borough.

NOW, THEREFORE, BE IT ORDAINED, by the Mayor and Council of the Borough of Stanhope, in the County of Sussex, State of New Jersey, as follows:

The Code of the Borough of Stanhope is hereby amended and supplemented, as follows:

Section 1. Chapter 100, Land Development, Article VII, Zoning Districts and Zoning Map is hereby amended and supplemented by designating Block 11802, Lot 1 to be zoned High Density Residential, and the Borough Zoning Map shall be so revised.

Section 2. Chapter 100, Zoning, Article XIV, High Density Residential Zones, is hereby amended by adding the following new subsections to Section 100-89 – Principal Use, as follows:

- C. Townhouse and condominium residential units as part of an inclusionary housing neighborhood provided no townhouse or condominium building contains more than 12 units and provided at least one affordable unit is constructed on site for every five market rate units.
- D. Stacked multifamily apartment residential units in buildings containing no more than 25 units.
- E. Conservation area, recreation and open space.

Section 3. Chapter 100, Zoning, Article XIV, High Density Residential Zones, is hereby amended by deleting existing Section 100-90.B and adopting a new subsection B to section 100-90 – Accessory Uses, as follows:

B. In addition to “Accessory Uses” permitted as defined by Section 100-3, the following accessory uses shall be permitted in the HR Zones:

- (1) Private garages
- (2) Off-street parking in accordance with RSIS
- (3) Patios and decks
- (4) Fences and walls
- (5) Signs
- (6) Trash Enclosures, Solid waste/Recycling areas
- (7) Stormwater management and other utilities
- (8) Hot Boxes if required by any utility authority
- (9) Monument Sign
- (10) Building-mounted signs for identification and emergency services
- (11) Recreational uses and residential amenities including, but not limited to common open spaces, walking paths, gazebos, tot lots, gardens, maintenance building(s).
- (12) Leasing/Maintenance office
- (13) Accessory buildings or structures required for maintenance and operations
- (14) Electronic vehicle charging stations
- (15) Stormwater management basins and associated structures
- (16) Accessory uses on the same lot and customarily incidental to a principal use.
- (17) Cluster mailboxes
- (18) Generator for apartment buildings

Section 4. Chapter 100, Zoning, Article XIV, High Density Residential Zones, subsection 100-91, A – Required conditions for Principal Buildings, is hereby amended by the addition of the following:

- (10) Minimum Distance Between Buildings (side to side) - 25 feet
- (11) Minimum Distance Between Buildings (rear to rear) - 50 feet
- (12) Minimum Distance Between Decks – 20 feet
- (13) Maximum Building Length - 180 feet
- (14) Minimum Townhouse facade offset– 2 feet between units
- (15) Minimum Apartment facade offset– At least 2 feet offset every 50’
- (16) Maximum Building Height - 45 feet
- (17) Maximum Stories - Three

Section 5. Chapter 100, Zoning, Article XIV, High Density Residential Zones, subsection 100-91- Required conditions, is hereby amended by adding a new Subpart C – Additional requirements, as follows:

C. Additional requirements.

- (1) Apartments and townhouses shall only be developed as an inclusionary residential development with a 20% set aside of units very low income, low- income and moderate income affordable units pursuant to the Fair Housing Act, the Council on Affordable Housing (COAH) Rules, the Uniform Housing Affordability Controls (UHAC) and any

rules promulgated by any Department of New Jersey government, including the Department of Community Affairs (DCA).

- (2) The development shall provide a minimum of a ¼ acre cleared lawn area or areas for open play.
- (3) A fenced tot lot shall be provided as part of the overall development, to include:
 - a handicap accessible path to neighborhood sidewalks;
 - a pavilion for shade and outdoor seating with trash receptacles, *and*
 - a facility including at least 1,500 square feet enclosed by a fence with play features to support a range of activities for tots, children consisting of weather resistant play equipment which shall include climbing and sliding activities and which provides equipment for at least 3 additional activities such as swinging, spinning, balancing, jumping, hanging, creative play, crawling, hiding, rocking, rolling, bouncing, digging, sand and water play.
Play apparatus shall comply with all applicable government agency requirements for playground design and safety. Design and construction of playgrounds must conform to the requirements of Americans with Disabilities Act (ADA).
- (4) Sidewalks shall be provided on at least one side of all streets.
- (5) The driveway length between the garage door and the edge of pavement shall be:
 - at least 20 feet where no sidewalk exists, and
 - at least 26 feet between the garage door and edge of pavement when the sidewalk is proposed.
 - No more than a 12% slope.
- (6) More than one principal building or structure shall be permitted per lot.

Section 6. SEVERABILITY. The various parts, sections and clauses of this Ordinance are hereby declared to be severable. If any part, sentence, paragraph, section or clause is adjudged unconstitutional or invalid by a court of competent jurisdiction, the remainder of this Ordinance shall not be affected thereby.

Section 7. NOTICE. The Borough Clerk is directed to give notice at least ten days prior to a hearing on the adoption of this ordinance to the Sussex County Planning Board and to all other municipalities and persons entitled thereto pursuant to N.J.S.A. 40:55D-15, and N.J.S.A. 40:55D-62.1.

After introduction, the Borough Clerk is hereby directed to submit a copy of the within Ordinance to the Land Use Board of the Borough of Stanhope for its review in accordance with N.J.S.A. 40:55D-26 and N.J.S.A. 40:55D-64. The Land Use Board is directed to make and transmit to the Borough Council within 35 days after referral, a report including identification of any provisions in the proposed ordinance which are inconsistent with the master plan and recommendations concerning any inconsistencies and any other matter as the Board deems appropriate.

Section 8. REPEALER. Any ordinances or parts thereof in conflict with the provisions of this Ordinance are hereby repealed as to their inconsistencies only.

Section 9. EFFECTIVE DATE. This Ordinance shall take effect immediately upon 1) adoption; 2) publication in accordance with the laws of the State of New Jersey; (3) filing of the final form of adopted ordinance by the Clerk with a) the Sussex County Planning Board pursuant to N.J.S.A. 40:55D-16.

On motion by Councilman Romano, seconded by Councilwoman Kuncken and unanimously carried by the following roll call vote, the foregoing ordinance was introduced.

Roll Call:

Councilwoman Kuncken – yes	Councilman Simpson – yes
Councilman Riccardi – yes	Councilman Thornton – yes
Councilman Romano – yes	Councilman Wachterhauser - absent

On motion by Councilman Romano, seconded by Councilman Simpson, and unanimously carried by voice vote, the Council President and Council instructed the Clerk to post the ordinance and authorized publication of same.

RESOLUTIONS

Council President Riccardi offered the following resolutions which were read by title.

Resolution 079-25

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE BOROUGH OF
STANHOPE INTRODUCING THE 2025 MUNICIPAL BUDGET**

BE IT RESOLVED that the attached Statements of Revenues and Appropriations shall constitute the Municipal Budget for the 2025 calendar year; and

BE IT FURTHER RESOLVED that a Summary of said Budget shall be published in the *New Jersey Herald* and the public hearing and final adoption shall be held on April 22, 2025 at 7:00 p.m. at the Municipal Building, 77 Main Street, Stanhope, NJ at which time and place objections to the 2025 Municipal Budget may be presented by taxpayers or other persons of interest.

On motion by Councilman Romano, seconded by Councilwoman Kuncken and carried by a majority of the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Kuncken – yes	Councilman Simpson – yes
Councilman Riccardi – yes	Councilman Thornton – no
Councilman Romano – yes	Councilman Wachterhauser – absent

Resolution 080-25

**RESOLUTION AUTHORIZING THE REFUND OF
REDEMPTION MONIES TO OUTSIDE LIEN HOLDER**

WHEREAS, at the Municipal Tax Sale held on October 30, 2024, a lien was sold on Block 11602 Lot 20, also known as 18 James Street, for 2023 delinquent sewer and water charges; and

WHEREAS, this lien which is known as Tax Sale Certificate #24-00027 was sold to Bala Partners, LLC at 0% interest and a Premium of \$600.00; and

WHEREAS, Corelogic, mortgagee, has effected a redemption of certificate #24-00027 in the amount of \$2,286.12; and

WHEREAS, the Tax Collector certifies that the reimbursement is now required to be made for the required redemption amounts as shown below:

Redemption Amount: Outside Lien #24-00027 and Interest	\$2,286.12
Premium Paid by Lienholder	600.00
 Total From Current Fund:	 \$2,286.12
Total From Tax Premium Account	600.00

NOW THEREFORE BE IT RESOLVED, by the Borough Council of the Borough of Stanhope, County of Sussex, State of New Jersey that the Governing Body acknowledges that Bala Partners, LLC is entitled to the redemption in the amount of \$2,886.12; and

BE IT FURTHER RESOLVED, that the Chief Financial Officer be authorized to issue a check in the total amount of \$2,886.12 for the total redemption of certificate #24-00027 payable to Bala Partners, LLC, PO Box 303, Pottersville, NJ 07979; and

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be forwarded to the Borough Chief Financial Officer and the Borough Tax Collector.

On motion by Councilman Simpson, seconded by Councilman Thornton and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Kuncken – yes	Councilman Simpson – yes
Councilman Riccardi – yes	Councilman Thornton – yes
Councilman Romano – yes	Councilman Wachterhauser – absent

Resolution 081-25

**RESOLUTION AUTHORIZING SETTLEMENT
WITH FAIR SHARE HOUSING CENTER**

WHEREAS, on January 28, 2025, the Mayor and Council adopted a resolution adopting an affordable housing obligation for the fourth round pursuant to the requirements of the Fair Housing Act; and

WHEREAS, challenges to the Borough's affordable housing obligations, which differed from the Department of Community Affairs report, were filed by Fair Share Housing Center ("FSHC") and the New Jersey Builders Association ("NJBA"); and

WHEREAS, the administrative program established by the Administrative Office of the Courts to adjudicate such challenges held a settlement conference on March 19, 2025, and a session on March 24, 2025, in Docket No. SSXC-L-000071-25; and

WHEREAS, the Honorable Thomas C. Miller, A.J.S.C. (Ret.) presided at the settlement conference and session; and

WHEREAS, Joseph H. Burgis, P.P., served as the Special Adjudicator at the settlement conference and session; and

WHEREAS, prior to the session, the Township and FSHC reached an agreement, which mediation agreement was placed on the record at the session; and

WHEREAS, NJBA issued a letter indicating that it would not challenge any agreement between FSHC and the municipality; and

WHEREAS, the Mayor and Council now adopts the terms of that settlement, which sets the Borough's Fourth Round fair share obligation at 101 units.

NOW, THEREFORE, BE IT RESOLVED on this 25th day of March 2025, by the Borough of Stanhope, County of Sussex, State of New Jersey that the Borough attorney is authorized to advise that the settlement agreement with FSHC, as attached hereto, is accepted by the Stanhope Borough governing body.

On motion by Councilman Romano, seconded by Councilwoman Kuncken and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Kuncken – yes
Councilman Riccardi – yes
Councilman Romano – yes

Councilman Simpson – yes
Councilman Thornton – yes
Councilman Wachterhauser – absent

PAYMENT OF BILLS

Resolution 082-25

**RESOLUTION OF THE MAYOR AND COUNCIL OF THE
BOROUGH OF STANHOPE AUTHORIZING PAYMENT OF
BILLS**

WHEREAS, the Chief Finance Officer has certified that funds are available in the proper account; and

WHEREAS, the Chief Finance Officer has approved payment upon certification from the Borough Department Heads that the goods and/or services have been rendered to the Borough;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Stanhope that the current bills list, dated March 25, 2025 and on file and available for public inspection in the Office of the Chief Finance Officer and approved by the Chief Finance Officer for payment, be paid.

On motion by Councilman Romano, seconded by Councilman Thornton and unanimously carried by the following roll call vote, the foregoing resolution was duly adopted.

Roll Call:

Councilwoman Kuncken – yes
Councilman Riccardi – yes
Councilman Romano – yes

Councilman Simpson – yes
Councilman Thornton – yes
Councilman Wachterhauser – absent

ATTORNEY REPORT

Attorney Ursula Leo stated she had no report this evening.

CITIZEN'S TO BE HEARD

Council President Riccardi opened the meeting to the public after advising attendees that there is a five (5) minute time limit for each speaker.

Seeing no one from the public wishing to speak, Council President Riccardi closed the public portion of the meeting.

ADJOURNMENT

On motion by Councilwoman Kuncken, seconded by Councilman Romano and unanimously carried by voice vote the meeting was adjourned at 7:35 P.M.

Approved:

Linda Chirip
Deputy Clerk